

National Student Loan Data System

NSLDS Financial Value Transparency and Gainful Employment (FVT/GE) User Guide Volume 1- FVT/GE Student Submittal Reporting

June 2024

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Change Log Table

The change log table below is updated each time Volume 1 of the *NSLDS Financial Value Transparency and Gainful Employment (FVT/GE) User Guide* is updated, providing you with a cumulative list of revisions made to the document.

Date	Section	Page(s)	Changes/Note
6/2024	1.1	6	Updated Introduction
6/2024	2.1.2	15 - 16	Updated reporting descriptions for GE Programs vs Non-GE Programs for the Total Amount (TA) Record
6/2024	Chapter 4	25 - 45	Added Student Submittal via NSLDSFAP section
6/2024	Chapter 5	45 - 52	Added FVT/GE Spreadsheet Submittal Process section

Date	Section	Page(s)	Changes/Note
6/2024	Appendix A - FVT/GE Submittal and Error/Acknowledgement File Layout	63 - 65	Updated descriptions for the following fields: • Total Private Education Loans for Student's Entire Enrollment in the Program • Total Institutional Debt for Student's Entire Enrollment in the Program • Total Tuition & Fees Assessed for Student's Entire Enrollment in the Program • Total Allowance for books, supplies, and equipment for Student's Entire Enrollment in the Program • Total Amount of Institutional Grants and Scholarships for Student's Entire Enrollment in the Program
6/2024	Appendix A - Reporting Instructions	103 - 105	Updated descriptions for the following edits: • Total Private Education Loans for Student's Entire Enrollment in the Program • Total Institutional Debt for Student's Entire Enrollment in the Program • Total Tuition & Fees Assessed for Student's Entire Enrollment in the Program • Total Allowance for books, supplies, and equipment for Student's Entire Enrollment in the Program • Total Amount of Institutional Grants and Scholarships for Student's Entire Enrollment in the Program

Chapter 1: Overview

1.1 Introduction

Volume 1 of the *NSLDS Financial Value Transparency and Gainful Employment (FVT/GE) User Guide* focuses on the reporting of student-specific information to the National Student Loan Data System (NSLDS®).

Schools can choose to report student information through batch reporting via the Student Aid Internet Gateway (SAIG), through online reporting, or the spreadsheet submittal process via the NSLDS Professional Access website. Depending on your school's preferred method, managing the reporting process may require a combination of batch and online access. Please refer to the *Introduction* to this user guide for instructions on how to sign up for FVT/GE Batch Services or online access.

NSLDS batch reporting supports both the fixed-width and comma-separated values (CSV) formats, providing versatility to meet your school's technical requirements and preferences.

This student submittal reporting volume provides schools with details on the record types and descriptions for the FVT/GE Student Batch Submittal File, along with information on Header and Trailer details, file formats, data elements and definitions, error codes and descriptions, as well as details about the FVT/GE File-Level Error File and the FVT/GE Error/Acknowledgement File. Further information within this volume explains how schools can report

FVT/GE student data using both online reporting and the spreadsheet submittal process via the NSLDS Professional Access website.

1.2 Reporting

The FVT/GE regulations require that schools annually report data to NSLDS by October 1st, after the most recently completed award year, to improve transparency and effectiveness in postsecondary education. There are two types of data schools will report to NSLDS for programs at the six-digit OPEID level: student-specific information and program-specific information. This volume will detail the procedures for schools to submit the student-specific information and specify the data required for reporting to NSLDS. Schools must report specific information for each student who received *Title IV* funds for enrollment in a GE or an Eligible Non-GE Program. Refer to the [GEN-24-04 Regulatory Requirements for Financial Value Transparency and Gainful Employment](#) for definitions of GE Programs and Eligible Non-GE Programs.

1.2.1 Initial Reporting

For the most recently completed award year schools will report on all students (enrolled, graduated, withdrawn) that have received *Title IV* funds for the program being reported. Data for the most recently completed award year is required to be reported regardless of the reporting type (standard or transitional) selected by the school.

For prior award years, schools will report on students that have received *Title IV* funds for the program being reported and that have graduated or withdrawn based on the standard or transitional reporting type option selected.

Once your school has selected a reporting type option, you must report on students that have received *Title IV* funds for the program being reported and who have withdrawn or graduated during the award years that correspond to the standard or transitional reporting type.

