Fall 2023 Census Survey

Internet Specification

Draft v3.0

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Note: This Fall 2023 Census Survey Internet Specification is a living document. This document reflects the specification baseline as of the date above.

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# General Information

## Introduction

This document provides the specifications for the English, self-administered version of the Internet instrument for the 2023 Fall Census Survey.

Translations will be provided in a separate document.

## Standard Fills

|  |  |
| --- | --- |
| <ADDRESS> | Street Address, Unit, City, State, Zip |
| <REFDATE> | November 1, 2023 |
| <OMB STATEMENT> | The U.S. Census Bureau estimates that completing the questionnaire will take 10 minutes on average. Send comments regarding this burden estimate or any other aspect of this burden to: <adrm.pra@census.gov>. Use "Paperwork Reduction Project 0607-0971" as the subject.  This collection of information has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number <TBD> confirms this approval. |
| <WARNING MESSAGE> | **U.S. Census Bureau Notice and Consent Warning**  You are accessing a United States Government computer network. Any information you enter into this system is confidential. It may be used by the Census Bureau for statistical purposes and to improve the website. If you want to know more about the use of this system, and how your privacy is protected, visit our online privacy webpage at https://www.census.gov/about/policies/privacy/privacy-policy.html.  Use of this system indicates your consent to collection, monitoring, recording, and use of the information that you provide for any lawful government purpose. So that our website remains safe and available for its intended use, network traffic is monitored to identify unauthorized attempts to access, upload, change information, or otherwise cause damage to the web service. Use of the government computer network for unauthorized purposes is a violation of Federal law and can be punished with fines or imprisonment (PUBLIC LAW 99-474). |

# Global Requirements

## Timeouts

The instrument will time out if a respondent is inactive for 15 minutes.

## Languages

There will be a language selection menu allowing users to select either English or Spanish.

## Navigation

The respondent will navigate through the instrument using the “Submit”, “Next” or “Previous” buttons located at the bottom of each screen.

## URL

For the 2023 Census Survey, the URL will be - <TBD>

## LOGIN

|  |  |
| --- | --- |
| Screen Name | **LOGIN** |
| Data Needed |  |
| Pre-condition |  |
| Question Wording |  |
| Question Wording Fills | **Please Log In**  **Use the materials we mailed to you. All the information that you provide will remain confidential.**    **Please enter the 12-digit Census ID found in the materials we mailed to you.**  \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_  (three 4-digit text boxes, separated by a hyphen.)  **Start Questionnaire**  *The U.S. Census Bureau estimates that completing the questionnaire will take 10 minutes on average. Send comments regarding this burden estimate or any other aspect of this burden to: <adrm.pra@census.gov >. Use "Paperwork Reduction Project 0607-0971" as the subject.*  *This collection of information has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number <TBD> confirms this approval.*  **U.S. Census Bureau Notice and Consent Warning**  *You are accessing a United States Government computer network. Any information you enter into this system is confidential. It may be used by the Census Bureau for statistical purposes and to improve the website. If you want to know more about the use of this system, and how your privacy is protected, visit our online privacy webpage at https://www.census.gov/about/policies/privacy/privacy-policy.html. Use of this system indicates your consent to collection, monitoring, recording, and use of the information that you provide for any lawful government purpose. So that our website remains safe and available for its intended use, network traffic is monitored to identify unauthorized attempts to access, upload, change information, or otherwise cause damage to the web service. Use of the government computer network for unauthorized purposes is a violation of Federal law and can be punished with fines or imprisonment (PUBLIC LAW 99-474).*  *OMB No. <TBD>: Approval Expires 12/31/2025* |
| Response Options |  |
| Response Options Fills |  |
| Edits/Errors | N/A |
| Post-condition | If an invalid ID is entered display:  “Login failed. Please try again.” |
| Special Instructions | If valid Census ID, go to RESIDENCE\_NEW  If the user exceeds 3 login attempts, go to NO\_COMPLETE |
|  | The LOGIN button will not be enabled until 12 digits are entered. |

# NONID Address Collection - NEW

## RESIDENCE\_NEW

|  |  |
| --- | --- |
| Screen Name | **RESIDENCE\_NEW** |
| Data Needed |  |
| Pre-condition | Respondent enters a valid user ID on LOGIN screen |
| Question Wording  Before REFDATE | **Please provide a street address for this residence.**  Provide the street address you would use to have a package delivered directly to this residence, not a Rural Route or P.O. Box address used for mailing purposes. A street address is the most helpful for processing your response. |
| Question Wording On or After REFDATE | **Please provide a street address for this residence.**  Provide the street address you would use to have a package delivered directly to this residence, not a Rural Route or P.O. Box address used for mailing purposes. A street address is the most helpful for processing your response. |
| Response Options | **Street Address** Ex: *101 N Main St*  100-character text box  **Apt/Unit** Ex: *Apt 23*  50-character text box  **City**  100-character text box  **State**  Drop down menu with alphabetical 50 states and District of Columbia  **ZIP Code**  5-digit text box  A user may also select the “**I do not have a street address***”* option. |
| Edits/Errors | **Required Fields:**  **Street Address AND City AND State AND Zip**    **If the respondent does not provide the required fields and selects next:**   1. First time: “Please provide a street address, city, state and ZIP code.” 2. Second time: “In order to continue, you must provide a street address, city, state and ZIP code.” 3. Third time: End the questionnaire and display NO\_COMPLETE. |
| Post-condition | * If the respondent provides a valid address and selects “Next”, go to STAN\_RESIDENCE\_NEW\_A * If “*I do not have a street address*,” is checked, go to OTHER\_ADDRESS\_NEW. * Else, if “Next” is selected for the third time and any required address field is blank, go to NO\_COMPLETE. |
| Special Instructions | There will only be a “Next” (No “Previous”) button on this screen. |

