

Appendix A

Study Notification and Reminder Materials

Facilitator Pre-Training Invitation Email

TO: [RESPONDENT EMAIL ADDRESS]
FROM: SRAENE STUDY TEAM
SUBJECT: SRAE Facilitator Survey: Pre-Training

Dear [FACILITATOR FNAME FACILITATOR LNAME]:

Thank you for taking part in the Sexual Risk Avoidance Education (SRAE) National Evaluation Program Components Impact Study. The purpose of this study is to learn about the use of co-regulation strategies to enhance facilitation and improve youth outcomes. The study is funded by the Administration for Children and Families, U.S. Department of Health and Human Services. Mathematica, an independent research firm, is conducting the study.

Please complete the **brief 10-minute survey** before you begin the training session. We will ask you to complete a second survey at the end of your training session. The survey may be accessed by clicking on the link below.

Please complete your survey by clicking on this secure link:
[INSERT SURVEY LINK]

If you have questions about this survey, please ask a study team member at your training session or you may call me directly at (202) 264-3498.

Sincerely,

Tiffany Waits
Survey Director

Facilitator Pre-Training Invitation Email Reminder

TO: [RESPONDENT EMAIL ADDRESS]
FROM: SRAENE STUDY TEAM
SUBJECT: Remember to take the SRAE Facilitator Survey: Pre-Training Survey

Hi [FACILITATOR FNAME],

Here is a reminder to please complete the **brief 10-minute survey** before you begin the training session for the Sexual Risk Avoidance Education (SRAE) National Evaluation Program Components Impact Study. We will ask you to complete a second survey at the end of your training session. The survey may be accessed by clicking on the link below.

Please complete your survey by clicking on this secure link:
[INSERT SURVEY LINK]

If you have questions about this survey, please ask a study team member at your training session or you may call me directly at (202) 264-3498.

Thank you,

Tiffany Waits
Survey Director

Facilitator Post-Training Invitation Email

TO: [RESPONDENT EMAIL ADDRESS]
FROM: SRAENE STUDY TEAM
SUBJECT: SRAE Facilitator Survey: Post-Training

Dear [FACILITATOR FNAME FACILITATOR LNAME]:

Thank you for taking part in the Sexual Risk Avoidance Education (SRAE) National Evaluation Program Components Impact Study. The purpose of this study is to learn about the use of co-regulation strategies to enhance facilitation and improve youth outcomes. The study is funded by the Administration for Children and Families, U.S. Department of Health and Human Services. Mathematica, an independent research firm, is conducting the study.

Thank you for participating in the recent training. Please complete the brief **5-minute survey** about this training.

Please complete your survey by clicking on this secure link:
[INSERT SURVEY LINK]

If you have questions about this survey, please ask a study team member at your training session or you may call me directly at (202) 264-3498.

Sincerely,

Tiffany Waits
Survey Director

Facilitator Post-Training Invitation Email Reminder

TO: [RESPONDENT EMAIL ADDRESS]
FROM: SRAENE STUDY TEAM
SUBJECT: Remember to take the SRAE Facilitator Survey: Post-Training

Hi [FACILITATOR FNAME],

Thank you for participating in the recent training for the Sexual Risk Avoidance Education (SRAE) National Evaluation Program Components Impact Study. Please remember to complete the brief **5-minute survey** about this training.

Please complete your survey by clicking on this secure link:
[INSERT SURVEY LINK]

If you have questions about this survey, please ask a study team member at your training session or you may call me directly at (202) 264-3498.

Thank you,

Tiffany Waits
Survey Director

Facilitator Follow-up Survey Invitation Email

TO: [RESPONDENT EMAIL ADDRESS]
FROM: SRAENE STUDY TEAM
SUBJECT: SRAE Facilitator Follow-up Survey

Dear [FACILITATOR FNAME FACILITATOR LNAME],

Thank you for taking part in the Sexual Risk Avoidance Education (SRAE) National Evaluation Program Components Impact Study. We are reaching out to ask you to complete a brief, **5-minute follow-up survey by [DATE]**. The survey may be accessed by clicking on the link below.

