

O. Thank Your Email for Completed Interview

Thank-You Email for Completed Interview

Dear [staff name],

Thank you for participating in an interview for the SNAP Risk Assessment study. We really appreciate that you made the time to speak with us and share your knowledge of case-profiling tools in your State agency.

[If applicable] During the interview you mentioned documents that may help us better understand the case-profiling tool. If you are still able to provide those documents, I would greatly appreciate seeing them.

[If applicable] And thank you for sharing those documents about the case-profiling tool with the study team! It was really helpful to review that information.

Thank you again for your support for this important research study. If anything else comes to mind that you would like to share with us or if you have any questions about the study, please feel free to contact the FNS Project Officer, Eric Williams, at eric.williams@usda.gov or call me at [phone number] or email me at [email].

Sincerely,

[signature of Site Lead]

This information is being collected to provide the Food and Nutrition Service (FNS) with key information on case-profiling tools used by SNAP State agencies. This is a voluntary collection, and FNS will use the information to examine risk assessment tools in SNAP. This collection requests personally identifiable information under the Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-####. The time required to complete this information collection is estimated to average 0.033 hours (2 minutes) per response. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, 5th Floor, Alexandria, VA 22306 ATTN: PRA (0584-####). Do not return the completed form to this address. If you have any questions, please contact the FNS Project Officer for this project, Eric Williams, at eric.williams@usda.gov.