

DEPARTMENT OF HEALTH AND HUMAN SERVICES Food and Drug Administration

FDA Retail Food Program Foodborne Illness Risk Factor Study Retail Food Store Data Collection Form Form Approved: OMB No. 0910-0799 Expiration Date: September 30, 2024 See PRA Statement on page 16 FDA

INDUSTRY SEGMENT

Food Safety Management System Risk Factor Category:

Facility Type: Deli Department / Operation

DATA COLLECTION INFORMATION							
Date:			Data Collec	tor:			
Time In:	Time Out:		Total Time i	in Minutes:			
Risk Categorization (Select	t ONE of the following):	2	3	4			

ESTABLISHMENT INFORMATION						
Establishment Name:						
Street Address:						
City:	State:	Zip:	County:			
Maximum Number of Employees Per Shift:		Number of Employee	s Present at Tim	e of Visit:		
Activity level at the time of visit (Select ONE):	Light	Mode	rate	Heavy		

ESTABLISHMENTS THAT ARE PART OF MULTI-UNIT OPERATIONS						
Establishment is part of a Multi-Unit Operation: YES	NO NO					
Number of Individual Units that are part of the Multi-Unit Open	ration (Enter the number of uni	ts provided by the per	rson in charge):			
Ownership of Establishment (Select ONE of the following):	Company-Owned	Franchise	Unsure			
If Franchise – number of units owned by the franchisee (Enter the number of units provided by the person in charge):						

INFORMATION ON THE REGULATORY AUTHORITY						
Name of Jurisdiction with Regulatory Oversight:						
Enrolled in FDA Retail Food Program Standards: YES NO						
Jurisdiction Meets Standard 1 (Select ONE of the following):						
YES – Self Reported	NO – Jurisdiction does not meet Standard 1					
YES – Verified by Audit						

Retail Food Store Data Collection Form (Continued)	
INFORMATION ON THE REGULATORY A	UTHORITY (continued from previous page)
Jurisdiction Uses a Grading System (Select <u>ONE</u> of the following): YES – Numerical Score YES – Letter Grade YES – Color Graphic YES – Numerical Score and Letter Grade YES – Other (If Other, describe):	 YES – Numerical Score and Color Graphic YES – Letter Grade and Color Graphic YES – Numerical Score, Letter Grade, and Color Graphic NO – Jurisdiction does not have a grading system
Jurisdiction's Program Includes Public Reporting of Inspection Resul YES – Posting on-site YES – Posting on the Internet	 YES – Posting on-site and Posting on the Internet NO – Jurisdiction does not require inspections to be publically reported
 Jurisdiction Has a Mandatory Food Protection Manager Certification YES – Based ONLY on successful completion of an ANSI-Accredited Program YES – Other Food Protection Manager Certification Program (not an ANSI-Accredited Program) 	 Requirement (Select <u>ONE</u> of the following): YES – Other AND Reciprocal Acceptance of an ANSI Accredited Program NO – Jurisdiction does not have a mandatory Food Protection Manager Certification Requirement
 YES – Other (If Other, describe): If "Other" (Select <u>ONE</u> of the following) Other includes a required Training Component Other includes a Test other than exams offered through an ANSI Accredited Programs 	Other includes a required Training Component AND Test other than exam offered through an ANSI Accredited Program
Scope of Food Protection Manager Certification Requirement (Sele Person in Charge – One Per Establishment Person in Charge – Present at All Times Other (If Other, describe):	ct <u>ONE</u> of the following): Supervisory Employee – One Per Establishment Supervisory Employee – Present at All Times
 Jurisdiction Requires Food Handler Card (Select <u>ONE</u> of the following YES – Required Training YES – Required Test YES – Other (If Other, describe): 	ng): YES – Required Training and Test NO – Jurisdiction does NOT require Food Handler Cards
Dates of the Two Most Recent Regulatory Routine Inspection	

