**DAMAGE INFORMATION**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Paperwork Burden Disclosure Notice**  Public reporting burden for this data collection is estimated to average 75 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472, Paperwork Reduction Project (1660-0017) NOTE: Do not send your completed form to this address. | | | | | | | | | | | |
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| **Purpose and Applicability**  FEMA, Recipients, or Applicants complete this form during a site inspection to record detailed incident-related damage descriptions with dimensions. FEMA and the Recipient use this form to validate damage, scopes of work, and estimates. For more information, please see *Chapter 5 Damage and Impact Information* in the [Public Assistance Program and Policy Guide](https://www.fema.gov/assistance/public/policy-guidance-fact-sheets/sops-operations-manuals) or contact the State, local, Tribal, or Territorial emergency management office for additional information.  Recipients and Applicants should use PA Grants Portal to submit all documentation and information to FEMA. Questions are displayed in an intuitive manner to show the information and documentation needed based on answers provided. All signatures are official and legally binding.  The following information is needed to complete this form:   * Damaged components * Description and dimensions of the damage * Cause of damage | | | | | | | | | | | |
| **Section I – Declaration and Applicant Information[[1]](#footnote-3)** | | | | | | | | | | | |
| **Declaration #**  [system generated] | | | **Legal Name of Applicant:** [system generated] | | | | | | | **FEMA PA ID:** [system generated] | |
| **Section II – Site Information[[2]](#footnote-4)** | | | | | | | | | | | |
| **Facility Type(s)**  [system generated] | **Facility Name(s)**  [system generated] | | | | | **Site/Campus Name(s)** [system generated] | | | | | **Location(s)**  [system generated] |
| **Is the facility currently inundated with flood waters or are other factors preventing inspection to determine visible damage?**  No  Yes. *Please describe why it is inaccessible*:  **Who will provide the damage inspection for this location? [[3]](#footnote-5)**  **Applicant.** *Please provide estimated date of submittal to FEMA:* (MM/DD/YYYY)  **Recipient.** *Please provide estimated date of submittal to FEMA:* (MM/DD/YYYY)  ☐ **FEMA providing virtual assistance via phone or video conference with Applicant on-site.** *What date(s) and time(s) are preferable to conduct the site inspection? [[4]](#footnote-6)*  **FEMA on-site with Applicant.** *What date(s) and time(s) are preferable to conduct the site inspection? [[5]](#footnote-7) Please provide point-of-contact and any additional information for the day of the inspection*:      [[6]](#footnote-8) | | | | | | | | | | | |
| **Section** III – **Facility Damage** | | | | | | | | | | | |
| **Please select the peril(s) which caused the damage.** *Please select all that apply.* | | | | | | | | | | | |
| Earthquake[[7]](#footnote-9)  In-plane damage[[8]](#footnote-10)  Reinforcement failure[[9]](#footnote-11)  Short-column damage[[10]](#footnote-12)  Soft-story damage[[11]](#footnote-13)  Surface rupture[[12]](#footnote-14)  Explosion  Fire  Flame damage or combustion  Smoke and particulate matter  Soil hardening  Thermal exposure  Flooding[[13]](#footnote-15) | | | | | | Landslide[[14]](#footnote-16)  Mudslide[[15]](#footnote-17)  Severe storm[[16]](#footnote-18)  Lightning  Hail  High winds  Wind-blown debris  Wind-driven rain  Sewer backup  Snow or ice[[17]](#footnote-19)  Tsunami or tidal wave[[18]](#footnote-20)  Volcanic eruption[[19]](#footnote-21)  Wind  Other. *Please describe*: | | | | | |
| **Parks or Recreational Facilities[[20]](#footnote-22)** | | | | | | | | | | | |
| **Please describe the facility and** **how it was damaged:** | | | | | | | | | | | |
| **Damaged Components (with common material types).** *Please select all that apply.* | | | | | | | | | | | |
| Athletic court  Asphalt  Concrete  Composite  Other*. Please describe:*  Athletic field surface  Artificial  Grass  Other*. Please describe:*  Bleacher  ☐ Fence | | | | | | Lighting  Loss of fill  Dirt  Gravel  Rock  Sand  Other. *Please describe:*  Playground surface  Power source and its electrical distribution and control system.  Running track  Other. *Please describe:* | | | | | |
| **Detention basin, Sediment or debris basin, and Stormwater retention[[21]](#footnote-23)** | | | | | | | | | | | |
| **Please describe the facility and** **how it was damaged:** | | | | | | | | | | | |
| **What is the quantity of material deposited by the incident?** *Please include quantity:*       *and metric:* [[22]](#footnote-24)        Actual  Estimate | | | | | | | | | | | |
| **Damaged Components (with common material types).** *Please select all that apply.* | | | | | | | | | | | |
| Armor  Rip-rap  Rock armor  Shot rock  Other. *Please describe*:  Control gate  Embankment  Dirt  Gravel  Sand  Rock  Other. *Please describe:* | | | | | | Grate  Lining  Pipe  Storm drain  Weir  Other. *Please describe*: | | | | | |
| **Beaches, Dune[[23]](#footnote-25)** | | | | | | | | | | | |
| **Please describe the facility and** **how it was damaged:** | | | | | | | | | | | |
| **erm, Levee, Sand Revetment, Seawall[[24]](#footnote-26)** | | | | | | | | | | | |
| **Please describe the facility and** **how it was damaged:** | | | | | | | | | | | |
| **Damaged Components (with common material types).** *Please select all that apply.* | | | | | | | | | | | |
| Armor  Rip-rap  Rock armor  Shot rock  Other. *Please describe*:  Control gate  Core  Concrete  Earth  Metal  Plastic  Other. *Please describe:*  Embankment  Dirt  Gravel  Sand  Rock  Other. *Please describe:* | | | | | | Foundation  Rock  Soil  Other. *Please describe:*  Lining  Loss of fill  Dirt  Gravel  Rock  Sand  Other. *Please describe:*  Pile  Rebar  Vegetative cover  Weir  Other. *Please describe:* | | | | | |
| **Bridge[[25]](#footnote-27)** | | | | | | | | | | | |