Please complete your follow-up survey by clicking on this secure link:
[INSERT SURVEY LINK]

As a reminder, the study is funded by the Administration for Children and Families, U.S. Department of Health and Human Services, and Mathematica, an independent research firm, is conducting the study. If you have questions about this survey, please reply to this email or call (202) 264-3498.

Thank you!

Tiffany Waits
Survey Director

Facilitator Follow-up Survey Invitation Reminder 1

TO: [RESPONDENT EMAIL ADDRESS]
FROM: SRAENE STUDY TEAM
SUBJECT: SRAE Facilitator Follow-up Survey Reminder

Hi [FACILITATOR FNAME],

Please remember to complete the follow-up survey for the Sexual Risk Avoidance Education (SRAE) National Evaluation Program Components Impact Study! The survey should only take you about **5 minutes** to complete and can be accessed from the link below.

Please complete your follow-up survey by clicking on this secure link:
[INSERT SURVEY LINK]

We really appreciate it! If you have questions about this survey, please reply directly to this email or call (202) 264-3498.

Sincerely,

Tiffany Waits
Survey Director

Facilitator Follow-up Survey Invitation Reminder 2

TO: [RESPONDENT EMAIL ADDRESS]
FROM: SRAENE STUDY TEAM
SUBJECT: Please complete your SRAE Facilitator Follow-up Survey

[FACILITATOR FNAME],

We want to hear from you! Please complete the follow-up survey for the Sexual Risk Avoidance Education (SRAE) National Evaluation Program Components Impact Study using the link below. The survey should only take you about **5 minutes** to complete.

Please complete your follow-up survey by clicking on this secure link:
[INSERT SURVEY LINK]

Thank you for the time and effort you put into completing the survey. If you have any questions, please reply directly to this email or call (202) 264-3498.

Sincerely,

Tiffany Waits
Survey Director

Facilitator Log Notification Email

TO: [RESPONDENT EMAIL ADDRESS]
FROM: SRAENE STUDY TEAM
SUBJECT: SRAE Facilitator Log: Please fill it out each day this week!

Dear [FACILITATOR FNAME FACILITATOR LNAME],

As we explained in the Sexual Risk Avoidance Education (SRAE) National Evaluation Program Components Impact Study training, we are asking facilitators to fill out a log 5 times per week (each school day) during 16 selected weeks across the school year. **Please complete the log after you deliver each class this week (DATE – DATE).**

The log asks you to indicate what strategies you used during facilitation today and your successes/challenges of doing so. The log should take you no more than **3 minutes** to complete. You can access the web-based log using the link below.

Please complete the facilitator log for today's class by clicking on this secure link:
[INSERT LOG LINK]

If you have questions about the log, please reply to this email or call (202) 264-3498.

Thank you!

Tiffany Waits
Survey Director

Facilitator Log Notification Reminder

TO: [RESPONDENT EMAIL ADDRESS]
FROM: SRAENE STUDY TEAM
SUBJECT: Remember to fill out the SRAE Facilitator Log daily this week!

Hi [FACILITATOR FNAME],

We are following up on our email earlier this week to remind you to please fill out the **SRAE facilitator log every day this week (DATE – DATE)**. If you forgot to fill it out earlier this week, you don't have to go back and answer for previous days. Please just remember to fill it out after your remaining classes this week.

The log should take you no more than **3 minutes** to complete. You can access the web-based log using the link below.

Please complete the facilitator log for today's class by clicking on this secure link:
[INSERT LOG LINK]

The log an important data collection component of the SRAE National Evaluation Program Components Impact Study, and we appreciate you taking the time to fill it out. If you have questions about the log, please reply to this email or call (202) 264-3498.

Best,

Tiffany Waits
Survey Director