
**Department of Homeland Security
Federal Emergency Management Agency**

OMB Control Number: 1660-0125
Expiration Date: 6/30/2024

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Multi-year Training & Exercise Plan

To develop and maintain a progressive exercise program consistent with HSEEP and in support of the NEP, recipients should engage senior leaders and other whole community stakeholders to identify preparedness priorities. These priorities should be informed by various factors, including jurisdiction-specific threats and hazards (i.e., the THIRA); areas for improvement identified by real-world events and exercises; external requirements such as state or national preparedness reports, homeland security policy, and industry reports; and accreditation standards, regulations, or legislative requirements. Recipients should document these priorities and use them to deploy a schedule of preparedness events in a multi-year Integrated Preparedness Plan (IPP). Information related to Integrated Preparedness Planning Workshops (IPPWs) can be found on the HSEEP website at [Homeland Security Exercise and Evaluation Program | FEMA.gov](https://www.fema.gov/hseep) and [Welcome - Preparedness Toolkit \(fema.gov\)](https://www.fema.gov/preparedness-toolkit).

- Recipients must have a current multi-year IPP that identifies preparedness priorities and activities. The current multi-year IPP must be submitted to hseep@fema.dhs.gov before Jan. 31 of each year:
 - Recipients are encouraged to enter their exercise information into the Preparedness Toolkit at [Welcome - Preparedness Toolkit \(fema.gov\)](https://www.fema.gov/preparedness-toolkit).