

## Education Request

If you would like an NPDB staff member to participate in an event, please complete the following:

1. Complete the form below.
2. Once completed, this form will prepopulate an email.
3. Verify the email is sent to NPDBPolicy@hrsa.gov and attach the following:
  - Invitation letter (on the sponsoring organization's letterhead)
  - Draft meeting agenda

For more information, contact 301-443-2300.

**Note:** Fields with an asterisk (\*) are required in order to ensure an accurate response, the information will not be used for any other purpose.

### Public Burden Statement

OMB Number: 0915-0126 Expiration Date: mm/dd/yyyy

**Public Burden Statement:** The NPDB is a web-based repository of reports containing information on medical malpractice payments and certain adverse actions related to health care practitioners, providers, and suppliers. Established by Congress in 1986, it is a workforce tool that prevents practitioners from moving state-to-state without disclosure or discovery of previous damaging performance. The statutes and regulations that govern and maintain NPDB operations include: Title IV of Public Law 99-660, Health Care Quality Improvement Act (HCQIA) of 1986, Section 1921 of the Social Security Act, Section 1128E of the Social Security Act, and Section 6403 of the Patient Protection and Affordable Care Act of 2010. The NPDB regulations implementing these laws are codified at 45 CFR Part 60. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this information collection is 0915-0126 and it is valid until mm/dd/yyyy. This information collection is voluntary. 45 CFR Section 60.20 provides information on the confidentiality of the NPDB. Information reported to the NPDB is considered confidential and shall not be disclosed outside of HHS, except as specified in Sections 60.17, 60.18, and 60.21. Public reporting burden for this collection of information is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to HRSA Reports Clearance Officer, 5600 Fishers Lane, Room 14N136B, Rockville, Maryland, 20857 or [paperwork@hrsa.gov](mailto:paperwork@hrsa.gov).

Choose One:

-- Select One --

### Organization Information

\*Name of Sponsoring Organization

Organization Name

\*Contact Person

First and Last Name

\*Contact Phone

Contact Phone Number

\*Contact Email Address

Contact Email Address

### Topic Information

\*Select a topic of interest:

-- Select One --

Additional Details or Topics:

Specify in detail the topics you would like to learn about

### Meeting Location

Meeting Location City

City

State

-- Select One --

### Meeting Information

Meeting Title

Title of the Meeting

\*Meeting Date

mm/dd/yyyy

\*Confirmation Due Date

mm/dd/yyyy

Number of Expected Participants

Number of Participants

\*Target Audience

Target Audience

Host Organization (if webinar)

Host Organization

By what date, and in what format, would you need presentation materials in advance of the event? Please note that it may take up to four weeks to have presentations and other materials approved after they are prepared.

Materials need by date

Have we previously presented/hosted an education session for this organization? If so, when?

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Submit

**Note:** The Standards of Ethical Conduct for Employees of the Executive Branch, 5 C.F.R. Part 2635 generally prohibits an employee of an Executive Branch agency (e.g. HHS) from accepting gifts (such as cash, meals, gift baskets, and more) from outside sources because of the employee's official position. Gifts include but are not limited to speaking fees, travel, and lodging. Thus, we advise that gifts should not be offered to the Division of Practitioner Data Bank's (DPDB) speakers as a result of DPDB's outreach and educational efforts.