| **Please describe the facility and** **how it was damaged:** [[26]](#footnote-28) | | | | | | | | | | | |
| **Number of lanes:** | | | | | | | | | | | |
| **Damaged Components (with common material types).** *Please select all that apply.* | | | | | | | | | | | |
| Abutment  Approaches  Armor  Rip-rap  Rock armor  Shot rock  Other. *Please describe*:  Cross frame  Loss of fill  Dirt  Gravel  Rock  Sand  Other. *Please describe:*  Barrier  ☐ Deck  Foundation  Guardrail  Girder | | | | | | Lighting  Substructure  Abutment  Foundation  Pier  Surface  Asphalt  Concrete  Composite  Chip & seal  Dirt  Gravel  Other. *Please describe:*  Traffic signal  Wingwall  Concrete  Rock  Other. *Please describe:*  Other. *Please describe:* | | | | | |
| **Building[[27]](#footnote-29)** | | | | | | | | | | | |
| **Please describe the facility and** **how it was damaged:**[[28]](#footnote-30) | | | | | | | | | | | |
| **Please provide the estimated damaged square footage:**[[29]](#footnote-31) sq. ft. *Please describe area:* *[[30]](#footnote-32)* | | | | | | | | | | | |
| **Where is the damage to the building? [[31]](#footnote-33)**  Exterior  Interior | | | | | Basement  Other. *Please describe:* | | | | | | |
| **Damaged Components (with common material types).** *Please select all that apply.* | | | | | | | | | | | |
| Bathroom components, please list and describe damage:  Ceiling  Acoustical drop ceiling  Blanket ceiling  Ceiling tiles  Drywall/sheet rock  Insulation  Plaster and lathe ceiling  Unfinished ceiling  Other. *Please describe*:  Electrical components, please list and describe damage:    Elevator. *Please describe*:  Fire Protection, please list and describe damage:    Doors  Hollow core  Metal  Flat panel  Raised panel  Overhead  Painted  Pre-finished  Solid core  Steel  Stained  Wood  Flat panel  Raised panel  Flooring  Carpet  Ceramic  Composition type (VCT)  Painted Concrete  Vinyl  Wood  Other. *Please describe*:  Foundation (spread footing, piles, etc.)  HVAC  Air conditioning unit  Air handler  Condenser  Diffuser  Duct work insulation  Duct work rigid  Fan coil unit  Furnace  Gas  Electric  Heat Pump  Other. *Please describe:* | | | | | | Kitchen components, please list and describe damage:  Lighting  Emergency Lighting  Ceiling  Recessed  Other. *Please describe*:  Roofing[[32]](#footnote-34)  Roof accessories  Ridge  Continuous shingled ridge vent  Metal  Shingled  Weather barrier type  Asphalt felt 15#  Asphalt felt 30#  Other. *Please describe*:  Roof covering type.  Asphalt  3-Tab  Multilayer  Built-up (multi-ply)  EPDM (ethylene propylene deine terpolymer) single ply  Fluid applied roofing  Metal  Corrugated  Ribbed  Standing seam  Other. *Please describe*:  PVC (polyvinyl chloride) single ply  SBS modified (multi-ply)  TPO (thermoplastic polyolefin) single ply  Other. *Please describe*:  Roof type  Gable  Number of Gable:  Hip  Number of Hip:  Other. *Please describe*:  Skylights  Fiberglass panels  Fixed dome type  Operable type  Septic components, please list and describe damage:  Structural element (column, beam, etc.)  Walls  Blanket wall insulation  Concrete masonry unit (CMU)  Drywall  External siding  Painted drywall  Paneling  Plaster  Plaster and lathe wall  Vinyl wall cover  Wainscoting  Other. *Please describe*:  Windows  Awning  Casement  Double hung  Fixed  Louver  Single hung  Sliding  Storm shutters  Other. *Please describe:*  Other. *Please describe*: | | | | | |
| **Cemetery[[33]](#footnote-35)** | | | | | | | | | | | |
| **Please describe the facility and** **how it was damaged:** | | | | | | | | | | | |
| **Damaged Components (with common material types).** *Please select all that apply.* | | | | | | | | | | | |
| Casket  Grave marker  Loss of fill  Dirt  Gravel  Rock  Sand  Other. *Please describe:* | | | | | | Other. *Please describe:* | | | | | |
| **Communications System[[34]](#footnote-36)** | | | | | | | | | | | |
| **Please describe the facility and** **how it was damaged:** | | | | | | | | | | | |
| **Damaged Components (with common material types).** *Please select all that apply.* | | | | | | | | | | | |
| Antenna  Cable  Conduit  Electrical panel  Electrical wire  Guy wire  Insulator  Lines  Mast | | | | | | Network tower  Pole  Sensor  Software/processor  Supervisory control and data acquisition (SCADA)  Terminal  Transformer  Vault/handhole  Other. *Please describe:* | | | | | |
| **Contents[[35]](#footnote-37)** | | | | | | | | | | | |
| **Please upload a list of damaged contents and describe how the contents were damaged:** | | | | | | | | | | | |
| **Culvert, Ditch[[36]](#footnote-38)** | | | | | | | | | | | |
| **Please describe the facility and** **how it was damaged:**[[37]](#footnote-39) | | | | | | | | | | | |
| **Culvert type:**  Arch  Box/Rectangle (single or multiple)  Bridge culvert  Circular  Flat  Horizontal ellipse | | | | | | | Metal box  Pipe (single or multiple)  Pipe arch (single or multiple)  Vertical ellipse  Other. *Please describe:* | | | | |
| **Damaged Components (with common material types).** *Please select all that apply.* | | | | | | | | | | | |
| Armor  Rip-rap  Rock armor  Shot rock  Other. *Please describe:*  Culvert pipe  ☐ Aluminum  ☐ Concrete  ☐ Corrugated metal  ☐ High-density polyethylene  ☐ Polyvinyl chloride  ☐ Steel  Other. *Please describe:*  Headwall  Concrete  Rock  Other. *Please describe:*  Inlet  Dirt  Gravel  Rock  Sand  Other. *Please describe:* | | | | | | Loss of fill  Dirt  Gravel  Rock  Sand  Other. *Please describe:*  Retaining Wall  Concrete  Rock  Other. *Please describe:*  Wingwall  Concrete  Rock  Other. *Please describe:*  Other. *Please describe:* | | | | | |
| **Dam[[38]](#footnote-40)** | | | | | | | | | | | |
| **Please describe the facility and** **how it was damaged:** | | | | | | | | | | | |
| **What is the dam type?** | | | | | | | | | | | |
| Arch  Buttress  Concrete  Earth/rock embankments  Gravity  Masonry | | | | | | | Multi-arch  Rockfill  Stone  Timber crib  Other. *Please describe:* | | | | |