Re	tail Food Store Data Collection Fo	orm (Continued)	
	MANA	GER CERTIFICATIO	N – STORE LEVEL MANAGER
1.	Is the PERSON IN CHARGE of the reta	il food store at the time o	of the data collection a certified food protection manager (Select ONE)?
	 YES – Certificate Available YES – Certificate <u>NOT</u> Available 		NO – The person in charge at the time of the data collection is NOT a certified food protection manager
	If the marking above contains a "YES"	response, indicate the 1	Type of Certification below (Select ONE)
	ANSI-Accredited	Other	Unsure
2.	Is the PERSON IN CHARGE of the ret	ail food store the same a	as the PERSON IN CHARGE of the facility type?
	YES	NO	
	MANAGER CERTIFICA	TION FOR THE RET	AIL FOOD STORE DEPARTMENT / OPERATION
1.	Is there a certified food protection man	ager EMPLOYED at the	department / operation (Select <u>ONE</u>)?
	 YES – Certificate Available YES – Certificate <u>NOT</u> Available 		NO – No certified food protection managers are employed at the establishment
	If the marking above contains a "YES"	response, indicate the T	ype of Certification below (Select ONE)
	ANSI-Accredited	Other	Unsure
2.	Is there an employee who is a certified (Select <u>ONE</u>)?	food protection manage	er PRESENT at the department / operation during the data collection
	 YES – Certificate Available YES – Certificate <u>NOT</u> Available 		NO – No certified food protection managers are present during the data collection
	If the marking above contains a "YES"	response, indicate the T	ype of Certification below (Select <u>ONE</u>)
	ANSI-Accredited	Other	Unsure
3.	Is the PERSON IN CHARGE at the tim (Select <u>ONE</u>)?	e of the data collection o	of the department / operation a certified food protection manager
	YES – Certificate Available		NO – The person in charge at the time of the data collection is NOT a certified food protection manager
	YES – Certificate <u>NOT</u> Available		
	If the marking above contains a "YES"	response, indicate the T	ype of Certification below (<i>Select <u>ONE</u></i>)
	ANSI-Accredited	Other	Unsure
4.	Is the department's / operation's policy	to have a certified food	protection manager present at all times?
	YES	□ NO	
lf "	Other" for one or more of the responses	to questions 1 – 3, desc	cribe:

Retail Food Store	e Data	Collection	Form	(Continued)
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EMPLOYEE HEALTH POLICY
 Food employees exhibiting certain illness symptoms or conditions that require exclusion or restriction in the Food Code, ARE OBSERVED within the establishment during the data collection.
 YES – Employees exhibiting illness symptoms or conditions observed within the establishment NO – Employees exhibiting illness symptoms or conditions NOT observed within the establishment
2. Are food employees and conditional employees informed of their responsibility to report to the person in charge illness <u>SYMPTOMS</u> as specified in Section 2-201.11 of the <i>Food Code</i> ?
YES – Policy is ORAL and based on the current version of NO – Policy only partially developed or non-existent the FDA Food Code
YES – Policy is WRITTEN and based on the current version of the <i>FDA Food Code</i>
 Are food employees and conditional employees informed of their responsibility to report to the person in charge diagnosis with, or exposure to, the specific ILLNESSES specified in Section 2-201.11 of the Food Code?
YES – Policy is ORAL and based on the current version of the FDA Food Code NO – Policy only partially developed or non-existent
YES – Policy is WRITTEN and based on the current version of the <i>FDA Food Code</i>
4. Is management aware of its responsibility to <u>NOTIFY THE REGULATORY AUTHORITY</u> when a food employee is jaundiced or diagnosed with an illness due to a pathogen specified in Section 2-201.11 of the <i>Food Code</i> ?
YES – Policy is ORAL and based on the current version of the FDA Food Code NO – Policy only partially developed or non-existent
YES – Policy is WRITTEN and based on the current version of the <i>FDA Food Code</i>
5. Is the management's employee health policy consistent with 2-201.12 of the <i>Food Code</i> for <u>EXCLUDING AND RESTRICTING</u> food employees and conditional employees on the basis of their health and activities as they relate to diseases that are transmitted through foods?
YES – Policy is ORAL and based on the current version of NO – Policy only partially developed or non-existent the FDA Food Code
YES – Policy is WRITTEN and based on the current version of the <i>FDA Food Code</i>
6. Is the management's employee health policy consistent with 2-201.13 of the <i>Food Code</i> for <u>REMOVAL OF EXCLUSIONS AND</u> <u>RESTRICTIONS</u> of food employees and conditional employees on the basis of their health and activities as they relate to diseases that are transmitted through foods?
YES – Policy is ORAL and based on the current version of NO – Policy only partially developed or non-existent the FDA Food Code
YES – Policy is WRITTEN and based on the current version of the <i>FDA Food Code</i>
7. Management has a copy of FDA's Employee Health and Personal Hygiene Handbook <u>OR</u> cd database?
☐ YES ☐ NO

