

Appendix C. SNAP-Ed Listening Session Email to State Agencies

Dear State SNAP Agencies,

The Food and Nutrition Service (FNS) is partnering with Accenture Federal Services and Abt Associates (hereafter referred to as Project Team) to examine equitable program access and service delivery of the SNAP Nutrition Education and Obesity Prevention Grant Program (SNAP-Ed). The purpose of this evaluation is to identify challenges and noteworthy practices in the equitable allocation of State SNAP-Ed funding and service delivery among diverse racial and ethnic groups, individuals with disabilities, urban and rural geographic locations, and indigenous communities. Information collected will help inform continuous program improvements, and development of technical assistance and trainings to address equity in State SNAP-Ed service delivery.

As part of this evaluation, the Project Team will facilitate several listening sessions with select State and implementing agencies on a range of topics to learn and understand challenges and noteworthy practices in notification processes, program planning processes, and service delivery in SNAP-Ed. The purpose of each 90-minute listening session is described in the attached SNAP-Ed One Pager PDF. States will be recruited based on a variety of factors including: 1) number of SNAP-Ed participants served out of eligible population, 2) known geographic and participant diversity, 3) number of SNAP-Ed provider partnerships and implementing agencies, 4) data on food/nutrition security and 5) State population sizes. Within the next month, the Project Team may reach out to you to request your participation.

If you have any questions, please contact snap-ed@usda.gov.

Sincerely,

FNS SNAP-Ed Regional Coordinator

This information is being collected to assist the Food and Nutrition Service (FNS) in obtaining feedback related to the evaluation of equity in Supplemental Nutrition Assistance Program Nutrition Education (SNAP-Ed) service delivery. This is a voluntary collection and FNS will use the information for service improvement, training and technical assistance development, and program management purposes. The collection does not request personally identifiable information but the information collected will not be included in records that are subject to the Privacy Act of 1974. Responses will be kept private to the extent provided by law. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0611. The time required to complete the listening session information collection is estimated to average 90 minutes per listening session, and no more than 2 hours total, including the time for scheduling listening sessions, introductions and instructions, and questions and answers. The time to read this communication is 3 minutes. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, 5th Floor, Alexandria, VA 22314. ATTN: PRA (0584-0611).