ATTACHMENT D: Food Program Reporting System (FPRS) Burden
Statement Screenshot

SNAP Employment and Training (E&T)

Requests for Additional Funds and record keeping for the FNS-583 (OMB#
0584-0339)

▶ Homepage Navigation Video   ▶ Online Help Video

Welcome to the Food Programs Reporting System (FPRS)

Welcome **LORETTA ROBERTSON.**

The FPRS application allows the entry, validation, certification, and posting of data reported by participants in FNS programs. Please see **About FPRS** for details on available programs and form versions.

FPRS Announcements

- OMB Control Number: 0584-0594

  Expiration Date: 09/30/2026

  Public reporting burden for this collection of information is estimated to vary from .17 minutes to 98 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The public burden statement is accessible for each form/worksheet in multiple places. It can be found on the Excel tab while in Submission Studio or under the Help tab by selecting OMB approved forms /worksheets and instructions by form. The PDF file will open and the burden statement will either be at the top or bottom of the form.

- **Please Note:** Any changes made to a submission **before** 9:30 P.M. Eastern Time should appear in the National Databank (NDB) the next business day. If a change is made to a submission **after** 9:30 P.M. Eastern Time, it may not appear in NDB until the second business day.

- **Attention Users:** While using FPRS, you should have only one (1) FPRS tab open on your Microsoft Edge Chromium or Internet Explorer browser. If you have two (2) or more FPRS tabs open, you may experience **data loss** or **data from one open submission overwriting data on another.**

- **Attention:** The 'Zoom' feature of Microsoft Edge Chromium and Internet Explorer have a problem that may cause the webpage to display incorrectly. Make sure that 'Zoom' is set at 100% at all times while using FPRS.

- To update your access to FPRS, submit a completed FNS-674 to your FPRS Account Manager. If you require permissions to multiple programs and forms, please submit a completed FNS-674A in addition to the FNS-674.

Get Adobe Acrobat Reader
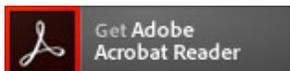
Please Note: The FNS-674 and FNS-674A requires Adobe Acrobat Reader. If Adobe Acrobat Reader is needed, please click here to download the software.

If you experience any system problems, please contact the FPRS Help Desk at 1-866-336-FPRS (1-866-336-3777) or send an e-mail to the **FPRS Help Desk**.