

Burden Table

Respondent Category	Type of respondents	Instruments	Appendix	Sample Size	Responsive					Non-Responsive					Grand Total Annual Burden Estimate (hours)	Hourly Wage Rate	Total Annualized Cost of Respondent Burden	Fully Loaded Wages (33%)	Total Annualized Cost of Respondent Burden with Fully Loaded Wage Rates
					Number of respondents	Frequency of response	Total Annual responses	Hours per response	Annual burden (hours)	Number of Non-respondents	Frequency of response	Total Annual responses	Hours per response	Annual burden (hours)					
Individual / Household	Kansas: SNAP E&T program-eligible individuals	KS Intervention: Texts (reminders and/or nudges)	B2	900	720	8	5,760	0.0167	96.2	180	8	1,440	0.0167	24.0	120.2	\$ 7.25	\$ 871.74	\$ 287.67	\$ 1,159.41
	Colorado: SNAP E&T program-eligible individuals	CO Intervention: Text (three per month)	B2	1,800	1,440	3	4,320	0.0167	72.1	360	3	1,080	0.0167	18.0	90.2	\$ 13.65	\$ 1,230.96	\$ 406.22	\$ 1,637.17
	Colorado: SNAP E&T program-eligible individuals	CO Intervention: Text (two per month)	B2	1,800	1,440	2	2,880	0.0167	48.1	360	2	720	0.0167	12.0	60.1	\$ 13.65	\$ 820.64	\$ 270.81	\$ 1,091.45
	Colorado: SNAP E&T program-eligible individuals	CO Intervention: 2 Texts and 2 emails	B2	3,600	2,880	4	11,520	0.0167	192.4	720	4	2,880	0.0167	48.1	240.5	\$ 13.65	\$ 3,282.55	\$ 1,083.24	\$ 4,365.79
	Colorado: SNAP E&T program-eligible individuals	CO Intervention: 2 Texts and 2 emails	B2	833	666	4	2,664	0.0167	44.5	167	4	668	0.0167	11.2	55.6	\$ 13.65	\$ 759.55	\$ 250.65	\$ 1,010.20
	Colorado: SNAP E&T program-eligible individuals	CO Intervention: 2 Postcards	B2	833	666	2	1,332	0.0167	22.2	167	2	334	0.0167	5.6	27.8	\$ 13.65	\$ 379.77	\$ 125.33	\$ 505.10
	Connecticut: SNAP E&T program-eligible individuals	CT Intervention: Text	B2	225	180	1	180	0.0167	3.0	45	1	45	0.0167	0.8	3.8	\$ 14.00	\$ 52.61	\$ 17.36	\$ 69.96
	Connecticut: SNAP E&T program-eligible individuals	CT Intervention: Consent form	R	225	180	1	180	0.0833	15.0	45	1	45	0.0833	3.7	18.7	\$ 14.00	\$ 262.40	\$ 86.59	\$ 348.99
	Connecticut: SNAP E&T program-eligible individuals	CT Intervention: Assessment	B3	225	180	1	180	0.50	90.0	45	1	45	0.0334	1.5	91.5	\$ 14.00	\$ 1,281.04	\$ 422.74	\$ 1,703.79
	DC: SNAP E&T program-eligible individuals	DC Intervention: Text	B2	300	240	5	1,200	0.0167	20.0	60	5	300	0.0167	5.0	25.1	\$ 16.50	\$ 413.33	\$ 136.40	\$ 549.72
	DC: SNAP E&T program-eligible individuals	DC Intervention: Assessment	B3	300	240	1	240	0.50	120.0	60	1	60	0.0334	2.0	122.0	\$ 16.50	\$ 2,013.07	\$ 664.31	\$ 2,677.38