| **Does the facility have a spillway?**  No  Yes. **What is the spillway type?**  Controlled  Chute  Ogee  Shaft  Side channel | | | | | Siphon  Uncontrolled  Other. *Please describe:* | | | | | | |
| **Damaged Components (with common material types).** *Please select all that apply.* | | | | | | | | | | | |
| Abutment  Armor  Rip-rap  Rock armor  Shot rock  Other. *Please describe:*  Control gate  Core  Concrete  Earth  Metal  Plastic  Other. *Please describe:*  Electrical panel  Electrical wire  Foundation  Rock  Soil  Other. *Please describe:* | | | | | | Lining  Outlet gate  Bascule  Drum  Flag  Needle  Roller  Slide/sluice gate  Vertical lift  Other. *Please describe:*  Overflow structure (Spillway)  Sensor  Supervisory control and data acquisition (SCADA)  Weir  Other. *Please describe:* | | | | | |
| **Dock, Harbor, Pier, or Port[[39]](#footnote-41)** | | | | | | | | | | | |
| **Please describe the facility and** **how it was damaged:** | | | | | | | | | | | |
| **What was the type of inspection completed?**  Above water  Under water  Structural integrity of piles  Structural integrity of abutments  Structural integrity of revetments  In-situ borings | | | | | | | | | | | |
| **Damaged Components (with common material types).** *Please select all that apply.* | | | | | | | | | | | |
| Abutment  Anchor  Boat ramp  Dock  Electrical power source and its distribution and control system, including grounding  Fender system | | | | | | Frame and deck  Gangway  Light poles and fixture  Mooring device  Platform  Revetment or other marine structure  Other. *Please describe:* | | | | | |
| **Drainage channel, Canal, Aqueduct[[40]](#footnote-42)** | | | | | | | | | | | |
| **Please describe the facility and** **how it was damaged:** | | | | | | | | | | | |
| **hat is the shape of the channel?**  Rectangular  Trapezoidal  V-ditch  Other. *Please describe:* | | | | | | | **What are the dimensions of the top of the channel or waterway?**  Average Width:       feet  Average Depth:       feet  Length:       feet | | | | |
| **What is the quantity of material deposited by the incident?** *Please include units:*       *and metric:*      [[41]](#footnote-43)  Actual  Estimate | | | | | | | | | | | |
| **Damaged Components (with common material types). [[42]](#footnote-44)** *Please select all that apply.* | | | | | | | | | | | |
| Armor  Rip-rap  Rock armor  Shot rock  Other. *Please describe:*  Control gate  Embankment  Dirt  Gravel  Sand  Rock  Other. *Please describe:* | | | | | | | Hydraulic structure  Lining  Vegetative Cover  Weir  Other. *Please describe:* | | | | |
| **Equipment, Supplies, or Vehicle[[43]](#footnote-45)** | | | | | | | | | | | |
| **Please upload a list of damaged equipment, supplies, and vehicles[[44]](#footnote-46) and describe how they were damaged:** | | | | | | | | | | | |
| **Lift station, Pumping station[[45]](#footnote-47)** | | | | | | | | | | | |
| **Please describe the facility and** **how it was damaged:** | | | | | | | | | | | |
| **What is the capacity of the pumping facility?** | | **How many generators are associated with the facility?** | | | | | | | **How many pumps are associated with the facility?** | | |
| **Damaged Components (with common material types).** *Please select all that apply.* | | | | | | | | | | | |
| Electrical panel  Electrical cables  Emergency motor/generator set  Holding tank  Pipe | | | | | | Pump  Sensor  Supervisory control and data acquisition (SCADA)  Transfer switch  Other. *Please describe:* | | | | | |
| **Low-water Crossing[[46]](#footnote-48)** | | | | | | | | | | | |
| **Please describe the facility and** **how it was damaged:** | | | | | | | | | | | |
| **Number of lanes:** | | | | | | | | | | | |
| **Damaged Components (with common material types).** *Please select all that apply.* | | | | | | | | | | | |
| Armor  Rip-rap  Rock armor  Shot rock  Other. *Please describe:*  Base  Dirt  Gravel  Sand  Other. *Please describe:*  Embankment  Dirt  Gravel  Rock  Sand  Other. *Please describe:*  Guardrail  Headwall  Concrete  Rock  Other. *Please describe:*  Loss of fill  Dirt  Gravel  Rock  Sand  Other. *Please describe:* | | | | | | Retaining Wall  Concrete  Rock  Other. *Please describe:*  Subbase  Asphalt  Concrete  Composite  Chip & seal  Dirt  Gravel  Other. *Please describe:*  Surface  Asphalt  Concrete  Composite  Chip & seal  Dirt  Gravel  Other. *Please describe:*  Wingwall  Concrete  Rock  Other. *Please describe:*  Other. *Please describe:* | | | | | |
| Natural gas transmission and distribution[[47]](#footnote-49) | | | | | | | | | | | |
| Please describe the facility and how it was damaged: | | | | | | | | | | | |
| Damaged Components (with common material types). *Please select all that apply.* | | | | | | | | | | | |
| Compressor station  Electrical control panel  Electrical cables  Pipe | | | | | | Sensor  Supervisory control and data acquisition (SCADA)  Tank  Other. *Please describe:* | | | | | |
| Power plant, Power transmission and distribution system, Substation, Wind turbine[[48]](#footnote-50) | | | | | | | | | | | |
| Please describe the facility and how it was damaged: | | | | | | | | | | | |
| Damaged Components (with common material types). *Please select all that apply.* | | | | | | | | | | | |
| Cable  Conductor  Conduit  Cooling tower  Crossarm  Electrical panel  Electrical wire  Insulator  Line | | | | | | Pole  Riser  Sensor  Supervisory control and data acquisition (SCADA)  Transformer  Tower  Turbine  Other. *Please describe:* | | | | | |
| Railway, Subway[[49]](#footnote-51) | | | | | | | | | | | |
| Please describe the facility and how it was damaged: | | | | | | | | | | | |
| Damaged Components (with common material types) | | | | | | | | | | | |
| Electrical panel  Electrical wire  Elevator  Escalator  Insulator | | | | | | Lighting  Signal  Switch  Train track  Other. *Please describe:* | | | | | |
| Reservoir[[50]](#footnote-52) | | | | | | | | | | | |
| **Please describe the facility and how it was damaged:** | | | | | | | | | | | |
| **What is the type of reservoir?**  Dry  Off stream  On stream | | | | | | | | | | | |
