Operations, Maintenance, and Enhancements for OCSS Systems

Electronic National Medical

Support Notice

Appendix E

Software Interface Specification

Version 1.6

August 23, 2023

Administration for Children and Families

Office of Child Support Services

330 C Street SW, 5th Floor

Washington, DC 20201

Revision History

| Date | Revision | Section | Author |
| --- | --- | --- | --- |
| 3/29/2021 | v1.0: Original release | Entire document | H. Rallapalli |
| 6/29/2021 | v1.1: Minor updates | Chart E-2: Updated the following fields:   * Other Coverage Type Description * Other Insurance Provider Name | H. Rallapalli |
| 8/18/2021 | v1.2: Minor updates | Changed .PDF to.pdf in all locations with sample filenames  Chart E-2: Updated the following fields:   * Medical Insurance Policy Number * Dental Insurance Policy Number * Vision Insurance Policy Number * Prescription Drug Insurance Policy Number * Mental Health Insurance Policy Number * Other Insurance Policy Number | H. Rallapalli |
| 1/31/2022 | v1.3: Minor updates | Chart E-2: Updated the length of the following fields:   * Medical Insurance Provider Name * Medical Insurance Group Number * Dental Insurance Provider Name * Dental Insurance Group Number * Vision Insurance Provider Name * Vision Insurance Group Number * Prescription Drug Insurance Provider Name * Prescription Drug Insurance Group Number * Mental Health Insurance Provider Name * Mental Health Insurance Group Number * Other Insurance Provider Name * Other Insurance Group Number | H. Rallapalli |
| 4/20/2022 | v1.4: Minor Updates |  | M. Stanczyk |
| 1/27/2023 | v1.5: Split document body and appendices into separate files | Entire document | J. Vierow |
| 8/23/2023 | V1.6: Field changes | Chart E-1: The Filler field length increased and the location changed.  Chart E-2: The following changes were made:   * The following fields were added:   + Ineligible Child 7 Last Name   + Ineligible Child 7 First Name   + Ineligible Child 7 Middle Name or Initial   + Ineligible Child 7 Suffix Text   + Ineligible Child 7 Gender   + Ineligible Child 7 Date of Birth   + Ineligible Child 7 Social Security Number   + Ineligible Child 8 Last Name   + Ineligible Child 8 First Name   + Ineligible Child 8 Middle Name or Initial   + Ineligible Child 8 Suffix Text   + Ineligible Child 8 Gender   + Ineligible Child 8 Date of Birth   + Ineligible Child 8 Social Security Number   + Plan Administrator or Representative Email Address   + Medical Effective Date of Coverage   + Medical Phone Number for Claims   + Dental Effective Date of Coverage   + Dental Phone Number for Claims   + Vision Effective Date of Coverage   + Vision Phone Number for Claims   + Prescription Effective Date of Coverage   + Prescription Phone Number for Claims   + Mental Insurance Effective Date of Coverage   + Mental Phone Number for Claims   + Other Insurance Effective Date of Coverage   + Other Phone Number for Claims * The Filler field length increased and the location changed. * Field locations were updated because of the added fields.   Chart E-3: The Filler field length increased and the location changed. | M. Stanczyk |

List of Charts

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Electronic Part-B Response Record Layouts

Chart E‑1 contains the Electronic Part-B Response Header Record layout.

| Chart E‑1: Electronic Part-B Response Header Record Layout | | | | | |
| --- | --- | --- | --- | --- | --- |
| No. | Field Name | Length | Location | A/N | Comments |
| 1 | Record Identifier | 4 | 1–4 | A | Required.  The letters BRFH, which identify the record as a Part-B Response header. |
| 2 | Employer FEIN | 9 | 5–13 | N | Required.  The employer’s FEIN where the NMSN order was sent initially. |
| 3 | Third-party FEIN | 9 | 14–22 | N | Conditionally required; must be filled if the third-party provider is responding to Part-A and Part-B.  The FEIN of the third-party provider responding to both Part-A and Part-B. |
| 4 | Plan Administrator FEIN | 9 | 23–31 | N | Conditionally required.  The FEIN of the third-party plan administrator processing only a Part-B response for an employer. |
| 5 | FIPS Code | 2 | 32–33 | N | Required.  The two-digit locator code of the requesting state. |
| 6 | Processing Date | 8 | 34–41 | N | Required.  The date the header was generated.  Must be in CCYYMMDD format. |
| 7 | Creation Time | 6 | 42–47 | N | Required.  The time the header was generated.  Must be in HHMMSS format. |
| 8 | Batch ID | 6 | 48–53 | A/N | Required.  A unique identifier for each batch sent to the Portal daily. Use the unique batch ID only once per day.  Left-justified and padded with spaces to the right. |
| 9 | Portal Error Code(s) | 49 | 54–102 | A/N | For Portal use.  Generated when the Portal performed its validation and found errors. Header records with errors return the entire batch. The returned batch contains all the responses originally sent.  Valid values:  DRVF – Detail Record Validation Failed  DBCN – Duplicate Batch Control Number  BHCR – Invalid data in a conditionally-required field  SPDE – State Profile Does Not Exist  EPDE – Employer Profile Does Not Exist  BHRF – Required field validation error  Each code is separated by a comma.  Left-justified and padded with spaces to the right. |
| 10 | Filler | 2804 | 103–2906 | A/N | This is for future versions. For this version, fill with spaces. |

Chart E-2 contains the Electronic Part-B Response Detail Record layout.

