



# Instructions for the Application for Duplicate Federal Fishery Permits, Operator Card, or Decal.

Rev 12/28/2023

In addition to the instructions provided herein, applicants with specific questions are encouraged to contact the Permits Office at (727) 824-5326 or toll free at (877) 376-4877 between 9:00 a.m. and 4:00 p.m. ET, or visit the SERO Permits website at <https://www.fisheries.noaa.gov/permits-and-forms>.

## General Instructions:

Requests for duplicate permits should be made online through your Southeast Region account at [go.usa.gov/xF7Cu](https://go.usa.gov/xF7Cu).

- Simply login to your Southeast Region account, choose "Create New Application", then "Duplicate". Choose the vessel you want to duplicate the permits on and follow the page prompts.

PLEASE NOTE: Any user name or account created BEFORE 09/01/2021 is no longer valid. Only accounts created on or after 09/01/2021 will be allowed access to the new SERO On-Line Permitting System.

Beginning 02/01/2022 – the permits office NO LONGER accepts checks or money orders as payment for application fees. You are REQUIRED to make your payments through your on line account.

IF you choose to mail a paper application to our office, your application will be scanned and converted to a digital version and processed as an on-line application. Please be aware, you are still required to have an on-line account to complete your application payment. If you mail your application, you may only make your payment through your on line account after your paper application is converted, processed and found to have no payment and a deficiency email sent to you. If you mail payment with a paper application, it will be returned to you.

The SERO Permits office cannot approve requests for duplicate permits over the phone.

### **What Sections do I complete?**

Complete all applicable sections of this application form. Specifically,

- If the request is for duplicate Limited Access Vessel permits complete Section 1, Section 4, and Section 6.
- If the request is for duplicate Decal(s) complete Section 1, Section 4, and Section 5.
- If the request is for duplicate Sea Bass Pots or Golden Crab Trap Tags, Complete Section 1, Section 4, and Section 7
- You may submit a duplicate request for Open Access Vessel permits, Dealer Permits and Operator Cards, however, these are available to you at no cost for download and print through your Southeast Region account at [go.usa.gov/xF7Cu](https://go.usa.gov/xF7Cu)

### **What if I don't use this form?**

Requests for duplicates should be made online through your Southeast Region account at [go.usa.gov/xF7Cu](https://go.usa.gov/xF7Cu)

### **What is the fee?**

There is an \$18 fee to replace one or more permits, or an operator card. The fee for each decal is \$10. Payment must be made through the online system. Do NOT send payment with this form as it will be returned to you.

The fee for replacement of a Sea Bass Pots or Golden Crab Trap Tags is \$2.50 *per tag*. Requests for replacement tags will be submitted to Floy Tag, Inc. who will then contact you directly for payment before replacement tags are issued.

### **Where do I send requests for duplicate Federal Fishery Permits, Operator Card, or Decals?**

You may mail your duplicate requests to:

**NMFS Permit Office(F/SER14), 263 13th Avenue South, St. Petersburg, FL 33701.**

**KNOWINGLY SUPPLYING FALSE INFORMATION OR WILLFULLY OVERVALUING ANY FISHING INCOME TO OBTAIN A PERMIT IS A VIOLATION OF FEDERAL LAW PUNISHABLE BY A FINE AND/OR IMPRISONMENT.**

Public Burden Statement - A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0648-0205. Without this approval, we could not conduct this survey or information collection. Public reporting for this information collection is estimated to be approximately 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are required to obtain benefits. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the: PRA Officer, National Marine Fisheries Service, F/SER26, 263 13th Avenue South, St. Petersburg, FL 33701.

Privacy Act Statement - Authority: The collection of this information is authorized under the Magnuson-Stevens Fishery Conservation and Management Act (16 U.S.C 1801 et seq.), the High Seas Fishing Compliance Act, the Tuna Conventions Act of 1950, the Antarctic Marine Living Resources Convention Act, the Western and Central Pacific Fisheries Convention Implementation Act (16 U.S.C. 6901 et seq.), the Marine Mammal Protection Act, the Endangered Species Act and the Fur Seal Act. The authority for the mandatory collection of the Tax Identification Number (TIN) is 31 U.S.C. 7701.

Purpose: In order to manage U.S. fisheries, the National Marine Fisheries Service (NMFS) requires the use of permits or registrations by participants in the United States. Information on NMFS permit applicants and renewing holders includes vessel owner contact information, date of birth, TIN and vessel descriptive information. Permit holder information may be used as sampling frames for surveys, as part of Fishery Management Council (FMC) analysis to support FMC decisions.