| **Does the facility have a spillway?**  No  Yes. **What is the spillway type?**  Controlled  Chute  Ogee  Shaft  Side channel  Siphon  Uncontrolled  Other. *Please describe:* | | | | | | | | | | | |
| Damaged Components (with common material types). *Please select all that apply.* | | | | | | | | | | | |
| Abutments  Armor  Rip-rap  Rock armor  Shot rock  Other. *Please describe:*  Control gate  Core  Concrete  Earth  Metal  Plastic  Other. *Please describe:*  Electrical panel | | | | | | Electrical cables  Electrical distribution and control systems  Emergency motor/generator set and transfer switch  Foundation  Rock  Soil  Other. *Please describe:*  Lining  Outlet gate. *Please describe:*  Overflow structure (Spillway)  Sensor  Supervisory control and data acquisition (SCADA)  Vegetative cover  Weir  Other. *Please describe:* | | | | | |
| Road, Airport Runway/Taxiway, Parking, Sidewalk[[51]](#footnote-53) | | | | | | | | | | | |
| **Please describe the facility and how it was damaged:** | | | | | | | | | | | |
| **Number of lanes:** | | | | | | | | | | | |
| Damaged Components (with common matrial types). *Please select all that apply.* Surface  Asphalt  Concrete  Composite  Chip & seal  Dirt  Gravel  Other. *Please describe:*  Base  Dirt  Gravel  Sand  Other. *Please describe*:  Subbase  Asphalt  Concrete  Composite  Chip & seal  Dirt  Gravel  Other. *Please describe:*  Curb  Asphalt  Concrete  Other. *Please describe:*  Ditch  Dirt  Gravel  Other. *Please describe:* | | | | | | | Embankment  Dirt  Gravel  Sand  Rock  ☐ Other. *Please describe*:  ☐ Guardrail  ☐ Lighting  ☐ Median  Shoulder  Asphalt  Concrete  Composite  Chip & seal  Dirt  Gravel  Other. *Please describe:*  Sidewalk/Path  Asphalt  Concrete  Composite  Chip & seal  Dirt  Gravel  Other. *Please describe:*  Traffic barrier  Traffic signal  Other. *Please describe:* | | | | |
| Water/ Wastewater[[52]](#footnote-54) | | | | | | | | | | | |
| Please describe the facility and how it was damaged: | | | | | | | | | | | |
| Damaged Components (with common material types). *Please select all that apply.* | | | | | | | | | | | |
| Aeration tank  Chlorination system  Clarifier  Effluent outflow  Electrical panel | | | | Electrical cable  Electrical motor/generator set and transfer switch  Filter  Gauge  Generator  Intake system  Pipes | | | | Power source and its distribution and control systems  Primary Sedimentation  Pump  Sensor  Supervisory Control and Data Acquisition (SCADA)  Tank  Other. *Please describe:* | | | |
| Other[[53]](#footnote-55) | | | | | | | | | | | |
| Please describe the facility and how it was damaged: | | | | | | | | | | | |
| Please list the damaged component(s) : | | | | | | | | | | | |
| Section IV**– Component Damage Description and Dimensions**[[54]](#footnote-56)Complete this section for each damaged component. | | | | | | | | | | | |
| **Component:**[system generated] **[[55]](#footnote-57)** | | | | | | **Component location:** [system generated] **[[56]](#footnote-58)** | | | | | |
| **Incident Peril(s):** [system generated] **[[57]](#footnote-59)** | | | | | | | | | | | |
| **Cause of facility/component damage:** [system generated] **[[58]](#footnote-60)** | | | | | | | | | | | |
| **Manufacturer’s name plate data:      [[59]](#footnote-61)** | | | | | | | | | | | |
| **Type, style, model:**      **[[60]](#footnote-62)** | | | | | | | | | | | |
| **Material:**      **[[61]](#footnote-63)** | | | | | | | | | | | |
| **Quantity:**      **[[62]](#footnote-64)** **Unit of measure***:* | | | | | | | | | | | |
| **Dimensions: [[63]](#footnote-65) Length:       Width:       Height:** | | | | | | | | | | | |
| Make, model, year      **[[64]](#footnote-66)** | | | | | | | **Capacity, size, horsepower      [[65]](#footnote-67)** | | | | |
| **Additional information:** | | | | | | | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Section V– Sketch of Site/Facility/Damage/Dimensions[[66]](#footnote-68)**  Use this section to capture sketches, diagrams, or other graphics of damage to the facility and its components. | | | |
| **Aqueduct, Canal, Drainage channel[[67]](#footnote-69)** | | | |
| Aqueduct, Canal, Drainage channel example | | | |
| **Athletic court, Athletic field, Golf course, Tennis court, Playground[[68]](#footnote-70)** | | | |
| Athletic court, Athletic field, Golf course, Tennis court, Playground example | | | |
| **Basin (Debris, Detention, Sediment, Stormwater Retention and Detention) [[69]](#footnote-71)** | | | |
| Basin (Debris, Detention, Sediment, Stormwater Retention and Detention) example | | | |
| **Beach, Dune[[70]](#footnote-72)** | | | |
| Beach Dune example | | | |
| **Berm, Levee, Sand Revetment, Seawall[[71]](#footnote-73)** | | | |
| Berm, Levee, Sand Revetment, Seawall example | | | |
| **Boardwalk, Trail[[72]](#footnote-74)** | | | |
| Boardwalk, Trail example | | | |
| **Bridge[[73]](#footnote-75)** | | | |
| Bridge example | | | |
| **Building[[74]](#footnote-76)** | | | |
| Building example | | | |
| **Cemetery[[75]](#footnote-77)** | | | |
| Cemetery example | | | |
| **Communications System[[76]](#footnote-78)** | | | |
| Communications System example | | | |
| **Contents[[77]](#footnote-79)** | | | |
| **N/A** | | | |
| **Culvert, Ditch[[78]](#footnote-80)** | | | |
| Culvert, Ditch example | | | |
| **Dam[[79]](#footnote-81)** | | | |
| Dam example | | | |
| **Dock, Harbor, Pier, or Port[[80]](#footnote-82)** | | | |
| Dock, Harbor, Pier, or Port example | | | |
| **Equipment and Vehicles[[81]](#footnote-83)** | | | |
| **N/A** | | | |
| **Fish hatchery, Zoo[[82]](#footnote-84)** | | | |
| **N/A** | | | |
| **Lift station, Pumping station[[83]](#footnote-85)** | | | |
| Lift station, Pumping station example | | | |
| **Natural gas transmission and distribution[[84]](#footnote-86)** | | | |
| Natural gas transmission and distribution example | | | |
| **Power plant, Power transmission and distribution system, Substation, Wind turbine[[85]](#footnote-87)** | | | |
