Appendix M

District Administrative Records

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Table 1. Summary of plans for school district administrative records collection

Data element	Description
Demographic and background information	
School year	School year to which the record pertains
Student ID	ID used by the district or state to uniquely identify students
First name	First name of student
Middle name	Middle name of student
Last name	Last name of student
Date of birth	Month, day, and year of birth (for example, MM/DD/YYYY)
Gender	Gender of student
Race	Race of student
Ethnicity	Hispanic or Latino indicator for student
Grade level	Grade level of students at the beginning of the school year
Free and reduced-price meal (FRPM) status	Student's eligibility for free or reduced-price meals as of the beginning of the school year
English learner status	English learner status of student as of the beginning of the school year
Special education status	Special education status of student, such as having an Individualized Education Program, as of the beginning of the school year
School ID: beginning of the school year	ID used by the district or state to uniquely identify the school in which the student was enrolled at the beginning of the school year
School name: beginning of the school year	Name of school corresponding to School ID for the beginning of the school year
School ID: end of the school year	ID used by the district or state to uniquely identify the school in which the student was enrolled at the end of the school year
School name: end of the school year	Name of school corresponding to School ID for end of the school year
Teacher Data	
Race	Race of teacher
Ethnicity	Hispanic or Latino indicator for student
Gender	Gender of teacher
Experience level	The number of years the teacher has taught (in total and/or in the district or school)
Credential or certification status	Categorical variable(s) indicating the credential(s) or certification(s) the teacher hold
Evaluation rating	The teacher's impact rating based on the district's teacher evaluation system, if available
Assessments	
Reading scores on the standardized reading assessments	Score on the reading assessment, including all available scores (for example, scale score, normal curve equivalents, and number correct)
Description of the reading assessments	Name of reading assessment test, including any modifications
Reading assessment dates	Dates of reading assessments taken by the student
Reading assessments mode	Indicator for whether the reading assessment was administered by computer, paper, or other mode
Reading assessments exemption or invalidation code, as applicable	Code or indicator if a student received an exemption from taking the reading assessment (such as a medical exemption) or the test was found to be invalid

Notes: The study will request data for both the 2023-2024 and 2024-2025 school years. Depending on the availability of data in the district, some variables may only be requested for one of the two years or may only be requested at the school level.