



Runaway & Homeless Youth Program

Prevention Plan Guidance

The purpose of this guidance is to provide the structure for submitting your Prevention Plan. This layout incorporates all the Runaway and Homeless Youth-Prevention Demonstration Program (RHY-PDP) required components outlined in the RHY-PDP Notice of Funding Opportunity that will assist in getting your Prevention Plan approved by the Family and Youth Services Bureau (FYSB).

Organizational Information

Provide your Mission & Vision Statement
Provide a Brief History of Your Organization’s Work in Youth Homelessness Prevention
Provide Your & Your Communities’ Definition of Prevention
Share Your Co-Design Process Used to Develop Your Prevention Plan with Youth and Young Adults with Lived Experience and Community Partners
Provide All Definitions and Acronyms
Provide Any Other Information About Your Community Context

PAPERWORK REDUCTION ACT OF 1995 (Public Law 104-13) STATEMENT OF PUBLIC BURDEN: The purpose of this information collection is to support the submission of prevention plans. Public reporting burden for this collection of information is estimated to average 60 hours per grantee, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This collection of information is required to retain a benefit (see NOFO HHS-2023-ACF-ACYF-CY-0070. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information subject to the requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. The OMB # is 0970-XXX and the expiration date is XX/XX/20XX. If you have any comments on this collection of information, please contact your assigned Federal Project Officer

Identification, Assessment, and Data

Provide a brief written Summary of Common Causes of Youth Experiencing Homelessness in Your Community, Including Known Protective Factors and Risk Factors

Describe Your Process for Identifying Youth and Young Adults At Risk of Experiencing Homelessness or Housing Instability Who are Eligible for Prevention Interventions

Describe Your Process for Assessing Youth and Young Adults At Risk of Experiencing Homelessness or Housing Instability Who are Eligible for Prevention Interventions. Include a Description of Assessment Tool(s) That Will be Used

Describe Your Referral Strategy to Connect Youth and Young Adults Who Need Immediate Access to Emergency Shelter, Short-term Housing, Longer-term Housing, Case Management, or Counseling Services When a Young Person is Not Eligible for Prevention Interventions or if Prevention Efforts are Not Successful

INFORMATION ON DATA

Describe The Data You Will Use to Inform the RHY-PDP Identification and Assessment Process (Data sets may include Homelessness Management Information System (HMIS) and RHY-HMIS, youth homelessness counts or needs assessments, child welfare, schools, juvenile justice, TANF, coordinated entry, health and behavioral health, Medicaid, Housing Authority, etc.)

What data sets are you currently using to identify youth and young adults at risk of experiencing homelessness?

Describe how you are using the data?

What challenges exist when using these data?

Describe What Other Data Sets Would Be Helpful to Identify Youth and Young Adults At Risk of Experiencing Homelessness (Data sets may include Homelessness Management Information System (HMIS) and RHY-HMIS, youth homelessness counts or needs assessments, child welfare, schools, juvenile justice, TANF, coordinated entry, health and behavioral health, Medicaid, Housing Authority, etc.)

How would you propose to use this data?

What challenges exist to accessing this data?

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Guiding Principles

<p>Explain Your Organization’s Commitment to and Experience in Implementing the Following Guiding Principles Across Your Organization’s Work in Community. Include How This Work is or Will Be Connected to Preventing Youth and Young Adults from Experiencing Homelessness or Housing Instability</p>
<p>Coordination & Collaboration</p>
<p>Diversity, Equity, Inclusion, and Accessibility</p>
<p>Leading in Partnership with Youth and Young Adults with Lived Experience</p>
<p>Data-Driven and Data-Informed Decision Making</p>
<p>Other Guiding Principles Identified by Your RHY-PDP Organization</p>

Prevention Interventions

Describe How Your Organization Will Implement Flexible Cash Assistance and Individualized Supportive Services & Case Management Using the Charts Below.

Flexible Cash Assistance - Description and How it Will Prevent Youth Homelessness	
Details of Implementation	
Eligibility	
Expected Demographics of Youth Served by Intervention	

Budget (Estimated Cost Per Youth)	
Staffing	
Goals & Performance Measures	
Partners in Implementation	
Anticipated Challenges & How You Will Overcome	
Plan for Follow-Up with Youth Once Prevention Intervention is Complete	
Other Information	

Individualized Supportive Services & Case Management - Description and How it Will Prevent Youth Homelessness	
Details of Implementation	
Eligibility	
Budget (Estimated Cost Per Youth)	
Staffing	
Partners in Implementation	
Goals & Performance Measures	
Anticipated Challenges & How You Will Overcome	
Plan for Follow-Up with Youth Once Prevention Intervention is Complete	
Other Information	

In addition to the required implementation of flexible cash assistance and individualized supportive services and case management, RHY-PDP grant recipients may elect to implement additional prevention interventions. Additional prevention interventions may include, but are not limited to, coordinated housing navigation, family stabilization and strengthening, home visitation, kinship and parent engagement, family and chosen-family support, permanent connections and mentoring, licensed counseling and mediation, legal services, transportation, employment and career readiness, and school connection.

Please describe any additional prevention services that will be implemented and how they are measurable, responsive to the needs of the community, and designed to prevent youth from experiencing homelessness or housing instability.

Partnerships

Complete the following chart to name and describe the partners who have contributed to your Prevention Plan, and who will support the implementation of the RHY-PDP grant. It is not a requirement to complete all rows if the listed partners are not involved in the implementation of the RHY-PDP grant. Additionally, rows may be added to account for more partners who are involved in the implementation of your RHY-PDP grant.

Partner	Partner’s Name & Role	Involvement
Youth Action Board/Youth with Lived Experience		
Public Child Welfare Agencies		
HUD’s Continuum of Care		
Local and State Government		
Other Runaway and Homeless Youth Program Providers in Your Community		
Physical Health, Dental Health, Mental Health, and Substance Abuse Agencies		
Juvenile and Adult Corrections and Probation		
Local and State Law Enforcement and Judges		
Public Housing Authorities		
Affordable Housing Providers		
Early Childhood Development and Child Care Providers		

Local and State Educational Agencies		
Institutions of Higher Education		
Departments of Labor, WIOA, and Employment Programs		
Non-Profit Youth Organizations		
Consumer Financial Protection Bureau (CFPB)		
Landlords		
Research Organizations		
Community Development Corporations		
Philanthropic Organizations		
Organizations that serve culturally specific communities (Black, Latino, Indigenous, people with disabilities, LGBTQ, etc.)		
Tribal governments and/or Tribally Designated Housing Entities		
USDA and Food and Nutrition		
Non-traditional partners (e.g., beauty shops, barber shops, grocery stores)		

Include any letters of support, MOUs, and MOAs.