

# Capital Advance Program Completion Assurance Agreement

U.S. Department of Housing  
and Urban Development  
Office of Housing  
Federal Housing Commissioner

OMB Approval No. 2502-0470  
(exp. 8/31/2013)

Under Section 202 of the Housing Act of 1959 or  
Section 811 of the National Affordable Housing Act

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information collection is necessary to ensure that viable projects are developed. It is important to obtain information from applicants to assist HUD in determining if nonprofit organizations initially funded continue to have the financial and administrative capacity needed to develop a project and that the project design meets the needs of the residents. The Department will use this information to determine if the project meets statutory requirements with respect to the development and operation of the project, as well as ensuring the continued marketability of the projects. This information is required in order to obtain benefits. This information is considered non-sensitive and no assurance of confidentiality is provided.

**This Agreement** made this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, by and between

\_\_\_\_\_ party of the

first part, a \_\_\_\_\_ having an

office at \_\_\_\_\_ (hereinafter called the Contractor),

and \_\_\_\_\_ having an office

at \_\_\_\_\_ party of the second part,

a \_\_\_\_\_ (hereinafter called the

Owner), and the United States of America, Secretary of Housing and Urban Development (hereinafter called "HUD"), party of the third part.

## Witnesseth

**Whereas** the Contractor and the Owner have entered into a Construction Contract dated \_\_\_\_\_, 20 \_\_\_\_\_,

providing for the construction of a housing project described in said Contract, said project being known as Project Number \_\_\_\_\_

\_\_\_\_\_, a copy of said Contract being on file with HUD and \_\_\_\_\_

**Whereas** the construction of the said project is to be financed by a capital advance made to said Owner by HUD, which capital advance is

secured by a \_\_\_\_\_ (hereinafter called the Mortgage).

**Whereas** HUD is unwilling to provide portions of the capital advance unless the Contractor shall first furnish assurance to the Owner and HUD for the performance of the obligations of the Contractor under said Construction Contract including but not limited to:

- (a) the completion of said project in accordance with drawings and specifications referred to in said Construction Contract;
- (b) the completion of said project free and clear of any liens, claims or encumbrances whatsoever, except for the lien of the HUD mortgage;
- (c) the payment of all mechanics and laborers employed in the construction of the project at wages prevailing in the locality of the project as determined by the Secretary of Labor in accordance with the Davis-Bacon Act, as amended (if applicable);
- (d) the satisfaction of any loss, damage, expense or claim which the

Owner or HUD may suffer or sustain through the failure of the Contractor to fulfill the provisions of (a), (b), or (c) above or through the failure of the Contractor to fulfill all obligations under said Construction Contract.

**Now Therefore**, in consideration of the mutual promises and undertakings hereinafter contained, and for the purpose of inducing HUD to make portions of the capital advance available during construction, the parties hereto on behalf of themselves, their successors or assigns respectively, undertake and agree that:

- (a) The Contractor has deposited with HUD, or if HUD so elects, with a depository satisfactory to HUD, a Completion Assurance Fund (hereinafter called the Fund), in the amount of \$ \_\_\_\_\_ to secure or indemnify the Owner or HUD, as the case may be, for any expenses, loss, or damage suffered or sustained as the result of any default by the Contractor in the performance of the Con-

struction Contract; it being understood and agreed that said Fund shall at all times be under the control of HUD or its assigns and is deposited in the form of: (a) cash; or (b) securities of or fully guaranteed as to principal by, the United States of America, which securities shall be freely negotiable or assigned to HUD.

**(Delete what is not applicable.)**

(b) HUD shall maintain such Fund as a separate trust account to be disbursed as follows:

(1) To the Contractor or party making such deposit during the course of construction, as may be deemed necessary by HUD.

(2) To the Contractor or party making such deposit, the balance of such fund so deposited remaining upon final capital advance disbursement by HUD except that there shall be withheld from the payment of said balance an amount equal to 2 1/2% of the total amount of the Construction Contract, which sum is to be retained in such account for a period of fifteen months from the date of substantial completion as defined in the Construction Contract. Said sum shall be held as a fund to guarantee against defects in construction due to faulty materials or workmanship or damages to the mortgaged premises resulting from such defects, which defects or damage become apparent within one year after the date of the aforesaid substantial completion. Said sum may be used for the correction of such defects or damage in the event the

Contractor fails to make such corrections. The Contractor's liability for such corrections is not limited by the amount of such sum.

(3) To HUD the entire Fund or balance remaining therein in the event of a default by the Contractor under the Construction Contract, to be used by HUD to indemnify it and the Owner as the case may be, for any loss, damage or expense whatsoever which they may suffer by reason of the Contractor's failure to properly perform said Construction Contract.

(4) This Agreement shall not alter or limit the obligations and liabilities of the Contractor under the Construction Contract, but shall be deemed to be merely additional security for the performance by the Contractor of the obligations thereunder.

(5) It is understood and agreed that in the event the Fund is held by a depository, that said depository is not charged with any duty or responsibility to see to the performance of or compliance with any agreements between any of the parties hereto other than that of paying over said Fund as directed in writing by HUD, nor to see to the application of said Fund after making disbursement as so directed.

**In Witness Whereof** the parties have duly executed these presents the day and year first above mentioned.

Attest (Contractor)	By
Owner	By
<b>United States of America Secretary of Housing and Urban Development</b>	By

**Seals must be affixed. To be appropriately acknowledged if required by the laws of the State having jurisdiction.**

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. **WARNING:** Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802)