	Rhode Island: SNAP E&T program-eligible individuals	RI Intervention: Text or email (2 total)	B2	5,000	4,000	2	8,000	0.0167	133.6	1,000	2	2,000	0.0167	33.4	167.0	\$ 13.00	\$ 2,171.00	\$ 716.43	\$ 2,887.43
	Rhode Island: SNAP E&T program-eligible individuals	RI Intervention: Assessment	B3	1,000	900	1	900	0.50	450.0	100	1	100	0.0334	3.3	453.3	\$ 13.00	\$ 5,893.42	\$ 1,944.83	\$ 7,838.25
	Minnesota - Hennepin: SNAP E&T program-eligible individuals	MN H Intervention: Text (3 text messages)	B2	2,350	1,880	3	5,640	0.0167	94.2	470	3	1,410	0.0167	23.5	117.7	\$ 10.59	\$ 1,246.81	\$ 411.45	\$ 1,658.26
	Minnesota - Hennepin: SNAP E&T program-eligible individuals	MN H Intervention: Text (2 text messages)	B2	1,175	940	2	1,880	0.0167	31.4	235	2	470	0.0167	7.8	39.2	\$ 10.59	\$ 415.60	\$ 137.15	\$ 552.75
	Minnesota - Rural: SNAP E&T program-eligible individuals	MN R Intervention: Text (3 text messages)	B2	500	400	3	1,200	0.0167	20.0	100	3	300	0.0167	5.0	25.1	\$ 10.59	\$ 265.28	\$ 87.54	\$ 352.82
	Massachusetts: SNAP E&T program-eligible individuals	MA Intervention: Text (2 text messages)	B2	40,000	32,000	2	64,000	0.0167	1,068.8	8,000	2	16,000	0.0167	267.2	1,336.0	\$ 15.00	\$ 20,040.00	\$ 6,613.20	\$ 26,653.20
	Massachusetts: SNAP E&T program-eligible individuals	MA Intervention: Screener	B3	36,000	28,800	1	28,800	0.0833	2,404.8	7,200	1	7,200	0.0167	120.2	2,525.0	\$ 15.00	\$ 37,875.60	\$ 12,498.95	\$ 50,374.55
	Massachusetts: SNAP E&T program-eligible individuals	MA Intervention: Assessment	B3	18,000	14,400	1	14,400	0.5	7,200.0	3,600	1	3,600	0.0167	60.1	7,260.1	\$ 15.00	\$ 108,901.80	\$ 35,937.59	\$ 144,839.39
	Massachusetts: SNAP E&T program-eligible individuals	MA Intervention: Career planning handoff	N/A	7,200	5,760	1	5,760	0.167	960.0	1,440	1	1,440	0.0167	24.0	984.0	\$ 15.00	\$ 14,760.72	\$ 4,871.04	\$ 19,631.76
	Participant survey respondents	Advance letter	E5.1	4,000	3,200	1	3,200	0.0501	160.3	800	1	800	0.0501	40.1	200.4	\$ 7.25	\$ 1,452.90	\$ 479.46	\$ 1,932.36
	Participant survey respondents	Invitation email/text	E5.2	4,000	800	2	1,600	0.0167	26.7	3,200	2	6,400	0.0167	106.9	133.6	\$ 7.25	\$ 968.60	\$ 319.64	\$ 1,288.24
	Participant survey respondents	Reminder email/text	E5.3	3,200	480	2	960	0.0167	16.0	2,720	2	5,440	0.0167	90.8	106.9	\$ 7.25	\$ 774.88	\$ 255.71	\$ 1,030.59
	Participant survey respondents	Reminder postcard	E5.5	2,720	408	1	408	0.0167	6.8	2,312	1	2,312	0.0167	38.6	45.4	\$ 7.25	\$ 329.32	\$ 108.68	\$ 438.00
	Participant survey respondents	Reminder email/text	E5.3	2,312	116	2	231	0.0167	3.9	2,196	2	4,393	0.0167	73.4	77.2	\$ 7.25	\$ 559.85	\$ 184.75	\$ 744.60
