

OMB Control Number 1205-0526

Expiration Date: 08-31-2019

| <u>Old Data<br/>Element No.</u> | <u>New Data<br/>Element No.</u> | <u>DATA ELEMENT<br/>NAME</u> | <u>DATA TYPE /<br/>FIELD LENGTH</u> |
|---------------------------------|---------------------------------|------------------------------|-------------------------------------|
|---------------------------------|---------------------------------|------------------------------|-------------------------------------|

|     |     |                                                                              |        |
|-----|-----|------------------------------------------------------------------------------|--------|
| 136 | 100 | Reciprocal<br>Agreements with<br>Other States (to be<br>completed by states) | AN 112 |
|-----|-----|------------------------------------------------------------------------------|--------|

|     |     |                                       |        |
|-----|-----|---------------------------------------|--------|
| 100 | 101 | Name of Eligible<br>Training Provider | AN 75  |
| 126 | 102 | Description of Training<br>Provider   | AN 500 |
| 127 | 103 | Address of Training<br>Provider       | AN 100 |
| 101 | 104 | Type of Entity                        | IN 1   |
| 124 | 105 | Name of Training<br>Program           | AN 250 |

|     |     |                                         |                      |
|-----|-----|-----------------------------------------|----------------------|
| 125 | 106 | Description of Training Program         | AN 500               |
| 128 | 107 | URL of Training Program                 | AN 200               |
| 103 | 108 | Program of study – by potential outcome | IN 10                |
| 135 | 109 | Name of Associated Credential           | AN <del>200</del> 75 |

|     |     |                                                                                   |        |
|-----|-----|-----------------------------------------------------------------------------------|--------|
| 104 | 110 | Program of Study -<br>CIP Code                                                    | IN 6   |
| 129 | 111 | Out-of-Pocket Cost for<br>a Non-WIOA<br>Participant: Tuition<br>and Required Fees | DE 8.2 |
| 130 | 112 | Out-of-Pocket Cost for<br>a Non-WIOA<br>Participant: Books and<br>Supplies        | DE 8.2 |
| 131 | 113 | Program Length<br>(Clock/Contact Hours)                                           | IN 5   |
| 132 | 114 | Program Length<br>(Weeks)                                                         | IN 5   |
| 133 | 115 | Program Prerequisites                                                             | IN 1   |

|     |     |                                                                 |      |
|-----|-----|-----------------------------------------------------------------|------|
| 134 | 116 | Program Format                                                  | IN 1 |
| 139 | 117 | O*NET-SOC Code<br>Associated with<br>Program – Occupation<br>#1 | IN 8 |
| 140 | 118 | O*NET-SOC Code<br>Associated with<br>Program – Occupation<br>#2 | IN 8 |
| 141 | 119 | O*NET-SOC Code<br>Associated with<br>Program – Occupation<br>#3 | IN 8 |

|     |     |                                       |      |
|-----|-----|---------------------------------------|------|
| 105 | 120 | Total Number of<br>Individuals Served | IN 5 |
| 106 | 121 | Total Number of<br>Individuals Exited | IN 5 |

|     |     |                                                                                  |        |
|-----|-----|----------------------------------------------------------------------------------|--------|
| 111 | 122 | All Individuals:<br>Program of Study<br>Completed                                | IN 5   |
| 113 | 123 | All Individuals:<br>Number Employed in<br>the second quarter<br>after exit       | IN 5   |
| 114 | 124 | All Individuals:<br>Number Employed in<br>the fourth quarter<br>after exit       | IN 5   |
| 115 | 125 | All Individuals: Median<br>Earnings in the 2 <sup>nd</sup><br>Quarter After Exit | DE 8.2 |
| 116 | 126 | All Individuals:<br>Credential Attainment<br>(Numerator)                         | IN 5   |
| 137 | 127 | All Individuals:<br>Average Earnings (Q2)                                        | DE 8.2 |

