

## **SUPPLEMENTAL SUPPORTING STATEMENT Part A**

### **STOCKS REPORTS**

#### **Substantive Change**

**OMB No. 0535-0007**

This substantive change is being submitted as a supplemental supporting statement to the Stocks Reports docket. This substantive change is to accommodate the addition of the 2024 Off-farm Grain and Oilseeds Operation Profile Survey.

#### **A. JUSTIFICATION**

##### **1. Circumstances making collection of information necessary.**

NASS is requesting a substantive change to the Off-farm Grain and Oilseeds Survey for the 2023. In order to maintain a complete and comprehensive list of operations, NASS needs to conduct an Operation Profile survey annually to add new operations to the survey population. This profile is also used to identify operations that do not meet the criteria to be included in the Off-farm Grain and Oilseeds Survey.

There are no other changes to the circumstances making collection of information necessary.

##### **2. How, by whom, and for what purpose information is to be used.**

There are no changes to the list of potential people who use the data collected by the Off-farm Grain and Oilseeds Program. The Operation Profiles will have three main functions:

1. Inform the respondent about our data needs so they will have the details to calculate monthly prices and quantities according to NASS definitions.
2. Document items the respondent cannot correctly report or estimate for each quarter.
3. Identify respondents who do not purchase any of the commodities of interest from farmers.

##### **3. Use of improved information technology.**

There are no changes from the original approval related to information technology.

**4. Efforts to identify duplication**

There are no changes from the original approval related to duplication reduction.

**5. Methods to minimize burden of small businesses.**

There are no changes from the original approval related to minimizing burden of small business.

**6. Consequence if information collection were less frequent.**

There are no changes to the frequency of these surveys that was originally approved.

**7. Special circumstances.**

No special circumstances are associated with this information collection.

**8. Federal register notice and consultation with outside persons.**

Input for the questions to be updated and removed were provided by the following:

Ann George  
Executive Director  
Hops Growers of America  
[info@usahops.org](mailto:info@usahops.org)

Jesica Kincaid  
Manager, International Trade Policy  
USA Rice  
[Jkincaid@usarice.com](mailto:Jkincaid@usarice.com)

John Newton, Ph.D., Chief Economist  
American Farm Bureau Federation  
202-406-3729 w 502-641-4636 c  
www.fb.org  
[jnewton@fb.org](mailto:jnewton@fb.org)

**9. Explain any decision to provide any payment or gift to respondents.**

There are no changes to the frequency of these surveys that was originally approved.

**10. Describe any assurance of confidentiality provided to respondents and the basis for the assurance in statute, regulation, or agency policy.**

Questionnaires include a statement that individual reports are confidential. U.S. Code Title 18, Section 1905; U.S. Code Title 7, Section 2276; and the Confidential Information Protection and Statistical Efficiency Act of 2018, Title III of Pub. L. No. 115-435, codified in 44 U.S.C. Ch. 35 and other applicable Federal laws. All employees of NASS and all enumerators hired and supervised under a cooperative agreement with the National Association of State Departments of Agriculture (NASDA) must read the regulations and sign a statement of compliance.

The following CIPSEA Pledge statement will appear on all future NASS questionnaires.

The information you provide will be used for statistical purposes only. Your responses will be kept confidential and any person who willfully discloses ANY identifiable information about you or your operation is subject to a jail term, a fine, or both. This survey is conducted in accordance with the Confidential Information Protection and Statistical Efficiency Act of 2018, Title III of Pub. L. No. 115-435, codified in 44 U.S.C. Ch. 35 and other applicable Federal laws. For more information on how we protect your information please visit: <https://www.nass.usda.gov/confidentiality>.

**11. Provide additional justification for any questions of a sensitive nature.**

There are no questions of a sensitive nature.

**12. Provide estimates of the hour burden of the collection of information. The statement should indicate the number of respondents, frequency of response, annual hour burden, and an explanation of how the burden was estimated.**

The Operation Profile survey average minutes per response is estimated at 10 minutes. The Operation Profile survey will increase the total burden to 5,342 hours.

The total Stocks Reports sample size of 8,330, a total number of 26,170 responses and a total of 5,342 burden hours.

Average minutes per response for the surveys included in this docket are based on the amount of data asked on each questionnaire and the time needed for respondents to find and report the data. Total hours of burden are shown in the table below.

Cost to the public of completing the questionnaire is assumed to be comparable to the hourly rate of those requesting the data. Reporting time of 5,342 hours is multiplied by \$40.51 per hour for a total cost to the public of \$214,801.80.

NASS uses the Bureau of Labor Statistics' [Occupational Employment Statistics](#) (most recently published on April 25, 2023 for the previous May) to estimate an hourly wage for the burden cost. The May 2022 mean wage for bookkeepers was \$22.81. The mean wage for farm managers was \$40.29. The mean wage for farm supervisors was \$28.28. The mean wage of the three is \$30.46. To calculate the fully loaded wage rate (includes allowances for Social Security, insurance, etc.) NASS will add 33% for a total of \$40.51 per hour.

