

Attachment 2.e. Implementation Interview Reminder Email

To: Director State Medicaid Agency/Director Single State Agency for Substance Abuse
CC: CMCS Project Officer, RTI SUD Team Lead
Subject: Telephone Interview for RTI International Evaluation of Section 1115 Substance Use Disorder Demonstrations

Dear [DIRECTOR STATE MEDICIAD AGENCY][DIRECTOR SINGLE STATE AGENCY FOR SUBSTANCE ABUSE],

Thank you for agreeing to be interviewed to support the Centers for Medicare & Medicaid Services meta-evaluation of section 1115 substance use disorder (SUD) demonstrations.

This is a reminder that your interview about the section 1115 SUD demonstration in your state is on

Day and Date:

Time: [EST/PT/CST]

To connect to the interview for audio only, use the telephone number below. RTI staff will participate using Zoom teleconference technology. You can also join us by clicking on the link below at the start time of your interview. On the morning of the interview date, we will send you another email or email invitation with the links included for ease of access.

Your interview will be conducted by [NAME OF RTI INTERVIEWER], copied on this email.

Thank you in advance for your time and insight, please let us know if you have any questions, concerns, or comments. We are looking forward to speaking with you!

Thank you,

[NAME OF RTI STAFF]

Zoom Call-In information:

To join using one tap dial (cell phone) tap hyperlink: [[+555-555-5555,123456789](tel:+555-555-5555,123456789)]

To join using a computer, click <https://rtiorg.zoom.us/j/123456789>

To join using a telephone (landline) dial: +1 312 626 6799, enter meeting ID

Meeting ID: 123 456 789