Schools that choose standard reporting will be expected to provide data for several previously completed award years. If a school opts for transitional reporting, you will be expected to provide data for the earlier of the two most recently completed award years.

Table 1: Initial Reporting for Students - 2024 Reporting Year

FVT/GE Attendance Status	Reporting Type	Reporting Period (Award Years)
Enrolled	Standard or Transitional	2023-24
Graduated or Withdrawn	Standard (Programs other than Qualifying Graduate Programs)	2017-18 2018-19 2019-20 2020-21 2021-22 2022-23 2023-24
	Standard (Qualifying Graduate Programs)	2016-17 2017-18 2018-19 2019-20 2020-21 2021-22 2022-23 2023-24
	Transitional	2022-23 2023-24

Note: The years listed under 'Reporting Period' for Transitional reporting applies to qualifying graduate programs and programs other than qualifying graduate programs.

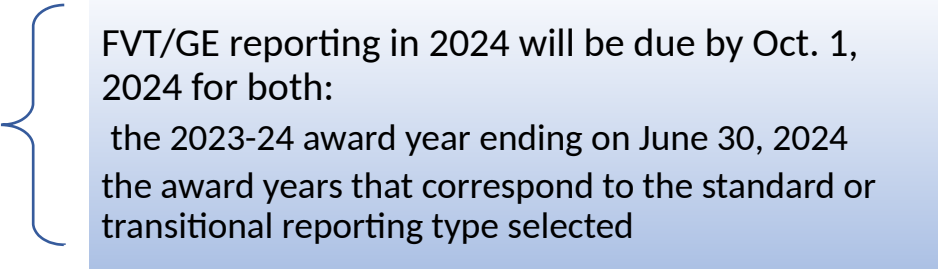
A qualifying graduate program is a program whose students must complete required postgraduation training programs to obtain licensure to practice in

the field. Such programs must be accredited by an agency that meets State requirements if a State has such requirements for licensure. In order to be considered a qualifying graduate program, at least half of a program's graduates must obtain licensure in a State where the postgraduation training requirements apply. Refer to the [GEN-24-04 Regulatory Requirements for Financial Value Transparency and Gainful Employment](#) for more information.

Figure 1 provides the deadlines to report student data for the 2024 reporting year

Figure 1: Reporting Deadlines for 2024

Reporting Deadlines



FVT/GE reporting in 2024 will be due by Oct. 1, 2024 for both:

- the 2023-24 award year ending on June 30, 2024
- the award years that correspond to the standard or transitional reporting type selected

1.2.2 Annual Reporting in Subsequent Award Years

After initial reporting concludes in 2024, schools will be required to report FVT/GE data on an annual basis. Reporting for subsequent award years will still have a deadline of Oct. 1, following the end of the award year. Schools will report on all students (enrolled, graduated, withdrawn) that have received *Title IV* funds for the program being reported for the most recently completed award year.

The Department will use the student-specific information reported by schools based on the transitional or standard reporting type selected during the initial reporting phase to help calculate the Debt-to-Earnings (D/E) rates and Earning Premium (EP) measures. Once a school chooses either standard or transitional as their reporting type option, they will be required to adhere to that reporting type from Oct. 1, 2024, onward for the next six years.

Figure 2 provides the deadlines to report student data for the future years with examples of 2025 and 2026 reporting years.

Figure 2: Reporting Deadlines for future years (i.e., 2025 and 2026)**Reporting
Deadlines**

FVT/GE reporting will be due no later than Oct. 1st, following the end of the award year. For example:

FVT/GE reporting in 2025, for the 2024-25 award year ending on June 30, 2025, will be due Oct. 1, 2025.

FVT/GE reporting in 2026, for the 2025-26 award year ending on June 30, 2026, will be due by Oct. 1, 2026.

Table 2 describes the reporting period required by Oct. 1, 2025:

Table 2: Reporting Periods - 2025 Reporting Year

FVT/GE Attendance Status	Reporting Type	Reporting Period (Award Year)
Enrolled	Standard or Transitional	2024-25
Graduated or Withdrawn	Standard or Transitional	2024-25

Table 3 describes the reporting period required by Oct. 1, 2026:

Table 3: Reporting Periods - 2026 Reporting Year

FVT/GE Attendance Status	Reporting Type	Reporting Period (Award Year)
Enrolled	Standard or Transitional	2025-26
Graduated or Withdrawn	Standard or	2025-26

Reminder: It is crucial that schools maintain accuracy in their enrollment data as it facilitates easier compliance with FVT/GE reporting requirements. The Enrollment Reporting process via NSLDS will allow schools to make corrections to enrollment data to ensure

Chapter 2: FVT/GE Student Batch Submittal File

Schools will have various options to submit FVT/GE student-specific data to NSLDS, including the FVT/GE Batch Submittal File via SAIG.