Risk Factor – Poor Personal	l Hygiene	(Items	1 & 2))
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						IN	N OUT	NO	NA
1. Emplo	oyees practi	ce proper handw	ashing						
	D	escription of HAND	WASHING	OBSERVATIONS		IN	N OUT	NO	NA
A. Hands are cleaned and properly washed using hand cleanser / water supply / appropriate drying methods / length of time as specified in Section 2-301.12 of the <i>Food Code</i>									
B. Hands a	re cleaned and	washed when require	ed as specified	d in Section 2-301.14 of the Foo	od Code				
COMMEN	NTS:								
		HANDV	VASHING	FREQUENCY ASSESS	MENT				
		<u>C1</u>		<u>C2</u>			<u>C3</u>		
Employee observed wa hands properly and w required		and when	Employee observed wash hands improperly	iing	-	oyee observ hand when		0	
ΤΟΤΑΙ	- COUNT								
		FOOD SA	FETY MAN	AGEMENT SYSTEM ASSE	SSMENT				
	PROCEDU			TRAINING		MONITORING			
	COMMENT	'S:		COMMENTS:		1 C	OMMENTS	5:	
2			2			2			
3			3			3			
						4			
						NA			
						IN	N OUT	NO	NA
2. Food	employees d	o not contact rea	ndy-to-eat f	foods with bare hands					
COMMEN	ITS:								

	FOOD SAFETY MANAGEMENT SYSTEM ASSESSMENT								
PROCEDURES		TRAINING		MONITORING					
	1	COMMENTS:	1	COMMENTS:		1	COMMENTS:		
	2		2			2			
	3		3			3			
	4		4			4			
	NA					NA			

FORM FDA 3967 (10/21)

Risk Factor – Contaminated Equipment / Protection from Contamination (Items 3 & 4)