| **Diagram, schematic example Power plant, Power transmission and distribution system, Substation, Wind turbinePower plant, Power transmission and distribution system, Substation, Wind turbine example** | | | |
| **Railway, Subway[[86]](#footnote-88)** | | | |
| Railway, Subway example | | | |
| **Reservoir[[87]](#footnote-89)** | | | |
| **N/A** | | | |
| **Road (Airport runway/taxiway, Parking, Road, Runway, Sidewalk)[[88]](#footnote-90)** | | | |
| **Road (Airport runway/taxiway, Parking, Road, Runway, Sidewalk) example** | | | |
| **Swimming pool[[89]](#footnote-91)** | | | |
| **N/A** | | | |
| **Water /Wastewater[[90]](#footnote-92)** | | | |
| **N/A** | | | |
| **Water control facilities[[91]](#footnote-93)** | | | |
| Water control facilities example | | | |
| **Sketch** | | | |
| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | |
| **Notes and comments:** | | | |
| **Section VI – Photographs** | | | |
| **Please provide photos of the damage to the facility and components. [[92]](#footnote-94)** *Please upload as many photos as needed to fully show the extent of the damage.*  **File name:**      **[[93]](#footnote-95)**  **Damage description:**      **[[94]](#footnote-96)**  **Photo number:** [system generated] [[95]](#footnote-97)  **Sub-site identifier:** **[[96]](#footnote-98)**  **Due to the historic nature of the facility, please provide contextual photos of the facility and surroundings:** *Please upload as many photos as needed to fully show the contextual area, all sides of the exterior (North, South, East, West), and historic aspects of the facility.* **[[97]](#footnote-99)**  **File name:**      **[[98]](#footnote-100)**  **Photo description:**      **[[99]](#footnote-101)**  **Photo number:** [system generated] **[[100]](#footnote-102)**  **Sub-site identifier:**  **Total number of photos:** [system calculated] **[[101]](#footnote-103)** | | | |
| **Section VII– Applicant Review[[102]](#footnote-104)** | | | |
| **Applicant personnel that submitted the damage information**      **[[103]](#footnote-105)** | **Title** [system generated] | **Signature** [system generated] | **Date submitted** [system automated] **[[104]](#footnote-106)** |
| **Applicant personnel that attended the inspection** | **Title** [system generated] | **Signature** [system generated] | **Date submitted** [system automated] **[[105]](#footnote-107)** |
| **Do you concur with the damage reported?**  No. *Please provide reason for non-concurrence*:  Yes | | | |
| **Section VIII – Recipient Recommendation[[106]](#footnote-108)** | | | |
| **Do you concur with the damage reported?**  No. *Please provide reason for non-concurrence:*  Yes | | | |
| **Recipient’s Authorized Representative** [system generated] | **Title** [system generated] | **Signature** [system generated] | **Date submitted** [system automated] **[[107]](#footnote-109)** |

1. *Functionality: Generate declaration # from the Request for Public Assistance. Generate Legal Name of Applicant, and FEMA PA ID from the Organizational Profile.*  [↑](#footnote-ref-3)
2. *Functionality: Generate the Facility Type, Facility Name, Site/Campus Name, and Location form the Impact List. For Simple Approach Only: Generate Facility Type from the Impact List. Facility Name and Site/Campus Name are optional.*  [↑](#footnote-ref-4)
3. *(Help Text) See the Site Inspections and Obtaining Damage Information section in the* [*Public Assistance Program and Policy Guide*](https://www.fema.gov/assistance/public/policy-guidance-fact-sheets) *(PAPPG) for more information. Functionality: Generate this section only if “Work has started and is approximately % complete” or “Work has not started” is selected on the Impact List. If the work is completed, the responsibility for completing defaults to the Applicant.* [↑](#footnote-ref-5)
4. *Functionality: Insert calendar and time options (similar to websites that allow appointment scheduling based on availability). Allow for schedule changes. If rescheduled, show number of times rescheduled. Notify the PDTFL to route the Damage Information Form to the appropriate site inspector.* [↑](#footnote-ref-6)
5. *Functionality: Insert calendar and time options (similar to websites that allow appointment scheduling based on availability). Allow for schedule changes. If rescheduled, show number of times rescheduled. Notify the PDTFL to route the Damage Information Form to the appropriate site inspector.* [↑](#footnote-ref-7)
6. *(Help text) For example, the facility address may be the front door, but the damage location may be at a different location within the building grounds, or the meeting point may be different than the main facility address. Please provide point of contact information.* [↑](#footnote-ref-8)
7. *Functionality: Generate only if “Earthquake”, “Tsunami”, or “Volcanic eruption” were selected on the Incident Information form.*  [↑](#footnote-ref-9)
8. *(Help text) When load-bearing walls are not designed to resist lateral force imposed by earthquakes. These common walls are typically made of masonry and are not reinforced. Shear failure is observed by the developments of diagonal cracking during earthquakes. When there are wall openings, cracks generally start from four corners of the opening. If the earthquake shaking is severe enough, the in-plane cracking may develop into an out-of-plane collapse.* [↑](#footnote-ref-10)
9. *(Help text) Damage may be caused simply by inadequate reinforcement. The absence of adequate structural reinforcement often leads to non-ductile structural failures. A structure is prone to significant failure in the absence of strength or the ability to deform (change in shape or form under stress or strain). Ductility in a building is commonly achieved by using detailed reinforcement in locations where the failure potential is high, such as beam-column connections, allowing for safe lateral deformation without collapse.* [↑](#footnote-ref-11)