Schools must report FVT/GE information about all students (enrolled, graduated, or withdrawn) that have received *Title IV* aid for enrollment in a GE or Eligible Non-GE Program. The student-specific data that schools are required to report includes information about the costs, sources of financial aid, and outcomes of students enrolled in *Title IV*-eligible programs.

Please note that data elements reporting requirements vary based on whether the student was enrolled, graduated, or withdrawn for the award year being reported. The FVT/GE Submittal File must include student-specific data at the 6-digit OPEID level.

2.1 Detail Records

Schools must report two record types, based on the student's enrollment status and the selected reporting type, to NSLDS for student-specific data in the FVT/GE Submittal File:

- **Annual Amount (AA) Detail Record** - The AA Detail Record is used to report all students who are enrolled through the end of the most recently completed award year and have, at any time, received *Title IV* funds for the program being reported.
- **Total Amount (TA) Detail Record** - The TA Record Type is used to report students that have received *Title IV* funds for enrollment in the program being reported and have graduated or withdrawn during the most recently completed award year and prior award years. Prior award years are based on the selection of standard or transitional reporting type.

2.1.1 Annual Amount (AA) Detail Record Type:

The AA Record Type is available for schools to report students who are enrolled up to June 30th of the most recently completed award year and have received *Title IV* funds for the program being reported.

For the AA record, students will be considered enrolled if the student has one of the following enrollment statuses as of June 30th of the most recently completed award year:

- F - (full-time)
- Q - (three-quarter time)
- H - (half-time)
- L - (less than half-time)
- A - (approved leave of absence)

The table below displays a summary of the data that must be included when submitting the AA Record Type. The program identifiers should match to certified program enrollment data the school has previously reported to NSLDS through the normal Enrollment Reporting process. Table 4 details the data that will be submitted in the AA Record Type.

Table 4: Annual Amount Record Data Elements

Annual Amounts Record
Award Year
Student Identifiers (Student Social Security Number, Student First Name, Student Middle Name, Student Last Name, Student Date of Birth)
Program Identifiers (CIP Code, Credential Level, Length of Program, Length of Program Measurement, Weeks in <i>Title IV</i> Academic Year)
Program Enrollment Begin Date
Student's Enrollment Status as of the 1st Day of Enrollment in the Program
Program Attendance Status During Award Year
Program Attendance Status Date During Award Year
Annual Cost of Attendance (COA)
Tuition and Fees Amount for Award Year being Reported
Residency Tuition Status by State or District
Allowance for Books, Supplies, and Equipment
Allowance for Housing and Food
Institutional Grants and Scholarships
Other State, Tribal, or Private Grants
Private Loans Amount