					TNI	OUT	NO	NT 4				
- F - 1	• • • • • •	• ,•	.	. ,	IN	OUT	NO	NA				
3. Food displa	is protected from cross-cont y	amination	during storage, preparat	ion, and								
	Description of FOOD	Contaminati	on OBSERVATIONS		IN	OUT	NO	NA				
A. Raw an	imal foods are separated from ready	v-to-eat foods										
B. Differen	nt raw animal foods are separated from	om each othe	r									
C. Food is	protected from environmental conta	amination – a	ctual contamination observed									
D. Food is	protected from environmental conta	amination – p	ootential contamination									
`	describe in the comments section be	low)										
COMME	COMMENTS:											
	FOOD SAFETY MANAGEMENT SYSTEM ASSESSMENT											
	PROCEDURES		TRAINING		MON	ITORING	J					
1	COMMENTS:		COMMENTS:		CON	IMENTS	:					
2		2		2								
3		3										
4												
					-							
					IN	OUT	NO	NA				
	contact surfaces are properl		and sanitized		IN	OUT	NO	NA				
	contact surfaces are properl Description of Food Co	y cleaned			IN IN	OUT OUT	NO NO	NA NA				
4. Food		y cleaned	es OBSERVATIONS									
4. Food A. Food cc B. Equipm	Description of Food Co	y cleaned	touch and sanitized before use									
 4. Food A. Food cc B. Equipm warewa C. Equipm 	Description of Food Co ontact surfaces and utensils are clean ent food contact surfaces and utensi	y cleaned ontact Surface to sight and ils are cleaned	ees OBSERVATIONS touch and sanitized before use d and sanitized properly using m	anual								
4. Food A. Food cc B. Equipm warewa C. Equipm warewa	Description of Food Co ontact surfaces and utensils are clean ent food contact surfaces and utensi shing procedures ent food contact surfaces and utensi	y cleaned ontact Surface in to sight and ils are cleaned	ees OBSERVATIONS touch and sanitized before use d and sanitized properly using m	anual								
4. Food A. Food cc B. Equipm warewa C. Equipm warewa	Description of Food Co ontact surfaces and utensils are clean ent food contact surfaces and utensi shing procedures ent food contact surfaces and utensi shing equipment describe in the comments section beil	y cleaned ontact Surface in to sight and ils are cleaned	ees OBSERVATIONS touch and sanitized before use d and sanitized properly using m	anual								
 4. Food A. Food cc B. Equipm warewa C. Equipm warewa D. Other (a) 	Description of Food Co ontact surfaces and utensils are clean ent food contact surfaces and utensi shing procedures ent food contact surfaces and utensi shing equipment describe in the comments section being NTS:	y cleaned ontact Surface in to sight and ils are cleaned ils are cleaned low)	ees OBSERVATIONS touch and sanitized before use d and sanitized properly using m	anual								
 4. Food A. Food cc B. Equipm warewa C. Equipm warewa D. Other (a) 	Description of Food Co ontact surfaces and utensils are clean ent food contact surfaces and utensi shing procedures ent food contact surfaces and utensi shing equipment describe in the comments section being NTS:	y cleaned ontact Surface in to sight and ils are cleaned ils are cleaned low)	ees OBSERVATIONS touch and sanitized before use d and sanitized properly using m d and sanitized properly using m	anual			NO					
 4. Food A. Food cc B. Equipm warewa C. Equipm warewa D. Other (a) 	Description of Food Co ontact surfaces and utensils are clean ent food contact surfaces and utensi shing procedures ent food contact surfaces and utensi shing equipment describe in the comments section bei NTS: FOOD SA	y cleaned ontact Surface in to sight and ils are cleaned ils are cleaned low)	touch and sanitized before use d and sanitized properly using m d and sanitized properly using m	anual								
4. Food cc A. Food cc B. Equipm warewa C. Equipm warewa D. Other (<i>a</i> COMMEN	Description of Food Co ontact surfaces and utensils are clean ent food contact surfaces and utensi shing procedures ent food contact surfaces and utensi shing equipment describe in the comments section bei NTS: FOOD SA PROCEDURES	y cleaned ontact Surface to sight and ils are cleaned ils are cleaned low)	touch and sanitized before use d and sanitized properly using m d and sanitized properly using m MAGEMENT SYSTEM ASSES TRAINING	anual echanical								
4. Food A. Food cc B. Equipm warewa C. Equipm warewa D. Other (<i>a</i> COMMEN	Description of Food Co ontact surfaces and utensils are clean ent food contact surfaces and utensi shing procedures ent food contact surfaces and utensi shing equipment describe in the comments section bei NTS: FOOD SA PROCEDURES	y cleaned a contact Surface a to sight and a distance cleaned a distan	touch and sanitized before use d and sanitized properly using m d and sanitized properly using m MAGEMENT SYSTEM ASSES TRAINING	anual echanical								
4. Food A. Food cc B. Equipm warewa C. Equipm warewa D. Other (a COMMEN	Description of Food Co ontact surfaces and utensils are clean ent food contact surfaces and utensi shing procedures ent food contact surfaces and utensi shing equipment describe in the comments section bei NTS: FOOD SA PROCEDURES	y cleaned a contact Surface a to sight and a cleaned a c	touch and sanitized before use d and sanitized properly using m d and sanitized properly using m MAGEMENT SYSTEM ASSES TRAINING	anual echanical								