|     |     |                                           |        |
|-----|-----|-------------------------------------------|--------|
| 138 | 128 | All Individuals:<br>Average Earnings (Q4) | DE 8.2 |
|-----|-----|-------------------------------------------|--------|

|     |     |                                                                                                |        |
|-----|-----|------------------------------------------------------------------------------------------------|--------|
| 107 | 133 | Total Number of<br>WIOA Participants                                                           | IN 5   |
| 108 | 134 | Total Number of<br>WIOA Exiters                                                                | IN 5   |
| 109 | 135 | Total Number of<br>WIOA Participants<br>served with an<br>Individual Training<br>Account (ITA) | IN 5   |
| 110 | 136 | Total Number of<br><del>WIOA Exiters</del> served<br>with an ITA                               | IN 5   |
| 112 | 137 | WIOA Participants:<br>Program of Study<br>Completed                                            | IN 5   |
| 123 | 138 | Cost Per WIOA<br>Participant Served<br>( <del>Numerator</del> ) (to be<br>completed by States) | DE 8.2 |

|     |     |                                                                                                                                                               |      |
|-----|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| 118 | 139 | <del>Non-WIOA</del><br><del>Completers</del> Exiters:<br>Total number<br>employed in the<br>second quarter after<br><del>completion</del> Exit<br>(Numerator) | IN 5 |
|-----|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------|------|

|     |     |                                                                                                                                                |        |
|-----|-----|------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 119 | 140 | WIOA Exitters<br><del>Completers</del> : Total<br>number employed in<br>the fourth quarter<br>after <del>completion</del> -Exit<br>(Numerator) | IN 5   |
| 120 | 141 | <del>Non</del> -WIOA Exitters<br><del>Completers</del> : Median<br>Earnings in the second<br>quarter after<br><del>completion</del> -Exit      | DE 8.2 |
| 117 | 142 | WIOA Participants:<br><del>Credential Attainment</del><br>(Numerator)                                                                          | IN 5   |

|  |     |         |      |
|--|-----|---------|------|
|  | 143 | <16     | IN 5 |
|  | 144 | 16 - 18 | IN 5 |
|  | 145 | 19 - 24 | IN 5 |
|  | 146 | 25 - 44 | IN 5 |
|  | 147 | 45 - 54 | IN 5 |
|  | 148 | 55 - 59 | IN 5 |
|  | 149 | 60+     | IN 5 |
|  | 150 | Male    | IN 5 |
|  | 151 | Female  | IN 5 |
|  | 152 | Asian   | IN 5 |

|  |     |                                           |      |
|--|-----|-------------------------------------------|------|
|  | 153 | Black or African American                 | IN 5 |
|  | 154 | Hispanic or Latino                        | IN 5 |
|  | 155 | Native Hawaiian or Other Pacific Islander | IN 5 |
|  | 156 | American Indian or Alaska Native          | IN 5 |
|  | 157 | White                                     | IN 5 |
|  | 158 | More Than One Race                        | IN 5 |

|  |     |                                                                                              |      |
|--|-----|----------------------------------------------------------------------------------------------|------|
|  | 159 | Displaced Homemakers                                                                         | IN 5 |
|  | 160 | Low-Income Individuals                                                                       | IN 5 |
|  | 161 | Individuals with Disabilities, including youth                                               | IN 5 |
|  | 162 | Ex-offenders                                                                                 | IN 5 |
|  | 163 | Homeless Individuals or runaway youth                                                        | IN 5 |
|  | 164 | Youth who are in or have aged out of the foster care system                                  | IN 5 |
|  | 165 | English Language Learners, Low Levels of Literacy, Cultural Barriers                         | IN 5 |
|  | 166 | Migrant and Seasonal Farmworkers                                                             | IN 5 |
|  | 167 | Exhausting TANF within 2 years<br>(Part A Title IV of Social Security Act)<br>Single Parents | IN 5 |
|  | 168 | (Including single pregnant women)                                                            | IN 5 |

|  |     |                                                                     |      |
|--|-----|---------------------------------------------------------------------|------|
|  | 169 | Long-term<br>Unemployed<br><br>(27 or<br>more consecutive<br>weeks) | IN 5 |
|--|-----|---------------------------------------------------------------------|------|