## OTHER\_ADDRESS\_NEW

|  |  |
| --- | --- |
| Screen Name | **OTHER\_ADDRESS\_NEW** |
| Data Needed |  |
| Pre-condition | Respondent selects “I do not have a street address” on RESIDENCE\_NEW |
| Question Wording  Before REFDATE | **Please describe the physical location of this residence. Also provide a city, state and ZIP Code.** |
| Question Wording  On or After REFDATE | **Please describe the physical location of this residence. Also provide a city, state and ZIP Code.** |
| Response Options  Before REFDATE | **Please provide as much information as possible.**  For example:   * a rural route address, P.O. Box, or E-911 address or * a location description such as “The apartment over the gas station” or “The brick house with the screened porch on the northeast corner of Farm Road and HC 46” or * a name of a park, street intersection or shelter, if you will be experiencing homelessness on <REFDATE>, as well as the name of the city and state. For example, “Friendship Park, Anywhere, PA.”   **Please provide as much information as possible:**  250-character text box  **City**  100-character text box  **State**  Drop down menu with alphabetical 50 states and District of Columbia  **ZIP Code**  5-digit text box |
| Response Options  On or After REFDATE | **Please provide as much information as possible.**  For example:   * a rural route address, P.O. Box, or E-911 address or * a location description such as “The apartment over the gas station” or “The brick house with the screened porch on the northeast corner of Farm Road and HC 46” or * a name of a park, street intersection or shelter, if you will be experiencing homelessness on <REFDATE>, as well as the name of the city and state. For example, “Friendship Park, Anywhere, PA.”   **Please provide as much information as possible:**  250-character text box  **City**  100-character text box  **State**  Drop down menu with alphabetical states and District of Columbia  **ZIP Code**  5-digit text box |
| Edits/Errors | **Required Fields:**  **City AND State AND Zip**  If the respondent does not provide the required fields and selects next:   1. First time: "Please provide as much information as possible. Include a city, state and ZIP Code.” 2. Second time: “You must provide a city, state and ZIP Code.”   Third Time: End the questionnaire and display NO\_COMPLETE screen. |
| Post-condition | * If the respondent selects “Next”, go to STAN\_OTHER\_ADDRESS\_NEW\_A  1. Else, if “Next” is selected for the third time and all address fields are blank or an invalid address is provided, go to NO\_COMPLETE. |
| Special Instructions |  |
|  |  |

## STAN\_RESIDENCE\_NEW\_A

|  |  |
| --- | --- |
| Screen Name | **STAN\_RESIDENCE\_NEW\_A** |
| Data Needed | Respondent provided address from RESIDENCE\_NEW. |
| Pre-condition | All Respondents who provided a valid address on RESIDENCE\_NEW. |
| Question Wording | **Please review your address. Here is the address you submitted using standard abbreviations and formatting.**  **<Street Address space delimiter Apt/Unit #>**  **<City comma delimiter State space delimiter ZIP Code>**  **Is the address correct?** |
| Response Options | Respondent will only be able to select one of the following:  Yes  No |
| Edits/Errors | **Required Fields:**    **Yes**  **No**    If required fields are left blank and the next button is selected, display the following edit message:  “Please answer this question.” |
| Post-condition | If the respondent selects “No”, go to STAN\_RESIDENCE\_NEW\_B.  If “Yes”, go to VERIFY\_ADDRESS. |
| Special Instructions | Respondent cannot move to the next screen until required fields are provided.  There will only be a “Next” (No “Previous”) button on this screen. |
|  |  |

## STAN\_RESIDENCE\_NEW\_B

|  |  |
| --- | --- |
| Screen Name | **STAN\_RESIDENCE\_NEW\_B** |
| Data Needed | Respondent provided address from RESIDENCE\_NEW. |
| Pre-condition | Respondent selects “No” on STAN\_RESIDENCE\_NEW\_A |
| Question Wording | **Please make the necessary changes in the fields below.** |
| Response Options | **Street Address**  Ex: *101 N Main St*  100-character text box  **Apt/Unit**  Ex: *Apt 23*  50-character text box  **City**  100-character text box  **State**  Drop down menu with alphabetical 50 states and District of Columbia  **ZIP Code**  5-digit text box |
| Edits/Errors | **Required Fields:**    **Street Address AND City AND State AND Zip**    If required fields are left blank and the “Submit” button is selected, display the following edit message next to the blank field:  “Please answer this question.” |
| Post-condition | Go to VERIFY\_ADDRESS. |
| Special Instructions | Respondent cannot move to the next screen until required fields are provided. |
|  |  |

## STAN\_OTHER\_ADDRESS\_NEW\_A

|  |  |
| --- | --- |
| Screen Name | **STAN\_OTHER\_ADDRESS\_NEW\_A** |
| Data Needed | Respondent provided address from OTHER\_ADDRESS\_NEW |
| Pre-condition | All Respondents who provided a valid address on OTHER\_ADDRESS\_NEW |
| Question Wording | **Please review your address. Here is the address you submitted using standard abbreviations and formatting.**  **<Description>**  **<City comma delimiter State space delimiter ZIP Code>**  **Is the address correct?** |
| Response Options | Respondent will only be able to select one of the following:  Yes  No |
| Edits/Errors | **Required Fields:**    **Yes**  **No**    If required fields are left blank and the next button is selected, display the following edit message:  “Please answer this question.” |
| Post-condition | If the respondent selects “No”, go to STAN\_OTHER\_ADDRESS\_NEW\_B.  If “Yes”, go to VERIFY\_ADDRESS. |
| Special Instructions | Respondent cannot move to the next screen until required fields are provided.  There will only be a “Next” (No “Previous”) button on this screen. |