| Chart E‑2: Electronic Part-B Response Detail Record Layout | | | | |
| --- | --- | --- | --- | --- |
| Field Name | Length | Location | A/N | Comments |
| Record Identifier | 4 | 1–4 | A | Required.  The letters BRFD, which identify the record as a Part-B Response Detail record. |
| Notice Date | 8 | 5–12 | N | Required.  The date the NMSN was generated by the state.  Must be in CCYYMMDD format.  Must be returned by the employer, third-party provider, and plan administrator in the response. |
| CSE Agency Case Identifier | 15 | 13–27 | A/N | Required.  The value assigned by a state to uniquely identify each IV-D case in the state.  Must be returned by the employer, third-party provider, and plan administrator in the response. |
| Order Identifier | 30 | 28–57 | A/N | Conditionally required.  A unique identifier associated with a specific child support obligation in a case.  Must be returned by the employer or third-party provider in the response if the order identifier is sent in the request file. |
| Document Tracking Identifier | 30 | 58–87 | A/N | Required.  A unique number that assists in tracking a notice through its complete “round trip” from the state to the employer or third-party provider and the plan administrator back to the state.  Must be returned by the employer, third-party provider, and plan administrator in the response. |
| Notice Received Date | 8 | 88–95 | N | Required.  The date when the notice was received by the plan administrator of an in-house employer or a third-party provider.  Must be in CCYYMMDD format. |
| Qualified Medical Child Support Order Determination Code | 2 | 96–97 | N | Optional.  Indicates the order is a qualified medical child support order.  Valid value:  01 – This notice was determined to be a qualified medical child support order.  Either the Qualified Medical Child Support Order Indicator field or the Not Qualified Medical Child Support Order Indicator field is required. |
| Qualified Medical Child Support Order Determination Date | 8 | 98–105 | N | Conditionally required; must be filled if the Qualified Medical Child Support Order Determination Code field is 01.  The date when the notice is determined to be a qualified medical support order.  Must be in CCYYMMDD format. |
| Coverage Response Code | 2 | 106–107 | N | Conditionally required; must be filled if the Qualified Medical Child Support Order Determination Code field is 01.  Indicates whether the response will have coverage details for insurance or data for multiple options.  Valid values:  02 – The participant (employee) and alternate recipients (children) are to be enrolled in the family coverage.  03 – Multiple options are available for insurance.  04 – Waiting period indicator. |
| Family Coverage Enrollment Indicator Type | 2 | 108–109 | N | Conditionally required; must be filled if the Coverage Response Code field is 02.  Indicates the type of family coverage the children will be enrolled in.  Types of family coverage.  Valid values:  01 – The children are currently enrolled in the plan as a dependent of the participant.  02 – There is only one type of coverage provided under the plan. The children are included as dependents of the participant under the plan.  03 – The participant is enrolled in an option providing dependent coverage, and the children will be enrolled in the same option.  04 – The participant is enrolled in an option that permits dependent coverage that has not been elected; dependent coverage will be provided. |
| Coverage Effective Date | 8 | 110–117 | N | Conditionally required; must be filled if the Coverage Response Code field is 02.  The date when the medical coverage becomes effective.  Must be in CCYYMMDD format. |
| Plan Summary Description Text | 160 | 118–277 | A/N | Optional.  Summary of plans for the insurance being provided to the children.  If a summary plan document is being provided as an additional attachment, follow the instructions below.  Specifies whether an additional attachment is provided.  Valid value: Y – Additional document provided.  File naming format:  ThirdPartyorPlanAdministratorFEIN.EmployerFEIN.EmployeeLastname.CCYYMMDDHHMM.sequenceNumber.pdf or Word (all versions).  Comma-separated values must be provided.  When an additional document is being provided, values in this field must be formatted as follows: Y, 123456789.999999999.JONE.202005191015.001.pdf.  When an employer sends a file, the first node is not required–that is, ThirdPartyorPlanAdministratorFEIN.  If a summary plan document is being provided as a downloadable file from the cloud, add the URL in this field. |
| Medical Insurance Provider Name | 60 | 278–337 | A/N | Optional.  The name of the medical insurance provider that will cover the children. |
| Medical Insurance Group Number | 11 | 338–348 | A/N | Conditionally required; if the Medical Insurance Provider Name field is filled, this field must be filled.  The group number of the medical insurance provider that will cover the children. |
| Medical Insurance Policy Number | 20 | 349–368 | A/N | Conditionally required; if the Medical Insurance Provider Name field is filled, this field must be filled.  The policy number for the medical insurance of the children’s healthcare coverage.  If Policy Number is not available when sending this response, enter Not Yet Available. |
| Medical Insurance Address Line 1 Text | 25 | 369–393 | A/N | Conditionally required; if the Medical Insurance Provider Name field is filled, this field must be filled.  The street address of the medical insurance provider. |
| Medical Insurance Address Line 2 Text | 25 | 394–418 | A/N | Optional.  The street address of the medical insurance provider. |
| Medical Insurance Address Line 3 Text | 25 | 419–443 | A/N | Optional.  The street address of the medical insurance provider. |
| Medical Insurance Address City Name | 22 | 444–465 | A/N | Conditionally required; if the Medical Insurance Provider Name field is filled, this field must be filled.  The city of the medical insurance provider. |
| Medical Insurance Address State Code | 2 | 466–467 | A | Conditionally required; if the Medical Insurance Provider Name field is filled, this field must be filled.  The state code of the medical insurance provider. |
| Medical Insurance Address ZIP Code | 5 | 468–472 | N | Conditionally required; if the Medical Insurance Provider Name field is filled, this field must be filled.  The ZIP code of the medical insurance provider. |
| Medical Insurance Address ZIP Code Extension | 4 | 473–476 | N | Optional.  The ZIP code extension of the medical insurance provider. |
