



Title VI Program

Adopted by Board of Trustees on April 24, 2019

Contents

Introduction	1
Description of Transit Services	1
General Reporting Requirements	2
Title VI Notice to the Public and Complaint Form.....	2
Title VI Complaint Procedures.....	2
List of Title VI Investigations, Complaints, and Lawsuits	2
Public Participation Plan.....	2
Language Assistance Plan	3
Membership of Non-elected Committees.....	4
Subrecipient Monitoring	4
Title VI Equity Analysis of New Facilities.....	4
Board of Trustees Adoption of Title VI Program	4
Requirements of Transit Providers	5
Service Standards	5
Service Policies	6
Service Map and Time Schedule.....	6
Appendix A Title VI Notice to the Public	7
Appendix B Title VI Complaint Form.....	8
Appendix C Title VI Complaint Procedures	11
Appendix D Language Assistance Plan	13
Appendix E Board of Trustees Adoption of Title VI Program	18
Appendix F Service Map and Time Schedules.....	19

Introduction

The Cache Valley Transit District (hereinafter the “District”) is an independent special district which provides bus and paratransit services in Cache County, Utah and interstate service to Idaho. The District operates its programs and services without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act. This report outlines the District’s Title VI program to ensure that transit services are provided in accordance with all Federal Transit Administration (FTA) Title VI requirements.

Title VI was implemented as part of the monumental Civil Rights Act of 1964 signed by President Lyndon B. Johnson. The objective of Title VI is “to assure that no person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” The FTA is responsible to ensure that federally supported transit agencies are compliant with Title VI, and since 1972, have required applicants for and recipients of federal funding to provide evaluations of Title VI compliance as part of the grant approval procedure.

As a recipient of federal funding, the District performs a self-assessment every three years to document compliance with Title VI regulations, and submits the report to the FTA. This evaluation is guided by FTA Title VI Circular 4702.1B, and is approved by the District’s Board of Directors.

Description of Transit Services

For 25 years, the District has provided zero-fare public transportation services throughout Cache County, Utah. Twenty-six fixed route vehicles and eight paratransit vehicles provide transportation throughout thirteen service areas on 17 routes to just over 100,000 people.

According to the 2010 United States Census, 14% of Cache County’s population are minorities, and the county has a 16.6% poverty rate. Additionally, services help alleviate poor air quality in a valley notorious for winter inversions. In 2015, the District was named the Community Transportation Association of America’s Urban System of the Year, and learned in a 2015 community satisfaction survey that 84% of voters in the District’s service area have a favorable opinion of the District.

General Reporting Requirements

Below are the criteria that the District meets in order to comply with FTA Title VI requirements. Because the District is within an urbanized area with a population of less than 200,000 people, it is not accountable for certain program-specific requirements for public transit providers as explained in FTA Circular 4702.1B.

Title VI Notice to the Public and Complaint Form

The District posts notices to the public stating compliance with Title VI, instructions on how to file a discrimination complaint, and who to contact in case instructions in a different language are needed. The notice is posted at the administrative office, at the Intermodal Transit Center (ITC), on all fixed route buses, and on cvtdbus.org. All posts are in conspicuous and accessible locations. Please see Appendix A for a sample of the notice, and Appendix B for a copy of the complaint form.

Title VI Complaint Procedures

Any and all complaints or lawsuits which allege discrimination on the basis of race, color, or national origin with respect to transit services are responded to by the District. The District's procedures for filing and processing Title VI complaints are available to the public on cvtdbus.org. A copy of the District's Title VI Complaint Procedures is included as Appendix C.

List of Title VI Investigations, Complaints, and Lawsuits

The District is required to list any Title VI investigations, complaints, or lawsuits filed with the District since the last Title VI Program submission to the FTA. Since last submission, the District has incurred the following:

October 20, 2017 – allegation of discrimination for race, color and nation origin – Case closed for no response from complainant, no evidence of discrimination.

May 1, 2018 – allegation of discrimination with no basis provided, allegation of violation of LEP Plan, no violations found.

March 7, 2019 – Allegation of discrimination for race and gender – Case closed after investigation, statement of complainant not consistent with video evidence, District policy followed, no evidence of discrimination.