## STAN\_OTHER\_ADDRESS\_NEW\_B

|  |  |
| --- | --- |
| Screen Name | **STAN\_OTHER\_ADDRESS\_NEW\_B** |
| Data Needed | Respondent provided address from OTHER\_ADDRESS\_NEW. |
| Pre-condition | Respondent selects “No” on STAN\_OTHER\_ADDRESS\_NEW\_A |
| Question Wording | **Please make the necessary changes in the fields below.** |
| Response Options | **City**  100-character text box  **State**  Drop down menu with alphabetical 50 states and District of Columbia  **ZIP Code**  5-digit text box |
| Edits/Errors | **Required Fields:**    **City AND State AND Zip**    If required fields are left blank and the “Submit” button is selected, display the following edit message next to the blank field:  “Please answer this question.” |
| Post-condition | Go to VERIFY\_ADDRESS. |
| Special Instructions | Respondent cannot move to the next screen until required fields are provided. |

# Verify Address Screens

## VERIFY ADDRESS

|  |  |
| --- | --- |
| Screen Name | **VERIFY ADDRESS** |
| Data Needed | <ADDRESS>  <REFDATE> |
| Pre-condition | STAN\_RESIDENCE\_NEW\_A = “Yes”  or  STAN\_RESIDENCE\_NEW\_B  or  STAN\_OTHER\_ADDRESS\_NEW\_A = “Yes”  or  STAN\_OTHER\_ADDRESS\_NEW\_B |
| Question Wording  Before REFDATE | **On <REFDATE>, will you be living or staying at <ADDRESS>?** |
| Question Wording  On or After REFDATE | **On <REFDATE>, were you living or staying at <ADDRESS>?** |
| Response Options | Respondent will only be able to select one of the following:  Yes  No |
| Response Options Fills | N/A |
| Edits/Error |  |
| Post-condition | If “Yes”, go to RESPONDENT  If “No” or Blank, go to ANYONE |
| Special Instructions | There will only be a “Next” (No “Previous”) button on this screen. |

## ANYONE

|  |  |
| --- | --- |
| Screen Name | **ANYONE** |
| Data Needed | <ADDRESS>  <REFDATE> |
| Pre-condition | VERIFY ADDRESS = “No” or Blank |
| Question Wording  Before REFDATE | **Will anyone be living at <ADDRESS> on <REFDATE>?** |
| Question Wording  On or After REFDATE | **Did anyone live at <ADDRESS> on <REFDATE>?** |
| Response Options | Respondent will only be able to select one of the following:  Yes  No  Don’t Know |
| Response Options Fills | N/A |
| Edits/Errors |  |
| Post-condition | If “No”, go to UNIT STATUS  Else, go to RESPONDENT |
| Special Instructions |  |

## UNIT STATUS

|  |  |
| --- | --- |
| Screen Name | **UNIT STATUS** |
| Data Needed | <ADDRESS>  <REFDATE> |
| Pre-condition | ANYONE = “No” |
| Question Wording  Before REFDATE | **Why will no one be living at <ADDRESS> on <REFDATE>?** |
| Question Wording  On or After REFDATE | **Why was no one living at <ADDRESS> on <REFDATE>?** |
| Response Options | Respondent will only be able to select one of the following:  Vacant residence  Uninhabitable (under construction, open to elements, condemned, burned out, destroyed, demolished)  Nonresidential building  Empty lot or empty mobile home site  Address does not exist  Duplicate address  Other (Specify)  {Display 30-character text box} |
| Response Options Fills | N/A |
| Edits/Errors |  |
| Post-condition | If “Vacant residence”, go to VACANCY  Else (or Blank), go to RESPONDENT |
| Special Instructions | “Other (Specify)” response option will auto-select if text is entered into the text box. |

## VACANCY

|  |  |
| --- | --- |
| Screen Name | **VACANCY** |
| Data Needed | <ADDRESS>  <REFDATE> |
| Pre-condition | UNIT STATUS = “Vacant residence” |
| Question Wording Before REFDATE | **What is the primary reason why no one will be living or staying at <ADDRESS> on <REFDATE>? The unit will be –** |
| Question Wording  On or After REFDATE | **What is the primary reason why no one was living or staying at <ADDRESS> on <REFDATE>? The unit was –** |
| Response Options | Respondent will only be able to select one of the following:  For rent  Rented, not occupied  For sale only  Sold, not occupied  For seasonal, recreational, or occasional use  For migrant workers  Other (Specify)  {Display 30-character text box} |
| Response Options Fills | N/A |
| Edits/Errors |  |
| Post-condition | Go to RESPONDENT |
| Special Instructions | “Other (Specify)” response option will auto-select if text is entered into the text box. |

# Roster

## RESPONDENT

|  |  |
| --- | --- |
| Screen Name | **RESPONDENT** |
| Data Needed | None |
| Pre-condition | If VERIFY ADDRESS = “Yes”  or  If ANYONE = “Yes”/ “Don’t know”/ Blank  or  If UNIT STATUS is not “Vacant residence”  or  VACANCY |
| Question Wording | **What is your name, telephone number, and email address?**  *We will only contact you if needed for official Census Bureau business.* |
| Question Wording Fills | N/A |
| Response Options | **First Name**  30-character text box  **Middle Name**  30-character text box  **Last Name(s)**  30-character text box  **Telephone Number**  *10-digit text box*  **Email address**  50-character text box |
| Response Options Fills | N/A |
| Edits/Errors | First Name and Last Name(s) are required fields.  If First and Last Names are left blank and the next button is selected, display the following edit message next to the blank field:  “Please answer this question.” |
| Post-condition | If VERIFY ADDRESS = “Yes”, go to POPCOUNT  If VERIFY ADDRESS = “No” or Blank, go to OTHER\_COMPLETE   * VERIFY ADDRESS = No / Blank > ANYONE = No > UNIT STATUS = Vacant residence > VACANCY > RESPONDENT * VERIFY ADDRESS = No / Blank > ANYONE = No > UNIT STATUS = Else / Blank > RESPONDENT * VERIFY ADDRESS = No / Blank > ANYONE = Yes/DK/Blank > RESPONDENT |
| Special Instructions | This is a force response question. The respondent must provide First and Last Name to continue.  There will only be a “Next” (No “Previous”) button on this screen. |