Projected 2023- 2024 Annual Response Burden Hours for Stocks Reports													
Stocks Surveys	Sample Size	Waves of Data Collection	Response				Non-response				Total Burden Hours		
			Count	Waves x Count	Min./ Resp.	Burden Hours	Count	Waves x Count	Min./ Non-r	Burden Hours			
<b>Voluntary Surveys</b>													
Off-farm Grain and Oilseeds	Profile <sup>1</sup>	2,000	1	1,600	1,600	10	267	400	400	2	13	280	
	Quarterly	3,900	4	3,120	12,480	15	3,120	780	3,120	2	104	3,224	
Hops	Brewers	Mar	200	1	160	160	15	40	40	40	2	1	41
		Sept	200	1	170	170	15	43	30	30	2	1	44
	Growers & Dealers	Mar	120	1	96	96	10	16	24	24	2	1	17
		Sept	120	1	96	96	10	16	24	24	2	1	17
Potatoes	Stocks	Dec, Feb, Apr, & June	1000	4	800	3,200	10	533	200	800	2	27	560
	Processors	Dec, Feb, Apr, & June	80	4	72	288	15	72	8	32	2	1	73
		Annual	250	1	225	225	15	56	25	25	2	1	57
Rice	Mills, Port Facilities & Warehouses	225	5	203	1,015	15	254	22	110	2	4	258	
	Stocks in Transit	5	5	5	25	15	6	0	0	2	0	6	
<b>Subtotal for Voluntary Surveys</b>		<b>8,100</b>		<b>6,547</b>	<b>19,355</b>		<b>4,423</b>	<b>1,553</b>	<b>4,605</b>		<b>154</b>	<b>4,577</b>	
<b>Mandatory Surveys</b>													
Peanuts	Peanut Stocks & Processing - Report A (Shellers)	35	12	35	420	25	175	0	0	2	0	175	
	Peanut Stocks & Processing - Report CB (Blanched)	5	12	5	60	20	20	0	0	2	0	20	
	Peanut Stocks & Processing - Report CP (Processors)	120	12	120	1,440	20	480	0	0	2	0	480	
	Peanut Stocks & Processing - Report B (Warehouses)	20	12	20	240	10	40	0	0	2	0	40	
<b>Subtotal for Mandatory Surveys</b>		<b>180</b>		<b>180</b>	<b>2,160</b>		<b>715</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>715</b>	
<b>Cognitive Testing</b>													
Testing approximately 50 stock survey questionnaires per year.		50	1	50	50	60	50	0	0	2	0	50	
<b>Total</b>		<b>8,330</b>		<b>6,777</b>	<b>21,565</b>		<b>5,188</b>	<b>1,553</b>	<b>4,605</b>		<b>154</b>	<b>5,342</b>	

<sup>1</sup> The Profile sample is approximately 1/3 of the Total Quarterly Off-farm Grain and Oilseeds sample. Each operation will be visited every 3 years.

**13. Provide an estimate of the total annual cost burden to respondents or record keepers resulting from the collection of information.**

There is no cost burden to respondents.

**14. Annualized costs to federal government.**

The total cost to the Federal Government will remain at approximately \$2.0 million. About \$1.7 million is for federal salaries, \$150,000 for telephone and field enumeration by associated State employees (of the National Association of State Departments of Agriculture), and \$150,000 for printing, postage, data processing, travel, etc.

**15. Reasons for changes in burden.**

By adding the Operation Profile survey, NASS will increase total burden by 280 hours.

Voluntary Surveys		
	Program Change Due to Agency Discretion	Change Due to Adjustment in Agency Estimate
Annual Number of Responses	1,600	
Annual Time Burden	267	
Non - Responses		
	Program Change Due to Agency Discretion	Change Due to Adjustment in Agency Estimate
Annual Number of Responses	400	
Annual Time Burden	13	
Mandatory Surveys		
	Program Change Due to Agency Discretion	Change Due to Adjustment in Agency Estimate
Annual Number of Responses	-	-
Annual Time Burden	-	-
Cognitive Testing		
	Program Change Due to Agency Discretion	Change Due to Adjustment in Agency Estimate
Annual Number of Responses		
Annual Time Burden		
Totals		
	Program Change Due to Agency Discretion	Change Due to Adjustment in Agency Estimate
Annual Number of Responses	2,000	-
Annual Time Burden	280	-

**16. Tabulation, analysis, and publication plans.**

There are no changes from the current approval related to the publications. The Operation Profile survey will not result in any publications.

The Operation Profile survey timeline is below.

Sample Drawn	April
Mail Date	June
Non-response follow-up	July
Clean Date	October

**17. Request for approval of non-display of expiration date.**

There is no request for approval of non-display of the expiration date.

**18. Exceptions to certification statement**

There are no exceptions to the certification statement.

October 2023