Risk Factor –	Improper	Holding	/ Time and	Temperature	Risk	(Items 5	-8)
						12000000	~,

								IN	OUT	NO	NA	
5. Foods req	uiring re	efrigeration a	re held at the	proper	temperature							
	Descri	iption of Cold H	olding Temperat	ture OBS	ERVATIONS			IN	OUT	NO	NA	
		d at 41°F (5°C) o public health con	r below, except du trol.	uring prep	paration, cooking,	cooling, or						
B. Raw shell eg less	gs are store	ed under refrigera	ation that maintain	ns ambien	t air temperature	of 45°F (7°	C) or					
C. Other (descr	ibe in the te	emperature chart	and comments sec	ction belo	w)							
COMMENTS:												
	Cold H		tures Recorded D	Ouring th	e Data Collection	n (List all t	-		· ·			
FOOD PRODUCT	I CRITICAL I COLDHOLDING III I CRITICAL I COLDHOLDING I											
			cup o		l						0.5	
		COLD	SUMM HOLDING PROD CATEG	DUCT TE	MPERATURE				FO	UMBER OD PRO APERAT	DUCT	
	-		ements IN Compl									
			ict temperature me									
			luct temperature n									
		1 1	et temperature mea									
		1 1	SAFETY MANA									
Р	ROCEDU	RES		TRAIN	VING			MON	TORIN	Ĵ		
$\Box 1 COMMENTS: \Box 1 COMMENTS COMMENTS: \Box 1 COMMENTS COM A COM $												
2			2				2	-				
3			3				3	1				
4			4				4	1				
							NA					

								IN	OUT	NO	NA
6. Foods	displayed o	r stored hot a	re held at the	e proper	temperature						
	Descr	iption of Hot Ho	lding Tempera	ture OBSI	ERVATIONS			IN	OUT	NO	NA
		d at 135° F (57° C public health con		ept during	preparation, cook	ing, coolin	g, or				
B. Roasts ar	e held at a tem	perature of 130°	F (54° C) or abo	ove							
C. Other (de	scribe in the te	emperature chart	and comments s	ection belo	ow)						
COMMEN'		Iding Temperat	Iras Pacardad	During the	e Data Collection	(I ist all t	amnar	aturas t	akan)		
		FOOD CODE	TYPE O		1		-	D CODI		TYPE O	F
FOOD PRODUCT	FOOD TEMP.	CRITICAL LIMIT	HOT HOLI EQUIPME	DING	FOOD PRODUCT	FOOD TEMP.	CRI	TICAL IMIT	Н	OT HOLD	ING
									_		
		НОТ	HOLDING PRO	IMARY DUCT TEN GORIES	MPERATURE					NUMBEF OOD PRO EMPERA	DUCT
	-	-	-	-	th Food Code cri						
		1 1	1		nts 1°F - 2°F belo						
					ents 3°F - 4°F be						
			-		ents 5°F - 9°F be						
v. – Inuilibe			*		NT SYSTEM AS				lillts		
	PROCEDU			TRAI				MON	ITORI	IC.	
	COMMENT			COMM			1		1MENT		
							2	-			
								_			
							3	_			
4			4				4				
							NA				

