

## **Justification for Change**

FY2022 Native Hawaiian Library Services Grants Notice of Funding Opportunity (3137-0102)

IMLS is requesting approval for non-substantive changes in the FY2022 Native Hawaiian Library Services Grants NOFO in order to update key calendar dates and to clarify and simplify instructions. The current OMB approval expiration date is 3/31/2024.

## **Request abstract:**

In this clearance submission (3137-0102) and justification, IMLS is requesting approval of non-substantive changes to a previously approved clearance for the FY022 Native Hawaiian Library Services Grants, a competitive grant program for nonprofit organizations that primarily serve and represent Native Hawaiians. The changes consist of:

- Updating the application due date from May 11, 2021 to April 1, 2022
- Updating the anticipated date of notification of award decisions from August 2021 to August 2022
- Updating the beginning date of period of performance from September 1, 2021 to September 1, 2022
- Updating the anticipated period of performance from September 1, 2021-August 30, 2023 to September 1, 2022-August 31, 2024
- Making minor copyedits to clarify instructions for producing a complete application
- Bringing the description of performance measurement requirements into closer alignment with that developed and approved by OMB for the agency's other FY2022 discretionary grant programs (Section D2c, Item 7)
- Replacing the conditional requirement to complete a Digital Products Form with the opportunity to create a simpler two-page descriptive plan (Section D2d)

## **Burden Estimate:**

The estimated number of respondents is 6. The total number of annual burden hours is estimated to be 18 hours, based on estimates of 3.0 hours that an applicant will need to review instructions, search existing data sources, gather and maintain the data needed, complete and review the components of the application, and submit through Grants.gov.

The estimated cost burden to respondents is \$526.32. The cost per hour is based on \$29.24 as reflected in the Bureau of Labor Statistics average median hourly wage of library and library media staff.

The total federal costs is \$695.70 based on 3.16 hours to process the applications, review, and create awards/issue rejections at an average IMLS staff salary of \$43.59 per hour.