| Dental Coverage Indicator | 1 | 477–477 | A | Optional; if the medical insurance also includes dental insurance coverage, this field must be filled.  Valid value: Y – Dental coverage included.  Fill with spaces if the medical insurance does not include dental insurance coverage. |
| Vision Coverage Indicator | 1 | 478–478 | A | Optional; if the medical insurance also includes vision insurance coverage, this field must be filled.  Valid value: Y – Vision coverage included.  Fill with spaces if the medical insurance does not include vision insurance coverage. |
| Prescription Drug Coverage Indicator | 1 | 479–479 | A | Optional; if the medical insurance also includes prescription drug insurance coverage, this field must be filled.  Valid value: Y – Prescription drug coverage included.  Fill with spaces if the medical insurance does not include prescription drug insurance coverage. |
| Mental Health Coverage Indicator | 1 | 480–480 | A | Optional; if the medical insurance also includes mental health insurance coverage, this field must be filled.  Valid value: Y – Mental health coverage included.  Fill with spaces if the medical insurance does not include mental health insurance coverage. |
| Other Health Coverage Indicator | 1 | 481–481 | A | Optional; if the medical insurance also includes other health insurance coverage, this field must be filled.  Valid value: Y – Other health coverage included.  Fill with spaces if the medical insurance does not include other health insurance coverage. |
| Other Coverage Type Description | 60 | 482–541 | A/N | Conditionally required; must be filled if the Other Health Coverage Indicator field is filled.  A description of the type of coverage provided. |
| Dental Insurance Provider Name | 60 | 542–601 | A/N | Optional.  The name of the dental insurance provider that will cover the children. |
| Dental Insurance Group Number | 11 | 602–612 | A/N | Conditionally required; if the Dental Insurance Provider Name field is filled, this field must be filled.  The group number of the dental insurance provider that will cover the children. |
| Dental Insurance Policy Number | 20 | 613–632 | A/N | Conditionally required; if the Dental Insurance Provider Name field is filled, this field must be filled.  The policy number for the dental insurance provider of the children’s healthcare coverage.  If Policy Number is not available when sending this response, enter Not Yet Available. |
| Dental Insurance Address Line 1 Text | 25 | 633–657 | A/N | Conditionally required; if the Dental Insurance Provider Name field is filled, this field must be filled.  The street address of the dental insurance provider. |
| Dental Insurance Address Line 2 Text | 25 | 658–682 | A/N | Optional.  The street address of the dental insurance provider. |
| Dental Insurance Address Line 3 Text | 25 | 683–707 | A/N | Optional.  The street address of the dental insurance provider. |
| Dental Insurance Address City Name | 22 | 708–729 | A/N | Conditionally required; if the Dental Insurance Provider Name field is filled, this field must be filled.  The city of the dental insurance provider. |
| Dental Insurance Address State Code | 2 | 730–731 | A | Conditionally required; if the Dental Insurance Provider Name field is filled, this field must be filled.  The state code of the dental insurance provider. |
| Dental Insurance Address ZIP Code | 5 | 732–736 | N | Conditionally required; if the Dental Insurance Provider Name field is filled, this field must be filled.  The ZIP code of the dental insurance provider. |
| Dental Insurance Address ZIP Code Extension | 4 | 737–740 | N | Optional.  The ZIP code extension of the dental insurance provider. |
| Vision Insurance Provider Name | 60 | 741–800 | A/N | Optional.  The name of the vision insurance provider that will cover the children. |
| Vision Insurance Group Number | 11 | 801–811 | A/N | Conditionally required; if the Vision Insurance Provider Name field is filled, this field must be filled.  The group number of the vision insurance provider that will cover the children. |
| Vision Insurance Policy Number | 20 | 812–831 | A/N | Conditionally required; if the Vision Insurance Provider Name field is filled, this field must be filled.  The policy number for the vision insurance of the children’s healthcare coverage.  If Policy Number is not available when sending this response, enter Not Yet Available. |
| Vision Insurance Address Line 1 Text | 25 | 832–856 | A/N | Conditionally required; if the Vision Insurance Provider Name field is filled, this field must be filled.  The street address of the vision insurance provider. |
| Vision Insurance Address Line 2 Text | 25 | 857–881 | A/N | Optional.  The street address of the vision insurance provider. |
| Vision Insurance Address Line 3 Text | 25 | 882–906 | A/N | Optional.  The street address of the vision insurance provider. |
| Vision Insurance Address City Name | 22 | 907–928 | A/N | Conditionally required; if the Vision Insurance Provider Name field is filled, this field must be filled.  The city of the vision insurance provider. |
| Vision Insurance Address State Code | 2 | 929–930 | A | Conditionally required; if the Vision Insurance Provider Name field is filled, this field must be filled.  The state code of the vision insurance provider. |
| Vision Insurance Address ZIP Code | 5 | 931–935 | N | Conditionally required; if the Vision Insurance Provider Name field is filled, this field must be filled.  The ZIP code of the vision insurance provider. |
| Vision Insurance Address ZIP Code Extension | 4 | 936–939 | N | Optional.  The ZIP code extension of the vision insurance provider. |
| Prescription Drug Insurance Provider Name | 60 | 940–999 | A/N | Optional.  The name of the prescription drug insurance provider that will cover the children. |
| Prescription Drug Insurance Group Number | 11 | 1000–1010 | A/N | Conditionally required; if the Prescription Drug Insurance Provider Name field is filled, this field must be filled.  The group number of the prescription drug insurance provider that will cover the children. |
| Prescription Drug Insurance Policy Number | 20 | 1011–1030 | A/N | Conditionally required; if the Prescription Drug Insurance Provider Name field is filled, this field must be filled.  The policy number for the prescription drug insurance of the children’s healthcare coverage.  If Policy Number is not available when sending this response, enter Not Yet Available. |
| Prescription Drug Insurance Address Line 1 Text | 25 | 1031–1055 | A/N | Conditionally required; if the Prescription Drug Insurance Provider Name field is filled, this field must be filled.  The street address of the prescription drug insurance provider. |