									IN	OUT	NO	NA
7. Foods are c	cooled p	properly										
	Descr	iption of Cool	ling Temp	perature	e OBSERV	ATIONS			IN	OUT	NO	NA
A. Cooked TCS F (57°C) to 41°F				c) to 70°F	F (21°C) wi	thin 2 hours <u>and</u>	from	135°F				
B. TCS Food (pre within 4 hours		om ingredients	at ambier	nt tempe	rature) is co	poled to 41°F (5°	C) or	below				
C. Proper cooling	; methods	s/equipment ar	e used									
D. Other (describe	e in the to	emperature ch	art and co	mments	section belo	ow)						
COMMENTS:												
	Cooli	ng Temperat	ures Reco	orded D	uring the E	Data Collection ((List a	all temperatu	ires tak	en)		
										QUIPME COOL FO		
							~~~~					
DD	OCEDU		OD SAFE	ЕТҮ МА	NAGEME TRAII	NT SYSTEM A	ASSES	SSMENT	MON	ITORIN	C	
	IMENT			7 1	COMM					AMENTS		
					-				-		-	
					-							
					-				_			
				4				4				

	IN	OUT	NO	NA
8. Refrigerated, ready-to-eat foods are properly date marked and discarded within 7 days of preparation or opening				
Description of Date Marking OBSERVATIONS	IN	OUT	NO	NA
A. Ready-to-eat, TCS Food (prepared on-site) held for more than 24 hours is date marked as required				
<b>B.</b> Open commercial containers of prepared ready-to-eat TCS Food held for more than 24 hours are date marked as required				
C. Ready-to-eat, TCS Food prepared on-site and/or opened commercial container exceeding 7 days at $\leq$ 41°F is discarded				
<b>D.</b> Other (describe in the temperature chart and comments section below)				
COMMENTS:				

	FOOD SAFETY MANAGEMENT SYSTEM ASSESSMENT										
	PROCEDURES			TRAINING		MONITORING					
1	COMMENTS:		1	COMMENTS:		1	COMMENTS:				
2			2			2					
3			3			3					
4			4			4					
			NA			NA					

	IN OUT NO NA											
9. Raw an	nimal fo	oods are	cooked to re	equired	temperatu	ires						
		Descript	ion of Cooking	Tempera	ture OBSEI	RVATIONS			IN	OUT	NO	NA
	00					(63°C) for 15 secor ^o F (68°C) for 17 se		hell				
						to 145°F (63°C) for		de				+-
						$\frac{145 + (05 + 0)}{100}$ cooked to 155°F (						
seconds						`		17				
	g fish, me	eat, poultr	y, or ratites; wil			uffed ratite; or stuf oked to 165°F (74°		'e				
and accor	ding to o	ven paran		(NOTE: 1	This data iter	2 minutes or as Ch n includes beef roo						
	F. Other Cooking Observations (describe in the Comment Section and Temperature Chart below)											
COMMENT	ГS:											4
		Cooking	<b>Temperatures</b>	Recorded	During the	Data Collection (I	List all ter	nperat	ures ta	ken)		
FOOD PRODU		FINAL COOK	<i>FOOD CODE</i> CRITICAL		SUMER ISORY	FOOD PRODUCT	FINAL COOK	1	<i>D CODE</i> TICAL		ONSUMI DVISOR	
PRODU		TEMP.	LIMIT	YES	NO		TEMP.	L	IMIT	YE	s	NO
												<u> </u>
			COOKING	G FOOD PI	MMARY RODUCT TE TEGORIES	MPERATURE				FO	UMBER OD PRO MPERAT	DUCT
I. – Number	of produc	ct tempera	ature measureme	ents <b>IN</b> Co	mpliance wi	th Food Code criti	cal limits					
II. – Number	r of OUT	of Comp	liance product to	emperature	e measureme	nts 1°F - 2°F belov	w Food C	<i>ode</i> cri	itical lin	nits		
				-		nents <b>3°F - 4°F</b> bel						
				-		ents 5°F - 9°F belo						
$  \mathbf{V} - \mathbf{N} \mathbf{u} \mathbf{m} \mathbf{b} \mathbf{e} \mathbf{r}$	of OUT	of Comp		-		ts 10°F or more bel			ritical li	mits		
	PDOCI	EDURES		.FETY M. II	ANAGEME TRAII	NT SYSTEM ASS	SESSME	NT	MON	ITORIN	C	
					Сомм			1	-	II OKIN IMENTS		
					_			1	-		•	
2					_			2				
3				3				3				
4				4				4				
								NA	1			