## OTHER\_COMPLETE

|  |  |
| --- | --- |
| Screen Name | **OTHER\_COMPLETE** |
| Data Needed | <REFDATE>  <ADDRESS> |
| Pre-condition | RESPONDENT  and  VERIFY ADDRESS = “No” or Blank   * VERIFY ADDRESS = No / Blank > ANYONE = No > UNIT STATUS = Vacant residence > VACANCY > RESPONDENT * VERIFY ADDRESS = No / Blank > ANYONE = No > UNIT STATUS = Else/Blank > RESPONDENT * VERIFY ADDRESS = No / Blank > ANYONE = Yes/DK/Blank > RESPONDENT |
| Question Wording  Before REFDATE | **Thank you for providing information for <ADDRESS>.   Since you will not be living or staying at this address on November 1, 2023, you do not need to provide any additional information for it.**  You may close the browser. |
| Question Wording  On or After REFDATE | **Thank you for providing information for <ADDRESS>.   Since you did not live or stay at this address on November 1, 2023, you do not need to provide any additional information for it.**  You may close the browser. |
| Response Options |  |
| Response Options Fills | N/A |
| Edits/Errors |  |
| Post-condition |  |
| Special Instructions |  |

## POPCOUNT

|  |  |
| --- | --- |
| Screen Name | **POPCOUNT** |
| Data Needed | <ADDRESS>  <REFDATE> |
| Pre-condition | RESPONDENT (where VERIFY ADDRESS = “Yes”) |
| Question Wording  Before REFDATE | **Including yourself, how many people will be living or staying at <ADDRESS> on <REFDATE>?** |
| Question Wording  On or After REFDATE | **Including yourself, how many people were living or staying at <ADDRESS> on <REFDATE>?** |
| Response Options | **Number**  One 2-digit numerical text box. |
| Response Options Fills | N/A |
| Edits/Errors | If blank or 0 is entered, display:  First time: “Please include yourself when reporting the number of people.”  Second time: “Please include yourself when reporting the number of people.”  Third time: If the field is blank or zero is entered and “Next” is selected go to NO\_COMPLETE |
| Post-condition | If popcount field is zero or blank and selects “Next” for the third time, go to NO\_COMPLETE  If POPCOUNT=1, go to UC.  If POPCOUNT=2-99, go to PEOPLE. |
| Special Instructions | Respondents will only be able to enter numbers 0 - 99. Non-numeric characters will not be allowed to be entered.  A maximum of 3 edits is shown in any combination.  There will only be a “Next” (No “Previous”) button on this screen. |

## PEOPLE

|  |  |
| --- | --- |
| Screen Name | **PEOPLE** |
| Data Needed | <ADDRESS>  <REFDATE>  Name from RESPONDENT  POPCOUNT |
| Pre-condition | POPCOUNT=2-99 |
| Question Wording  Before REFDATE | **What is the name of each person who will be living or staying at <ADDRESS> on <REFDATE>?**  *Enter names until you have listed everyone who will be living or staying there, then continue to the next page.* |
| Question Wording  On or After REFDATE | **What is the name of each person who was living or staying at <ADDRESS> on <REFDATE>?**  *Enter names until you have listed everyone who was living or staying there, then continue to the next page.* |
| Response Options | **First Name**  20-character text box  **Middle Name**  20-character text box  **Last Name(s)**  20-character text box  “Remove Row” option  “Add another person” option |
| Response Options Fills | N/A |
| Edits/Errors |  |
| Post-condition | UC |
| Special Instructions | Display the name from RESPONDENT in the first row of name fields  Only a maximum of 10 rows can be displayed. |

## UC

|  |  |
| --- | --- |
| Screen Name | **UC** |
| Data Needed | <ADDRESS>  <REFDATE>  ROSTER (all names from PEOPLE and RESPONDENT) |
| Pre-condition | POPCOUNT = 1  or  PEOPLE |
| Question Wording  Before REFDATE | **We do not want to miss any people who might be staying at <ADDRESS> on <REFDATE>.**  For example:   * Children, related or unrelated, such as newborn babies, grandchildren, or foster children * Relatives, such as adult children, nieces, nephews, cousins, or in-laws * Roommates or other nonrelatives * People without a permanent place to live   The names listed so far are:  <LIST OF HOUSEHOLD MEMBER>  **Will there be any ADDITIONAL people that you did not already list?** |
| Question Wording  On or After REFDATE | **We do not want to miss any people who might have stayed at <ADDRESS> on <REFDATE>.**  For example:   * Children, related or unrelated, such as newborn babies, grandchildren, or foster children * Relatives, such as adult children, nieces, nephews, cousins, or in-laws * Roommates or other nonrelatives * People without a permanent place to live   The names listed so far are:  <LIST OF HOUSEHOLD MEMBER>  **Were there any ADDITIONAL people that you did not already list?** |
| Response Options | Respondent will only be able to select one of the following:  Yes  No  IF YES, display:  **First Name**  30-character text box  **Middle Name**  30-character text box  **Last Name(s)**  30-character text box |
| Response Options Fills | N/A |
| Edits/Errors |  |
| Post-condition | HOME |
| Special Instructions | The name boxes will only appear when “Yes” is selected. If the respondent clicks “No” (removing a “Yes” entry), the name boxes will disappear.  When “Yes” is selected, only one set of name boxes will appear. |

