

**NON- SUBSTANTIVE CHANGE REQUEST FOR THE SUSAN
HARDWOOD TRAINING GRANT PROGRAM GRANTEE QUARTERLY PROGRESS
REPORT**

OMB CONTROL NO. 1218-0100 (October 2023)

OSHA is requesting a non-substantive change to the currently approved collection of information contained in “Susan Harwood Training Grant Program Grantee Quarterly Progress Report” specifically to revise the Privacy Act statement for their recently approved Optional Trainee Data Form under this Information Collection Request (ICR).

OSHA seeks to request an update to the Privacy Act Statement on its recently approved OSHA Optional Trainee Data Form to remove the language stating that “in the instance of missing information, your training agency will attempt to identify your race by visual observation.”

OSHA does not seek to have a training agency attempt to identify an individual’s race or any other demographic information. The individual filling out the Optional Trainee Data Form is the only individual who can self-report their demographic information. Self-reporting demographic information will ensure the integrity and accuracy of the collected demographic data.

OSHA is advancing equity by collecting race, ethnicity, and other demographic information on students trained by the Susan Harwood Grant Program. This information will be used to gain a better understanding of the populations served by the program and aid OSHA in expanding access to hard-to-reach and vulnerable worker populations.

This change request does not affect the burden hours. The burden hours remain the same.

The revised form is attached to this change request.

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