Public Participation Plan

The District works to identify outreach methods that will engage minority and limited English proficiency (LEP) populations. The District works with the English Language Center to distribute information regarding District services and to seek their input regarding the Title VI plan. The District has also identified the County Fair as a location

with higher proportions of minority and LEP populations. Therefore, the District conducts outreach at the County Fair each year. The District also sponsors a booth or provides a bus at the Hispanic Health Fair and other community events where minority and LEP populations may attend in order to encourage comments from and interactions with these populations.

Summary of Public Outreach

The Cache Valley Transit District has conducted the following outreach and involvement activities since the last submission:

1. Continued a partnership with the English Language Center to provide services to assist LEP persons.
2. The District has sponsored a booth at the County Fair each year to explain services to all persons, including LEP persons.
3. The District has collaborated with Utah State University to provide information for students and employees to obtain information about available services.
4. Annual meetings with a local non-profit organization which provides services to persons with disabilities, and informing them of services we provide.
5. Staffing an information booth at various community events each year where the general public can obtain additional information. Such events include the Hispanic Health Fair, 4th of July celebrations, Health Days celebration sponsored by a city, business expo, and other city sponsored celebrations.
6. Because the District does not have a building with a board room, we hold District Board meetings in a local technology college that is ADA accessible and located on a fixed-route bus route. All meetings are held while service is still provided.

The public events were held at various locations throughout the service area ensuring that all persons had meaningful access to these activities. In addition, the events were held at accessible locations.

Language Assistance Plan

The District used a Limited English Proficiency (LEP) Plan to guide administration and management of activities related to Title VI. The plan has been prepared in accordance to

FTA standards to prohibit discrimination on the basis of race, color or national origin in programs and activities receiving federal financial assistance. As defined by Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write, or understand English.

The District's LEP Plan helps identify reasonable steps for providing language assistance to persons with limited English proficiency who wish to access services provided by the District. It is included in this Title VI program as Appendix D.

Membership of Non-elected Committees

Compliance with FTA standards require that the District does not, on the grounds of race, color, or national origin, "deny a person the opportunity to participate as a member of a planning, advisory, or similar body which is an integral part of the program" (Title 49 CFR Section 21.5(b)(1)(vii). The District does not currently have a non-elected transit board, committee, or advisory council, the membership of which is selected by the District. In the event that such a body were established, the District would encourage the participation of minorities and, in the next Title VI Program report, account for the racial breakdown of members to the FTA.

Subrecipient Monitoring

The District does not currently extend financial assistance to any subrecipient. In the event that the District entered into a subrecipient relationship, the District's Title VI Officer is responsible to ensure that the contract contains appropriate Title VI requirements and would be responsible for monitoring compliance with the contract, including visits to the subrecipient's operations, obtaining copies of Title VI documents and plans, and documenting subrecipient monitoring activities.

Title VI Equity Analysis of New Facilities

In determining the site or location of facilities, the District complies with FTA standards by conducting Title VI equity analyses. This ensures that locations are selected without regard to race, color, or national origin. Examples of facilities include storage facilities, maintenance facilities, and operational centers. Bus shelters are counted as transit amenities rather than as facilities. The District has not constructed any new facilities since the last Title VI program submission. Previously conducted facilities have been subject to Title VI equity analysis.

Board of Trustees Adoption of Title VI Program

The District is governed by a 19 member Board of Trustees. As required by the FTA, the Board reviewed and approved this Title VI Program, passing a resolution for documentation. That resolution is included at the end of this document as Appendix E.

Requirements of Transit Providers

In accordance with FTA requirements, the District ensures:

No person or group of persons shall be discriminated against with regard to the routing, scheduling, or quality of service of transportation service furnished as a part of the project on the basis of race, color, or national origin. Frequency of service, age, and quality of vehicles assigned to routes, quality of stations serving different routes, and location of routes may not be determined on the basis of race, color, or national origin. [quoted in Appendix C to 49 CFR part 21 in Section (3)(iii)]

The following sections respond to the specific reporting requirements outlined above by providing the qualitative standards established and abided by the District.

Service Standards

Vehicle Load Standard

For District vehicles, the average of all loads during the peak operating periods should not exceed the vehicles' achievable capacities, which are 90 passengers for a 35-foot bus, 74 passengers for a 35-foot hybrid bus, and 79 passengers for a 40-foot bus.

Additionally, during non-peak operating periods, the average of all loads should not exceed a vehicle load of 1.5 of the seated capacity. For a 35-foot bus, the vehicle load should not exceed 32 seated and 16 standing. For a 35-foot hybrid bus, the vehicle load should not exceed 31 seated and 15 standing. For a 40-foot bus, the vehicle load should not exceed 37 seated and 18 standing.

