

***Attachment 1. Scheduling Email – English***

*Email Subject: [Action Required] Scheduling for [ONLINE/IN PERSON] CDC women’s health study*

Dear [Name],

Thank you for your interest in being part of a voluntary conversation group we are conducting on behalf of CDC. We’ve reviewed your responses to our questions and believe you will make an excellent addition to our pool of participants. **[[ONLINE]: We are reaching out now to schedule you for an online conversation group session].** **[[IN-PERSON]: We are reaching out now to schedule you for an in-person conversation group session near you.]** As a reminder, this is a **90-minute conversation** that will cover Hispanic/Latina women’s health and the role that culture plays in their health choices.

Based on your availability, we have scheduled you for the following conversation group session:

DATE: [[DATE]]

TIME: [[TIME and TIME ZONE]]

PAYMENT: You will receive a \$75.00 e-gift card from a major credit card company for your time and effort **[[ONLINE]: within 10 days after the session. //OR// [IN-PERSON]: at the end of the session.**

Please confirm by responding to this email, and we will get back to you with more information. **[[ONLINE: Details will include Zoom link for the session.] [IN-PERSON: Details will include location and address.]**

If the above date/time does not work for you, please let us know immediately and we will try to schedule you for a different session. If another session is not available right away, we can reach back out to you if other sessions become available.

We look forward to hearing from you. If you have any questions about the study, please contact Esther Cortez at CortezE@eurekafacts.com or 202-794-8199.

Sincerely,

Esther Cortez  
Research Analyst  
EurekaFacts, LLC  
240-403-1650