10. *(Help text) Deformed columns caused by the Short Columns Effect when a less than the typical column height in a structure is present. Uneven ground level, intermediate floor levels, and infill wall openings are typical reasons for their presence. Short columns are stiffer when compared to tall columns, and therefore more brittle. They attract large seismic forces, leading to severe damage and failure if they are not designed and/or reinforced appropriately.* [↑](#footnote-ref-12)
11. *(Help text) Damage due to soft-story levels of a building where that level has noticeable stiffness/strength reduction in comparison to floors above or below. They can be present in mixed-use buildings that incorporate large open spaces. Examples include buildings with lower levels used as parking garages and commercial spaces for other uses. Due to their weak lateral load resistance, they often lead to collapse during an earthquake due to their low lateral strength, acting as a soft/weak story, unless they are anchored or strengthened to provide the necessary lateral resistance. Buildings built on stilts attached to the foundation are particularly vulnerable. This form of construction is widely used on sloped ground or to provide ventilation or protection from storm surge.* [↑](#footnote-ref-13)
12. *(Help text) By push and pull the ground, and earthquake can lead to ground displacement and tearing of a surface. The surface rupture can cause other hazards, as well as damage to roads and buildings.* [↑](#footnote-ref-14)
13. *Functionality: Generate if “Flood”, “Hurricane”, “Severe storm”, “Tropical depression”, and “Tropical storm” were selected under “Incident Type” in the Incident Information form.* [↑](#footnote-ref-15)
14. *Functionality: Generate if “Fire”, “Flood”, “Hurricane”, “Landslide”, “Severe storm”, “Tropical depression”, “Tropical storm events”, and “Volcanic eruption” were selected under “Incident Type” in the Incident Information form.* [↑](#footnote-ref-16)
15. *Functionality: Generate if “Fire”, “Flood”, “Hurricane”, “Mudslide”, “Severe storm”, “Tropical depression”, and “Tropical storm” were selected under “Incident Type” in the Incident Information form.* [↑](#footnote-ref-17)
16. *Functionality: Generate if “Hurricane”, “Severe storm”, “Straight-line winds”, “Tropical depression”, “Tropical storm events”, “Tornado”, and “Winter storm” were selected under “Incident Type” in the Incident Information form.* [↑](#footnote-ref-18)
17. *Functionality: Generate if “Snowstorm” or “Winter storm” were selected under “Incident Type” in the Incident Information form.* [↑](#footnote-ref-19)
18. *Functionality: Generate if “Tidal wave” or “Tsunami” were selected under “Incident Type” in the Incident Information form* [↑](#footnote-ref-20)
19. *Functionality: Generate if “Volcanic eruption” was selected under “Incident Type” in the Incident Information form.* [↑](#footnote-ref-21)
20. *Functionality: Trigger if “Parks or Recreational Facilities” was selected in Impact List Addendum. (More info) For example, Athletic court or field, Boardwalk, Dock, Fish hatchery, Gymnasium, Museum, Pavilion, Pier, Swimming pool, Trail, or Zoo.*  [↑](#footnote-ref-22)
21. *Functionality: Trigger if “Detention basin,” “Sediment or debris basin,” or “Stormwater retention” were selected in the Impact List Addendum.* [↑](#footnote-ref-23)
22. *Functionality*: *Please include the metric used for quantity (e.g., each, weight, volume, area, etc.)* [↑](#footnote-ref-24)
23. *Functionality: Trigger if “Beaches” or “Dune” were selected in the Impact List Addendum.* [↑](#footnote-ref-25)
24. *Functionality: Trigger if "Berm,” “Levee,” “Sand Revetment,” or “Seawall” were selected in the Impact List Addendum.* [↑](#footnote-ref-26)
25. *Functionality: Trigger if “Bridge” was selected in the Impact List Addendum.* [↑](#footnote-ref-27)
26. *(Help text) Information should include bridge type (e.g., foot, highway, railway, aqueduct bridge) and bridge material (e.g., timber, mason, steel, and bridge type based on super structure e.g., arch, bean, girder, truss, suspension, etc.)* [↑](#footnote-ref-28)
27. *Functionality: Trigger if “Building” was selected in the Impact List Addendum.* [↑](#footnote-ref-29)
28. *(Help text) Information should include the number of stories, rooms, basement, parking levels, etc.* [↑](#footnote-ref-30)
29. *(Help text) For multi-storied buildings provide total estimated square footage. Functionality: Allow for multiple entries.* [↑](#footnote-ref-31)
30. *(Help text) Description can include floor number or area such as library, auditorium, or cafeteria.* [↑](#footnote-ref-32)
31. *Functionality: If “Exterior” is selected, do not populate interior damaged components (Bathroom, Ceiling, Elevator, or Kitchen Components).* [↑](#footnote-ref-33)
32. *(Help text) See Roof Pitch Chart and Roof Types and Materials for additional information.* [↑](#footnote-ref-34)
33. *Functionality: Trigger if “Cemetery” was selected on the Impact List Addendum.* [↑](#footnote-ref-35)
34. *Functionality: Trigger if “Communication Facility” or “Communication Tower” were selected on the Impact List Addendum.*  [↑](#footnote-ref-36)
35. *Functionality: Trigger if “Contents” was selected on the Impact List Addendum.* [↑](#footnote-ref-37)
36. *Functionality:* *Trigger if “Culvert” or “Ditch” were selected on the Impact List Addendum.* [↑](#footnote-ref-38)
37. *(Help text) Information should include size of the culvert.* [↑](#footnote-ref-39)
38. *Functionality: Trigger if "Dam” was selected on the Impact List Addendum.* [↑](#footnote-ref-40)
39. *Functionality: Trigger if “Dock,” “Port or Harbor”, or “Pier” were selected on the Impact List Addendum.* [↑](#footnote-ref-41)
40. *Functionality: Trigger if “Aqueduct”, “Canal”, or “Drainage Channel”, were selected in Impact List.*  [↑](#footnote-ref-42)
41. *Functionality*: *Please include the metric used for quantity (e.g., each, weight, volume, area, etc.)* [↑](#footnote-ref-43)
42. *Functionality: Any selection triggers Section V – Component Damage Description per component.* [↑](#footnote-ref-44)
43. *Functionality: Trigger if "Equipment”, “Supplies” or “Vehicles” were selected on the Impact List Addendum.* [↑](#footnote-ref-45)
