Appendix M

District Administrative Records

**This page has been left blank for double-sided copying.**

**Table 1. Summary of plans for school district administrative records collection**

| **Data element** | **Description** |
| --- | --- |
| **Demographic and background information**  |
| School year | School year to which the record pertains |
| Student ID  | ID used by the district or state to uniquely identify students  |
| First name | First name of student |
| Middle name | Middle name of student |
| Last name  | Last name of student |
| Date of birth | Month, day, and year of birth (for example, MM/DD/YYYY) |
| Gender | Gender of student  |
| Race | Race of student |
| Ethnicity | Hispanic or Latino indicator for student |
| Grade level | Grade level of students at the beginning of the school year |
| Free and reduced-price meal (FRPM) status | Student’s eligibility for free or reduced-price meals as of the beginning of the school year  |
| English learner status | English learner status of student as of the beginning of the school year  |
| Special education status | Special education status of student, such as having an Individualized Education Program, as of the beginning of the school year  |
| School ID: beginning of the school year | ID used by the district or state to uniquely identify the school in which the student was enrolled at the beginning of the school year  |
| School name: beginning of the school year | Name of school corresponding to School ID for the beginning of the school year  |
| School ID: end of the school year | ID used by the district or state to uniquely identify the school in which the student was enrolled at the end of the school year  |
| School name: end of the school year | Name of school corresponding to School ID for end of the school year |
| **Teacher Data** |
| Race | Race of teacher |
| Ethnicity | Hispanic or Latino indicator for student |
| Gender | Gender of teacher |
| Experience level | The number of years the teacher has taught (in total and/or in the district or school) |
| Credential or certification status | Categorical variable(s) indicating the credential(s) or certification(s) the teacher hold |
| Evaluation rating | The teacher’s impact rating based on the district’s teacher evaluation system, if available |
| **Assessments** |
| Reading scores on the standardized reading assessments | Score on the reading assessment, including all available scores (for example, scale score, normal curve equivalents, and number correct) |
| Description of the reading assessments | Name of reading assessment test, including any modifications |
| Reading assessment dates  | Dates of reading assessments taken by the student |
| Reading assessments mode | Indicator for whether the reading assessment was administered by computer, paper, or other mode |
| Reading assessments exemption or invalidation code, as applicable  | Code or indicator if a student received an exemption from taking the reading assessment (such as a medical exemption) or the test was found to be invalid  |

Notes: The study will request data for both the 2023-2024 and 2024-2025 school years. Depending on the availability of data in the district, some variables may only be requested for one of the two years or may only be requested at the school level.