| Prescription Drug Insurance Address Line 2 Text | 25 | 1056–1080 | A/N | Optional.  The street address of the prescription drug insurance provider. |
| Prescription Drug Insurance Address Line 3 Text | 25 | 1081–1105 | A/N | Optional.  The street address of the prescription drug insurance provider. |
| Prescription Drug Insurance Address City Name | 22 | 1106–1127 | A/N | Conditionally required; if the Prescription Drug Insurance Provider Name field is filled, this field must be filled.  The city of the prescription drug insurance provider. |
| Prescription Drug Insurance Address State Code | 2 | 1128–1129 | A | Conditionally required; if the Prescription Drug Insurance Provider Name field is filled, this field must be filled.  The state code of the prescription drug insurance provider. |
| Prescription Drug Insurance Address ZIP Code | 5 | 1130–1134 | N | Conditionally required; if the Prescription Drug Insurance Provider Name field is filled, this field must be filled.  The ZIP code of the prescription drug insurance provider. |
| Prescription Drug Insurance Address ZIP Code Extension | 4 | 1135–1138 | N | Optional.  The ZIP code extension of the prescription drug insurance provider. |
| Mental Health Insurance Provider Name | 60 | 1139–1198 | A/N | Optional.  The name of the mental health insurance provider that will cover the children. |
| Mental Health Insurance Group Number | 11 | 1199–1209 | A/N | Conditionally required; if the Mental Health Insurance Provider Name field is filled, this field must be filled.  The group number of the mental health insurance provider that will cover the children. |
| Mental Health Insurance Policy Number | 20 | 1210–1229 | A/N | Conditionally required; if the Mental Health Insurance Provider Name field is filled, this field must be filled.  The policy number for the mental health insurance of the children’s healthcare coverage.  If Policy Number is not available when sending this response, enter Not Yet Available. |
| Mental Health Insurance Address Line 1 Text | 25 | 1230–1254 | A/N | Conditionally required; if the Mental Health Insurance Provider Name field is filled, this field must be filled.  The street address of the mental health insurance provider. |
| Mental Health Insurance Address Line 2 Text | 25 | 1255–1279 | A/N | Optional.  The street address of the mental health insurance provider. |
| Mental Health Insurance Address Line 3 Text | 25 | 1280–1304 | A/N | Optional.  The street address of the mental health insurance provider. |
| Mental Health Insurance Address City Name | 22 | 1305–1326 | A/N | Conditionally required; if the Mental Health Insurance Provider Name field is filled, this field must be filled.  The city of the mental health insurance provider. |
| Mental Health Insurance Address State Code | 2 | 1327–1328 | A | Conditionally required; if the Mental Health Insurance Provider Name field is filled, this field must be filled.  The state code of the mental health insurance provider. |
| Mental Health Insurance Address ZIP Code | 5 | 1329–1333 | N | Conditionally required; if the Mental Health Insurance Provider Name field is filled, this field must be filled.  The ZIP code of the mental health insurance provider. |
| Mental Health Insurance Address ZIP Code Extension | 4 | 1334–1337 | N | Optional.  The ZIP code extension of the mental health insurance provider. |
| Other Insurance Provider Name | 60 | 1338–1397 | A/N | Optional.  The name of the state-requested other insurance provider that will cover the children. |
| Other Insurance Group Number | 11 | 1398–1408 | A/N | Conditionally required; if the Other Insurance Provider Name field is filled, this field must be filled.  The group number of the other type of insurance, requested by the state, that will cover the children. |
| Other Insurance Policy Number | 20 | 1409–1428 | A/N | Conditionally required; if the Other Insurance Name field is filled, this field must be filled.  The policy number of the other type of insurance, requested by the state, that will cover the children.  If Policy Number is not available when sending this response, enter Not Yet Available. |
| Other Insurance Address Line 1 Text | 25 | 1429–1453 | A/N | Conditionally required; if the Other Insurance Name field is filled, this field must be filled.  The street address of the other insurance provider. |
| Other Insurance Address Line 2 Text | 25 | 1454–1478 | A/N | Optional.  The street address of the other insurance provider. |
| Other Insurance Address Line 3 Text | 25 | 1479–1503 | A/N | Optional.  The street address of the other insurance provider. |
| Other Insurance Address City Name | 22 | 1504–1525 | A/N | Conditionally required; if the Other Insurance Name field is filled, this field must be filled.  The city of the other insurance provider. |
| Other Insurance Address State Code | 2 | 1526–1527 | A | Conditionally required; if the Other Insurance Name field is filled, this field must be filled.  The state code of the other insurance provider. |
| Other Insurance Address ZIP Code | 5 | 1528–1532 | N | Conditionally required; if the Other Insurance Name field is filled, this field must be filled.  The ZIP code of the other insurance provider. |
| Other Insurance Address ZIP Code Extension | 4 | 1533–1536 | N | Optional.  The ZIP code extension of the other insurance provider. |
| Multiple Plan Options Description Text | 160 | 1537–1696 | A/N | Conditionally required; must be filled if the Coverage Response Code field is 03.  Notify the issuing agency of multiple plan options and any description, text, or URL the employer, third-party provider, or plan administrator wants to share with state agencies.  If a multiple plan options document is being provided as an additional attachment, follow the instructions below.  Specifies whether an additional attachment is provided.  Valid value: Y – Additional document provided.  File naming format:  ThirdPartyorPlanAdministratorFEIN.EmployerFEIN.EmployeeLastname.CCYYMMDDHHMM.sequenceNumber.pdf or Word (all versions).  Comma separated values must be provided.  When an additional document is provided, values in this field must follow this example: Y, 123456789.999999999.JONE.202005191015.001.pdf.  When the employer has a single PDF or Word document for plan options for multiple e‑NMSN responses, the employer can use a name of its choice and a prefix with the employer’s FEIN and include that name in all Part-B responses:  Values in this field must follow this example: Y, ThirdPartyorPlanAdministratorFEIN.EmployerFEIN.Employer\_Chosen\_Name.CCYYMMDDHHMM.pdf.  When an employer sends a file, the first node is not required – that is, ThirdPartyorPlanAdministratorFEIN. |