\*WIOA also defines 2 other "Barriers to Employ

Public Burden Statement (1205-0526)

Persons are not required to respond to this collection of information  
 obtain or retain benefits (Workforce Innovation and Opportunity Act)  
 reporting burden for this collection of information is estimated to r  
 existing data sources, gathering and maintaining the data needed, a  
 Development and Research • U.S. Department of Labor • Room N-

## **DATA ELEMENT DEFINITIONS / INSTRUCTIONS**

### **Statewide Information**

Record two letter postal code(s) for states with which your state has reciprocal agreements. Reciprocal agreements are when your state recognizes the ETP lists for training providers in other states.

Leave blank if data element does not apply to the program.

### **Training Provider and Program of Service**

Record the name of the organization deemed eligible by a state to provide training services to WIOA Adult and Dislocated Worker program participants.

Report a short description of training provider. The description can include accreditation and program offerings/specialties.

Report the full address of the training provider's main location, including city, state, and 5-digit zip code.

Please verify the address and zip code using the USPS address validation system:  
<https://tools.usps.com/go/ZipLookupAction!input.action>

Record the type of training entity of the ETP as defined in 20 CFR 680.410.

Record 1 if the provider is an institution of higher education that only awards or the majority of credentials awarded are Associate's Degrees

Record 2 if the provider is an institution of higher education that only awards or the majority of the credentials awarded are baccalaureate or higher degrees

Record 3 if the provider is an institute of higher education where the majority of credentials awarded are a community college certificate of completion

Record 4 if the provider is a National Apprenticeship provider

Record 5 if the provider is a private non-profit provider

Record 6 if the provider is a private for-profit provider

Record 7 if the provider is a public provider

Record 8 if the provider is a type of institution not listed above

Report the name of the **specific-approved** training program.

Report a short description of **approved** training program. The description can include other course prerequisites (e.g., driver's license or work experience), learning outcomes, competencies gained, program accreditation, full time/part time, required books/technology, and related careers.

Record the URL of the program-specific webpage for training seekers to find more information on **approved training** program. If a program-specific page is not available, record the URL of a list of all programs for the provider.

Leave blank if no URL is available.

Record the potential outcome of the program of study. A program of study is synonymous with a "program of training services" as defined at 20 CFR 680.420.

Record 1 if a program of study leads to an industry-recognized certificate or certification

Record 2 if a program of study leads to a certificate of completion of an apprenticeship

Record 3 if a program of study leads to a license recognized by the State involved or the Federal Government

Record 4 if a program of study leads to an associate's degree

Record 5 if a program of study leads to a baccalaureate degree

Record 6 if a program of study leads to a community college certificate of completion

Record 7 if a program of study leads to a secondary school diploma or its equivalent

Record 8 if a program of study leads to employment

Record 9 if a program of study leads to a measureable skill gain leading to a credential

Record 0 if a program of study leads to a measureable skill gain leading to employment

Please provide all that apply in this field.

Record the specific name of certificate, certification, license, or degree participants can receive. Example: Certified Welding Inspector (CWI)

Leave blank if a credential is not associated with the program.

A program of study is identified through both the type of program outlined above (e.g. industry-recognized certificate) and the field of study. The taxonomy that will be used to identify fields of study will be the Classification of Instructional Programs (CIP).

The CIP code can be found here:

<https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>

This field should represent the 6-digit CIP code, without decimal points.

Record the program's total cost of tuition and required fees for non-WIOA participants, assuming normal time to completion. Examples: Athletic center fees, technology fees, and lab fees.

Leave blank if data element does not apply to the program.

