

Money Follows the Person (MFP) Portal

Get started by completing a MFP Work Plan for your state or territory. After your MFP Work Plan is submitted and approved, you will be able to complete a MFP Semi-Annual Progress Report. Learn more about this [new data collection tool](#) from CMS. For additional guidance on completing this form, see the associated User Guide and Help File.



MFP Work Plan

The MFP Work Plan is the state or territory's road map for accomplishing the rebalancing objective described in section [6071\(a\)\(1\) of the Deficit Reduction Act \(DRA\)](#) as "increasing the use of home and community-based, rather than institutional, long-term care services."

[↓ User Guide and Help File](#)

[Enter Work Plan online →](#)

When is the MFP Work Plan due?



MFP Semi-Annual Progress Report (SAR)

The MFP Semi-Annual Progress Report is used to present the recipient's analysis and the status of the various operational areas in reaching the objectives of the Demonstration. Through the SARs, the recipient will further enumerate how they have, or intend to, meet or align with the recipient's MFP operational procedures and processes; transition benchmarks; program goals for expanding and enhancing home and community-based services (HCBS); and sustainability plans.

[↓ User Guide and Help File](#)

[Enter SAR online →](#)

When is the MFP SAR due?



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Texas MFP Semi-Annual Progress Report (SAR)

Instructions

State or Territory User instructions

Click "Add new MFP SAR submission" below to begin reporting for the current reporting period. For additional guidance on completing this form, see the associated [User Guide and Help File](#). If you are amending a previously submitted report, ask your CMS MFP Project Officer to unlock it. Then make the updates including the resubmission question at the top of the "General Information" section, resubmit, and notify your Project Officer it's ready for their review.

Submission name	Target populations	Due date	Last edited	Edited by	Status
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Once you start a SAR submission, you can access it here.

[Add new MFP SAR submission](#)



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Texas MFP

Instructions

State or Territory Use

Click "Add new MFP SAR" for guidance on completing a submitted report, ask for resubmission questions, or get ready for their review.

Submission name

Add new MFP SAR submission

[Close](#)

Associated MFP Work Plan

Auto-populates from your last approved MFP Work Plan.
Note: Your MFP SAR will be created for the same year and reporting period as your MFP Work Plan.

Texas MFP Work Plan 2024 - Period 1

State or Territory

Auto-populates from your account profile.

TX

Reporting period

Auto-populates from your last approved MFP Work Plan.

- (1) First reporting period (January-June)
- (2) Second reporting period (July-December)

1

Is this your state/territory's final SAR for your period of performance in the MFP Demonstration?

- No
- Yes

Target populations applicable to your MFP Demonstration project during this reporting period:

Auto-populates based on your responses from the MFP Work Plan.

- Older adults
- Other: HIV/AIDS

Save



MFP Semi-Annual Progress Report (SAR)

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Recruitment, Enrollment, and Transitions
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General Information

Organization Information

Name of MFP operating organization
State or Territory Medicaid agency
State or Territory Medicaid director
MFP program's public name
MFP program's website

Authorized Organizational Representative (AOR)

AOR name
AOR title/agency
AOR email

Has the AOR changed since last report?
Yes
No

Project Director

Project director name
Project director title
Project director email

CMS Project Officer

CMS project officer name

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MFP Semi-Annual Progress Report (SAR)

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Recruitment, Enrollment, and Transitions
Number of people who signed an MFP informed consent form in the reporting period
Number of MFP transitions in the reporting period
Number of MFP transitions from qualified institutions
Number of MFP transitions to qualified residences
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Recruitment, Enrollment, and Transitions

Number of people who signed an MFP informed consent form in the reporting period

In this section, provide information for the specified period. For more information see the User Guide and Help File.

Number of people who signed an MFP informed consent form in the reporting period

Number of institutional residents who have signed an informed consent form indicating their desire to transition to the community and enroll in the state's MFP program.

January 1 to June 30, 2024 reporting period

Number of Older adults

Other: HIV/AIDS

To view totals, click "Review PDF" and it will open a summary in a new tab.