| Waiting Period Expiration Date | 8 | 1697–1704 | N | Conditionally required; if the employer uses 04 for the Coverage Response Code field, either the Waiting Period Expiration Date field or the Waiting Period Description Text field is required.  The date when the waiting period ends, which is more than 90 days from the date of receipt of the notice.  Must be in CCYYMMDD format. |
| Waiting Period Description Text | 100 | 1705–1804 | A/N | Optional.  The terms of a waiting period that is determined by some measure other than the passage of time.  If the employer uses 04 for the Coverage Response Code field, either the Waiting Period Expiration Date field or the Waiting Period Description Text field is required. |
| Not Qualified Medical Child Support Order Indicator | 2 | 1805–1806 | N | Conditionally required; either the Qualified Medical Child Support Order Determination Code field or the Not Qualified Medical Child Support Order Indicator field is required.  Indicates the order is not a qualified medical child support order.  Valid value:  05 – This notice does not constitute a qualified medical child support order.  Fill with spaces if N/A. |
| Not Qualified Medical Child Support Order Indicator Reasons | 2 | 1807–1808 | N | Conditionally required; must be filled if the Not Qualified Medical Child Support Order Indicator field is 05.  This notice does not constitute a qualified medical child support order.  Valid values:  01 –The name of the children or participant is unavailable.  02 – The mailing address of the children (or a substituted official) or participant is unavailable.  03 – Children are above the age at which dependents are no longer eligible for coverage under the plan. |
| Ineligible Child 1 Last Name | 20 | 1809–1828 | A/N | Conditionally required; must be filled if the Not Qualified Medical Child Support Order Indicator field is 05.  The last name of child 1 who is not eligible for healthcare coverage.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 1 First Name | 15 | 1829–1843 | A/N | Conditionally required; must be filled if the Ineligible Child 1 Last Name field is filled.  The first name of ineligible child 1.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 1 Middle Name or Initial | 15 | 1844–1858 | A/N | Optional.  The middle name or initial of ineligible child 1.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space if the middle name is populated.  Fill with spaces if no middle name is available. |
| Ineligible Child 1 Suffix Text | 4 | 1859–1862 | A/N | Optional.  The name suffix of ineligible child 1 – for example Jr., Sr., or III.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space.  Fill with spaces if no name suffix is available. |
| Ineligible Child 1 Gender | 1 | 1863–1863 | A | Conditionally required; must be filled if the Ineligible Child 1 Last Name field is filled.  The gender of ineligible child 1.  Valid values:  F – Female  M – Male  U – Unknown |
| Ineligible Child 1 Date of Birth | 8 | 1864–1871 | N | Conditionally required; must be filled if the Ineligible Child 1 Last Name field is filled.  Ineligible child 1’s DOB in CCYYMMDD format. |
| Ineligible Child 1 Social Security Number | 9 | 1872–1880 | N | Conditionally required; must be filled if the Ineligible Child 1 Last Name field is filled.  The SSN of ineligible child 1. |
| Ineligible Child 2 Last Name | 20 | 1881–1900 | A/N | Optional.  The last name of child 2 who is not eligible for healthcare coverage.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 2 First Name | 15 | 1901–1915 | A/N | Conditionally required; must be filled if the Ineligible Child 2 Last Name field is filled.  The first name of ineligible child 2.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 2 Middle Name or Initial | 15 | 1916–1930 | A/N | Optional.  The middle name or initial of ineligible child 2.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space if the middle name is populated.  Fill with spaces if no middle name is available. |
| Ineligible Child 2 Suffix Text | 4 | 1931–1934 | A/N | Optional.  The name suffix of ineligible child 2 – for example, Jr., Sr., or III.  Valid special characters:  Hyphens (-)  Apostrophes (‘)  Periods (.)  The first character cannot be a space.  Fill with spaces if no name suffix is available. |
| Ineligible Child 2 Gender | 1 | 1935–1935 | A | Conditionally required; must be filled if the Ineligible Child 2 Last Name field is filled.  The gender of ineligible child 2.  Valid values:  F – Female  M – Male  U – Unknown |
| Ineligible Child 2 Date of Birth | 8 | 1936–1943 | N | Conditionally required; must be filled if the Ineligible Child 2 Last Name field is filled.  Ineligible child 2’s DOB in CCYYMMDD format. |
| Ineligible Child 2 Social Security Number | 9 | 1944–1952 | N | Conditionally required; must be filled if the Ineligible Child 2 Last Name field is filled.  The SSN of ineligible child 2. |
| Ineligible Child 3 Last Name | 20 | 1953–1972 | A/N | Optional.  The last name of child 3 who is not eligible for healthcare coverage.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 3 First Name | 15 | 1973–1987 | A/N | Conditionally required; must be filled if the Ineligible Child 3 Last Name field is filled.  The first name of ineligible child 3.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 3 Middle Name or Initial | 15 | 1988–2002 | A/N | Optional.  The middle name or initial of ineligible child 3.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space if the middle name is populated.  Fill with spaces if no middle name is available. |
| Ineligible Child 3 Suffix Text | 4 | 2003–2006 | A/N | Optional.  The name suffix of ineligible child 3 – for example, Jr., Sr., or III.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space.  Fill with spaces if no name suffix is available. |
| Ineligible Child 3 Gender | 1 | 2007–2007 | A | Conditionally required; must be filled if the Ineligible Child 3 Last Name field is filled.  The gender of ineligible child 3.  Valid values:  F – Female  M – Male  U – Unknown |
| Ineligible Child 3 Date of Birth | 8 | 2008–2015 | N | Conditionally required; must be filled if the Ineligible Child 3 Last Name field is filled.  Ineligible child 3’s DOB in CCYYMMDD format. |
| Ineligible Child 3 Social Security Number | 9 | 2016–2024 | N | Conditionally required; must be filled if the Ineligible Child 3 Last Name field is filled.  The SSN of ineligible child 3. |