Vehicle Headway Standard

The District operates all routes through an intermodal transit center (ITC) located in Logan, Utah. For routes providing service to Logan, North Logan, River Heights, or Providence, the service operates on a 30 minute schedule from early morning to the early evening six days a week. On weekdays, the 30 minute service on most routes should begin no later than 6:15 a.m. and continue until 8:30 p.m. Certain routes will have reduced service during non-peak hours. Weekend service should begin no later than 10:15 a.m. and continue until 6:30 p.m. Certain routes serving areas longer distances than those described above provide service on a 75 minute schedule. Week day service for these routes should begin no later than 6:00 a.m. and continue until 6:30 p.m. Weekend service for these routes should begin no later than 10:30 a.m. and continue until 6:30 p.m.

Scheduling involves the consideration of a number of factors including: ridership productivity, transit/pedestrian friendly streets, density of transit-dependent population and activities, relationship to the regional transportation plan, relationship to major transportation developments, land use connectivity and transportation demand management.

On-Time Performance Standard

The District considers a vehicle on-time if it departs from the ITC or a major time point no more than zero minutes early and no more than five minutes late. The District's on-time performance objective is 95% or greater. The District continuously monitors on-time performance by including system results as part of daily reports to management.

Service Availability Standard

The District will strive to provide service within a ¼ mile of all major employment, medical, shopping, and institutional centers, and of all residential areas with five or more dwellings per acre. Major employment centers are defined as an industrial or commercial zone that employs 200 or more non-agricultural, non-construction employees. Industrial and commercial zones are defined by traffic zone, which is developed by the Cache Metropolitan Planning Organization using United States Census Bureau information.

Service Policies

Transit Amenities

Installation of transit amenities along bus routes are based upon the number of passenger boardings at stops along those routes. The District will also consider specific requests by users of the system and determine if the request justifies the addition of an amenity.

Vehicle Assignment

District dispatchers are trained to rotate all buses on all routes without giving preferential treatment to any route or driver. Advertisements on the District's buses are not route specific and must be rotated. The District's dispatcher randomly assigns all buses, including both para-transit and fixed route, to all routes with consideration of maintenance requests. The maintenance department will request holds or route assignments for: advertisement placement, body damage repairs, mechanical failures, mileage, and preventative maintenance inspections.

Service Map and Time Schedule

A copy of the District's service map and time schedule is included in this document as Appendix F. Printed maps are available at the administrative offices and at the ITC. Bus routes and schedules are accessible online.

Appendix A

Title VI Notice to the Public

Notifying the Public of Rights Under Title VI Civil Rights Act

CACHE VALLEY TRANSIT DISTRICT

- The Cache Valley Transit District (CVTD) operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the CVTD.
 - For more information on the CVTD's civil rights program, and the procedures to file a complaint, contact **Curtis Roberts at 435-713-6963, (TTY 792-3146), email croberts@cvtddb.us or visit our administrative office at 754 West 600 North Logan, Utah 84321. For more information, visit www.cvtddb.us.**
 - A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th floor-TCR, 1200 New Jersey Avenue, SE, Washington, D.C. 20590.
- If information is needed in another language, contact 435-752-2877.

Appendix B

Title VI Complaint Form

Available to the public online at <https://cvtdbus.org/MIContactUs/TitleVIForm/TitleVI-Web.php>.

* indicates a required field

Section I

Your First and Last Name*: _____

Address*: _____

Primary Phone*: _____

Secondary Phone: _____

Email: _____

Accessible Format Requirements? (Select all that apply):

Large Print

TDD

Audio Tape

Other

Section II

Are you Filing this complaint on your own behalf?*

Yes No

If you answered YES to previous question, go to Section III. If not, complete section II:

Complainant Name: _____

Relationship to Complainant: _____

Please explain why you have filed for a third

party: _____

Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party:

Yes No

Section III

I believe the discrimination experienced was based on (Select all that apply)*:

Race Color National Origin

Date of Alleged Discrimination (Month-Day-Year)*:

Explain as clearly as possible what happened and why you believe discrimination occurred. Describe all persons who were involved. Include the name and contact information of any witnesses*:

Section IV

Have you previously filed a Title VI complaint with this agency?* Yes No

Section V

Name of agency complaint is against:

Contact person:

Title:

Telephone number:

Any other written information that you think is relevant to your complaint.