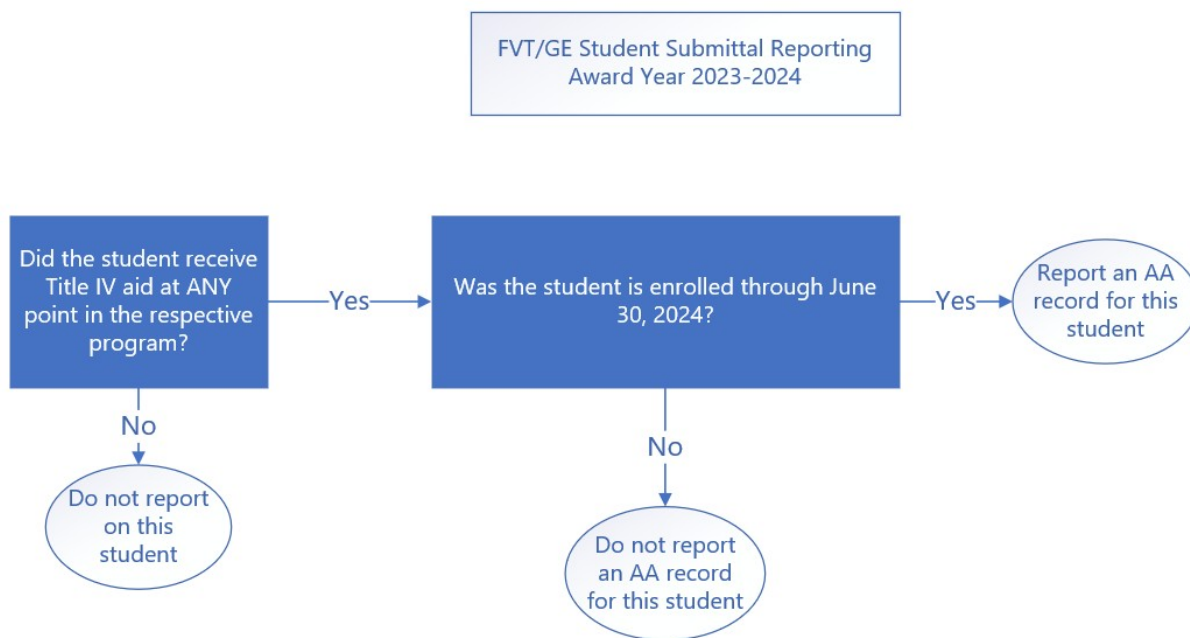
An AA record must be reported for the most recently completed award year and exclusively for enrolled students that have received *Title IV* funds for the program being reported.

If a student is enrolled in multiple eligible programs schools will report the student separately for each program at the six-digit OPEID level.

If a student is enrolled in the same program across multiple locations, the school will report the student only once at the six-digit OPEID level. Schools are required to combine all costs and debt from each location into a single record when a student is enrolled in the same program across multiple locations.

Figure 3 provides an instruction flow chart on whether to report an AA Record for a student using 2023-24 as an example, but can also be applied to future award years:

Figure 3: AA Record Reporting Flow Chart AY 2023-24



Refer to Figure 4 for a checklist for when to report an AA Record for the Oct. 1, 2024, deadline.

Figure 4: AA Reporting Requirements Checklist

Report an AA Record for a student by October 1, 2024, if:

- ✓ The student received Title IV funds for the program being reported.
- ✓ The student is enrolled through June 30, 2024.

2.1.2 Total Amount (TA) Record

The TA Record Type is available for schools to report students that have received *Title IV* funds for the program being reported and that have graduated or withdrawn during the standard or transitional reporting periods selected, as well as for the most recently completed award year.

A TA record should be reported for students that have received *Title IV* funds for the program being reported and has one of the following Program Enrollment statuses that falls within the applicable award year:

- G - (Graduated)
- W - (Withdrawn)

The table below will display the data that must be included when submitting the TA Record Type. The program identifiers should match to certified program enrollment data the school has previously reported to NSLDS through the normal Enrollment Reporting process. Table 5 details the data that will be submitted in the TA Record Type.

Table 5: Total Amount Record Data Elements

Total Amounts Record
Award Year
Student Identifiers (Student Social Security Number, Student First Name, Student Middle Name, Student Last Name, Student Date of Birth)
Program Identifiers (CIP Code, Credential Level, Length of Program, Length of Program Measurement, Weeks in <i>Title IV</i> Academic Year)
Comprehensive Transition and Postsecondary (CTP) Program Indicator
Approved Prison Education Program Indicator
Date Student Completed or Withdrew From Program
Total Amount Student Received in Private Education Loans During Student's Entire Enrollment in the Program (for GE Programs) or the Student's Entire Enrollment at the Institution (for Eligible Non-GE Programs) at the same credential level
Total Amount of Institutional Debt During Student's Entire Enrollment in the Program (for GE Programs) or the Student's Entire Enrollment at the Institution (for Eligible Non-GE Programs) at the same credential level
Total Amount of Tuition & Fees Assessed During Student's Entire Enrollment in the Program (for GE Programs) or the Student's Entire Enrollment at the Institution (for Eligible Non-GE Programs) at the same credential level
Total Amount of Allowance for books, supplies, and equipment included in the student's <i>Title IV</i> , HEA COA During Student's Entire Enrollment in the Program (for GE Programs) or the Student's Entire Enrollment at the Institution (for Eligible Non-GE Programs) at the same credential level
Total Amount of Grants and Scholarships the student received During Student's Entire Enrollment in the Program (for GE Programs) or the Student's Entire Enrollment at the Institution (for Eligible Non-GE Programs) at the same credential level
Program Attendance Status During Award Year

For GE Programs only:

- If a student has graduated or withdrawn in multiple eligible programs schools will report the student separately for each program at the six-digit OPEID level. If a student has graduated or withdrawn in the same program across multiple locations, the school reports the student only

once at the six-digit OPEID level. Schools are required to combine all costs and debt from each location into a single record when a student is enrolled in the same program across multiple locations.