Record an estimate of the program's total cost of books and supplies for non-WIOA participants, assuming normal time to completion.

Leave blank if data element does not apply to the program.

Record the length of the program in clock/contact hours.

**Clock hours are the total number of actual hours per week a student spends attending class or other instructional activities that count toward completing a program of study.**

A clock/contact hour is defined as a 60-minute span of time with between 50 and 60 minutes of actual class instruction, which may include class, recitation, lecture, lab, training, or internship. No more than 1.0 clock hour can be assigned to any discrete 60-minute period.

Record 99999 if the program is a competency-based program.

Record the length of the program in weeks, as completed by a full time student.

Record 99999 if the program is a competency-based program.

Record one of the following program prerequisites for enrollment:

Record 0 if the program has no educational requirements

Record 1 if the program requires a high school diploma or its equivalent

Record 2 if the program requires an Associate's degree

Record 3 if the program requires a Bachelor's degree

Record 4 if the program requires particular course prerequisites

Record 5 if the program requires a combination of education and course prerequisites (For example: the program requires an Associate's degree and specific prerequisite course(s))

Indicate the format of the program:

Record 1 if the program is in-person

Record 2 if the program is online, e-learning, or distance learning

Record 3 if the program is a hybrid or blended program with both online and in-person components

Record an 8-digit O\*NET Standard Occupational Classification (SOC) code for which this program prepares students.

A CIP-to-SOC crosswalk can be found here: <https://www.onetonline.org/crosswalk/CIP?s=&g=Go>

This field should represent the 8-digit O\*NET-SOC code, without dashes or decimal points.

Record an 8-digit O\*NET Standard Occupational Classification (SOC) code for which this program prepares students.

A CIP-to-SOC crosswalk can be found here: <https://www.onetonline.org/crosswalk/CIP?s=&g=Go>

This field should represent the 8-digit O\*NET-SOC code, without dashes or decimal points.

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A CIP-to-SOC crosswalk can be found here: <https://www.onetonline.org/crosswalk/CIP?s=&g=Go>

This field should represent the 8-digit O\*NET-SOC code, without dashes or decimal points.

#### All Individuals

Record the total number of students enrolled in this program of study in the reporting period.

The aggregate number of all individuals (WIOA and non-WIOA) refers to any individual who was enrolled in a course that is part of a program of study within ~~a quarter the reporting period. For the state reporting, this will be the sum of all four quarters.~~

Record the total number of students who completed, withdrew, or transferred from this program of study in the reporting period.

The aggregate number of WIOA and non-WIOA exiters with the ETP within the given program of study during the reporting period.

Record the ~~aggregate total~~ number of ~~individuals~~ (WIOA and non-WIOA) ~~completers~~ who did not withdraw or transfer out from the program of study within the reporting period.

Record the ~~total number aggregate-number~~ of WIOA and non-WIOA exiters who ~~were in the 2nd quarter after exit and~~ have been determined to be in unsubsidized employment through a wage record match or other supplemental means within the ~~reporting period. second quarter after exit.~~

Record the ~~total number aggregate-number~~ of WIOA and non-WIOA exiters who ~~were in the 4th quarter after exit and~~ have been determined to be in unsubsidized employment through a wage record match or other supplemental means within the ~~reporting period. fourth quarter after exit.~~

For all individuals in this program of study who ~~exited-were employed in the 2nd quarter after exit~~ during the reporting period , report the wage that is at the midpoint between the highest and lowest wage earned in the second quarter after exit. This indicator also includes ~~participants individuals~~ who are verified to be self- employed.

Record 999999.99 if data is not yet available for this item.

~~Record the total number aggregate figure of those WIOA and non- WIOA exiters who completed the program of study AND attained a credential associated with the program of study within one year after exit from the program.~~

~~Number of total~~ This includes individuals enrolled in this program of study who:  
Attained a recognized postsecondary credential during the program or within one year after exit from the program; OR  
Attained a secondary school diploma or its recognized equivalent during the program or within one year after exit AND who were also employed or enrolled in an education or training program leading to a recognized postsecondary credential within one year after exit from the program.