| Ineligible Child 4 Last Name | 20 | 2025–2044 | A/N | Optional.  The last name of child 4 who is not eligible for healthcare coverage.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 4 First Name | 15 | 2045–2059 | A/N | Conditionally required; must be filled if the Ineligible Child 4 Last Name field is filled.  The first name of ineligible child 4.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 4 Middle Name or Initial | 15 | 2060–2074 | A/N | Optional.  The middle name or initial of ineligible child 4.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space if the middle name is populated.  Fill with spaces if no middle name is available. |
| Ineligible Child 4 Suffix Text | 4 | 2075–2078 | A/N | Optional.  The name suffix of ineligible child 4 – for example, Jr., Sr., or III.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space.  Fill with spaces if no name suffix is available. |
| Ineligible Child 4 Gender | 1 | 2079–2079 | A | Conditionally required; must be filled if the Ineligible Child 4 Last Name field is filled.  The gender of ineligible child 4.  Valid values:  F – Female  M – Male  U – Unknown |
| Ineligible Child 4 Date of Birth | 8 | 2080–2087 | N | Conditionally required; must be filled if the Ineligible Child 4 Last Name field is filled.  Ineligible child 4’s DOB in CCYYMMDD format. |
| Ineligible Child 4 Social Security Number | 9 | 2088–2096 | N | Conditionally required; must be filled if the Ineligible Child 4 Last Name field is filled.  The SSN of ineligible child 4. |
| Ineligible Child 5 Last Name | 20 | 2097–2116 | A/N | Optional.  The last name of child 5 who is not eligible for healthcare coverage.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 5 First Name | 15 | 2117–2131 | A/N | Conditionally required; must be filled if the Ineligible Child 5 Last Name field is filled.  The first name of ineligible child 5.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 5 Middle Name or Initial | 15 | 2132–2146 | A/N | Optional.  The middle name or initial of ineligible child 5.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space if the middle name is populated.  Fill with spaces if no middle name is available. |
| Ineligible Child 5 Suffix Text | 4 | 2147–2150 | A/N | Optional.  The name suffix of ineligible child 5 – for example, Jr., Sr., or III.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space.  Fill with spaces if no name suffix is available. |
| Ineligible Child 5 Gender | 1 | 2151–2151 | A | Conditionally required; must be filled if the Ineligible Child 5 Last Name field is filled.  The gender of ineligible child 5.  Valid values:  F – Female  M – Male  U – Unknown |
| Ineligible Child 5 Date of Birth | 8 | 2152–2159 | N | Conditionally required; must be filled if the Ineligible Child 5 Last Name field is filled.  Ineligible child 5’s DOB in CCYYMMDD format. |
| Ineligible Child 5 Social Security Number | 9 | 2160–2168 | N | Conditionally required; must be filled if the Ineligible Child 5 Last Name field is filled.  The SSN of ineligible child 5. |
| Ineligible Child 6 Last Name | 20 | 2169–2188 | A/N | Optional.  The last name of child 6 who is not eligible for healthcare coverage.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 6 First Name | 15 | 2189–2203 | A/N | Conditionally required; must be filled if the Ineligible Child 6 Last Name field is filled.  The first name of ineligible child 6.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 6 Middle Name or Initial | 15 | 2204–2218 | A/N | Optional.  The middle name or initial of ineligible child 6.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space if the middle name is populated.  Fill with spaces if no middle name is available. |
| Ineligible Child 6 Suffix Text | 4 | 2219–2222 | A/N | Optional.  The name suffix for ineligible child 6 – for example, Jr., Sr., or III.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space.  Fill with spaces if no name suffix is available. |
| Ineligible Child 6 Gender | 1 | 2223–2223 | A | Conditionally required; must be filled if the Ineligible Child 6 Last Name field is filled.  The gender of ineligible child 6.  Valid values:  F – Female  M – Male  U – Unknown |
| Ineligible Child 6 Date of Birth | 8 | 2224–2231 | N | Conditionally required; must be filled if the Ineligible Child 6 Last Name field is filled.  Ineligible child 6’s DOB in CCYYMMDD format. |
| Ineligible Child 6 Social Security Number | 9 | 2232–2240 | N | Conditionally required; must be filled if the Ineligible Child 6 Last Name field is filled.  The SSN of ineligible child 6. |
| Ineligible Child 7 Last Name | 20 | 2241–2260 | A/N | Optional.  The last name of child 7 who is not eligible for healthcare coverage.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 7 First Name | 15 | 2261–2275 | A/N | Conditionally required; must be filled if the Ineligible Child 7 Last Name field is filled.  The first name of ineligible child 7.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 7 Middle Name or Initial | 15 | 2276–2290 | A/N | Optional.  The middle name or initial of ineligible child 7.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space if the middle name is populated.  Fill with spaces if no middle name is available. |
| Ineligible Child 7 Suffix Text | 4 | 2291–2294 | A/N | Optional.  The name suffix for ineligible child 7 – for example, Jr., Sr., or III.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space.  Fill with spaces if no name suffix is available. |
| Ineligible Child 7 Gender | 1 | 2295–2295 | A | Conditionally required; must be filled if the Ineligible Child 7 Last Name field is filled.  The gender of ineligible child 7.  Valid values:  F – Female  M – Male  U – Unknown |
| Ineligible Child 7 Date of Birth | 8 | 2296–2303 | N | Conditionally required; must be filled if the Ineligible Child 7 Last Name field is filled.  Ineligible child 7’s DOB in CCYYMMDD format. |
| Ineligible Child 7 Social Security Number | 9 | 2304–2312 | N | Conditionally required; must be filled if the Ineligible Child 7 Last Name field is filled.  The SSN of ineligible child 7. |
| Ineligible Child 8 Last Name | 20 | 2313–2332 | A/N | Optional.  The last name of child 8 who is not eligible for healthcare coverage.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 8 First Name | 15 | 2333–2347 | A/N | Conditionally required; must be filled if the Ineligible Child 8 Last Name field is filled.  The first name of ineligible child 6.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Ineligible Child 8 Middle Name or Initial | 15 | 2348–2362 | A/N | Optional.  The middle name or initial of ineligible child 8.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space if the middle name is populated.  Fill with spaces if no middle name is available. |