44. *(Help Text) Please include the serial number or Vehicle Identification Number (VIN) and, if available, the odometer reading.* [↑](#footnote-ref-46)
45. *Functionality: Trigger if “Lift station” or “Pumping station” were selected on the Impact List Addendum.* [↑](#footnote-ref-47)
46. *Functionality: Trigger if “Low-water crossing” was selected on the Impact List Addendum.* [↑](#footnote-ref-48)
47. *Functionality: Trigger if “Natural gas transmission and distribution” were selected on the Impact List Addendum.* [↑](#footnote-ref-49)
48. *Functionality: Trigger if “Power plant”, “Power transmission and distribution system”, “Substation” or “Wind turbine” were selected on the Impact List Addendum.* [↑](#footnote-ref-50)
49. *Functionality: Trigger if “Transportation Facilities” was selected on the Impact List Addendum.* [↑](#footnote-ref-51)
50. *Functionality: Trigger if “Reservoir” was selected on the Impact List Addendum.* [↑](#footnote-ref-52)
51. *Functionality: Trigger if “Road”, “Airport runway”, “Airport hangar” “Airport runway / taxiway”, “Parking”, or “Sidewalk” were selected on Impact List Addendum.* [↑](#footnote-ref-53)
52. *Functionality: Trigger if “Wastewater collection system,” “Wastewater treatment plant,” “Water distribution system,” or “Water treatment plant” were selected on the Impact List Addendum.* [↑](#footnote-ref-54)
53. *Functionality: Generate if “Other Damaged Infrastructure” is selected on the Impact List Addendum.* [↑](#footnote-ref-55)
54. *Functionality: Generate this section for each component selected in Section V.* [↑](#footnote-ref-56)
55. *Functionality: Generate from “Components (with common material types)” from Section V.* [↑](#footnote-ref-57)
56. *(Help text) Please list the specific location of the component in relation to the overall facility, such as a room or area of the facility, or item specific GPS coordinates. GPS coordinates should be latitude and longitude values in decimal degrees formatted to the sixth decimal place (e.g., 38.885431, -77.018781)* [↑](#footnote-ref-58)
57. *(Help text) Please specify how the component was damaged (e.g., a second story window was damaged by winds and water seepage from rain; ground level flooring was damaged by 3 feet of flood waters which stood for two days before receding; flood debris damaged wire fence on park grounds, high winds damaged flashing metal, etc.) Please include available information on the direction of the wind or how water intrusion occurred.* [↑](#footnote-ref-59)
58. *Functionality: Generate from Section V – Facility Damage.* [↑](#footnote-ref-60)
59. *(Help text) For example, motor, motor control center, panel, control panel, switchgear.* [↑](#footnote-ref-61)
60. *Functionality: Trigger if “Equipment” was selected on the Impact List Addendum.*  [↑](#footnote-ref-62)
61. *Functionality: Generate materials selected from Section V. For the components that have no materials identified in Section V, allow user entries.* [↑](#footnote-ref-63)
62. *(Help text) Please see the Calculation and Conversions spreadsheet for assistance calculating quantities of materials and converting units.* [↑](#footnote-ref-64)
63. (Help text) Please see the Distance Calculator for assistance with calculating road dimensions. [↑](#footnote-ref-65)
64. *Functionality: Trigger if “Vehicle” was selected on the Impact List Addendum.* [↑](#footnote-ref-66)
65. *Functionality: Trigger if “Equipment” or “Vehicle” was selected Impact List Addendum.* [↑](#footnote-ref-67)
66. *(Help text) Use this page to capture sketches, diagrams, or other graphics of damage to the facility and its components. Functionality: Only for work to be completed. Allow for download/upload of template sketch sheet; if possible, develop functionality to allow for sketching in system.* [↑](#footnote-ref-68)
67. *Functionality: Sketch shown if “Canal”, “Drainage Channel”, or “Aqueduct” was selected the Impact List Addendum.* [↑](#footnote-ref-69)
68. *Functionality: Sketch shown if “Athletic court”, “Athletic field”, “Golf course”, or “Playground” were selected on the Impact List Addendum.* [↑](#footnote-ref-70)
69. *Functionality: Sketch shown if Basin if “Sediment or Debris Basin”, “Detention Basin”, or “Stormwater Retention”, were selected in the Impact List Addendum.* [↑](#footnote-ref-71)
70. *Functionality: Sketch shown if “Beach” or “Dune” were selected on the Impact List.* [↑](#footnote-ref-72)
71. *Functionality: Sketch shown if "* *Berm”, “Levee”, “Sand Revetment”, or “Seawall” were selected on the Impact List Addendum.*  [↑](#footnote-ref-73)
72. *Functionality: Sketch shown if "Boardwalk” or “Trail” was selected on the Impact List Addendum.*  [↑](#footnote-ref-74)
73. *Functionality: Sketch shown if “Bridge” was selected on the Impact List Addendum.*  [↑](#footnote-ref-75)
74. *Functionality: Sketch shown if “Building”, “Airport hangar” or “Airport terminal” was selected on the Impact List Addendum.* [↑](#footnote-ref-76)
75. *Functionality: Sketch shown if “Cemetery” was selected on Impact List Addendum.*  [↑](#footnote-ref-77)
76. *Functionality: Sketch shown if “Communication facility” was selected on Impact List Addendum.* [↑](#footnote-ref-78)
77. *Functionality: Sketch shown if “Contents” was selected on Impact List Addendum.* [↑](#footnote-ref-79)
78. *Functionality: Sketch shown if “Culvert” or “Ditch” was selected on Impact List Addendum.* [↑](#footnote-ref-80)
79. *Functionality: Sketch shown if "Dam” was selected on Impact List Addendum.*  [↑](#footnote-ref-81)
80. *Functionality: Sketch shown if “Dock”, “Port or Harbor” or “Pier” was selected on Impact List Addendum.* [↑](#footnote-ref-82)
81. *Functionality: Sketch shown if "Equipment” or “Vehicles” was selected on Impact List Addendum.* [↑](#footnote-ref-83)
82. *Functionality: Sketch shown if “Fish hatchery” or “Zoo” was selected on the Impact List Addendum.*  [↑](#footnote-ref-84)
83. *Functionality: Sketch shown if “Lift station” or “Pumping station” was selected on the Impact List Addendum.* [↑](#footnote-ref-85)