Section VI

Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?*

Yes No

If yes, check all that apply: Federal Agency Federal Court State Court State Agency Local Agency

Sign and Submit Form

Your IP address and time will be captured upon form submission. This information will be emailed to Curtis Roberts & saved for future reference. If you have questions you can contact Curtis by phone at: 435-713-6963 Please inform him that this is a Title VI complaint when you call. You can also email him at croberts@cvtdbus.org You can also send him a written letter

Cache Valley Transit District
Attn: Curtis Roberts, Title VI Officer
754 West 600 North
Logan, Utah 84321

Type in security code and sign below



You can also pickup (at above address) or print a copy of this form and mail it to the above address.

 **Enter Code*:**

Sign Form*:

Appendix C

Nondiscrimination Complaint Procedures

These procedures apply to all complaints filed under Title VI of the Civil Rights Act of 1964 including its Disadvantaged Business Enterprises (DBE) and Equal Employment Opportunity (EEO) components, Section 504 of the Rehabilitation Act of 1973, the Civil Rights Restoration Act of 1987, and the American with Disabilities Act of 1990, relating to any program or activity administered by Cache Valley Transit District (CVTD). Intimidation or retaliation of any kind is prohibited by law. These procedures do not deny the right of the complainant to file formal complaints with other state or federal agencies, or to seek private counsel for complaints alleging discrimination. These procedures are part of an administrative process that does not provide for remedies that include punitive damages or compensatory opportunities.

Procedures

1. Any individual, group of individuals, or entity that believes they have been subjected to discrimination prohibited by Title VI nondiscrimination provisions may file a written complaint with CVTD's Title VI Officer. A formal complaint must be filed within 180 calendar days of the alleged occurrence or when the alleged discrimination became known to the complainant. The complaint must meet the following requirements:
 - a. Complaint shall be in writing and signed by the complainant(s).
 - b. Include the date of the alleged act of discrimination (date when the complainant(s) became aware of the alleged discrimination; or the date on which that conduct was discontinued or the latest instance of the conduct).
 - c. Present a detailed description of the issues, including names and job titles of those individuals perceived as parties in the complained of incident.
 - d. Allegations received by fax or e-mail will be acknowledged and processed, once the identity(ies) of the complainant(s) and the intent to proceed with the complaint have been established. For this, the complainant is required to mail a signed, original copy of the fax or e-mail transmittal for CVTD to be able to process it.
 - e. If a complainant places a telephone call they will be sent a complaint form and asked to submit their complaint via the official form. If they required assistance they can make a request at the time of their call.
2. A formal complaint must be filed within 180 calendar days of the date of the alleged act of discrimination or the date when the alleged discrimination became known to the complainant(s). This timeframe is prescribed by 49 CFR 21.11(b).

3. Upon the receipt of the complaint, an investigation will be conducted to determine the validity of the complaint. The complainant may be interviewed in this process.
4. Acceptance of the complaint will be determined by:
 - a. Whether the complaint is timely filed,
 - b. Whether the allegations involve a covered basis such as race, color, national origin, gender, disability or retaliation, and
 - c. Whether the allegations involve a program or activity of a Federal-Funded recipient or contractor.
5. A complaint may be dismissed for the following reasons:
 - a. The complainant requests to withdraw the complaint,
 - b. The complainant fails to respond to repeated requests for additional information needed to process the complaint or otherwise fails or refuses to cooperate in the investigation, or
 - c. The complainant cannot be located after reasonable attempts to contact them.
6. Within 10 calendar days of receipt of the complaint, the CVTD will acknowledge its receipt of the complaint and course of action. The course of action may include acceptance of the complaint for investigation, request for additional information, or rejection of the complaint.
7. Once the CVTD has investigated the complaint a final report will be drafted within 40 calendar days. This will be kept on file for review by the State and the Federal Transit Administration. A copy of the final report will be sent to the complainant.
8. A complainant dissatisfied with the findings of the report may request a meeting with the Chair of the CVTD Board of Trustees or designee. Additionally, the complainant may contact the Utah Department of Transportation or the Federal Transit Administration Region 8 offices.

Appendix D

Limited English Proficiency Plan

(LEP Plan)

Cache Valley

Transit District

Introduction

This Limited English Proficiency (LEP) Plan has been prepared to address the responsibilities of the Cache Valley Transit District (the District), as a recipient of federal financial assistance for the operation of its public transit system, as it relates to the needs of individuals with limited English language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964 which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving federal financial assistance. Specifically, Title VI provides that “no person shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activities receiving federal financial assistance.”

