

**ETA Form 9207 - Sponsor Standards Adoption Agreement for Registered CTE Apprenticeship**

**NOTE:** This Sponsor Standards Adoption Agreement is to be filled out by the registered CTE apprenticeship program sponsor and a participating employer of the registered CTE apprenticeship program.

The undersigned participating employer agrees to:

- 1.) adopt and comply with the sponsor's registered Standards of Registered CTE Apprenticeship;
- 2.) comply with all other applicable requirements contained in 29 CFR part 29; and
- 3.) cooperate with, and provide assistance to, the program sponsor to meet the program sponsor's obligations under 29 CFR parts 29 and 30, including by providing any CTE apprenticeship-related data and records necessary to assess compliance with these regulatory provisions.

The participating employer has been furnished a copy of the program's Standards of Registered CTE Apprenticeship, has read and understood them, and will employ and train CTE apprentices pursuant to the terms of those Standards.

The participating employer will provide all CTE apprentices in their employ with proper on-the-job training and adequate supervision by qualified training personnel. Such training must follow the program's on-the-job training outline and CTE apprenticeship-related instruction outline in the sponsor's Standards of Registered CTE Apprenticeship.

The participating employer agrees to abide by the requirements contained in 29 CFR parts 29 and 30.

In addition to the forgoing provisions of this agreement, the sponsor and participating employer agree to the following additional terms and conditions as part of this Sponsor Standards Adoption Agreement:

**Provide or Attach Additional Terms and Conditions (if applicable)**

This executed Sponsor Standards Adoption Agreement must be transmitted to the Registration Agency by the program sponsor within 30 days of the execution of the agreement.

This Sponsor Standards Adoption Agreement: (1) may be cancelled by the participating employer upon providing 30 days' written notice to the sponsor; or (2) must be suspended or cancelled by the program sponsor if the program sponsor determines that the participating employer failed to satisfy the terms agreed to in this Sponsor Standards Adoption Agreement.

The program sponsor must provide written notice of any suspension or cancellation to the participating employer, all CTE apprentices affected by the suspension or cancellation, and to the applicable Registration Agency. The notice must explain the reason for the suspension or cancellation. If the suspension or cancellation results in an interruption or cessation of training for CTE apprentices, the program sponsor must make reasonable efforts to place such individuals with another of the sponsor's participating employers.

This Sponsor Standards Adoption Agreement will remain in effect until canceled voluntarily or revoked by the sponsor, participating employer, or the Registration Agency.

<b>1. Name of Sponsor</b>		
<b>2. Address</b>		
<b>3. City</b>	<b>4. State</b>	<b>5. Zip Code</b>
<b>6. Telephone Number</b>		<b>7. Email Address</b>
<b>8. Industry Skills Framework (ISF) Covered by the Standards of Registered CTE Apprenticeship</b>	<b>9. ISF RAPIDS Code</b>	<b>10. Program Number</b>
<b>11. Name of Individual Signing on Behalf of the Program Sponsor</b>		<b>12. Title of Individual Signing on Behalf of the Program Sponsor</b>
<b>13. Signature</b>		<b>14. Date</b>

<b>15. Name of Participating Employer</b>		
<b>16. Address</b>		
<b>17. City</b>	<b>18. State</b>	<b>19. Zip Code</b>
<b>20. Telephone Number</b>		<b>21. Email Address</b>
<b>22. Employer Identification Number (EIN) of Participating Employer</b>	<b>23. NAICS Code of the Participating Employer</b>	<b>24. Size of the Participating Employer's Workforce</b>
<b>25. Name of Individual Signing on Behalf of the Participating Employer</b>		<b>26. Title of Individual Signing on Behalf of the Participating Employer</b>
<b>27. Signature</b>		<b>28. Date</b>

## Sponsor Standards Adoption Agreement – Glossary of Terms

- **Industry Skills Framework (ISF)** means an on-the-job training outline of nationally applicable, high-quality standards of registered CTE apprenticeship validated by industry and detailing the required skills and competencies to be attained through a CTE apprentice's participation in a registered CTE apprenticeship program. To find approved Industry Skills Frameworks, please visit [www.apprenticeship.gov/](http://www.apprenticeship.gov/) [dedicated web page address].
- **ISF RAPIDS Code** means the numeric code of the industry skills framework assigned by the Office of Apprenticeship.
- **North American Industrial Classification System (NAICS) Code** means the standard used by Federal statistical agencies in classifying business establishments for the purpose of collecting, analyzing, and publishing statistical data related to the U.S. business economy. For more information on NAICS, please go to the following website: <https://www.census.gov/naics/>.
- **Participating Employer** means an employer that employs at least one apprentice and that either:
  - Participates in a registered apprenticeship program sponsored by a joint labor-management apprenticeship and training program established pursuant to a collective bargaining agreement, and under which the employer has adopted the sponsor's standards of apprenticeship and serves as the employer of record for at least one apprentice enrolled in the sponsor's program; or
  - Is a party to a written program standards adoption agreement with a registered apprenticeship program sponsor that is concluded outside of a collective bargaining process, and under which the employer has adopted the sponsor's standards of apprenticeship and serves as the employer of record for apprentices enrolled in the sponsor's program.
- **Program Number** means a generated number assigned to a program sponsor when a program is registered in the Office of Apprenticeship's Registered Apprenticeship Partners Information Data System (RAPIDS).
- **Sponsor Standards Adoption Agreement** means a written agreement executed outside of a collective bargaining process in which a participating employer agrees to adopt and utilize a set of registered CTE apprenticeship program standards for the employment and training of CTE apprentices that were developed by a program sponsor and registered by a Registration Agency.
- **Registration Agency** means a governmental agency, which may be either the Office of Apprenticeship or a State Apprenticeship Agency recognized by the Office of Apprenticeship, that has responsibility for registering and overseeing apprenticeship programs and apprentices; providing technical assistance; and conducting program reviews for compliance with 29 CFR parts 29 and 30.
- **Size of Workforce** equates to the number of employees (e.g., support staff, professional staff, management) associated with the program's employer(s).

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**Public Burden Statement:** Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond is required to obtain or retain benefits under 29 U.S.C. 50. Send comments regarding this burden or any other aspect of this collection of information including suggestions for reducing this burden to the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship, 200 Constitution Avenue, N.W., Room C-5321, Washington, D.C. 20210 or email [OA-ICRs@dol.gov](mailto:OA-ICRs@dol.gov) and reference OMB Control Number 1205-0NEW. Note: Please do not return the completed ETA Form 9207 to this address.

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