For Eligible Non-GE Programs only:

- If a student has completed or withdrawn in multiple eligible programs, with the same credential level, schools report only for the program(s) at the six-digit OPEID level that the student completed. Schools will NOT report a separate TA record on the program from which the student withdrew. For the program the student completed, the school will report totals for the student's entire enrollment at the same credential level at the institution.
- If a student has completed or withdrawn in multiple eligible programs, with different credential levels, schools report a TA record for each program at the six-digit OPEID level from which the student completed or withdrew from.

Most Recently Completed Award Year:

An TA record must be reported for students that graduated or withdrew during the most recently completed award year and have received *Title IV* funds for the program being reported, regardless of the reporting type (standard or transitional) selected by the school. For the initial reporting year, the most recently completed award year is:

- 2023-24

Figure 5: TA Record - Most Recent Award Year Reporting Flow Chart

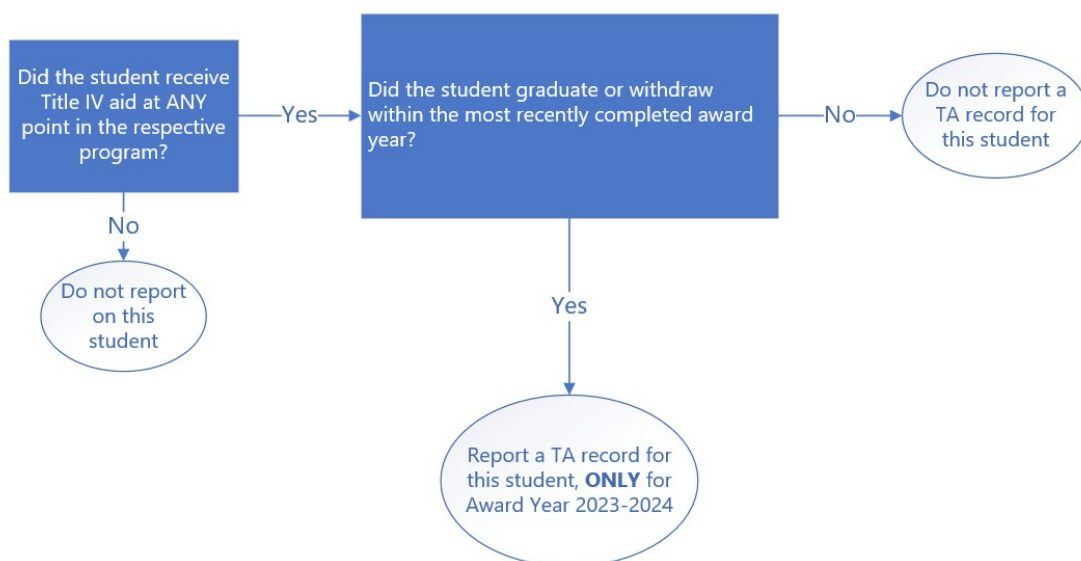


Figure 6: TA Reporting - Most Recent Award Year Requirements Checklist

Report an TA Record for a student by October 1, 2024, if:

- ✓ The student received Title IV funds for the program being reported.
- ✓ The student graduated or withdrew within the most recently completed award year (2023-2024).
- ✓ If the institution chose Transitional or Standard reporting:
 - Student with a G or W in Award Year 2023-2024

Prior Award Years (Standard or Transitional):

For the initial reporting period and depending on the reporting type selected (Standard or Transitional), the TA record must be reported for the prior award years listed below and only for graduated and withdrawn students that have received *Title IV* funds for enrollment in the program being reported by Oct. 1, 2024.