| Ineligible Child 8 Suffix Text | 4 | 2363–2366 | A/N | Optional.  The name suffix for ineligible child 8 – for example, Jr., Sr., or III.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space.  Fill with spaces if no name suffix is available. |
| Ineligible Child 8 Gender | 1 | 2367–2367 | A | Conditionally required; must be filled if the Ineligible Child 8 Last Name field is filled.  The gender of ineligible child 8.  Valid values:  F – Female  M – Male  U – Unknown |
| Ineligible Child 8 Date of Birth | 8 | 2368–2375 | N | Conditionally required; must be filled if the Ineligible Child 8 Last Name field is filled.  Ineligible child 8’s DOB in CCYYMMDD format. |
| Ineligible Child 8 Social Security Number | 9 | 2376–2384 | N | Conditionally required; must be filled if the Ineligible Child 8 Last Name field is filled.  The SSN of ineligible child 8. |
| Plan Administrator or Representative Last Name | 20 | 2385–2404 | A/N | Required.  The last name of the plan administrator to contact if the state has additional questions.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Plan Administrator or Representative First Name | 15 | 2405–2419 | A/N | Required.  The first name of the plan administrator to contact if the state has additional questions.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  Spaces  The first character cannot be a space. |
| Plan Administrator or Representative Middle Name or Initial | 15 | 2420–2434 | A/N | Optional.  The plan administrator’s middle name or initial.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space if the middle name is populated.  Fill with spaces if no middle name is available. |
| Plan Administrator or Representative Suffix Name | 4 | 2435–2438 | A/N | Optional.  The plan administrator’s name suffix – for example, Jr., Sr., or III.  Valid special characters:  Hyphens (-)  Apostrophes (’)  Periods (.)  The first character cannot be a space.  Fill with spaces if no name suffix is available. |
| Plan Administrator or Representative Telephone Number | 10 | 2439–2448 | N | Required.  The plan administrator’s phone number. |
| Plan Administrator or Representative Title Text | 60 | 2449–2508 | A/N | Required.  The business title of the plan administrator, representative, or customer service contact. |
| Plan Administrator Response Completion Date | 8 | 2509–2516 | N | Required.  The date when the plan administrator or employer representative completed the Plan Administrator Response.  Must be in CCYYMMDD format. |
| Plan Administrator or Representative Address Line 1 Text | 25 | 2517–2541 | A/N | Required.  The street address of the plan administrator or representative. |
| Plan Administrator or Representative Address Line 2 Text | 25 | 2542–2566 | A/N | Optional.  The street address of the plan administrator or representative. |
| Plan Administrator or Representative Address Line 3 Text | 25 | 2567–2591 | A/N | Optional.  The street address of the plan administrator or representative. |
| Plan Administrator or Representative Address City Name | 22 | 2592–2613 | A/N | Required.  The city of the plan administrator or representative. |
| Plan Administrator or Representative Address State Code | 2 | 2614–2615 | A | Required.  The state code of the plan administrator or representative. |
| Plan Administrator or Representative Address ZIP Code | 5 | 2616–2620 | N | Required.  The ZIP code of the plan administrator or representative. |
| Plan Administrator or Representative Address ZIP Code Extension | 4 | 2621–2624 | N | Optional.  The ZIP code extension of the plan administrator or representative. |
| Plan Administrator or Representative Email Address | 65 | 2625-2689 | A/N | Optional.  The plan administrator or representative email.  Valid special characters:  Hyphens (-)  Underscore (\_)  Periods (.)  At sign(@)  The first character cannot be a space. |
| Medical Effective Date of Coverage | 8 | 2690-2697 | N | Conditionally required; if the Medical Insurance Name field is filled, this field must be filled.  The effective date of medical coverage.  Must be in CCYYMMDD format. |
| Medical Phone Number for Claims | 10 | 2698-2707 | N | Conditionally required; if the Medical Insurance Name field is filled, this field must be filled.  Telephone number for medical claims. |
| Dental Effective Date of Coverage | 8 | 2708-2715 | N | Conditionally required; if the Dental Insurance Name field is filled, this field must be filled.  The effective date of dental coverage.  Must be in CCYYMMDD format. |
| Dental Phone Number for Claims | 10 | 2716-2725 | N | Conditionally required; if the Dental Insurance Name field is filled, this field must be filled.  Telephone number for dental claims. |
| Vision Effective Date of Coverage | 8 | 2726-2733 | N | Conditionally required; if the Vision Insurance Name field is filled, this field must be filled.  The effective date of vision coverage.  Must be in CCYYMMDD format. |
| Vision Phone Number for Claims | 10 | 2734-2743 | N | Conditionally required; if the Vision Insurance Name field is filled, this field must be filled.  Telephone number for vision claims. |
| Prescription Effective Date of Coverage | 8 | 2744-2751 | N | Conditionally required; if the Prescription Insurance Name field is filled, this field must be filled.  The effective date of prescription coverage.  Must be in CCYYMMDD format. |
| Prescription Phone Number for Claims | 10 | 27522761 | N | Conditionally required; if the Prescription Insurance Name field is filled, this field must be filled.  Telephone number for prescription claims. |
| Mental Insurance Effective Date of Coverage | 8 | 2762-2769 | N | Conditionally required; if the Mental Insurance Name field is filled, this field must be filled.  The effective date of mental insurance coverage.  Must be in CCYYMMDD format. |
| Mental Phone Number for Claims | 10 | 2770-2779 | N | Conditionally required; if the Mental Insurance Name field is filled, this field must be filled.  Telephone number for mental claims. |
| Other Insurance Effective Date of Coverage | 8 | 2780-2787 | N | Conditionally required; if the Other Insurance Name field is filled, this field must be filled.  The effective date of other insurance coverage.  Must be in CCYYMMDD format. |
| Other Phone Number for Claims | 10 | 2788-2797 | N | Conditionally required; if the Other Insurance Name field is filled, this field must be filled.  Telephone number for other insurance claims. |
| Employee SSN | 9 | 2798-2806 | N | Required.  The employee’s SSN. |
| Filler | 100 | 2807-2906 | A/N | This is for future versions. For this version, fill with spaces. |

