INSTRUMENT 4

SEXUAL RISK AVOIDANCE EDUCATION (SRAE)

SUBRECIPIENT PROVIDER DATA COLLECTION AND REPORTING

AUGUST 2021

SUBRECIPIENT PROVIDER DATA COLLECTION AND REPORTING

The 741 estimated subrecipient providers will supply SRAE grantees with measures on participant demographics, behaviors, intentions, and perceived effects; attendance, reach, and dosage; and, structure, cost, and support for program implementation. These measures will be provided twice a year by the subrecipients to the grantees. The contractor will develop tools to support subrecipients in their submission of the data originating from the implementation sites, and the reporting of data from the subrecipients to the grantees. However, these tools are considered voluntary and to be used at the discretion of the subrecipients. Subrecipients may elect to use alternative means to collect the data that will be submitted to the grantees. The only requirement will be that all grantees report the required measures into the national system systematically, and for that they will (1) use an online form that is described in Instrument 3: Performance Reporting System Data Entry Form and (2) upload data files containing the items in Instruments 1 and 2. Subrecipients will not be required to use this entry form.

For measures of demographics, behaviors, intentions, and perceived effects, subrecipients will:

- **Across all program implementation sites, report individual-level data from participant entry and exit surveys.** The data from the completed surveys will be submitted to the subrecipients by the implementation site facilitators. Subrecipients will collect the data from the surveys and submit the measures to the grantees. In addition, subrecipients will provide information on mode of administration of the surveys and whether programs were unable to collect survey data due to COVID-19.

For measures of attendance, reach, and dosage, subrecipients will:

- **Across all program implementation sites, aggregate the number of youth ever served by program setting, participant attendance, parent involvement, and program hours intended and delivered.** These data will be submitted to the subrecipients by the implementation site facilitators. Subrecipients will collect the data and submit the measures to the grantees.

For measures of structure, cost, and support of program implementation, subrecipients will:

- **Report on staffing, training, program monitoring, funding sources, program models, primary target populations, challenges, technical assistance interests, and effects of COVID-19.** These data will include the numbers of administrative staff, facilitators delivering the program, and facilitators that received training and were observed delivering the program. The subrecipients will also report on specific youth populations targeted for programming, the amounts of program funding (from SRAE/Title V and other sources), implementation challenges encountered, and technical assistance interests. Subrecipients funded through SRAE will also report on additional SRAE topics addressed by their core program models or other program elements. The data will also include information on interruptions of operations due to COVID-19.

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Public reporting burden for this collection of information is estimated to average 13 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.