Schools that select the Standard reporting type are required to report the TA record for students that have received *Title IV* funds for enrollment in the program being reported and who graduated or withdrew from that program in the award years based on the program:

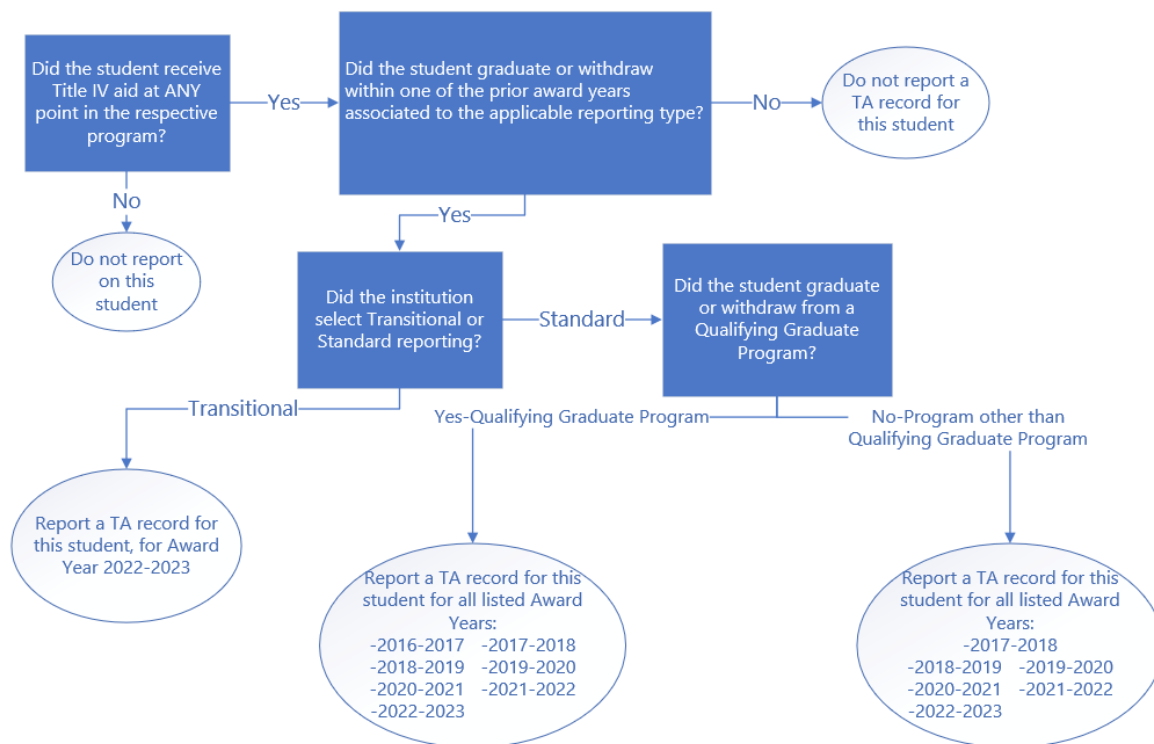
- | | |
|--|-------------------------------|
| • Program other than Qualifying Graduate Program | • Qualifying Graduate Program |
| ○ 2017-2018 | ○ 2016-2017 |
| | ○ 2017-2018 |
| ○ 2018-2019 | ○ 2018-2019 |
| ○ 2019-2020 | ○ 2019-2020 |
| ○ 2020-2021 | ○ 2020-2021 |
| ○ 2021-2022 | ○ 2021-2022 |
| ○ 2022-2023 | ○ 2022-2023 |

Schools that select the Transitional reporting type are required to report the TA record for students that have received *Title IV* funds for enrollment in the program being reported and have graduated or withdrew in the following award year:

- 2022-2023

Figure 7 provides step-by-step instruction on whether to report an TA Record for prior award years.

Figure 7: TA Record - Prior Award Years Reporting Flow Chart



Refer to Figure 8 for a checklist on when to report a TA Record for prior award years.

Figure 8: TA Reporting - Prior Award Years Requirements Checklist

**Report an TA Record for a student by October 1, 2024,
if:**

- ✓ The student received Title IV funds for the program being reported.
- ✓ The student graduated or withdrew within one of the prior award years associated to the applicable reporting type.
- ✓ If the institution chose Transitional reporting:
 - Students with a G or W in Award Year 2022-2023
- ✓ If the institution chose Standard reporting (for Qualifying Graduate Programs):
 - Students with a G or W in Award Year 2016-2017
 - Students with a G or W in Award Year 2017-2018
 - Students with a G or W in Award Year 2018-2019
 - Students with a G or W in Award Year 2019-2020
 - Students with a G or W in Award Year 2020-2021
 - Students with a G or W in Award Year 2021-2022
 - Students with a G or W in Award Year 2022-2023
- ✓ If the institution chose Standard reporting (Programs other than Qualifying Graduate Programs):
 - Students with a G or W in Award Year 2017-2018
 - Students with a G or W in Award Year 2018-2019
 - Students with a G or W in Award Year 2019-2020
 - Students with a G or W in Award Year 2020-2021
 - Students with a G or W in Award Year 2021-2022
 - Students with a G or W in Award Year 2022-2023