~~Record the aggregate figure of those WIOA and non- WIOA exiters that completed the program of study AND obtained a credential from the program of study.~~

Average earnings of individuals in the program of study who are in unsubsidized employment during the second quarter after exit.

Record average total earnings for the second quarter after exit.

Record 999999.99 if data is not yet available for this item.

Average earnings of individuals in the program of study who are in unsubsidized employment during the fourth quarter after exit.

Record average total earnings for the fourth quarter after exit.

Record 999999.99 if data is not yet available for this item.

#### WIOA Participants

Record the total number of WIOA participants, as defined at 20 CFR part 677.150(a), who received training services in this program of study through the WIOA adult or dislocated worker programs during the reporting period.

Record the total number of WIOA participants, as defined at 20 CFR 677.150(a), who received training services in this program of study through the adult or dislocated worker programs and who completed, withdrew, or transferred from this program of study in the reporting period.

Record the ~~aggregated figure for the~~ total number of participants as defined at 677.150(a), who have been identified in the program of study and as receiving WIOA Title I funding via an ITA during the reporting period.

Record the total number of WIOA participants, as defined at 677.150(a), who received training services in this program of study through a funded ITA and who completed, withdrew, or transferred from this program of study in the reporting period.

Record the ~~total aggregated figure of the~~ number of WIOA ~~participants completers~~ who did not withdraw or transfer out from the program of study within the reporting period.

Record the aggregate summation of all WIOA ITA funds expended by ~~the state~~ for all WIOA participants, in all programs of study, within the reporting period.

#### WIOA Participants - Outcomes

Record the ~~total number of non-WIOA exiters~~~~completers~~ who have been determined to be in unsubsidized employment through a wage record match or other supplemental means within the second quarter after ~~completion~~-Exit.

Record the **total number** of ~~non-WIOA exiters completers~~ who have been determined to be in unsubsidized employment through a wage record match or other supplemental means within the fourth quarter after ~~completion Exit~~.

For all ~~non-WIOA completers exiters~~ in this program of study who exited during the reporting period, report the quarterly earnings that is at the midpoint between the highest and lowest quarterly earnings in the second quarter after exit. This indicator also includes ~~participants-WIOA exiters~~ who are verified to be self-employed.

**Record the total number of those WIOA exiters who attained a credential within one year after exit from the program.**

~~Number of total individuals~~ This includes **WIOA Participants** enrolled in this program of study who:  
 Attained a recognized postsecondary credential during the program or within one year after exit from the program; OR  
 Attained a secondary school diploma or its recognized equivalent during the program or within one year after exit AND who were also employed or enrolled in an education or training program leading to a recognized postsecondary credential within one year after exit from the program.

~~Record the aggregate figure of those WIOA exiters who attained a credential from the program of study.~~

#### **WIOA Participants - Characteristics**

Number of WIOA participants in this program of study who are less than 16 years old at program entry.

Number of WIOA participants in this program of study who are age 16 - 18 at program entry.

Number of WIOA participants in this program of study who are age 19 - 24 at program entry.

Number of WIOA participants in this program of study who are age 25 - 44 at program entry.

Number of WIOA participants in this program of study who are age 45 - 54 at program entry.

Number of WIOA participants in this program of study who are age 55 - 59 at program entry.

Number of WIOA participants in this program of study who are age 60+ at program entry.

Number of male WIOA participants in this program of study at program entry.

Number of female WIOA participants in this program of study at program entry.