## Risk Factor – Inadequate Cooking (Items 9 & 10)

						IN	OUT	NO	NA		
10. Cooked	foods are reheated to re	quired tem	perature	28							
	Description of Reheati	ng Temperat	ure OBSE	RVATIONS		IN	OUT	NO	NA		
A. TCS Food the seconds for l	nat is cooked and cooled on pro hot holding	emises is rapi	dly reheated	d to 165°F (74°C) for	15						
<b>B.</b> Commercial	ly-processed ready-to-eat food	l, reheated to	135°F (57°	C) or above <b>for hot h</b>	olding						
C. Other Rehea below)	ting Observations (describe in	the Commen	ts Section a	and Temperature Char	rt						
COMMENTS:											
	Reheating Temperature	1		Data Collection (Lis	-		-	FOOD CO			
FOOD PRODUCT	FOOD PRODUCTFINALFOOD CODE REHEATFOOD CRITICALFOOD PRODUCTFINAL REHEAT REHEAT TEMP.FOOD CRITICAL TEMP.CRITICAL 										
		CLIDA	MADY					NUMBER	OF		
	COOKIN	G FOOD PRO	IMARY DDUCT TE GORIES	MPERATURE			FC	OD PRO	DUCT		
-	product temperature measuren		-								
	<b>OUT</b> of Compliance product										
	of <b>OUT</b> of Compliance produce of <b>OUT</b> of Compliance produce	-									
V. – Number of	f <b>OUT</b> of Compliance product	-									
limits	EOOD (										
p	FOOD S. ROCEDURES			NT SYSTEM ASSES	SSIVIEN I	MON	ITORI	IC			
	OMMENTS:		COMME				1MENT				
						-					
						-					
						-					

Other Areas of Interest (Items 11-19)

• NOTE: This section will be used to develop data items that are not part of the primary research area for Retail Food Risk Factor Study but may provide important information that will assist other food safety initiatives within the agency

	IN	OUT	NO	NA
11. Handwashing facilities are accessible and properly maintained				
<b>Description of OBSERVATIONS of Handwashing Facilities</b>	IN	OUT	NO	NA
A. Handwashing facilities are conveniently located and accessible for employees				
<b>B.</b> Handwashing facilities are supplied with hand cleanser / disposable towels / hand drying devices				
COMMENTS:				

	IN	OUT	NO	NA
12. Employees practice good hygiene				
<b>Description of Good Hygienic Practices OBSERVATIONS</b>	IN	OUT	NO	NA
A. Food Employees eat, drink, and use tobacco only in designated areas				
<b>B.</b> Food Employees experiencing persistent sneezing, coughing, or runny nose do not work with exposed food, clean equipment, utensils, linens, unwrapped single-service, or single-use articles				
C. Other (describe in Comments Section below)				
COMMENTS:				

	IN	OUT	NO	NA
13. Consumers are properly advised of risks of consuming raw or undercooked animal foods				
COMMENTS:				

	IN	OUT	NO	NA
14. Time alone is properly used as a public health control				
Description of Time as a public health control OBSERVATIONS	IN	OUT	NO	NA
<b>A.</b> When time only is used as a public health control for <u>4 HOURS</u> , the food establishment follows procedures to serve or discard food as specified in Section 3-501.19 of the <i>Food Code</i>				
<b>B.</b> When time only is used as a public health control for <u>6 HOURS</u> , the food establishment follows procedures to serve or discard food as specified in Section 3-501.19 of the <i>Food Code</i>				
C. Other (describe in the comments section below)				
COMMENTS:				