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Recruitment, Enrollment, and Transitions

Number of MFP transitions in the reporting period

In this section, provide information for the specified period. For more information see the [User Guide and Help File](#).

Number of MFP transitions in the reporting period

Number of institutional residents who were discharged from an institution to a qualified residence during the reporting period, enrolled in MFP, and began using Medicaid home and community-based services (HCBS).

January 1 to June 30, 2024 reporting period

First quarter (January 1 - March 31)

Number of Older adults

Other: HIV/AIDS

Second quarter (April 1 - June 30)

Number of Older adults

Other: HIV/AIDS

To view totals and transition targets from your associated MFP Work Plan, click "Review PDF" and it will open a summary in a new tab.

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Recruitment, Enrollment, and Transitions

Number of MFP transitions from qualified institutions

In this section, provide information for the specified period. For more information see the [User Guide and Help File](#).

Number of MFP transitions from qualified institutions in the reporting period
Of the total transitions reported in "Number of MFP transitions", provide the number of transitions from each qualified inpatient facility type during the reporting period.

January 1 to June 30, 2024 reporting period

Nursing facility

Number of Older adults

Other: HIV/AIDS

Intermediate care facility for individuals with intellectual disabilities (ICF/IID)

Number of Older adults

Other: HIV/AIDS

Institution for mental diseases (IMD)

Number of Older adults

Other: HIV/AIDS

Hospital

Number of Older adults

Other: HIV/AIDS

Other

Number of Older adults

Other: HIV/AIDS

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Recruitment, Enrollment, and Transitions

Number of MFP transitions to qualified residences

In this section, provide information for the specified period. For more information see the [User Guide and Help File](#).

Number of MFP transitions to qualified residences in the reporting period

Of the total transitions reported in "Number of MFP transitions", provide the number of transitions to each qualified residence type during the reporting period.

January 1 to June 30, 2024 reporting period

Home (owned or leased by individual or family)

Number of Older adults

Other: HIV/AIDS

Apartment (Individual lease, lockable access, etc.)

Number of Older adults

Other: HIV/AIDS

Group home or other residence in which four or fewer unrelated individuals live

Number of Older adults

Other: HIV/AIDS

Apartment in qualified assisted living

Number of Older adults

Other: HIV/AIDS

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Recruitment, Enrollment, and Transitions

Total number of active MFP participants in the reporting period

In this section, provide information for the specified period. For more information see the [User Guide and Help File](#).

Total number of active MFP participants in the reporting period

Active MFP participants excludes individuals whose enrollment in the MFP Demonstration ended because they completed their 365 days of MFP eligibility, died before they exhausted their 365-day enrollment period, were institutionalized for 30 days or more and did not subsequently re-enroll in the MFP program, or otherwise disenrolled from the program.

January 1 to June 30, 2024 reporting period

Number of Older adults

Other: HIV/AIDS

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Recruitment, Enrollment, and Transitions

Number of MFP participants completing the program in the reporting period

In this section, provide information for the specified period. For more information see the [User Guide and Help File](#).

Number of MFP participants completing the program in the reporting period

Number of MFP participants who completed the 365-day enrollment period during the reporting period.

January 1 to June 30, 2024 reporting period

Number of Older adults

Other: HIV/AIDS

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Recruitment, Enrollment, and Transitions

Number of people re-enrolled in MFP during the reporting period

In this section, provide information for the specified period. For more information see the [User Guide and Help File](#).

Number of people re-enrolled in MFP during the reporting period

Number of people who were disenrolled from the MFP program at any point (during this reporting period or a prior period) and re-enrolled during this reporting period.

January 1 to June 30, 2024 reporting period

Number of Older adults

Other: HIV/AIDS

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Recruitment, Enrollment, and Transitions

Number of MFP participants disenrolled from the program during the reporting period

In this section, provide information for the specified period. For more information see the [User Guide and Help File](#).

Number of MFP participants disenrolled from the program during the reporting period

Provide the number of MFP participants for each target population (if applicable for this reporting period), by reason for disenrollment. If more than one reason applies to an individual's disenrollment, include the individual in the total for one reason only. Include the individual under the primary reason or, if indeterminate, the first reason listed. Enter the number of participants disenrolled for the selected "other" cause in the new fields. An additional "other" reason may be specified, if one or more participants disenrolled for reasons other than those listed.