84. *Functionality: Sketch shown if “Natural gas transmission and distribution system” was selected on the Impact List Addendum.* [↑](#footnote-ref-86)
85. *Functionality: Sketch shown if “Power plant”, or “Power transmission and distribution system”, “Substation” or “Wind turbine” was selected on the Impact List Addendum.*  [↑](#footnote-ref-87)
86. *Functionality: Sketch shown if “Transportation Facilities” was selected on Impact List Addendum.* [↑](#footnote-ref-88)
87. *Functionality: Sketch shown if “Reservoir” was selected on the Impact List Addendum.* [↑](#footnote-ref-89)
88. *Functionality: Sketch shown if “Road”, “Airport runway / taxiway”, “Parking”, or “Sidewalk” was selected on Impact List Addendum.*  [↑](#footnote-ref-90)
89. *Functionality: Sketch shown if “Swimming Pool” was selected on the Impact List Addendum.*  [↑](#footnote-ref-91)
90. *Functionality: Sketch shown if “Wastewater collection system” or “Wastewater treatment plant” was selected on the Impact List Addendum.*  [↑](#footnote-ref-92)
91. *Functionality: Sketch shown if “Water distribution system”, “Water treatment plant, or “Water control facilities” was selected on the Impact List Addendum.*  [↑](#footnote-ref-93)
92. *Functionality: Uploaded photos create a photo sheet based on the file and the fields provided; photos should be managed through a photo document library. Allow for multiple entries.* *(Help Text):**Photos communicate contextual information for staff involved in award development and reporting. Tips for taking good photos: Take several wide-view photos of the entire facility from multiple angles. For example, photograph road damage from both ends of the road. Look beyond the damaged element and consider the surrounding area. Wide shots of the area or facility are important for context for the up-close pictures of damaged components. This context is helpful to assess both damage and scope considerations. Show context when photographing structures that may be historic (For example: If a damaged culvert is within a stone structure, include the whole structure in the photo, not just the inside of the dented culvert). Take photos of Staging and Access Areas. Take zoomed-out photos to capture the area surrounding the facility (this assists with environmental reviews). Take wide-view photo of each component, capturing the entire component. Take close-up photos of each damaged component to show details. Include an item to indicate size, such as a traffic cone, tape measure, or pen. Capture distinctive, stationary features to indicate position, such as flags, signs, cones, desks, or trees. When taking multiple photos, ensure reference items help a reader “stitch together” the scene. When taking photos inside structures, take photos in a panoramic style. Ensure lighting and perspective allows a viewer to clearly see damage. Document all angles (north, south, east, west) and include GPS coordinates and perspective (e.g., facing East, from the West) on each photo. Label photos by the name of facility and component; include the name and description of what is in the photo; include annotations in the photo to highlight the damage (arrows, circles, etc.). Ensure that any site identifier is consistently used in submitting component information and photographs from the inspection*. [↑](#footnote-ref-94)
93. *(Help text) Include the disaster number, facility name, and sub-site identifier as appropriate. Please ensure that use of any site numbering or naming convention is consistent.*  [↑](#footnote-ref-95)
94. *(Help text) Please provide context or describe what the photo is showing.* [↑](#footnote-ref-96)
95. *Functionality: Automated.* [↑](#footnote-ref-97)
96. *( Help text) Please list the specific building, room, or other sub-site identifier where the picture was taken of the facility. Ensure that use of any site identifier is consistent when submitting component information and photographs for the facility.*  [↑](#footnote-ref-98)
97. *Functionality: Only show if “Yes” was answered to the question(s) “On or adjacent to a facility constructed 45 or more years ago; a facility listed on a local, state, or national register; or facility that is locally registered landmark?” on the Impact List.* *(Help text) If the appropriate photographs are taken, the Historic Specialist may not have to go on a site visit to view the resource, thereby speeding the review process. Clear and accurate photographs of the exterior of a historic facility and the damage is part of the consultation process with the State Historic Preservation Office.*  [↑](#footnote-ref-99)
98. *(Help text) Include the disaster number, facility name, and sub-site identifier as appropriate. Please ensure that use of any site numbering or naming convention is consistent.*  [↑](#footnote-ref-100)
99. *(Help text) Include the disaster number, facility name, and sub-site identifier as appropriate. Please ensure that use of any site numbering or naming convention is consistent.*  [↑](#footnote-ref-101)
100. *Functionality: Automated.* [↑](#footnote-ref-102)
101. *Functionality: Calculate.* [↑](#footnote-ref-103)
102. *(Help text) The questions in the section are asked of the Applicant Authorized Representative.* [↑](#footnote-ref-104)
103. *Functionality: Allow Applicants to select name from the Additional Users section in the Organization Profile and allow for manual entry. Manual entered names will populate the Additional Users section in the Organization Profile. Allow for multiple entries. (More info): Add staff and technical experts not listed in the Applicant Contact Information- Additional User(s) section of the Organization Profile, especially for Applicant conducted inspections.*  [↑](#footnote-ref-105)
104. *Functionality: Automated.* [↑](#footnote-ref-106)
105. *Functionality: Automated.* [↑](#footnote-ref-107)
106. *Functionality: Only ask if a FEMA employee or contractor is selected as the Inspector in the “Submitting Inspector” question in Section IV.*  [↑](#footnote-ref-108)
107. *Functionality: Automated.* [↑](#footnote-ref-109)