

Generic Supporting Statement

Generic Clearance for Medicaid and CHIP State Plan, Waiver, and Program Submissions
(CMS-10398, OMB 0938-1148)

Generic Information Collection #71 (New)
Reporting Requirements for State Planning Grants for Qualifying Community-Based Mobile Crisis
Intervention Services During the COVID-19 Emergency

Center for Medicaid and CHIP Services (CMCS)
Centers for Medicare & Medicaid Services (CMS)

A. Background

The Centers for Medicare & Medicaid Services (CMS) works in partnership with states to implement the Medicaid and the Children’s Health Insurance Program (CHIP). Together these programs provide health coverage to millions of Americans. Medicaid and CHIP are based in federal statute, associated regulations and policy guidance, and the approved Medicaid state plan documents that serve as a contract between CMS and states about how Medicaid and CHIP will be operated in that state. CMS works collaboratively with states in the ongoing management of programs and policies, and CMS continues to develop implementing guidance and templates for states to use to elect new options available or to comply with new statutory provisions. CMS also continues to work with states through other methods to further the goals of health reform, including waiver programs and demonstrations, and technical assistance initiatives.

On March 11, 2021, President Biden signed the American Rescue Plan Act of 2021 (ARP) (Pub. L. 117-2). This action represents the largest expansion of health coverage for the American people since the Affordable Care Act in 2010, and has a significant and immediate impact on state Medicaid programs and beneficiaries. Section 9813 of the ARP provides planning grants to state Medicaid agencies to support the implementation of a new state plan option, community-based mobile crisis intervention services for Medicaid recipients in the community who are experiencing a mental health or substance use disorder (MH/SUD) crisis. States may use planning grant funds for activities to build and strengthen the capacity to provide qualifying community-based mobile crisis intervention services that meet the conditions specified in section 1947(b) of the Social Security Act (the Act).

B. Description of Information Collection

ARP section 9813 planning grantees must submit quarterly progress reports and a final progress report. These reports should include narrative updates on planning grant activities, as well as information on each recipient’s approved work plan, as specified in each recipient’s approved application in accordance with the “Section 9813 State Planning Grants for Mobile Crisis Intervention Services Cooperative Agreement.”

In order to ensure maximum state flexibility and to reduce the reporting burden on states as much as possible, states will submit quarterly and final progress reports in their own preferred format. CMS will not require states to use a standardized template or form.

C. Deviations from Generic Request

No deviations from the generic PRA request.

D. Burden Hour Deduction

Wage Estimates

To derive average costs, we are using data from the U.S. Bureau of Labor Statistics’ May 2020 National Occupational Employment and Wage Estimates for all salary estimates (http://www.bls.gov/oes/current/oes_nat.htm). In this regard, the following table presents the

mean hourly wage, the cost of fringe benefits and overhead (calculated at 100 percent of salary), and the adjusted hourly wage.

Occupation Title	Occupation Code	Mean Hourly Wage (\$/hr)	Fringe Benefits and Overhead (\$/hr)	Adjusted Hourly Wage (\$/hr)
Health services manager	11-9111	57.12	57.12	114.24

As indicated, we are adjusting our employee hourly wage estimates by a factor of 100 percent. This is necessarily a rough adjustment, both because fringe benefits and overhead costs vary significantly from employer to employer, and because methods of estimating these costs vary widely from study to study. Nonetheless, we believe that doubling the hourly wage to estimate total cost is a reasonably accurate estimation method.

Collection of Information Requirements and Associated Burden Estimates

High-level Assumptions

- Twenty states will submit applications and be awarded planning grants.
- Each grantee will submit up to 8 quarterly progress reports (the last quarterly progress report is the final report summarizing progress) for a total of up to 160 submissions.
- The project may span two years.
- All reports are completed by a health services manager.

Burden Estimates

States will submit the first quarterly progress report by December 31, 2021.

Each recipient will be required to submit quarterly progress reports and a final progress report. These reports should include narrative updates on planning grant activities as well as information on each recipient’s approved work plan as specified in each recipient’s approved application in accordance with the Section 9813 State Planning Grants for Qualifying Community-Based Mobile Crisis Intervention Services.

For years 1 and 2 we project 20 state respondents. We estimate it would take 4 hours (per state) at \$114.24/hr for a health services manager to complete each quarterly progress report. We estimate a total burden of 640 hours (20 states x 4 reports x 4 hr/report x 2 years) at a cost of \$73,113.60 (640 hr x \$114.24/hr).

Summary of Annual Collection of Information Requirements and Burden Estimates

Requirement	No. Respondents	Total Responses	Time per Response (hr)	Total Time (hr)	Labor Cost (\$/hr)	Total Cost (\$)
Quarterly and Final Progress Report – Year 1	20	80	4	320	114.24	36,557
Quarterly and Final Progress Report – Year 2	20	80	4	320	114.24	36,557
TOTAL	20	160	8	640	114.24	73,114

Information Collection Instruments and Instruction/Guidance Documents

The collection of information requirements are detailed in Section F of the corresponding Notice of Funding Opportunity.

E. Timeline

The 14-day notice published in the Federal Register on May 17, 2021 (86 FR 26734). Comments were due by June 1, 2021. No comments were received.

Applicants will apply for the *American Rescue Plan Act (ARP) of 2021: Section 9813 State Planning Grants for Qualifying Community-Based Mobile Crisis Intervention Services* via the standard format on grants.gov beginning June 30, 2021.