January 1 to June 30, 2024 reporting period

Re-institutionalization

Number of Older adults

Other: HIV/AIDS

Death

Number of Older adults

Other: HIV/AIDS

Voluntary disenrollment

Number of Older adults

Other: HIV/AIDS

Other

Other reasons

Check all that apply.

- Moved out of MFP jurisdiction/state/territory
- Incarceration
- Move to an unqualified setting
- Other, specify

To view totals, click "Review PDF" and it will open a summary in a new tab.

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State or Territory-Specific Initiatives

Instructions

This section requests information on current, new, or expanded initiatives implemented under the MFP demonstration. These initiatives can be funded using one or more of these funding sources:

- MFP cooperative agreement funds for:
- Qualified home and community-based services (HCBS) and demonstration services
- Supplemental services
- Administrative activities
- Capacity building initiatives
- State/Territory equivalent funds attributable to the MFP-enhanced match

State or territory-specific initiatives are a distinct set of activities designed to increase the use of HCBS rather than institutional long-term services and supports (LTSS). These initiatives are specified in your MFP Work Plan and imported into the form below.

Report progress for each initiative

Your initiatives are auto-populated from your most recent approved MFP Work Plan. Note: Initiative topics with * are required initiatives.

Recipients must report on the progress of initiatives that were ongoing during the current reporting period. For each initiative, enter information on expenditures and activities, whether continuing from prior reporting periods or initiated during this reporting period.

For each initiative, recipients must also report on progress toward achieving the objective(s) identified in the MFP Work Plan. Progress toward these objectives indicates the state or territory's greater ability to provide home and community-based services (HCBS) instead of services in institutional settings.

If your state or territory has not achieved the targets for performance measures or expected time frames for deliverables set in the MFP Work Plan, use the following questions to explain the barriers or challenges that have hindered progress and describe plans to address them.

Initiative name
MFP Work Plan topic

- Initiative Name: Transitions and transition coordination services. Select "Edit" to report data. Edit button.
Initiative Name: Housing-related supports. Select "Edit" to report data. Edit button.
Initiative Name: Quality measurement and improvement. Select "Edit" to report data. Edit button.

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[Return to all initiatives](#)

State or Territory-Specific Initiatives

Initiative Name

Report progress on this initiative for this reporting period by completing each of the following 3 sections. Further instructions will be available at the top of each section.

Objectives progress
Report progress for each objective
Select "Edit" to report the objectives progress.

[Edit](#)

Initiative progress
Report overall progress for the initiative
Select "Edit" to report the overall progress.

[Edit](#)

Expenditures
Report actual quarterly expenditures by funding source
Select "Edit" to report expenditures.

[Edit](#)

[Return to all initiatives](#)



Return to dashboard for this initiative

State or Territory-Specific Initiatives

Initiative Name

Objectives progress

Report progress for each objective by selecting the button for each. Objectives are framed as SMART goals and set associated performance measures or indicators to monitor progress toward each objective and evaluate success. Recipients define objectives in your MFP Work Plan's evaluation plan.

About SMART goals +

This would be your qualitative response to this question.

Performance measure description or indicators your state will use to monitor progress towards achievement
This would be your qualitative response to this question.

Performance measure targets
This would be your qualitative response to this question.

Report objective progress to complete this section

Report objective progress

This would be your qualitative response to this question.

Performance measure description or indicators your state will use to monitor progress towards achievement
This would be your qualitative response to this question.

Performance measure targets
This would be your qualitative response to this question.

Quantitative targets for this reporting period
2024 Q1 Target: 5 2024 Q2 Target: 6

Report objective progress to complete this section

Report objective progress

To view totals against targets from your associated MFP Work Plan, click "Review PDF" and it will open a summary in a new tab.

Review PDF

Save & return



Return to dashboard for this initiative

State or Territory-Specific Initiatives

Initiative Name

Objectives progress

Report progress for each objective by selecting the button for each. Objectives are framed as SMART goals and set associated performance m monitor progress toward each objective and evaluate success. Recipients MFP Work Plan's evaluation plan.