## HOME

|  |  |
| --- | --- |
| Screen Name | **HOME** |
| Data Needed |  |
| Pre-condition | UC |
| Question Wording  Before REFDATE | **On <REFDATE>, will the house, apartment, or mobile home at <ADDRESS> be –** |
| Question Wording  On or After REFDATE | **On <REFDATE>, was the house, apartment, or mobile home at <ADDRESS> –** |
| Response Options | Respondent will only be able to select one of the following:  Owned by you or someone in this household with a mortgage or loan (including home equity loans)?  Owned by you or someone in this household free and clear (without a mortgage or loan)?  Rented?  Occupied without payment of rent? |
| Response Options Fills | N/A |
| Edits/Errors |  |
| Post-condition | If “Occupied without payment of rent” or blank, go to SEX.  or  If PERSONCOUNT =1, go to SEX.  Else, go to OWNER. |
| Special Instructions | If “Occupied without payment of rent” set <REF NAME> = Person 1.  If PERSONCOUNT= (1) set <REF NAME> = Person 1. |

## OWNER

|  |  |
| --- | --- |
| Screen Name | **OWNER** |
| Data Needed | Roster names |
| Pre-condition | HOME = “Owned by you or someone in this household with a mortgage or loan (including home equity loans)?” or “Owned by you or someone in this household free and clear (without a mortgage or loan)?” or “Rented” and POPCOUNT= (2-99) |
| Question Wording  Before REFDATE | **Of the people who will be living at <ADDRESS>, who <FILL2> the house, apartment, or mobile home on <REFDATE>?**  *Select all that apply.* |
| Question Wording  On or After REFDATE | **Of the people who were living at <ADDRESS>, who <FILL2> the house, apartment, or mobile home on <REFDATE>?**  *Select all that apply.* |
| Question Wording Fills | If current date is before <REFDATE>, then   * If HOME=Rented, <FILL2> = “**will rent**” * Else, <FILL2> **=** “**will own**”   If current date is on or after APRIL 1, then   * If HOME=Rented, <FILL2> = “**rented**” * Else, <FILL2> **=** “**owned**” |
| Response Options | Respondent will be able to select all that apply:   * A response option for each name from the roster * Also, include the response option “None of the above”. |
| Response Options Fills | N/A |
| Edits/Errors |  |
| Post-condition | SEX |
| Help Text link | OWNER |
| Special Instructions | **Selecting a response option:**   * A user may select all that apply.   The Reference Person will be set as the Respondent.  There will only be a “Next” (No “Previous”) button on this screen. |

# Respondent Demographics

## RELATIONSHIP

|  |  |
| --- | --- |
| Screen Name | **RELATIONSHIP** |
| Data Needed | RESPONDENT  NAME# |
| Pre-condition | PERSONCOUNT= (2-99) (who is not the Respondent)  RACE (if Demo Questions still need to be completed for remaining rostered persons) |
| Question Wording | **How is <NAME#> related to <REF NAME>?**  **<NAME#> is <REF NAME>’s ...** |
| Response Options | Respondent will only be able to select one of the following:  Opposite-sex husband/wife/spouse  Opposite-sex unmarried partner  Same-sex husband/wife/spouse  Same-sex unmarried partner  Biological son or daughter  Adopted son or daughter  Stepson or stepdaughter  Brother or sister  Father or mother  Grandchild  Parent-in-law  Son-in-law or daughter-in-law  Other relative  Roommate or housemate  Foster child  Other nonrelative |
| Edits/Errors | If no response, display the following pop-up modal edit once:  **“There is 1 unanswered question on this page. Would you like to continue?”**  **Continue without Answering Answer the Question**  If Continue without Answering, go to SEX.  If Answer the Question, go back to response options. |
| Post-condition | Goto SEX |
| Help Text link | RELATIONSHIP |
| Special Instructions | 1. This screen is not displayed for single-person households. 2. This screen is not displayed for the reference person. 3. Previous and Next buttons on screen. |

## SEX

|  |  |
| --- | --- |
| Screen Name | **SEX** |
| Data Needed | NAME# |
| Pre-condition | HOME = “Occupied without payment of rent” or blank  or  PERSONCOUNT=1  or  OWNER (Person 1)  or  RELATIONSHIP (Person 2+) |
| Question Wording | **What is <NAME#>’s sex?** |
| Response Options | Respondent will only be able to select one of the following:  Male  Female |
| Edits/Errors | If no response, display the following pop-up modal edit once:  **“There is 1 unanswered question on this page. Would you like to continue?”**  **Continue without Answering Answer the Question**  If Continue without Answering, go to DOB.  If Answer the Question, go back to response options. |
| Post-condition | Go to DOB |
| Special Instructions | There will only be a “Next” (No “Previous”) button on this screen. |

## DOB

|  |  |
| --- | --- |
| Screen Name | **DOB** |
| Data Needed | NAME# |
| Pre-condition | SEX |
| Question Wording | **What is <NAME#>’s date of birth?**  **Verify or enter correct age as of <REFDATE**>. |
| Response Options | A user can select the Month (number - full word), Day, and Year.  Only valid dates between January 1, 1897 and Dec. 31, 2023 can be selected.  Year drop down box: Starts with <current year> and goes to <current year – 126>.  Age: One 3-character numeric only field followed by “**years**”. *I.e.,” \_\_\_* ***years****”.* Respondent may enter age in the numeric text box. |
| Edits/Errors | If no response, display the following pop-up modal edit once:  **“There is 1 unanswered question on this page. Would you like to continue?”**  **Continue without Answering Answer the Question**  If Continue without Answering, go to HISPANIC ORIGIN.  If Answer the Question, go back to response options. |
| Post-condition | Go to HISPANIC ORIGIN |
| Special Instructions | Edit Message will only trigger if Month, Day or Year are left blank. If the text box “years” is left blank, the edit message will not trigger. |

