

2024 Business Response Survey on Telework, Hiring, and Vacancies Questionnaire

The Bureau of Labor Statistics (BLS) is looking to understand telework, hiring, and vacancies at your business. This information is particularly critical in understanding how the labor market has changed since the onset of the COVID-19 pandemic. You'll see questions about telework, newly hired workers, and existing vacancies at your business location.

Please continue to this short survey about this business location's telework policies, recent experiences in hiring, and current vacancies.

Please answer the following questions for this business location only.

Telework is a work arrangement that allows an employee to work at home, or from another remote location, by using the internet or a computer linked to one's place of employment, as well as digital communications such as email and phone.

1. Do any employees at this location CURRENTLY telework in any amount?
☐ Yes
☐ No -> GO TO Q3
2. In a typical week, what percent of employees CURRENTLY telework in the following amounts?
Answers should total 100%
____ % all the time (remote employee)
____ % some of the time (some work hours or days via telework)
____ % rarely or never (rare occasions of telework, or full-time on-site)
3. In the next 6 months, does this location expect the amount of time that employees are permitted to telework to...
☐ increase.
☐ decrease.
☐ stay the same.

This next section refers to any hiring done by this location in July 2024. When answering Please include only new hires at this specific location, and not any other locations of this company.

4. In July 2024, did this location hire any new employees?
Include employees that were hired, even if they have not yet formally started, or have left the position since being hired.
☐ Yes
☐ No -> GO TO 15
5. In July 2024, how many new employees did this location hire?
Include only new hires at this specific location, and not any other locations of this company.
[Numeric input box]

6. How many of these new employees hired in July 2024, will telework all the time (be remote employees)?
[Numeric input box]
7. For positions filled in July 2024, did this location do any of the following to attract more applicants?
Select all that apply.
- ☐ Expanded advertising
 - ☐ Started using recruiters/talent agencies
 - ☐ Increased starting pay
 - ☐ Offered hiring bonuses
 - ☐ Offered more hours (e.g., changed position from part-time to full-time)
 - ☐ Reduced qualifications (e.g., education or experience)
 - ☐ Expanded benefits
 - ☐ Expanded telework or remote work
 - ☐ None of the above
8. Were any of the newly hired employees in July 2024 for positions open for MORE THAN 30 days?
- ☐ Yes
 - ☐ No -> GO TO 13
9. How many of the newly hired employees in July 2024 were for positions open for MORE THAN 30 days?
[Numeric input box]
10. For positions that took MORE THAN 30 days to fill, about what percent of these required a professional, state, or industry license or certificate?
[Numeric input box]
11. For positions that took MORE THAN 30 days to fill, about what percent of these required a bachelor's degree (4-year degree, BA or BS) or higher?
[Numeric input box]
12. Were any of the newly hired employees in July 2024 for positions open for 30 DAYS OR LESS?
- ☐ Yes
 - ☐ No -> GO TO 15
13. Thinking about positions that took 30 DAYS OR LESS to fill, about what percent of these required a professional, state, or industry license or certificate?
[Numeric input box]
14. For open positions that took 30 DAYS OR LESS to fill, about what percent of these required a bachelor's degree (4-year degree, BA or BS) or higher?
[Numeric input box]

This next section asks about current job vacancies, referred to as “open positions.” This includes any paid position, new or unoccupied, that this business location is taking active steps to recruit for and hire. For positions (occupations) with multiple vacancies, report the number of candidates your business intends to hire for that position. When answering the questions about vacancies, if an answer is zero, please enter ‘0’ in the answer field.

15. Does this location currently have any open positions that you are actively looking to fill?
- ☐ Yes
 - ☐ No -> GO TO 19
16. How many open positions does this location currently have?
[Numeric input box]
17. How many of these open positions are eligible for full-time telework (remote work)?
[Numeric input box]
18. How many of these open positions have been open for MORE THAN 30 days without being filled?
[Numeric input box]
19. Has this location had any open positions in the last 12 months?
- ☐ Yes
 - ☐ No -> GO TO 24
20. Were there any open positions in the last 12 months that required a bachelor's degree (4-year degree, BA or BS) or higher?
- ☐ Yes
 - ☐ No -> GO TO 23
21. For positions that required a bachelor's degree (4-year degree, BA or BS) or higher, what are all the ways that this location advertised for these open positions in the last 12 months?
Select all that apply.
- ☐ Online job boards/hiring platforms
 - ☐ Company website
 - ☐ Advertisements in periodicals (newspapers, magazines, trade publications: electronic or paper)
 - ☐ Recruiting firm
 - ☐ Word of mouth/social media
 - ☐ Physical advertisement (sign in store, billboard, etc.)
 - ☐ Did not advertise
 - ☐ Other, please explain
22. Were there any open positions in the last 12 months that did NOT require a bachelor's degree (4-year degree, BA or BS) or higher?
- ☐ Yes
 - ☐ No -> GO TO 24
23. For positions that did NOT require a bachelor's degree (4-year degree, BA or BS) or higher, what are all the ways that this location advertised for open positions in the last 12 months?

Commented [SS1]: Added screener question to enable skip pattern.

Commented [SS2]: Added screener question to enable skip pattern.

Select all that apply.

- ☐ Online job boards/hiring platforms
- ☐ Company website
- ☐ Advertisements in periodicals (e.g., newspapers, magazines, trade publications: electronic or paper)
- ☐ Recruiting firm
- ☐ Word of mouth/social media
- ☐ Physical advertisement (sign in store, billboard, etc.)
- ☐ Did not advertise
- ☐ Other, please explain

24. Is there anything else you would like to tell us about telework, hiring, or vacancies at your business location?

[Text input box]