This plan was developed to guide the District in its administration and management of Title VI-related activities.

Plan Summary

The District is the owner/operator of a public transit system and has developed this LEP Plan to help identify reasonable steps for providing language assistance to persons with limited English proficiency who wish to access services provided by the District. As defined by Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write or understand English.

This plan outlines how to identify a person who may need language assistance, the ways in which assistance may be provided, staff training that may be required, and how to notify LEP persons that assistance is available.

In order to prepare this plan, the District undertook the U.S. Department of Transportation’s four-factor LEP analysis which considers the following factors:

1. The number or proportion of LEP persons in the service area who may be served or are likely to be served by the District,
2. The frequency with which LEP persons come into contact with the District services,
3. The nature and importance of District services to the LEP population, and
4. The resources available to District employees and overall costs to provide LEP assistance.

A summary of the results of the analysis follows.

Four-Factor Analysis

1. The number or proportion of LEP persons in the service area who may be served or are likely to be served by the District.

District employees reviewed the 2013-2019 U.S. Census American Community Survey 5-Year Estimates and determined that 12,696 persons in Cache County (11.6%) speak a language other than English. Of those persons, 4,655 or 4.3% speak English less than “very well”. Of those persons with limited English proficiency, 3,217 speak Spanish. Those speaking a language other than English or Spanish consisted of 4,207 persons; however, only 1,438, or 1.3% of the population, indicated that they speak English less than “very well.” The District recognized the impact of the state-sponsored university (Utah State University) on the limited English demographics. The table below is from the 2013-2019 U.S. Census American Community Survey 5-Year Estimates.

Subject	Cache County, Utah			
	Estimate	Margin of Error	Percent	Percent Margin of Error
LANGUAGE SPOKEN AT HOME				
Population 5 years and over	109,297	+/-71	109,297	(X)
English only	96,601	+/-852	88.4%	+/-0.8
Language other than English	12,696	+/-843	11.6%	+/-0.8
Speak English less than "very well"	4,655	+/-552	4.3%	+/-0.5
Spanish	8,489	+/-718	7.8%	+/-0.7
Speak English less than "very well"	3,217	+/-394	2.9%	+/-0.4
Other Indo-European languages	1,678	+/-252	1.5%	+/-0.2
Speak English less than "very well"	388	+/-145	0.4%	+/-0.1
Asian and Pacific Islander languages	1,986	+/-304	1.8%	+/-0.3
Speak English less than "very well"	782	+/-190	0.7%	+/-0.2
Other languages	543	+/-160	0.5%	+/-0.1
Speak English less than "very well"	268	+/-127	0.2%	+/-0.1

2. The frequency with which LEP person come into contact with the District services.

The District assessed the frequency with which employees, including drivers, have or could have contact with LEP persons. This included authorizing a survey of riders to determine the primary language used by the rider, as well as inquiry of the employees. The primary language encountered, other than English, was Spanish. The most requested document was the bus schedule. There were also inquiries about the amount of the fare; however, we operate a fare-free system which is explained on the bus schedule.

3. The nature and importance of District services to the LEP population.

The largest concentration of LEP individuals in the District service area is Spanish. The District operates fixed-route and paratransit service and could encounter LEP individuals at any time the buses are in service.

4. The resources available to District employees and overall costs to provide LEP assistance.

The District has assessed its available resources that could be used for providing LEP assistance including determining how much professional interpreter and translations services would cost on an as-needed basis, which documents should be translated, and evaluating which organizations could partner with the District for outreach and translation efforts. Employee training that may be needed was also considered.

LEP Plan

Based on the four-factor analysis, the District developed the following LEP Plan.

Task 1 ♦ Identifying LEP Individuals Who Need Language Assistance

- A. Have the Census Bureau's "I speak cards" at public meetings and at our Transit Center. While this will not help during the first occurrence, it can establish a need and allow staff to prepare for future meetings.
- B. Bus drivers and other front-line employees will be interviewed on their experience concerning any contacts with LEP persons.

Task 2 ♦ Language Assistance Measures

There are several language assistance measures available to LEP persons, including both oral and written language services. There are also various ways in which District employees may respond to LEP persons, whether in person, by telephone or in writing.