## HISPANIC ORIGIN

|  |  |
| --- | --- |
| Screen Name | **HISPANIC ORIGIN** |
| Data Needed | NAME# |
| Pre-condition | DOB |
| Question Wording | **Is <NAME#> of Hispanic, Latino, or Spanish origin?** |
| Response Options | A user can select either a “No” response or one or more “Yes” responses.  No, not of Hispanic, Latino, or Spanish origin  Yes, Mexican, Mexican American, Chicano  Yes, Puerto Rican  Yes, Cuban  Yes, another Hispanic, Latino, or Spanish origin – *Enter, for example, Salvadoran, Dominican, Colombian, Guatemalan, Spaniard, Ecuadorian, etc.*  {Display 200-character text box} |
| Edits/Errors | If no response, display the following pop-up modal edit once:  **“There is 1 unanswered question on this page. Would you like to continue?”**  **Continue without Answering Answer the Question**  If Continue without Answering, go to RACE.  If Answer the Question, go back to response options. |
| Post-condition | Go to RACE |
| Special Instructions | Check boxes and textboxes are tied to each other; the check box will be automatically checked if something is entered into the corresponding text box. |

## RACE

|  |  |
| --- | --- |
| Screen Name | RACE |
| Data Needed | NAME# |
| Pre-condition | HISPANIC ORIGIN |
| Question Wording | **What is <NAME#>’s race?**  *Select one or more boxes and enter origins.* *For this survey, Hispanic origins are not races.* |
| Response Options | Respondent may select all that apply:  White – *Enter, for example, German, Irish, English, Italian, Lebanese, Egyptian, etc.*  {Display 200-character text box}  Black or African American – *Enter, for example, African American, Jamaican, Haitian, Nigerian, Ethiopian, Somali, etc.*  {Display 200-character text box}  American Indian or Alaska Native *– Enter name of enrolled or principal tribe(s), for example, Navajo Nation, Blackfeet Tribe, Mayan, Aztec, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc.*  {Display 200-character text box}  Chinese  Filipino  Asian Indian  Vietnamese  Korean  Japanese  Other Asian – *Enter, for example, Pakistani, Cambodian, Hmong, etc.*  {Display 200-character text box}  Native Hawaiian  Samoan  Chamorro  Other Pacific Islander – *Enter, for example Tongan, Fijian, Marshallese, etc.*  {Display 200-character text box}  Some other race– *Enter race or origin.*  {Display 200-character text box} |
| Edits/Errors | If no response, display the following pop-up modal edit once:  **“There is 1 unanswered question on this page. Would you like to continue?”**  **Continue without Answering Answer the Question**  If Continue without Answering, see post-condition below.  If Answer the Question, go back to response options. |
| Post-condition | If Demo Questions have been completed for the last rostered person:   * PERSONCOUNT = 1, goto OC * PERSONCOUNT= 2-99 , goto OC\_HH   Else, go to RELATIONSHIP (PERSONCOUNT= (2-99) who aren’t the reference person) |
| Special Instructions | Check boxes and textboxes are tied to each other; the check box will be automatically checked if something is entered into the corresponding text box. |

# Coverage

## OC

|  |  |
| --- | --- |
| Screen Name | **OC** |
| Data Needed | NAME#  <ADDRESS> |
| Pre-condition | RACE has been completed and PERSONCOUNT = (1) |
| Question Wording | **Does <NAME#>’s usually live or stay somewhere else, other than <ADDRESS>?**  *Select all that apply.* |
| Question Wording Fills |  |
| Response Options | A respondent may select a “No” response or more than one “Yes” response  No  Yes, with a parent, grandparent, or other person  Yes, while attending college  Yes, for a military assignment  Yes, to be closer to a job or business  Yes, in a nursing home or group home  Yes, in a jail or prison  Yes, at a seasonal or second residence  Yes, for another reason    If “Yes, for another reason” is selected:  For what reason?  *{display 250-character textbox}* |
| Edits/Errors |  |
| Post-condition | Go to WHOLE/PARTIAL |
| Special Instructions | **Selecting a response option:**  A respondent can either select “No” OR one or more than one “Yes, …” options. |

## OC\_HH

|  |  |
| --- | --- |
| Screen Name | **OC\_HH** |
| Data Needed | NAME#  <ADDRESS> |
| Pre-condition | RACE and PERSONCOUNT = (2-99) |
| Question Wording | **We would like to make sure everyone is only counted once. Some people live or stay in more than one place.**  For example:   * With a parent, grandparent, or other person * While attending college * For a military assignment * To be closer to a job or business * In a nursing home or group home * In a jail or prison * At a seasonal or second residence   **Do any of the following people usually live or stay somewhere else, other than <ADDRESS>?**  *Select all that apply.* |
| Question Wording Fills |  |
| Response Options | Respondent will be able to select any names from the roster or “None of the above”.  <NAMES FROM ROSTER>  None of the above |
| Edits/Errors | If no response, display the following edit only once:  “Please provide an answer to the question.” |
| Post-condition | If one or more <Name #> is selected, go to OC\_P screen  Else, if POPCOUNT <> PERSONCOUNT go to CD\_CHECK  Else, if POPCOUNT = PERSONCOUNT go to WHOLE/PARTIAL |
| Help Text link | OC |
| Special Instructions | **Selecting a response option:**  If any <NAME#> check box is selected, “None of the above” check box will be grayed out and cannot be selected until all <NAME#> check boxes are unselected.  If “None of the above” is selected, and then any other <Name#> is selected, then the “None of the above” check box will be deselected and grayed out. “None of the above” check box option cannot be selected until all <Name#> check boxes are unselected. You will not be able to select a <Name#> check box and “None of the above” check box. |