About SMART goals

This would be your qualitative response to this question.

Performance measure description or indicators your state will use to monitor progress towards achievement

This would be your qualitative response to this question.

Performance measure targets

This would be your qualitative response to this question.

Report objective progress to complete this section

Report objective progress

This would be your qualitative response to this question.

Performance measure description or indicators your state will use to monitor progress towards achievement

This would be your qualitative response to this question.

Performance measure targets

This would be your qualitative response to this question.

Quantitative targets for this reporting period

2024 Q1 Target: 5 2024 Q2 Target: 6

Report objective progress to complete this section

Report objective progress

To view totals against targets from your associated MFP Work Plan, click "Review PDF" and it will open a summary in a new tab.

Review PDF

Save & return

Report progress for Initiative Name

Close

Provide data on performance measures or indicators used for monitoring progress toward the objective during the current reporting period. Include progress toward milestones and key deliverables.

Text input field for performance measures or indicators.

Were targets for performance measures and/or expected time frames for deliverables met?

Yes

No

Save

Cancel



Return to dashboard for this initiative

State or Territory-Specific Initiatives

Initiative Name

Objectives progress

Report progress for each objective by selecting the button for each. Objectives are framed as SMART goals and set associated performance m monitor progress toward each objective and evaluate success. Recipients MFP Work Plan's evaluation plan.

About SMART goals

This would be your qualitative response to this question.

Performance measure description or indicators your state will use to monitor prog achievement

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This would be your qualitative response to this question.

Report objective progress to complete this section

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This would be your qualitative response to this question.

Performance measure description or indicators your state will use to monitor prog achievement

This would be your qualitative response to this question.

Performance measure targets

This would be your qualitative response to this question.

Quantitative targets for this reporting period

2024 Q1 Target: 5 2024 Q2 Target: 6

Report objective progress to complete this section

Report objective progress

To view totals against targets from your associated MFP Work Plan, click "Review PDF" and it will open a summary in a new tab.

Review PDF

Report progress for Initiative Name

Close

Provide data on performance measures or indicators used for monitoring progress toward the objective during the current reporting period. Include progress toward milestones and key deliverables.

Complete the following for quantitative targets:

First quarter (January 1 - March 31)

Actual value

Target Value

Auto-populates from Work Plan.

Second quarter (April 1 - June 30)

Actual value

Target Value

Auto-populates from Work Plan.

Were targets for performance measures and/or expected time frames for deliverables met?

Yes

No

To view totals and percent target achieved, "Save", close, click "Review PDF" button and it will open a summary in a new tab.

Save

Cancel

Save & return



Return to dashboard for this initiative

State or Territory-Specific Initiatives

Initiative Name

Objectives progress

Report progress for each objective by selecting the button for each. Objectives are framed as SMART goals and set associated performance measures or indicators to monitor progress toward each objective and evaluate success. Recipients define objectives in your MFP Work Plan's evaluation plan.

About SMART goals +

This would be your qualitative response to this question.

Performance measure description or indicators your state will use to monitor progress towards achievement

This would be your qualitative response to this question.

Performance measure targets

This would be your qualitative response to this question.

Performance measure progress toward milestones and key deliverables for current reporting period

{ data on performance measures or indicators used for monitoring progress.. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Donec mauris odio, congue condimentum ornare vitae. }

Were targets for performance measures and/or expected time frames for deliverables met?

Yes

Edit objective progress

This would be your qualitative response to this question.

Performance measure description or indicators your state will use to monitor progress towards achievement

This would be your qualitative response to this question.

Performance measure targets

This would be your qualitative response to this question.

Performance measure progress toward milestones and key deliverables for current reporting period

{ data on performance measures or indicators used for monitoring progress.. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Donec mauris odio, congue condimentum ornare vitae. }

Quantitative targets for this reporting period

2024 Q1 Target: 5 2024 Q2 Target: 6
2024 Q1 Actual: 6 2024 Q2 Actual: 4

Were targets for performance measures and/or expected time frames for deliverables met?

No

Describe progress toward reaching the target/milestone during the reporting period. How close are you to meeting the target? How do you plan to address any obstacle(s) to meeting the target?

