

Request for Approval under the Voluntary Partner Surveys to Implement Executive Order 12862 (OMB Control Number: 0915-0212)

TITLE OF INFORMATION COLLECTION: National Organ Donation Expert Opinion Survey

PURPOSE: The purpose of the collection is to ask a short series of questions to organ donation experts to inform the development of the 2024 National Survey of Organ Donation Attitudes and Practices (NSODAP) survey instrument. The NSODAP is a survey fielded every four years (OMB control no. 0915-0290). On a recurring basis the survey instrument undergoes a review and revision period to ensure the collection asks questions of the public that gather meaningful information on the most relevant and current organ donation practices and policies. The expert opinion survey falls under the existing HRSA general clearance: Voluntary Partner Surveys to Implement Executive Order 12862, OMB No. 0915-0212.

DESCRIPTION OF RESPONDENTS: This is an e-mail of three main sources (listed in “Proposed Stakeholder Invitations Sept 20”): HRSA/NIH grant recipients conducting work on the topic of organ donation; published and acclaimed organ donation researchers with specialties in organ donation amongst racial/ethnic minority groups; and organizations conducting work in the field of organ donation.

TYPE OF COLLECTION: (Check one)

- | | |
|--|---|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input checked="" type="checkbox"/> Other: opinion survey |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: _____

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To assist review, please provide answers to the following questions:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? Yes No
3. If yes, has an up-to-date System of Records Notice (SORN) been published? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

BURDEN HOURS

Category of Respondent	No. of Respondents	Participation Time	Burden Hours Total
Member of the public (organ donation expert)	18	20 minutes	6 hours
Totals			6 hours

FEDERAL COST:

The National Organ Donation Expert Survey will be a fast turn-around request for comment via a short series of structured questions, administered via email. The cost to the federal government is minimal at \$4,069.81. This includes \$3,143.35 in contract costs and \$926.46 in federal project management and oversight. GS-level wage has been multiplied by 1.5 to account for overhead costs.

GS-Level for HRSA staff	Hours	Cost
GS-14	4	$((\$54.25 \times 1.5) \times 4) = \325.50
GS-14	4	$((\$54.25 \times 1.5) \times 4) = \325.50
GS-13	4	$((\$45.91 \times 1.5) \times 4) = \275.46
Total		\$926.46

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe? Yes No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

There is no definitive list of organ donation experts in the U.S. from which to choose from for this opinion survey. HRSA is contracting with Altarum to develop and field the 2024 NSODAP survey instrument. Together, HRSA and the Altarum team identified potential experts to survey through three main sources: HRSA/NIH grant recipients conducting work on the topic of organ donation; published and acclaimed organ donation researchers with specialties in organ donation amongst racial/ethnic minority groups; and organizations conducting work in the field of organ donation.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)
 - Web-based or other forms of Social Media
 - Telephone
 - In-person
 - Mail
 - Other, Explain
2. Will interviewers or facilitators be used? Yes No

Please make sure that all instruments, instructions, and scripts are submitted with the request.