## OC\_P

|  |  |
| --- | --- |
| Screen Name | **OC\_P** |
| Data Needed | NAME# |
| Pre-condition | OC\_HH screen for first household member selected or OC\_P from previously selected household member from OC\_HH |
| Question Wording | **Why does <NAME> usually live or stay somewhere else?**  *Select all that apply.*  *If “For another reason” is selected, display:*  For what reason? |
| Question Wording Fills |  |
| Response Options | Respondent will be able to select all that apply:  To be with a parent, grandparent, or other person  To attend college  For a military assignment  To be closer to a job or business  In a nursing home or group home  In a jail or prison  At a seasonal or second residence  For another reason  If “For another reason” is selected:  *{display 250-character textbox}* |
| Edits/Errors | If no response, display the following edit only once:  “Please provide an answer to the question.” |
| Post-condition | If number of persons selected on OC\_HH > 1, go to OC\_P for the next selected person.  If OC\_P is the final selected person, and POPCOUNT = PERSONCOUNT, go to WHOLE/PARTIAL  If OC\_P is the final selected person, and POPCOUNT <> PERSONCOUNT, go to CD\_CHECK |
| Help Text link | OC\_P |
| Special Instructions |  |

## CD\_CHECK

|  |  |
| --- | --- |
| Screen Name | **CD\_CHECK** |
| Pre-condition | OC\_HH and POPCOUNT <> PERSONCOUNT  Or  OC\_P and POPCOUNT <> PERSONCOUNT |
| Question Wording  Before REFDATE | **Earlier, you said that the number of people living or staying at <ADDRESS> will be <POPCOUNT>, but you have listed <PERSONCOUNT> <FILL1>. Including yourself, how many people will be living or staying at <ADDRESS> on <REFDATE>?**  **The names you listed are:**  <NAMES FROM ROSTER> |
| Question Wording  On or After REFDATE | **Earlier, you said that the number of people living or staying at <ADDRESS> was <POPCOUNT>, but you have listed <PERSONCOUNT> <FILL1>. Including yourself, how many people were living or staying at <ADDRESS> on <REFDATE>?**  **The names you listed are:**  <NAMES FROM ROSTER> |
| Response Options | Respondent will only be able to select one of the following:   * Stated popcount * Person Count * Other   If “Other” is selected:  *{display one 2-digit numeric textbox}* |
| Response Options Fills | N/A |
| Edits/Errors |  |
| Post-condition | WHOLE/PARTIAL |
| Help Text link |  |
| Special Instructions | If PERSONCOUNT = 1, <FILL1> = “person”  If PERSONCOUNT = (2-99), <FILL1> = “people”  There will only be a “Next” (No “Previous”) button on this screen. |

## WHOLE/PARTIAL

|  |  |
| --- | --- |
| Screen Name | **WHOLE/PARTIAL** |
| Data Needed | <ADDRESS>  <REFDATE> |
| Pre-condition | OC  or  OC\_HH = “None of the Above” or Blank, where POPCOUNT = PERSONCOUNT  or  OC\_P, where POPCOUNT = PERSONCOUNT  or  CD\_CHECK |
| Question Wording  Before REFDATE | **Did you list everyone living at <ADDRESS> on your questionnaire, or did you list only some of the people?** |
| Question Wording  On or After REFDATE | **Did you list everyone living at <ADDRESS> on your questionnaire, or did you list only some of the people?** |
| Response Options | Respondent will only be able to select one of the following:    I live alone and only listed myself.  I live with others and listed everyone.  I live with others but only listed myself.  I live with others but only listed some of the people I live with.  *If “I live with others but only listed myself." or “ I live with others but only listed some of the people I live with." is selected, display the following:*  The Census Bureau is interested in understanding why some people are not listed on the questionnaire.  Please share your reasons for not listing everyone.  *{250-character textbox}* |
| Response Options Fills | N/A |
| Edits/Errors | If no response, display the following pop-up modal edit once:  **“There is 1 unanswered question on this page. Would you like to continue?”**  **Continue without Answering Answer the Question**  If Continue without Answering, go to VAC\_CROWD 1A or 2A  If Answer the Question, go back to response options. |
| Post-condition | Go to VAC\_CROWD\_1A or VAC\_CROWD\_2A (based on sample assignment) |
| Special Instructions | There will only be a “Next” (No “Previous”) button on this screen. |

## VAC\_CROWD\_1A

|  |  |
| --- | --- |
| Screen Name | **VAC\_CROWD\_1A** |
| Data Needed |  |
| Pre-condition | WHOLE/PARTIAL |
| Question Wording  Before REFDATE | **Imagine standing at your front door looking out to your right. Picture your neighbor's house, apartment unit, or mobile home immediately to your right. Is anyone living in that home?**  Why are we asking this question? |
| Question Wording  On or After REFDATE | **Imagine standing at your front door looking out to your right. Picture your neighbor's house, apartment unit, or mobile home immediately to your right. Is anyone living in that home?**  Why are we asking this question? |
| Response Options | Respondent will only be able to select one of the following:  Yes, someone is living there  No, no one is living there  I am unsure if someone is living there  I am unsure of what home this would be  There is no home to my right |
| Response Options Fills | N/A |
| Edits/Errors | If no response, display the following pop-up modal edit once:  **“There is 1 unanswered question on this page. Would you like to continue?”**  **Continue without Answering Answer the Question**  If Continue without Answering, go to SUBMIT  If Answer the Question, go back to response options. |
| Post-condition | If “No, no one is living there” is selected, go to **VAC\_CROWD\_1B**  Else, go to SUBMIT |
| Special Instructions | There will only be a “Next” (No “Previous”) button on this screen. |

## VAC\_CROWD\_2A

|  |  |
| --- | --- |
| Screen Name | **VAC\_CROWD\_2A** |
| Data Needed |  |
| Pre-condition | WHOLE/PARTIAL |
| Question Wording  Before REFDATE | **Do you know the street address of any houses, apartments, or mobile homes that will be vacant on November 1, 2023? This could be homes inside or outside your neighborhood.**  **Please also consider seasonal or vacation homes or Airbnbs where no one is permanently living.**  Why are we asking this question? |
| Question Wording  On or After REFDATE | **Do you know the street address of any houses, apartments, or mobile homes that were vacant on November 1, 2023? This could be homes inside or outside your neighborhood.**  **Please also consider seasonal or vacation homes or Airbnbs where no one is permanently living.**  Why are we asking this question? |
| Response Options | Respondent will only be able to select one of the following:  Yes  No |
| Response Options Fills | N/A |
| Edits/Errors | If no response, display the following pop-up modal edit once:  **“There is 1 unanswered question on this page. Would you like to continue?”**  **Continue without Answering Answer the Question**  If Continue without Answering, go to SUBMIT  If Answer the Question, go back to response options. |
| Post-condition | If “Yes” is selected, go to VAC\_CROWD\_2B  Else, go to SUBMIT |
| Special Instructions | There will only be a “Next” (No “Previous”) button on this screen. |

