

**PAPERWORK BURDEN DISCLOSURE NOTICE**

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***RESOURCE REQUEST FOR ASSISTANCE/MISSION ASSIGNMENT  
TRAINING AGENDA***

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- 8:00 a.m. Sign In
- 8:45 a.m. Course Overview and Introductions
- 9:00 a.m. Resource Request Process (RRF)
- Resource Request Form (RRF) Form Completion
- Activity: RRF WebEOC Data*
- 10:30 a.m. MA Issuance
- 10:45 a.m. • Other Federal Agencies (OFA) Activation and Pre-Scripted MAs
- 11:00 a.m. MA eCAPS Data
- 11:45 a.m. Lunch**
- 1:00 p.m. *Activity: MA Toolbox Review (Computer Lab)*
- Activity: RRF Exercise*
- Activity: PSMA Listing*
- 2:15 p.m. Break

2:30 p.m.     *Activity:* Complete RRF in Web EOC  
(Computer Laboratory)

3:30 p.m.     *Activity:* Complete MA in eCAPS  
(Computer Laboratory)

4:30 p.m.     Adjourn

AGENDA