{ qualitative response explaining why you are not on target and how you plan to address obstacles moving forward. }

Edit objective progress

To view totals against targets from your associated MFP Work Plan, click "Review PDF" and it will open a summary in a new tab.

Review PDF

Save & return



[Return to dashboard for this initiative](#)

State or Territory-Specific Initiatives

Initiative Name

Report progress for this initiative during this reporting period.

Report key accomplishments or challenges for this initiative that are not otherwise mentioned under the objective(s). Recipients can document whether they are considering changes to objective(s) or the initiative based on the developments to date, including collaborations that may be under consideration or occurring with external parties to assist with running the initiative or achieving objectives.

Initiative progress

Describe any progress made under this initiative during the reporting period not otherwise mentioned under the objective(s).

Describe any issues or challenges that have impacted the development and implementation of the initiative during the reporting period that are not otherwise mentioned under the objective(s).

Detail what impact such issues may have on the state or territory's ability to provide HCBS rather than institutional services, and describe how you plan to address these issues.

List and describe any collaborations you have with any external parties to run the initiative tasks or to achieve initiative goals.

To view totals against targets from your Work Plan, click "Review PDF" and it will open a summary in a new tab.

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State or Territory-Specific Initiatives

Instructions +

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If your state or territory has not achieved the targets for performance measures or expected time frames for deliverables set in the MFP Work Plan, use the following questions to explain the barriers or challenges that have hindered progress and describe plans to address them.

Initiative name MFP Work Plan topic

- Initiative Name Transitions and transition coordination services [Edit]
Initiative Name Housing-related supports [Edit] Select "Edit" to report data.
Initiative Name Quality measurement and improvement [Edit] Select "Edit" to report data.

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Organization & Administration

Were there any changes in the organization or administration of the MFP program during this reporting period? For example, did your Medicaid agency undergo a reorganization that altered the reporting relationship of the MFP Project Director?

- No
- Yes

Describe the changes.

Is the Project Director an employee of the recipient agency or state/territory Medicaid agency?

- No
- Yes

Provide the name of the employer and the reporting relationship with the recipient agency.

- Yes

Are there hiring or retention challenges for MFP staff, including the MFP Project Director and MFP Data and Quality Analyst?

- No
- Yes

Describe the challenges.

Describe the technical assistance activities MFP staff have engaged in during the reporting period (e.g., participation in a learning collaborative or other training session).

Are there additional technical assistance resources or supports that your state or territory would benefit from?

- No
- Yes

Describe additional technical resources or supports.

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Additional Achievements

Use this section to describe any additional achievements or promising practices that have contributed to the effective operation of the demonstration and successful transitions during the reporting period. Achievements or topics discussed in previous sections do not need to be reiterated here. Use the topics below as a guide, but note other important updates.

- Person-centered planning and services
- Convenient and accessible transportation options
- No Wrong Door systems
- Data-based decision-making
- Community transition support
- Financing approaches
- Direct service workforce and caregivers
- Stakeholder agreement
- Housing to support community-based living options
- Quality measurement and improvement
- Employment support
- Equity and social determinants of health

Describe any notable achievements and identify any promising practices by your MFP program that have not been captured elsewhere.

Indicate whether your state or territory has made any changes to operations, objectives, or other aspects of MFP program administration that will require amendments to the Operational Protocol.

- No
- Yes

Describe the developments or changes.

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 - Number of MFP transitions from qualified institutions
 - Number of MFP transitions to qualified residences
 - Total number of current MFP participants in the reporting period
 - Number of MFP participants completing the program in the reporting period
 - Number of people re-enrolled in MFP during the reporting period
 - Number of MFP participants disenrolled from the program during the reporting period
- State or Territory-Specific Initiatives
- Organization & Administration
- Additional Achievements
- Review & Submit**

! Your form is not ready for submission

Some sections of the SAR submission have errors or are missing required responses. Ensure all required fields are completed with valid responses before submitting.

Review & Submit

Ready to Submit?

Double check that everything in your MFP SAR submission is accurate. You will be able to make edits after submitting if you contact your CMS MFP Project Officer to unlock your report while it is in "Submitted" status.

