

**PAPERWORK REDUCTION ACT  
CHANGE SHEET**

**2023-24 School Pulse Panel (SPP) February Questionnaire Items  
Change Request**

<b>Agency/Subagency</b> U.S. Department of Education, Institute of Education Sciences		<b>OMB Control Number</b> 1850-0975 v.7
<b>Current Record</b>		<b>New Record</b>
<b>Agency form number(s)</b>	NA	NA
<b>Annual reporting and record keeping hour burden</b>		
<b>Number of respondent</b>	1,235	1,235
<b>Total annual responses</b>	53,955	53,955
<b>Percent of these responses collected electronically</b>	100%	100%
<b>Total annual hours</b>	10,175	10,175
<b>Difference</b>		
<b>Explanation of difference</b>		
<b>Program change</b>		
<b>Adjustment</b>		
<b>Annual reporting and record keeping cost burden (in thousands of dollars)</b>		
<b>Total annualized capital/startup costs</b>	NA	NA
<b>Total annual costs (O&amp;M)</b>	NA	NA
<b>Total annualized cost requested</b>	NA	NA
<b>Difference</b>		NA
<b>Explanation of difference</b>		
<b>Program change</b>		NA
<b>Adjustment</b>		NA
<b>Other change**</b>		
<p>The School Pulse Panel is an ongoing study conducted by the National Center for Education Statistics (NCES), part of the Institute of Education Sciences (IES), within the United States Department of Education, to collect extensive data on current and emerging issues concerning students and staff in U.S. public primary, middle, high, and combined-grade schools. Specifically, the survey will ask school office staff about topics such as staffing, college and career readiness, school improvement plans, tutoring, summer programs, facilities, learning strategies and recovery, after-school programs, and world and dual language programs. The SPP has become one of the nation's main sources of timely and reliable data on issues concerning the education environment, as reported by principals in U.S. public schools.</p> <p>The SPP monthly data collection (OMB# 1850-0975 v.2) went through a 60-day public comment period, followed by a 30-day public comment period and was formally cleared in July 2023, followed by a change request (OMB# 1850-0975 v.3) that was cleared in August 2023. The SPP program submits quarterly 30D packages to allow public comment and OMB review of new monthly items, and a revision to clear basic questionnaires and topic areas for November 2023-January 2024 was cleared in October 2023 (OMB# 1850-0975 v.4). The most recently cleared quarterly package, containing items for use in February, March, and April 2024, was cleared in January 2024 (OMB# 1850-0975 v.6).</p> <p>The purpose of this memo is to request approval for changes to the February 2024 SPP questionnaires. The items that were submitted as a part of the 30-day public comment period (v.6) were undergoing cognitive testing at the time the package was out for public comment. Many of the changes were made to improve item clarity and include such actions as modifying response options based on recommendations from the cognitive testing. Other changes include the removal of some questions that were repetitive and the consolidation of questions to reduce cognitive burden and improve data quality (ex., the questions on state assessments). Cognitive testing results for the March and April 2024 questionnaires are forthcoming; a separate change request (v.8) for the March and April questionnaires will be submitted at a later date.</p> <p>Changes are shown in a detailed change memo. There are no changes to respondent burden or cost to the federal government.</p>		
<b>Signature of Senior Official or designee:</b>  <i>Carrie K. Clarady</i>	<b>Date:</b>  January 12, 2024	<b>For OIRA Use</b>  _____

\*\*This form cannot be used to extend an expiration date