

**Request for Approval under the “DOL Departmental Generic Clearance for  
the Collection of Routine Customer Feedback”  
(OMB Control Number: 1225-0059)**

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**TITLE OF INFORMATION COLLECTION:**

National Heat Contest Submission Form

**PURPOSE:**

Employers need assistance developing and delivering clear messages about the risks of extreme heat and actions they can take to stay safe and provide healthy workplaces to ensure worker safety. Highlighting the dangers of this silent workplace hazard is an important first step in educating workers and supervisors on how to prevent and recognize when heat is affecting worker’s health and safety. Since heat illness is a true medical emergency, planning and preparing for heat illness is essential to increase the chances of a positive outcome. OSHA is sponsoring a nationwide contest to raise awareness of the dangers and hazards of heat in both indoor and outdoor workplaces.

This is a competition for OSHA stakeholders to identify the most innovative and effective communication strategies and methods to increase awareness among employers and workers about the risks of hazardous heat and to motivate workers to be safe during the hottest days. To participate, stakeholders will create an awareness tool to increase worker and employer knowledge about hazardous heat in the workplace.

**DESCRIPTION OF RESPONDENTS:**

OSHA is encouraging submissions from any industries or individuals who have an interest in heat-related hazards in the workplace. This contest is open to any stakeholder, including private citizens, individual businesses, associations, trade groups, worker centers, unions, non-profit organizations, educational institutions, research groups, among others.

**TYPE OF COLLECTION:** (Check one)

- |  |  |
|--|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form          | <input type="checkbox"/> Customer Satisfaction Survey        |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group              |
| <input type="checkbox"/> Focus Group                                   | <input checked="" type="checkbox"/> Other: <u>          </u> |
| <u>Contest</u>   |  |

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.

5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Pamela Barclay, Health Scientist

To assist review, please provide answers to the following question:

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected?  Yes  No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974?  Yes  No
3. If Applicable, has a System or Records Notice been published?  Yes  No
- 4.

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants?  Yes  No

- All submissions will receive a Letter of Appreciation from the Assistant Secretary of Labor
- Winners will receive a Challenge Beat the Heat Coin
- Winners will receive a Congratulatory Certificate from OSHA
- Winners will be publicized on OSHA.gov, Quick Takes, social media, and *The Heat Source* Newsletter

**BURDEN HOURS**

Category of Respondent	No. of Respondents	Participation Time (In Hrs.)	Total Burden Hours
Individuals or Households	10	7/60	1
Private Sector	80	7/60	10
State, local, or tribal governments	10	7/60	1
<b>Totals</b>	<b>100</b>		<b>12</b>

**FEDERAL COST:** The estimated annual cost to the Federal government to manage the contest is \$21,800.

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents**

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?  
 Yes  No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

**Administration of the Instrument**

1. How will you collect the information? (Check all that apply)
  - Web-based or other forms of Social Media
  - Telephone
  - In-person
  - Mail
  - Other, Explain
2. Will interviewers or facilitators be used?  Yes  No