The District has established a partnership with the English Language Center, an organization specializing in teaching English as a second language, to provide assistance with LEP persons. This organization can provide service to the Spanish speaking population as well as numerous other languages. District employees are instructed to direct LEP persons to this service. As an additional service, the District has several employees who are able to communicate with individuals speaking Spanish.

The District posts passenger alerts and notifications in both English and Spanish. The District considers other documents to be provided in Spanish based on requests. The District will work with the English Language Center to translate documents when in-house translation services are considered inadequate.

Task 3 ♦ Training Employees

The following training will be provided to District employees:

- A. Information on the District's Title VI complaint procedures and LEP Plan.
- B. Description of interpretive services offered to the public and how to contact the English Language Center.
- C. Documentation of interpretive services requests, including how to use the Census Bureau's "I speak cards."
- D. How to handle a potential Title VI/LEP complaint.

Task 4 ♦ Providing Notice to LEP Persons

All passenger alerts or notices will be posted in both English and Spanish in all the fixed route buses and at the Transit Center and Administrative offices. In addition, Title VI notices will be posted in both English and Spanish.

The District will continue to work with the English Language Center to provide information of services available to LEP individuals. In addition, the District will conduct regular outreach presentations to the local schools and the university.

Task 5 ♦ Monitoring and Updating the LEP Plan

The LEP Plan will be reviewed and updated when new data from the U.S. Census is available or when it is clear that higher concentrations of LEP individuals are present in Cache County. The District will evaluate the following factors when determining if the plan should be updated:

- A. The number of documented LEP persons encountered annually.
- B. How the needs of the LEP persons encountered have been addressed.
- C. Determination of the current LEP population in the service area.
- D. Determination if the need for translation services has changed.
- E. Determination if the coordination of language services with the English Language Center has been effective and sufficient to meet the needs.
- F. Determine if complaints have been received concerning the District's ability to meet the needs of LEP persons.
- G. Evaluation of compliance with the goals of the LEP Plan.

Dissemination of the District's LEP Plan

A link to the District's LEP Plan is included on the District's website at www.cvtdbus.org. Persons wishing to leave comments have the opportunity to do so at the previously mentioned website.

Any person or agency with internet access will be able to access and download the plan from the website. Alternatively, any person or agency may request a copy of the plan via telephone, fax, mail, or in person and shall be provided a copy of the plan at no cost. LEP individuals may request copies of the plan in alternate languages which will be provided, if feasible.

Question or comments regarding the LEP Plan may be submitted to the District at the following:

Cache Valley Transit District
Attn: Title VI Officer
754 West 600 North
Logan, Utah 84321

Phone: 435-713-6963
Fax: 435-713-6991
Email: croberts@cvtdbus.org

Appendix E

CACHE VALLEY TRANSIT DISTRICT

RESOLUTION NO. 19-01

RESOLUTION APPROVING THE CACHE VALLEY TRANSIT DISTRICT TITLE VI PROGRAM.

WHEREAS, the Federal Transportation Administration (FTA) requires the Cache Valley Transit District (the District) Board of Trustees to review and approve the District's Title VI program; and

WHEREAS, the District has provided the Board of Trustees with the District's Title VI program, including the Title VI Program Checklist from the FTA Circular 4702 for review;

WHEREAS, the District Board of Trustees has reviewed the District's Title VI Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CACHE VALLEY TRANSIT DISTRICT by and through its Board of Trustees

1. That the Board of Trustees approves the Title VI Program.
2. That the Board of Trustees authorizes the District's Title VI Officer to include this resolution in the Title VI Program.
3. That the Board of Trustees authorizes the District's Title VI Officer to submit the Title VI program to the FTA.

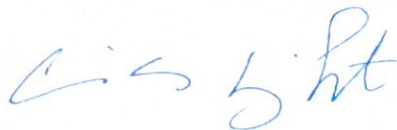
CERTIFICATION

The undersigned duly qualified Board Chair, acting on behalf of the Cache Valley Transit District, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Cache Valley Transit District held on April 24, 2019.