	Participant survey respondents	Reminder letter	E5.4	2,196	549	1	549	0.0501	27.5	1,647	1	1,647	0.0501	82.5	110.0	\$ 7.25	\$ 797.79	\$ 263.27	\$ 1,061.06
	Participant survey respondents	Reminder email/text	E5.3	1,647	82	2	165	0.0167	2.8	1,565	2	3,130	0.0167	52.3	55.0	\$ 7.25	\$ 398.89	\$ 131.63	\$ 530.53
Participant survey respondents	Participant survey	E1-E4	4,000	3,200	1	3,200	0.250	800.0	800	1	800	0.0501	40.1	840.1	\$ 7.25	\$ 6,090.58	\$ 2,009.89	\$ 8,100.47	
Focus group respondents	Recruitment email/text and FAQ	F2.1/F3.1	800	200	1	200	0.0330	6.6	600	1	600	0.0330	19.8	26.4	\$ 7.25	\$ 191.40	\$ 63.16	\$ 254.56	
Focus group respondents	Confirmation and reminder emails/texts	F2.2	200	160	3	480	0.0167	8.0	40	3	120	0.0167	2.0	10.0	\$ 7.25	\$ 72.65	\$ 23.97	\$ 96.62	
Focus group respondents	Focus group discussion guide and information form	F1/F1.1	160	160	1	160	1.5	240.0	0	1	0	0.0083	0.0	240.0	\$ 7.25	\$ 1,740.00	\$ 574.20	\$ 2,314.20	
IDI Respondents	Recruitment email/text and FAQ	G2.1/F3.1	240	75	1	75	0.0330	2.5	165	1	165	0.0330	5.4	7.9	\$ 7.25	\$ 57.42	\$ 18.95	\$ 76.37	
IDI Respondents	Confirmation and reminder emails/texts	G2.2	75	60	1	60	0.0167	1.0	15	1	15	0.0167	0.3	1.3	\$ 7.25	\$ 9.08	\$ 3.00	\$ 12.08	
IDI Respondents	IDI discussion guide	G1	60	60	1	60	1.5	90.0	0	1	0	0.0083	0.0	90.0	\$ 7.25	\$ 652.50	\$ 215.33	\$ 867.83	
Individuals/Household Sub-Total				61,316	49,052	3,511	172,384	0.083	14,287.5	12,264	5,378	65,959	0.02	1,228.6	15,616.13	-	\$ 216,372.16	\$ 71,402.81	\$ 287,774.97
State Government	State Program Staff	Semi-structured interview invitation email	H2	172	165	1	165	0.0167	2,755.5	7	1	7	0.0167	0.1169	2,872.4	\$ 59.31	\$ 170.36	\$ 56.22	\$ 226.58
	State Program Staff	Semi-structured interview guide	H1	165	165	1	165	1.50	247.5	0	1	0	0.0083	0	247.5	\$ 59.31	\$ 14,679.23	\$ 4,844.14	\$ 19,523.37
	State Program Staff	Administrative data notification	D1	8	8	1	8	0.0167	0.1336	0	1	0	0.00	0	0.1336	\$ 59.31	\$ 7.92	\$ 2.61	\$ 10.54
	State Program Staff	Administrative data request	D2	8	8	1	8	8.00	64	0	1	0	0.00	0	64	\$ 59.31	\$ 3,795.84	\$ 1,252.63	\$ 5,048.47
	State Program Staff	Staff questionnaire advance email/FAQ*	I2	138	110	1	110	0.0167	2	28	1	28	0.0083	0.2324	2,069.4	\$ 59.31	\$ 122.74	\$ 40.50	\$ 163.24
	State Program Staff	Staff questionnaire	I1/I1.1	138	110	1	110	0.250	28	28	1	28	0.0083	0.2324	27,732.4	\$ 59.31	\$ 1,644.81	\$ 542.79	\$ 2,187.60
Local Government	Local Program Staff	Administrative data notification	D1	8	8	1	8	0.0167	0	0	1	0	0.0083	0	0.13	\$ 25.94	\$ 3.47	\$ 1.14	\$ 4.61
	Local Program Staff	Administrative data request	D2	8	8	1	8	8.00	64	0	1	0	0.0083	0	64.00	\$ 25.94	\$ 1,660.16	\$ 547.85	\$ 2,208.01