|

Chapter 3: FVT/GE Reporting Batch Processing

3.1 Batch Processing

Schools may submit an FVT/GE Submittal file to NSLDS via SAIG using one of the batch file layouts described in Appendix A. After receiving the FVT/GE Submittal File, NSLDS will perform validation checks for any file-level errors. If any errors are found, NSLDS will not process the Submittal file and will return a File-Level Error File to the school. An FVT/GE File-Level Error File would typically be returned if there are format issues in the file or issues in the Header or Trailer record. If no file-level errors are found, the FVT/GE Error/Acknowledgement File will be sent to schools for each processed FVT/GE Submittal File. This file will list the first five errors on records submitted in the submittal file and will be identified by an Error Code. If there are no errors, the FVT/GE Error/Acknowledgement File will contain only a Header and Trailer record.

Schools can then make the applicable corrections to their FVT/GE Submittal File according to the information in the FVT/GE File-Level Error File or the FVT/GE Error/Acknowledgment File, and return it to NSLDS.

3.1.1 FVT/GE Submittal File Information

The FVT/GE Submittal File is the file schools are required submit to report FVT/GE student data to NSLDS. Enrollment data from NSLDS and the information provided by schools in the submittal file will be utilized to draft the Completers List and calculate the program's Debt-to-Earnings (D/E) and Earnings Premium (EP) measure. The Completers List process and the calculation process will be detailed in future volumes of the NSLDS FVT/GE User Guide.

The submittal file contains a Header record, Detail Records (AA and TA), and a Trailer Record. Figure 9 is an example of an FVT/GE Submittal File in the fixed-width format. Please note that the image only shows position 1-103, as the entirety of the FVT/GE Submittal File cannot be shown in one screenshot.

Figure 9: FVT/GE Submittal File

1	00888888	FVT/GE STUDENT SUBMITTAL	20240715S	T
2	AA888888202302049999999999	MICKEY	P	MOUSE
3	AA888888202302041111111111	PERCY	M	JACKSON
4	TA888888202402051111111111	PERCY	M	JACKSON
5	AA888888202302042222222222	JUDITH	M	JOHNSON
6	AA888888202302045555555555	DONNA	T	TREVINO
7	AA888888202302045555555555	DONNA	T	TREVINO
8	TA888888202302044444444444	BENJAMIN	K	SWITZER
9	TA888888202302044444444444	BENJAMIN	K	SWITZER
10	TA888888202302040000000000	LILLY	F	ROSE
11	998888888	9		

3.1.2 FVT/GE File-Level Error File

After receiving the FVT/GE Submittal File, NSLDS will perform validation checks for any file-level errors. If any errors are found, NSLDS will not process the Submittal File and will return a File-Level Error File to the school. File-level errors typically relate to file format, header/trailer errors, or an incorrect TG mailbox. Figure 10 is an example of an FVT/GE Submittal File in CSV format with a file-level error.

Figure 10: FVT/GE Submittal File - File-Level Error

```

1 00888888,FVT/GE-STUDENT-SUBMITTAL,20240715S,T,
2 TA,888889,20242025,11111111,PERCY,M,JACKSON,19970830,804222,03,004000,Y,N,Y,202
3 AA,888888,20232024,55555555,DONNA,T,TREVINO,19920702,804224,05,002000,Y,2019083
4 TA,888888,20232024,44444444,BENJAMIN,K,SWITZER,19980219,804222,03,004000,Y,N,N,
5 99888889,9,

```

The FVT/GE Submittal File, in this example, triggered file-level error 15: Value does not equal Institution Code in Header Record. Error code 15 was triggered because the header record was submitted with the six-digit OPEID of '888888', the trailer record was submitted with a six-digit OPEID of '888889' and that does not match the six-digit OPEID submitted in the header record. This file also contains a record-level error. Specifically, in Row 2 of the TA record, an incorrect OPEID of '888889' is present. However, this record-level error will not be triggered since NSLDS will reject the entire submittal file because of file-level error 15. NSLDS will only validate record-level errors after successfully processing the submittal file without any file-level errors.