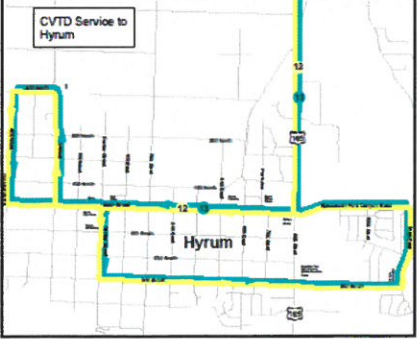
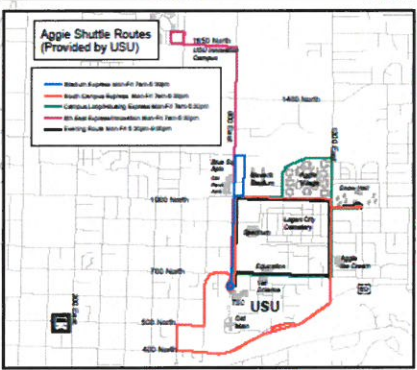
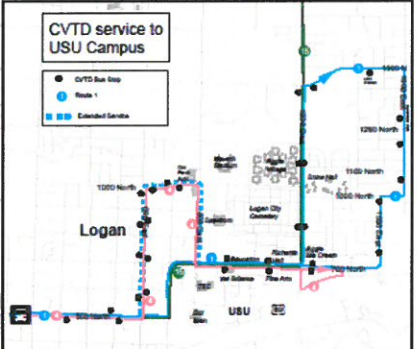
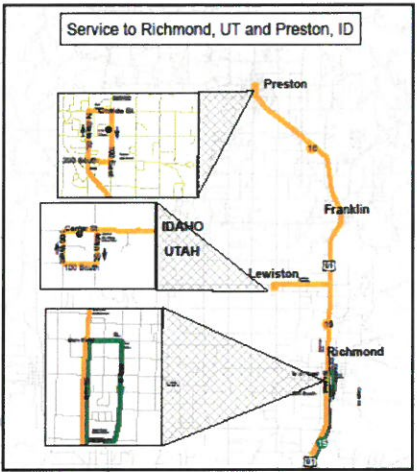
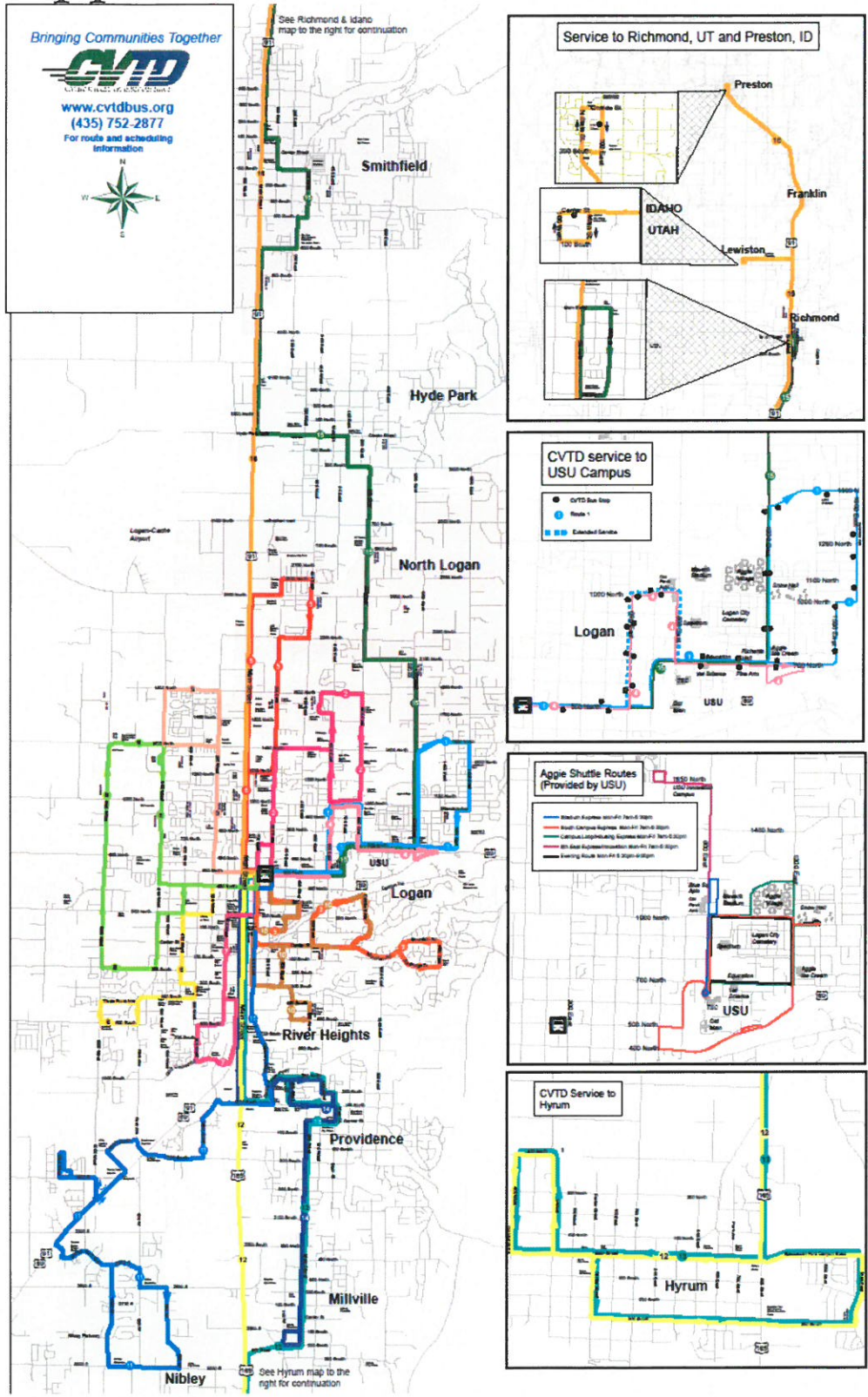
Holly Hyer, Board Chair