**VAC\_CROWD\_1B**

|  |  |
| --- | --- |
| Screen Name | **VAC\_CROWD\_1B** |
| Data Needed |  |
| Pre-condition | VAC\_CROWD\_1A = “No, no one is living there” |
| Question Wording  Before REFDATE | **What is the address of that vacant home?** |
| Question Wording  On or After REFDATE | **What is the address of that vacant home?** |
| Response Options | **Street Address** Ex: *101 N Main St*  100-character text box  **Apt/Unit** Ex: *Apt 23*  50-character text box  **City**  100-character text box  **State**  Drop down menu with alphabetical 50 states and District of Columbia  **ZIP Code**  5-digit text box |
| Response Options Fills | N/A |
| Edits/Errors |  |
| Post-condition | SUBMIT |
| Special Instructions |  |

**VAC\_CROWD\_2B**

|  |  |
| --- | --- |
| Screen Name | **VAC\_CROWD\_2B** |
| Data Needed |  |
| Pre-condition | VAC\_CROWD\_2A = “Yes” |
| Question Wording  Before REFDATE | **What is the address of that vacant home? If you know more than one vacant home address, enter only one.** |
| Question Wording  On or After REFDATE | **What is the address of that vacant home? If you know more than one vacant home address, enter only one.** |
| Response Options | **Street Address** Ex: *101 N Main St*  100-character text box  **Apt/Unit** Ex: *Apt 23*  50-character text box  **City**  100-character text box  **State**  Drop down menu with alphabetical 50 states and District of Columbia  **ZIP Code**  5-digit text box |
| Response Options Fills | N/A |
| Edits/Errors |  |
| Post-condition | SUBMIT |
| Special Instructions |  |

# SUBMIT Census Questionnaire

|  |  |
| --- | --- |
| Screen Name | **SUBMIT Census Questionnaire** |
| Data Needed |  |
| Pre-condition | VAC\_CROWD\_1A = Blank or “Yes, someone is living there”, or “I am unsure if someone is living there”, or “I am unsure of what home this would be”, or “There is no home to my right”  Or  VAC\_CROWD\_1B  Or  VAC\_CROWD\_2A = Blank or “No”  Or  VAC\_CROWD\_2B |
| Question Wording | You are almost finished and are now ready to send your responses. Once your questionnaire is submitted, you will not be able to access your information or change any of your responses. After you submit your responses and are shown the confirmation page, you may close the web browser.  **You must select SUBMIT to complete your questionnaire.** |
| Question Wording Fills |  |
| Response Options | Submit Questionnaire |
| Response Options Fills | N/A |
| Edits/Errors |  |
| Post-condition | If Submit Questionnaire, go to CONFIRMATION |
| Special Instructions | There will only be a “Submit Questionnaire” (No “Edit Questionnaire”) button on this screen. |

# CONFIRMATION

|  |  |
| --- | --- |
| Screen Name | **CONFIRMATION** |
| Data Needed | All submitted cases. |
| Pre-condition | Cases where the user has selected “Submit Questionnaire” from the SUBMIT Census Questionnaire screen. |
| Question Wording | **Thank you for completing the 2023 Census Survey questionnaire for:**  <FULL ADDRESS>  Date and time of submission  **If you receive other mail from the Census Bureau about the 2023 Census Survey in the next few days, please disregard it. That mail may have been sent out before today.**  If you have any questions, please call the phone number printed in your materials.  Confirmation #: <Unique Code>  You may close the browser. |
| Question Wording Fills |  |
| Response Options |  |
| Response Options Fills | N/A |
| Edits/Errors |  |
| Post-condition |  |
| Special Instructions |  |

# NO\_COMPLETE

|  |  |
| --- | --- |
| Screen Name | **NO\_COMPLETE** |
| Data Needed |  |
| Pre-condition | Cases where user exceeds 3 login attempts on the LOGIN screen.  Cases where no valid address is provided.  Cases where no popcount is provided on the POPCOUNT screen. |
| Question Wording | **Your 2023 Census Survey could not be completed. You must provide a valid address, respondent name and the number of people in the household to complete this questionnaire. Please complete a paper questionnaire, or start over. Thank you.**  You may close the browser. |
| Question Wording Fills |  |
| Response Options |  |
| Response Options Fills | N/A |
| Edits/Errors |  |
| Post-condition |  |
| Special Instructions |  |

# SESSION TIMEOUT

|  |  |
| --- | --- |
| Screen Name | **SESSION TIMEOUT** |
| Data Needed |  |
| Pre-condition | Total duration within the instrument reaches 15 minutes |
| Question Wording | Sessions will display a pop-up window when total duration reaches 14 minutes. It will display the following text for 1 minute.  Your session is about to expire. Select Continue to keep working.  Su sesión está a punto de terminar. Seleccione Continuar para seguir trabajando.  <Exit/Salir> <Continue/Continuar> |
| Special Instructions | If the respondent selects “Continue/Continuar” the respondent will remain in the instrument.  If respondent selects “Exit/Salir” or reaches the maximum duration of 15 minutes (not idle time), the screen display an image file with the following:  **For security reasons, this session has been terminated.**  **If you think you have reached this screen in error, please start the questionnaire over.**  You may close the browser. |