Number of Asian WIOA participants in this program of study at program entry.

|                                                                                                                                                                                                  |
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| Number of Black or African American WIOA participants in this program of study at program entry.                                                                                                 |
| Number of Hispanic WIOA participants in this program of study at program entry.                                                                                                                  |
| Number of Native Hawaiian or Other Pacific Islander WIOA participants in this program of study at program entry.                                                                                 |
| Number of American Indian or Alaska Native WIOA participants in this program of study at program entry.                                                                                          |
| Number of White WIOA participants in this program of study at program entry.                                                                                                                     |
| Number of WIOA participants having origins in more than one racial category in this program of study at program entry.                                                                           |
| <b>WIOA Participants - Barriers to Employment</b>                                                                                                                                                |
| Number of WIOA participants in this program of study who are displaced homemakers at program entry.                                                                                              |
| Number of WIOA participants in this program of study who are low income individuals at program entry.                                                                                            |
| Number of WIOA participants in this program of study who are individuals with disabilities, including youth, at program entry.                                                                   |
| Number of WIOA participants in this program of study who are ex-offenders at program entry.                                                                                                      |
| Number of WIOA participants in this program of study who are homeless individuals or runaway youth at program entry.                                                                             |
| Number of WIOA participants in this program of study who are youth up to age 24 who have ever been in, or have aged out of the foster care system, at program entry.                             |
| Number of WIOA participants in this program of study who are English language learners, individuals who have low levels of literacy, or who face substantial cultural barriers at program entry. |
| Number of WIOA participants in this program of study who are migrant or seasonal farmworkers at program entry.                                                                                   |
| Number of WIOA participants in this program of study at program entry who will exhaust TANF (Part A Title IV of the Social Security Act) within 2 years.                                         |
| Number of WIOA participants in this program of study who are single parents or single pregnant women at program entry.                                                                           |

Number of WIOA participants in this program of study who are long-term unemployed at program entry.

barriers to employment.

ment" that are collected here as part of the WIOA participant characteristics: "Indian, Alaska Individuals (55+)"

n unless it displays a currently valid OMB control number. Respondent's reply to these report ct, Section 185(a)(2)). ~~Public reporting burden for this collection of information is estimated to range between 15 and 360 minutes which averages 187.5 minutes per response, including the and completing and reviewing the collection of information.~~ Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Washington, DC 20543-0108. Send all requests for more information to Washington, DC 20543-0108. Do NOT send the completed

| <u>CODE VALUE</u>                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| XXXXXXXXXX                                                                                                                                                                                                                            |
| XXXXXXXXXX                                                                                                                                                                                                                            |
| XXXXXXXXXX                                                                                                                                                                                                                            |
| XXXXXXXXXX                                                                                                                                                                                                                            |
| 1 = Higher Ed: Associate's Degree<br>2 = Higher Ed: Baccalaureate or Higher<br>3 = Higher Ed: Certificate of Completion<br>4 = National Apprenticeship<br>5 = Private Non-Profit<br>6 = Private For-Profit<br>7 = Public<br>8 = Other |
| XXXXXXXXXX                                                                                                                                                                                                                            |

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XXXXXXXXXX

- 1 = Industry-Recognized Certificate or Certification
- 2 = Certificate of Completion of an Apprenticeship
- 3 = License Recognized by the State Involved or the Federal Government
- 4 = Associate's Degree
- 5 = A program of study leading to a baccalaureate degree
- 6 = Community College Certificate of Completion
- 7 = Secondary School Diploma or Its Equivalent
- 8 = Employment
- 9 = Measureable Skill Gain Leading to a Credential
- 0 = Measureable Skill Gain Leading to Employment

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- 0 = None
- 1 = High School Diploma or Equivalent
- 2 = Associate's Degree
- 3 = Bachelor's Degree
- 4 = Course(s)
- 5 = Combination of Education and Course(s)

1 = In-person  
2 = Online, E-learning, or Distance Learning  
3 = Hybrid or Blended Program

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Natives, and Native Hawaiians" and "Older

ting requirements is ~~mandatory~~ required to  
~~an average 30 minutes per response~~; Public  
a time for reviewing instructions, searching  
burden estimate to the Office of Policy  
~~9171~~ application to this address.