

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**[Docket No. FR-7068-N-02]**

**60-Day Notice of Proposed Information Collection  
Federal Labor Standards Questionnaire and Compliant Intake Form  
OMB Control No.: 2501-0018**

**AGENCY:** Field Policy and Management, Office of Davis Bacon and Labor Standards, HUD.

**ACTION:** Notice.

**SUMMARY:** HUD is seeking approval from the Office of Management and Budget (OMB) for the information collection described below. In accordance with the Paperwork Reduction Act, HUD is requesting comment from all interested parties on the proposed collection of information. The purpose of this notice is to allow for 60 days of public comment.

**DATES:** Comments Due Date: [Insert date 60 days after the date of publication in the Federal Register].

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Written comments and recommendations for the proposed information collection can be submitted within 60 days of publication of this notice to [www.reginfo.gov/public/do/PRAMain](http://www.reginfo.gov/public/do/PRAMain). Find this particular information collection by selecting "Currently under 60-day Review - Open for Public Comments" or by using the search function. Interested persons are also invited to submit comments regarding this proposal by name and/or OMB Control Number and can be sent to: Anna Guido, Reports Management Officer, REE, Department of Housing and Urban Development, 451 7th

Street, SW, Room 8210, Washington, DC 20410-5000 or email at

[PaperworkReductionActOffice@hud.gov](mailto:PaperworkReductionActOffice@hud.gov).

**FOR FURTHER INFORMATION CONTACT:**

Jennifer A. Dupont, Program Analyst, Field Policy and Management, Department of Housing and Urban Development, 40 Marietta Street, 10<sup>th</sup> Floor, Atlanta, GA 30303 or the number (678-732-2034) this is not a toll-free number or email at

[Jennifer.A.Dupont@hud.gov](mailto:Jennifer.A.Dupont@hud.gov) or a copy of the proposed forms or other available

information. HUD welcomes and is prepared to receive calls from individuals who are deaf or hard of hearing, as well as individuals with speech or communication

disabilities. To learn more about how to make an accessible telephone call,

please visit <https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>.

**SUPPLEMENTARY INFORMATION:**

This notice informs the public that HUD is seeking approval from OMB for the information collection described in Section A.

**A. Overview of Information Collection**

**Title of Proposal:** Federal Labor Standards Questionnaire and Federal Labor Standards Compliant Intake Form.

**OMB Control Number, if applicable:** 2501-0018.

**Description of the need for the information and proposed use:**

The information is used by HUD to fulfill its obligation to enforce Federal labor standards provisions, especially to act upon allegations of labor standards violations.

**Agency form numbers, if applicable:** HUD FORM 4730, 4730 SP, 4731.

**Estimation of the total numbers of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response:**

Estimated number of annual burden hours is 500. Estimated number of respondents is 1,000, the frequency is on occasion, and the burden hour per response is .50 hours.

<b>Information Collection</b>	<b>Number of Respondents</b>	<b>Frequency of Response</b>	<b>Responses Per Annum</b>	<b>Burden Hour per Response</b>	<b>Annual Burden</b>	<b>Hourly Cost per Response</b>	<b>Annual Cost</b>
<b>HUD-4730 Federal Labor Standards Questionnaire</b>	<b>400</b>	<b>1</b>	<b>400</b>	<b>.50</b>	<b>200</b>	<b>\$47.20</b>	<b>\$9,440</b>
<b>HUD-4730SP Cuestionario De Estándares Federales De Trabajo</b>	<b>100</b>	<b>1</b>	<b>100</b>	<b>.50</b>	<b>50</b>	<b>\$47.20</b>	<b>\$2,360</b>
<b>HUD-4731 Compliant Intact Form</b>	<b>500</b>	<b>1</b>	<b>500</b>	<b>.50</b>	<b>250</b>	<b>\$47.20</b>	<b>\$11,800</b>
<b>Total</b>	<b>1,000</b>		<b>1,000</b>	<b>.50</b>	<b>500</b>	<b>\$47.20</b>	<b>\$23,600</b>

**B. Solicitation of Public Comment**

This notice is soliciting comments from members of the public and affected parties concerning the collection of information described in Section A on the following:

(1) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

(2) The accuracy of the agency's estimate of the burden of the proposed collection of information;

(3) Ways to enhance the quality, utility, and clarity of the information to be collected; and

(4) Ways to minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

HUD encourages interested parties to submit comments in response to these questions.

**C. Authority:** Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. § 3507.

**Date:** \_\_\_\_\_

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Christopher D. Taylor  
Director  
Field Policy and Management