

Appendix A

Proposed Revisions for Sponsor A

Proposed Subsection	Proposed Field
New Flag	Flag Type
	Name
	Flag Category

Flag Description
Comments

Saved Flag(s)

Assessment (Form S-5) - Flags Section

Proposed Field Type/Options
Dropdown
Sponsor
Household Member
Alternative Caregiver
Address
Dropdown
<i>If sponsor is selected: autofill the sponsor's name</i>
<i>If household member: dropdown with names</i>
<i>if alternative caregiver: dropdown with names</i>
<i>if address: autofill address</i>
Dropdown
<i>For Sponsors</i>
Criminal Activity or Charges

Document/Information Fraud

Suspicion of Trafficking a Minor

Confirmed Trafficking of a Minor

Failed to enroll a minor in school

Did not report that minor left the home

Not helping minor with their immigration requirements

Not providing for minor's basic needs (ex. food, clothing, or a bed)

Minor is not receiving necessary medical/mental health care

Abandonment of minor

CPS Involvement

Trafficking and/or exploitation concerns involving sponsor's employer/industry

Loss of contact with sponsor or child during post release services with safety concerns

For Household Members & Alternative Caregivers

Criminal Activity or Charges

Document/Information Fraud

Suspicion of Trafficking a Minor

Confirmed Trafficking of a Minor

CPS Involvement

For Address

Home study determination of substandard housing

Used for previous sponsorships

Concerning activity identified at address (ex. trafficking, sexual abuse)

Open Textbox

Open Textbox

Current Process

Programs complete one of the following fields: Sponsor Flag (yes/no) and Address Flag (yes/no)

Programs are currently required enter all details regarding the flag in the text box in the Sponsor Flag (for sponsors, household members, and alternate caregivers) or Address Flag subsections, including the name of the individual or address being flagged.

Programs are currently required to create flags for all scenarios proposed as dropdown options for this field. Program currently enter this information in the open textbox. These categories will provide consistent phrasing for flags.

All information about the flag (date, name or address, type of individual (if applicable), what the flag is for, details regarding the flag (including risk to the child), subsequent comments (including steps taken to mitigate the risk)) is entered into this textbox.

Entered in existing open textbox.

Notes

In addition to sponsors, programs are currently required to enter flags for household members and alternate caregivers. Since there is no separate are for these types of individuals, programs enter this information in the Sponsor Flag subsection.

Auto-populates from information entered in the Sponsor Demographic Information section of this form.

Dropdown options auto-populate from information entered in the Household section of this form.

Dropdown options auto-populate from information entered in the Care Plan section of this form.

Auto-populates from information entered in the Contact Information section of this form.

Concerns that need to be flagged are typically identified through information collected in other sections of this form, or through information collected in other OMB-approved instruments. All identified concerns are compiled in the Flags section and additional information is entered (e.g., what the risk is to the child, steps taken to mitigation the risk).

Flag identified through information already collected in the currently-approved versions of: 1) other sections of this form, 2) Family Reunification Application, Form FRP-3 approved under 0970-0278, and 3) Notification of Concern, Form A-7 approved under 0970-0547.

Flag identified by review of information/documents provided in the currently-approved versions of: 1) other sections of this form, 2) Family Reunification Application, Form FRP-3 approved under 0970-0278, and 3) SIR, Form A-10B approved under 0970-0547.

Flag identified through information already collected in the currently-approved versions of: 1) other sections of this form, 2) child assessments approved under 0970-0553 (Initial Intakes Assessment, Form S-8; Assessment for Risk, Form S-9; UC Assessment, Form S-11; UC Case Review, Form S-12), 3) Notification of Concern, Form A-7 approved under 0970-0547, and 4) SIR, Form A-10B approved under 0970-0547.

Flag identified through information already collected in the currently-approved versions of: 1) other sections of this form, 2) child assessments approved under 0970-0553 (Initial Intakes Assessment, Form S-8; Assessment for Risk, Form S-9; UC Assessment, Form S-11; UC Case Review, Form S-12), 3) Notification of Concern, Form A-7 approved under 0970-0547, and 4) SIR, Form A-10B approved under 0970-0547.

Flag identified through information already collected in the currently-approved version of this form.

Flag identified through information already collected in the currently-approved versions of: 1) other sections of this form, and 2) Notification of Concern, Form A-7 approved under 0970-0547.

Flag identified through information already collected in the currently-approved version of this form.

Flag identified through information already collected in the currently-approved version of the Notification of Concern, Form A-7 approved under 0970-0547.

Flag identified through information already collected in the currently-approved version of the Notification of Concern, Form A-7 approved under 0970-0547.

Flag identified through information already collected in the currently-approved versions of: 1) other sections of this form, and 2) Notification of Concern, Form A-7 approved under 0970-0547.

Flag identified through information already collected in the currently-approved version of the Notification of Concern, Form A-7 approved under 0970-0547.

Flag identified through information already collected in the currently-approved versions of: 1) other sections of this form, 2) Family Reunification Application, Form FRP-3 approved under 0970-0278, and 3) Notification of Concern, Form A-7 approved under 0970-0547, and 4) SIR, Form A-10B approved under 0970-0547.

Flag identified through information already collected in the currently-approved version of the Notification of Concern, Form A-7 approved under 0970-0547.

Flag identified through information already collected in the currently-approved versions of: 1) other sections of this form, 2) Family Reunification Application, Form FRP-3 approved under 0970-0278, and 3) Notification of Concern, Form A-7 approved under 0970-0547.

Flag identified by review of information/documents provided in the currently-approved versions of: 1) other sections of this form, 2) Family Reunification Application, Form FRP-3 approved under 0970-0278, and 3) SIR, Form A-10B approved under 0970-0547.

Flag identified through information already collected in the currently-approved versions of: 1) other sections of this form, 2) child assessments approved under 0970-0553 (Initial Intakes Assessment, Form S-8; Assessment for Risk, Form S-9; UC Assessment, Form S-11; UC Case Review, Form S-12), 3) Notification of Concern, Form A-7 approved under 0970-0547, and 4) SIR, Form A-10B approved under 0970-0547.

Flag identified through information already collected in the currently-approved versions of: 1) other sections of this form, 2) child assessments approved under 0970-0553 (Initial Intakes Assessment, Form S-8; Assessment for Risk, Form S-9; UC Assessment, Form S-11; UC Case Review, Form S-12), 3) Notification of Concern, Form A-7 approved under 0970-0547, and 4) SIR, Form A-10B approved under 0970-0547.

Flag identified through information already collected in the currently-approved version of the Notification of Concern, Form A-7 approved under 0970-0547.

Flag identified through information already collected in the currently-approved version of the Home Study Assessment, Form S-6 approved under 0970-0553.

Flag identified through information already collected in the currently-approved version of this form.

Flag identified through information already collected in the currently-approved version of the Notification of Concern, Form A-7 approved under 0970-0547.

This textbox currently exists in Flags section. With these revisions information entered here will be limited to details regarding the flag. All other information currently entered here will be captured in the Flag Type, Name, Flag Category, and Comment Box fields.