	Local Program Staff	Semi-structured interview invitation email	H2	63	60	1	60	0.0167	1	3	1	3	0.0083	0.0249	1.03	\$ 25.94	\$ 26.64	\$ 8.79	\$ 35.43
	Local Program Staff	Semi-structured interview guide	H1	60	60	1	60	1.50	90	0	1	0	0.0083	0	90.00	\$ 25.94	\$ 2,334.60	\$ 770.42	\$ 3,105.02
	Local Program Staff	Staff questionnaire advance email/FAQ*	I2	42	40	1	40	0.0167	1	2	1	2	0.0083	0.0166	0.68	\$ 25.94	\$ 17.76	\$ 5.86	\$ 23.62
	Local Program Staff	Staff questionnaire	I1/I1.1	42	40	1	40	0.250	10	2	1	2	0.0083	0.0166	10.02	\$ 25.94	\$ 259.83	\$ 85.74	\$ 345.57
State / Local Government Sub-Total				431	391	2,000	782	0.6516	509.5	40	1,750	70	0	0.6	510.17	-	\$ 24,723.35	\$ 8,158.70	\$ 32,882.05
Business (Profit, Non-Profit, or Farm)	Local Program Staff	Administrative data notification	D1	8	8	1	8	0.0167	0.1336	0	1	0	0.0167	0	0.1336	\$ 25.94	\$ 3.47	\$ 1.14	\$ 4.61
	Local Program Staff	Administrative data request	D2	8	8	1	8	8.00	64	0	1	0	0.0167	0	64	\$ 25.94	\$ 1,660.16	\$ 547.85	\$ 2,208.01
	Local Program Staff	Semi-structured interview invitation email	H2	16	15	1	15	0.0167	0.2305	1	1	1	0.0167	0.0167	0.2672	\$ 25.94	\$ 6.93	\$ 2.29	\$ 9.22
	Local Program Staff	Semi-structured interview guide	H1	15	15	1	15	1.50	22.5	0	1	0	0.0083	0	22.5	\$ 25.94	\$ 583.65	\$ 192.60	\$ 776.25
	Local Program Staff	Staff questionnaire advance email/FAQ*	I2	11	10	1	10	0.0167	0.167	1	1	1	0.0083	0.0083	0.1753	\$ 25.94	\$ 4.55	\$ 1.50	\$ 6.05

Burden Table

Local Program Staff	Staff questionnaire	11/11.1	11	10	1	10	0.250	2.5	1	1	1	0.00	0	2.5	\$ 25.94	\$ 64.85	\$ 21.40	\$ 86.25
Business (Profit, Non-profit, or Farm) Sub-Total			35	33	1.76	58	1,5417	89.4	2	1,500	3	0	0.0	89.44	-	\$ 2,320.14	\$ 765.65	\$ 3,085.78
TOTAL			61,782	49,476	3,501	173,224	0.087	14,986.5	12,306	5.37	66,032	0.0	1,229.3	16,215.74	\$ 243,415.64	\$ 80,327.16	\$ 323,742.81	

*Note that there will likely be some small overlap between staff taking the questionnaire and those participating in the semi-structured interviews. For burden purposes, this table currently assumes no overlap so as not to underestimate burden.

Sources: Department of Labor Wage and Hour Division (<http://www.dol.gov/wbd/minimumwage.htm>), Bureau of Labor Statistics, Occupational Employment Statistics Survey, May 2020. (http://www.bls.gov/oes/current/oes_nat.htm)
 Individuals/Participant: State and Federal minimum wage. State Program Staff: Average hourly earnings of workers in management occupations. Local Program Staff: Average hourly earnings of workers in community and social services occupations.