

SAMPLE

Ad Hoc Surveys (FR 29b; OMB No. 7100-0290)

Topics covered by FR 29b surveys may include:

In addition to the biennial surveys, the Board conducts other surveys (FR 29b) during the year as needed to collect information on specific salary and non-salary employment topics that affect Board employees. Recent examples of salary topics included top executive salaries and compensation budgets (e.g., merit increases and salary structure movement) to aid in recruiting and retention issues. Recent examples of non-salary topics included workforce planning, telecommuting, and leave policy. Also, other survey topics included turnover data, compensation philosophy, and relocation.

The process of designing and conducting these ad hoc surveys is informal. The Board conducts the ad hoc surveys by phone and email from a subset of these respondents. The Board cannot anticipate what information will be needed and the need for the information is usually very time sensitive. The Board plans to continue conducting the ad hoc surveys as needed and anticipates that it will conduct five ad hoc surveys per year, contacting approximately 10 respondents per survey.