Compliance review

Your Project Officer will review your report and may contact you and unlock your report for editing if there are corrections to be made.

Section	Status	
General Information	Complete	Edit
Recruitment, Enrollment, and Transitions		
Number of people who signed an MFP informed consent form in the reporting period	Complete	Edit
Number of MFP transitions in the reporting period	Complete	Edit
Number of MFP transitions from qualified institutions	Complete	Edit
Number of MFP transitions to qualified residences	Complete	Edit
Total number of current MFP participants in the reporting period	Complete	Edit
Number of MFP participants completing the program in the reporting period	Complete	Edit
Number of people re-enrolled in MFP during the reporting period	Complete	Edit
Number of MFP participants disenrolled from the program during the reporting period	Complete	Edit
State or Territory-Specific Initiatives	Complete	Edit
Organization & Administration	Complete	Edit
Additional Achievements	Error	Edit

[Review PDF](#)

[Submit SAR](#)



MFP Semi-Annual Progress Report (SAR)

- General Information
- Recruitment, Enrollment, and Transitions
- Number of people who signed an MFP informed consent form in the reporting period
- Number of MFP transitions in the reporting period
- Number of MFP transitions from qualified institutions
- Number of MFP transitions to qualified residences
- Total number of current MFP participants in the reporting period
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- Number of people re-enrolled in MFP during the reporting period
- Number of MFP participants disenrolled from the program during the reporting period
- State or Territory-Specific Initiatives
- Organization & Administration
- Additional Achievements

Review & Submit

Ready to Submit?

Double check that everything in your report is correct before you submit. You can't make edits after submitting if you contact your Project Officer in "Submitted" status.

Compliance review

Your Project Officer will review your report and may contact you and unlock your report for editing if there are corrections to be made.

Are you sure you want to submit MFP SAR? [Close](#)

You won't be able to make edits after submitting unless you send a request to CMS to unlock your submission. After review, a CMS MFP Project Officer will contact you if there are corrections to be made and your report status will change to "In revision" in the MFP SAR dashboard.

[Submit SAR](#) [Cancel](#)

Section	Status	
General Information	Complete	Edit
Recruitment, Enrollment, and Transitions		
Number of people who signed an MFP informed consent form in the reporting period	Complete	Edit
Number of MFP transitions in the reporting period	Complete	Edit
Number of MFP transitions from qualified institutions	Complete	Edit
Number of MFP transitions to qualified residences	Complete	Edit
Total number of current MFP participants in the reporting period	Complete	Edit
Number of MFP participants completing the program in the reporting period	Complete	Edit
Number of people re-enrolled in MFP during the reporting period	Complete	Edit
Number of MFP participants disenrolled from the program during the reporting period	Complete	Edit
State or Territory-Specific Initiatives	Complete	Edit
Organization & Administration	Complete	Edit
Additional Achievements	Complete	Edit

[Review PDF](#)

[Submit SAR](#)



MFP Semi-Annual Progress Report (SAR)

General Information

Recruitment, Enrollment, and Transitions

Number of people who signed an MFP informed consent form in the reporting period

Number of MFP transitions in the reporting period

Number of MFP transitions from qualified institutions

Number of MFP transitions to qualified residences

Total number of current MFP participants in the reporting period

Number of MFP participants completing the program in the reporting period

Number of people re-enrolled in MFP during the reporting period

Number of MFP participants disenrolled from the program during the reporting period

State or Territory-Specific Initiatives

Organization & Administration

Additional Achievements

[Review & Submit](#)

✓ Successfully Submitted

Thank you

MFP SAR submission for **Texas MFP SAR 2024 - Period 1** was submitted on Wednesday, March 6, 2024 by Bobby Hill.

What happens now?

Your dashboard will indicate the status of this SAR as "Submitted" and it is now locked from editing.

Email your CMS MFP Project Officer to inform them you submitted the SAR and it is ready for their review.

- If CMS has questions or requested corrections your Project Officer will contact you.
- If CMS determines corrections are not needed:
 - You can start updating your Work Plan for the next reporting period.

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