Routine Uses: The Department will use this information to determine permit eligibility and to identify fishery participants. Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a), to be shared within NMFS offices, in order to coordinate monitoring and management of sustainability of fisheries and protected resources, as well as with the applicable state or regional marine fisheries commissions and international organizations. Disclosure of this information is also subject to all of the published routine uses as identified in the Privacy Act System of Records Notice COMMERCE/NOAA-19, Permits and Registrations for the United States Federally Regulated Fisheries.

Disclosure: Furnishing this information is voluntary; however, failure to provide complete and accurate information will prevent the determination of eligibility for a permit.

The National Marine Fisheries Service requires this information for the conservation and management of marine fishery resources. The data reported will be used to develop, implement, and monitor fishery management activities for a variety of other uses. Responses to this collection are required to obtain or retain a fisheries permit under the Magnuson - Stevens Act. Non-confidential information may be released via a NOAA Fisheries website. Non-confidential information means: Name, Street Address, City, State, Zip code, Effective Date of Permit, Permit Types, Vessel Name, Vessel Identification Number, and in the case of a "for hire" vessel the Passenger Capacity, or individual, corporate and lease holders of permits. All other data submitted will be handled as confidential material in accordance with NOAA Administrative Order 216-100, Protection of Confidential Fishery Statistics. Notwithstanding any other provisions of the law, no person is required to respond to, nor shall any person be subjected to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number.

**U.S. Department of Commerce, NOAA**  
 NMFS PERMITS OFFICE, F/SER14  
 263 13th Avenue South  
 St. Petersburg, FL 33701  
 Toll Free 877-376-4877 (9:00 a.m. - 4:00 p.m. ET)  
 727-824-5326 (9:00 a.m. - 4:00 p.m. ET)  
<https://www.fisheries.noaa.gov/permits-and-forms>



# APPLICATION FOR DUPLICATE FEDERAL FISHERY PERMITS

<p><b>FOR OFFICE USE ONLY</b></p> <p>Application ID</p>
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FOR OFFICE USE ONLY	
Reviewer's Initials and Date	
Check or Money Order Number and Amount	
Expiration Date	
<b>SCAN DATE AND INITIALS</b>	

**INSTRUCTIONS:** *Vessel Permits* - fill in Sections 1 and 2 . Give your USCG documentation number (or state registration number if not documented) and vessel name. *Dealer Permits* - fill in Sections 2 and 3. Give your dealer name and NMFS dealer number. *Decal or Operator Cards* - fill out Sections 1 and 2. All applicants **MUST** provide a signature in Section 4. For duplicate decals or operator cards, mark your choice in Section 5. For duplicate permits, mark your choice in Section 6. All duplicates issued will have the same expiration date as the original permits.

## SECTION 1 - VESSEL PERMITS OR DECALS - THE VESSEL YOU HAVE PERMITS ON

<b>USCG Document Number or State Registration Number</b>	<b>Vessel Name</b>

## SECTION 2 - PERMIT HOLDER, OPERATOR CARD HOLDER OR DEALER APPLICANT INFORMATION

<b>Mr/Mrs/Ms</b>	<b>Last Name or Business Name</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Suffix - Jr, Sr, etc.</b>

<b>Area Code</b>	<b>Phone Number</b>

<b>Mailing Address</b>	<b>Apt #</b>	<b>City</b>	<b>State</b>	<b>County/Parish</b>	<b>Zip Code</b>	<b>Country</b>

Check box if the street address is the same as the mailing address.

<b>Street Address (PO Box not acceptable)</b>	<b>Apt #</b>	<b>City</b>	<b>State</b>	<b>County/Parish</b>	<b>Zip Code</b>	<b>Country</b>

## SECTION 3 - DEALER PERMITS

<b>Dealer Name</b>	<b>NMFS Dealer Number</b>

## SECTION 4 - SIGNATURE - REQUIRED

<b>Applicant Signature</b>	<b>Date</b>
<b>Print Name</b>	<b>Position in Business</b>

## SECTION 5 - NON-PERMIT DUPLICATE REQUESTS

*Replacement Fees for duplicate decals and/or Operator Cards are separate from duplicate permits fees.*

- Replace Gulf of Mexico Charter/Headboat Decals - \$10 per decal
- Replace Operator Card (we will use the photo we have on file for you.) - \$18

**SELECT THE DUPLICATE PERMIT(S) YOU WANT ON THE REVERSE SIDE**

## SECTION 6 - PERMIT DUPLICATE REQUESTS

Replacement permits fee is \$18 total — regardless of the number of permits you request