ATTEST:



Craig Wright, Vice Chair

Appendix F



Route 1 Monday-Friday

Table with columns for route name, stop names, and scheduled times for Route 1 Monday-Friday.

Route 3 Monday-Friday

Table with columns for route name, stop names, and scheduled times for Route 3 Monday-Friday.

Route 6 Monday-Friday

Table with columns for route name, stop names, and scheduled times for Route 6 Monday-Friday.

Route 9 Monday-Friday

Table with columns for route name, stop names, and scheduled times for Route 9 Monday-Friday.

Route 13 Monday-Friday

Table with columns for route name, stop names, and scheduled times for Route 13 Monday-Friday.

Route 1 Ext Saturday

Table with columns for route name, stop names, and scheduled times for Route 1 Ext Saturday.

Route 3 Saturday

Table with columns for route name, stop names, and scheduled times for Route 3 Saturday.

Route 6 Saturday

Table with columns for route name, stop names, and scheduled times for Route 6 Saturday.

Route 9 Saturday

Table with columns for route name, stop names, and scheduled times for Route 9 Saturday.

Route 13 Saturday

Table with columns for route name, stop names, and scheduled times for Route 13 Saturday.

Route 2 Monday-Friday

Table with columns for route name, stop names, and scheduled times for Route 2 Monday-Friday.

Route 5 Monday-Friday

Table with columns for route name, stop names, and scheduled times for Route 5 Monday-Friday.

Route 7 Monday-Friday

Table with columns for route name, stop names, and scheduled times for Route 7 Monday-Friday.

Route 10 Monday-Friday

Table with columns for route name, stop names, and scheduled times for Route 10 Monday-Friday.

Route 15 Monday-Friday

Table with columns for route name, stop names, and scheduled times for Route 15 Monday-Friday.

Route 2 Saturday

Table with columns for route name, stop names, and scheduled times for Route 2 Saturday.

Route 5 Saturday

Table with columns for route name, stop names, and scheduled times for Route 5 Saturday.

Route 7 Saturday

Table with columns for route name, stop names, and scheduled times for Route 7 Saturday.

Route 11 Saturday

Table with columns for route name, stop names, and scheduled times for Route 11 Saturday.

Route 16 Saturday

Table with columns for route name, stop names, and scheduled times for Route 16 Saturday.

Route 2 Sunday

Table with columns for route name, stop names, and scheduled times for Route 2 Sunday.

Route 5 Sunday

Table with columns for route name, stop names, and scheduled times for Route 5 Sunday.

Route 8 Monday-Friday

Table with columns for route name, stop names, and scheduled times for Route 8 Monday-Friday.

Route 11 Sunday

Table with columns for route name, stop names, and scheduled times for Route 11 Sunday.

Route 12 Monday-Friday

Table with columns for route name, stop names, and scheduled times for Route 12 Monday-Friday.

Zero-Fare NO SUNDAY SERVICE

Tipper and Pass Service is designed to assist with heavy passenger loads during peak times. For this reason, Tipper Routes and Pass Routes are only in service when school is in session.

Passenger Service is designed to assist with heavy passenger loads during peak times. For this reason, Pass Routes are only in service when school is in session.

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