Chart E-3 contains the Electronic Part-B Response Trailer Record layout.

| Chart E‑3: Electronic Part-B Response Trailer Record Layout | | | | |
| --- | --- | --- | --- | --- |
| Field Name | Length | Location | A/N | Comments |
| Record Identifier | 4 | 1–4 | A | Required.  The letters BRFT, which identify the record as a Part-B Response trailer. |
| Employer FEIN | 9 | 5–13 | N | Required.  The employer’s FEIN. |
| Third-party FEIN | 9 | 14–22 | N | Conditionally required; must be filled if the third-party provider is responding to Part-A and Part-B.  The FEIN of the third-party provider responding to both Part-A and Part-B. |
| Plan Administrator FEIN | 9 | 23–31 | N | Conditionally required.  The FEIN of the third-party plan administrator processing only a Part-B response for an employer. |
| FIPS Code | 2 | 32–33 | N | Required.  The two-digit numeric locator code of the requesting state. |
| Record Count | 6 | 34–39 | N | Required.  The total number of records submitted in this batch.  The field must be formatted as follows:  Numeric  Unsigned  Right-justified  Zero fill to left  Zero fill if N/A |
| Portal Error Message Text | 29 | 40–68 | A/N | For Portal use.  Generated when the Portal performed its validation and found errors. Trailer records with errors return the entire batch. The returned batch contains all the requests originally sent. Filled with spaces by the requestor.  Valid value:  BTCR – Invalid data in a conditionally-required field  BTRF – Required field validation error  Each code is separated by a comma.  Left-justified and padded with spaces to the right. |
| Filler | 2838 | 69–2906 | A/N | This is for future versions. For this version, fill with spaces. |