

Secure Transfer, Restricted-Use Data Lake Application

Version:

Date:

Project Title:

Researcher(s)

List all U.S. Department of Labor (DOL) employees and all EXTERNAL RESEARCHERS, with their affiliation. This should be in two separate sections. Below the list of EXTERNAL RESEARCHERS, include their affiliations and a brief description of their role on the project.

[Additional project supporters may be added to this project after it commences as needs dictate.]

Duration – *(in months)*

Locations – *(DOL HQ, online, and/or remote locations)*

Background

Please outline the research questions, their value to the DOL and the methodology that will be used. This section provides a project proposal, explaining the research, how it will be conducted, and its importance.

Criteria

A specific discussion of how this project will further the mission of agencies at the DOL by producing useful statistics, public-use data, or enhanced DOL internal data. State why the project can't be completed with publicly available data. Please reference and tie your responses to specific parts of the agencies' publicly stated missions and objectives when possible. For example, see the Employment and Training Administration's statement found [here](#).

End Uses of Statistical Output

*What are the expected end uses of the statistical output(s)? For example, are the tables and coefficients to be used as part of an academic publication, larger research project, **etc.**?*

Researcher's or Research Group's Qualification

Please outline how the researcher(s) are qualified to complete the proposed project. These qualifications include (but not limited to) the researcher(s)' knowledge, skills, and resource access.

List Datasets with Confidential Information

List all confidential datasets (both DOL and non-DOL) and the private variables from them here.

List Other Department of Labor Datasets

List nonconfidential DOL datasets here. Variable listings are not needed.

List User Provided Datasets

List any researcher-provided datasets being used here, along with a brief description or link.

Need and Use of Confidential Information

In this section, list each confidential variable and the datasets it is contained in, and describe how the variable will be used in the proposed project and why it is needed.

Example:

<u>Confidential Variable</u>	<u>Dataset Name</u>	<u>Use in Project</u>
Participant Name	America's Promise	Linking Variable

Project Expected Deliverables

List expected deliverables from the proposed project. For instance, DOL expects the researcher(s) to provide DOL with annual progress reports on multiyear projects. After the project is completed, the researcher(s) should produce at least one or more technical memos or working papers, including a version that can be posted on the CEO website, as well as related research papers for conference presentation and/or journal publication.

Disclosure Protections and Review

Public releases of all statistics by the DOL should conform to federal policy guidelines and will be checked for disclosure risk before release. Disclosure review will take several weeks at a minimum. It is the responsibility of the researcher(s) to ensure that all necessary information is provided to the disclosure avoidance team as needed. A sample package of disclosure screening materials is available on the Secure Transfer, Restricted-Use Data Lake website. Note that this is only a sample and may change by the time the project is completed.

Project Funding Sources

Describe the funding sources supporting the project such as grants, university budgets, etc.

Project Timeline

The proposed duration of the project is [X] months. [Additional documentation if needed].
Insert table with timeline. The timeline should include activities, such as cleaning data, merging data, conducting specific analyses, and estimated timeframe for outputs (e.g., publications, presentations, or any public-use products).

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Data Collection Instrument Disclosure with Record Retention Periods

OMB No.: 1290-0NEW

Expiration: TBD

CEO Form No.: ST-132

Public reporting burden for this form is estimated to average 2 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting the form. This collection of information is required to obtain or retain benefits and will be retained for 60 days. You are not required to respond to this collection of information unless it displays a valid OMB control number. Please send comments regarding the burden estimate or any other aspect of this collection of information to the U.S. Department of Labor, OASP S-2218, 200 Constitution Ave NW, Washington, DC 20210 or STRUDL@dol.gov and reference OMB control number 1290-0NEW. **NOTE: Please do not send your completed form to this address.**