	IN	OUT	NO	NA
15. Facilities have adequate equipment and tools for ensuring food temperature control and sanitization of food contact surfaces				
Description of OBSERVATIONS for temperature control	IN	OUT	NO	NA
A. Refrigeration / cold holding units have sufficient capacity to maintain TCS Foods at 41°F (5°C) or below				
<b>B.</b> Hot holding units have sufficient capacity to maintain TCS Foods at 135°F (57°C) or above				
C. Refrigeration and hot storage units are equipped with accurate ambient air temperature measuring device				
<b>D.</b> Accurate temperature measuring device, with appropriate probe, is provided and accessible for use to measure internal food temperatures				
<b>E.</b> Accurate temperature measuring devices and/or tests kits provided and accessible for use to measure sanitization rinse temperatures and/or sanitization concentrations				
F. Other (describe in the comments section below)				
COMMENTS:				

	IN	OUT	NO	NA
16. Special processes are conducted in compliance with issued variance / HACCP Plan, when required				
<b>Description of OBSERVATIONS of Specialized Processes</b>	IN	OUT	NO	NA
<b>A.</b> Food establishment conducts reduced oxygen packaging without a variance as specified in Section 3-502.12 of the <i>Food Code</i>				
<b>B.</b> Food establishment performs specialized process in accordance with approved variance and HACCP Plan when required				
<b>C.</b> Juice packaged in the food establishment is treated under a HACCP Plan to reduce pathogens or labeled as specified in Section 3-404.11 of the <i>Food Code</i>				
<b>D.</b> Other (describe in the comments section below)				
COMMENTS:				

	IN	OUT	NO	NA
17. Food is received from safe sources				
Description of FOOD SOURCE OBSERVATIONS	IN	OUT	NO	NA
A. All food is from regulated food processing plants / No home prepared/canned foods				
B. Shellfish are from NSSP-listed sources. No recreationally caught shellfish are received/sold				
C. Food is protected from contamination during transportation/receiving				
<b>D.</b> TCS Food is received at a temperature of 41°F (5°C) or below OR according to Law				
E. Food is safe and unadulterated				
F. Shellstock tags/labels are retained for 90 days and filed in chronological order from the date the container is emptied				
G. Written documentation of parasite destruction is maintained for 90 days for fish products				
H. Other (describe in Comments Section below)				
COMMENTS:				

	IN	OUT	NO	NA
18. Toxic materials are identified, used, and stored properly				
Description of Toxic Materials OBSERVATIONS	IN	OUT	NO	NA
<b>A.</b> Poisonous or toxic materials, chemicals, lubricants, pesticides, medicines, first aid supplies, and other personal care items are properly identified, stored, and used				
<b>B.</b> Other ( <i>describe in the comments section below</i> )				
COMMENTS:				

	IN	OUT	NO	NA
19. Management and food employees are trained in food allergy awareness as it relates to their assigned duties				
Description of Toxic Materials OBSERVATIONS	IN	OUT	NO	NA
A. The person in charge accurately describes foods identified as major food allergens and the symptoms associated with major food allergens				
<b>B.</b> Food employees are trained in food allergy awareness as it relates to their assigned duties				
C. Other (describe in the comments section below)				
COMMENTS:				

This section applies only to requirements of the Paperwork Reduction Act of 1995.

## *DO NOT SEND YOUR COMPLETED FORM TO THE PRA STAFF EMAIL ADDRESS BELOW.*

The burden time for this collection of information is estimated to average 120 minutes per response, including the time to review instructions, search existing data sources, gather and maintain the data needed and complete and review the collection of information. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden, to:

Department of Health and Human Services Food and Drug Administration Office of Operations Paperwork Reduction Act (PRA) Staff <u>PRAStaff@fda.hhs.gov</u>

"An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number."