### OPEN ACCESS COMMERCIAL FISHING PERMITS

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Atlantic Dolphin/Wahoo (ADW) | <input type="checkbox"/> Spanish Mackerel (SM)               | <input type="checkbox"/> Gulf Royal Red Shrimp (GRRS)                      |
| <input type="checkbox"/> Spiny Lobster (LC)           | <input type="checkbox"/> Rock Shrimp (Carolinas Zone) (RSCZ) | <input type="checkbox"/> HMS Commercial Caribbean Small Boat Permit (CCSB) |
| <input type="checkbox"/> Spiny Lobster Tailing (LT)   | <input type="checkbox"/> South Atlantic Penaeid Shrimp (SPA) | <input type="checkbox"/> Smooth Hound (SHS)                                |
| <input type="checkbox"/> Aquacultured Live Rock (AQU) |  |  |

### OPEN ACCESS CHARTER/HEADBOAT PERMITS

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> South Atlantic Charter/Headboat for Snapper-Grouper (SC) | <input type="checkbox"/> South Atlantic Charter/Headboat for Coastal Migratory Pelagics (CHS) | <input type="checkbox"/> Atlantic Charter/Headboat for Dolphin/Wahoo (CDW) |
|---|---|--|

### LIMITED ACCESS COMMERCIAL FISHING PERMITS

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> King Mackerel (KM)              | <input type="checkbox"/> Gillnet for King Mackerel (GN)                                       | <input type="checkbox"/> Gulf of Mexico Shrimp (SPGM)  |
| <input type="checkbox"/> Gulf of Mexico Reef Fish (RR)   | <input type="checkbox"/> Gulf of Mexico Reef Fish Bottom Longline Endorsement (RRLE)          | <input type="checkbox"/> South Atlantic Rock Shrimp (RSLA)   |
| <input type="checkbox"/> Golden Crab (GC)                | <input type="checkbox"/> South Atlantic Unlimited Snapper-Grouper (Excluding Wreckfish) (SG1) | <input type="checkbox"/> South Atlantic 225lb Trip Limit Snapper-Grouper (Excluding Wreckfish) (SG2) |
| <input type="checkbox"/> Sea Bass Pot Endorsement (SBPE) | <input type="checkbox"/> South Atlantic Golden Tilefish Endorsement (GTFE)                    | <input type="checkbox"/> Wreckfish (WRK)   |
| <input type="checkbox"/> Swordfish Directed (SFD)        | <input type="checkbox"/> Swordfish Handgear (SFH)   | <input type="checkbox"/> Swordfish Incidental (SFI)  |
| <input type="checkbox"/> Shark Directed (SKD)            | <input type="checkbox"/> Shark Incidental (SKI)   | <input type="checkbox"/> Atlantic Tune Longline (ATL)  |
| <input type="checkbox"/> Colombian Treaty Waters (CTW)   |   |  |

### LIMITED ACCESS CHARTER FISHING PERMITS

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Gulf of Mexico Charter/Headboat for Coastal Migratory Pelagics (CHG)               | <input type="checkbox"/> Gulf of Mexico Charter/Headboat for Reef Fish (RCG) | <input type="checkbox"/> Historical Captain Gulf Charter/Headboat for Reef Fish (HCRG) |
| <input type="checkbox"/> Historical Captain Gulf Charter/Headboat for Coastal Migratory Pelagic Fish (HCHG) |  |  |

### DEALER PERMITS

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Atlantic Shark (SK) | <input type="checkbox"/> Domestic Swordfish (SD) | <input type="checkbox"/> Gulf of Mexico and South Atlantic Dealer (GSAD) |
|--|--|--|

## SECTION 7 - ADD OR REPLACE LOST SEA BASS POT OR GOLDEN CRAB TRAP TAGS

Tag cost is \$2.50 per tag with check or money order made payable to Floy Tag, Inc.

*For Sea Bass Pots, identification tags may be ordered from Floy Tag, Inc through the NMFS Southeast Regional Office. Requests for replacement tags will be submitted to Floy Tag, Inc. Floy Tag, Inc. will then contact you directly for payment before tags are issued. For Golden Crab Traps, an identification tag may, but is not required to, be ordered from Floy Tag, Inc. through the NMFS Southeast Regional Office. Floy Tag, Inc. will then contact you directly for payment before tags are issued. Tags for Golden Crab traps may be obtained from a different source through your efforts and expense.*

How many pots/traps you wish to add?  What number does the first additional tag need to be?

To replace lost tags - how many tags do you want? You are allowed a MAXIMUM of 35 Sea Bass Pots.

List the tag numbers to replace:

What color are your buoys for Sea Bass Pots or Golden Crab Traps?

Pot or Trap Height (inches)	Pot or Trap Length (inches)	Pot or Trap Width (inches)	Mesh Size Height (inches)	Mesh Size Width (inches)