Figures 11 and 12 are an example of the FVT/GE File-Level Error File that would be returned in CSV format:

Figure 11: FVT/GE File-Level Error File - Error Code in Fixed-Width Format

```

000000,000000,.,.,000000,000000,000000,000000,000000,.,15
.....

```

Figure 12: FVT/GE File-Level Error File - Error Code in CSV Format

```

1 00888888,,FVT/GE-FILE-LEVEL-ERROR,20240715,F,,T,
2 AA,,,,,,,,,,,,,,,,,,,,,15
3 99888889,,.,.,1,

```

If the FVT/GE Submittal File triggers a file-level error, only one AA record will be returned in the FVT/GE File-Level Error File. In the fixed-width format, the returned record will contain zeros and spaces, as show in Figure 11. In the CSV format, the record will contain commas, as show in Figure 12. Only the

Error Code field will be populated with the file-level error that was triggered. Refer to Table 9: File-Level Errors in Appendix A for all file-level error codes and definitions.

3.1.3 FVT/GE Error/Acknowledgement File

The FVT/GE Error/Acknowledgement File is returned to schools by NSLDS after the FVT/GE Submittal File is submitted, and it passes all validation checks for any file-level errors. This file will list any errors on records submitted in the FVT/GE Submittal file. If there are no errors, the FVT/GE Error/Acknowledgement File will contain only a Header and Trailer Record. Figure 13 is an example of an FVT/GE Error/Acknowledgement File (fixed-width format) if there are no record-level errors present in the FVT/GE Submittal File:

Figure 13: FVT/GE Error/Acknowledgement File - No Errors

1	00888888.....FVT/GE ERROR/ACKNOWLEDGMENT.....20240715E..
2	99888888.....0.....

If the submittal file contains any record level errors, the FVT/GE Error/Acknowledgement File will list the first five errors on records submitted in the submittal file and all five errors will be identified by an Error Code. The Error/Acknowledgement File will contain only the records that have triggered record-level errors. If a record does not trigger any errors, the record will not be returned in the FVT/GE Error/Acknowledgement File.

3.2 Batch File Formats

Two file formats are available for the purpose of FVT/GE reporting. NSLDS will support the use of the fixed-width format and the comma separated values (CSV) format. These formats utilize the same data, but the format varies slightly.

3.2.1 FVT/GE Submittal File

The following description outlines the basics of the fixed-width or comma separated values (CSV) FVT/GE Submittal file.

The following outlines the basics of the fixed-width or comma separated values (CSV) Submittal file.

- **Header Record** – Each FVT/GE file may contain one or more Header Records. The Header record identifies the source of the file and the file’s preparation/creation date, as well as other identifying information.
- **Detail Records** – Each FVT/GE file may contain one or more Detail Records in one or more record types: Detail Record AA and Detail

Record TA. Schools may have one or more detail record for each student per FVT/GE Program.

- **Trailer Record** – Each FVT/GE File may contain one or more Trailer Records to correspond to the Header Record(s) included in the file. The Trailer Record shows the total number of Detail Records contained in the file for each Header Record and Trailer Record combination.

Format Data – All records must be formatted according to the record layout and field definitions in Appendix A. Verify data and check for formatting errors before submitting a file to NSLDS.

3.2.2 FVT/GE File-Level Error File

The following outlines the basics of the fixed-width or comma separated values (CSV)

FVT/GE File-Level Error File.

- **Header, AA Detail Record, and Trailer Records** – Each FVT/GE File-Level Error File contains one Header record, one Detail Record AA with one error code at the end of the record, and one Trailer record. The Header record identifies the source of the file and the date the file-level error was generated, as well as other identifying information. Detail Record AA contains all spaces and zeros, except for the Error Code 1 field which will identify the file level error present in the FVT/GE Submittal file. The Detail Record AA will be returned to indicate the file-level error present in the file, regardless of whether a Detail Record AA was reported in the FVT/GE Submittal File. The Trailer record will show the Detail Record count of one.

Descriptions of the File-Level Error Codes are provided in Appendix A.

3.2.3 FVT/GE Error/Acknowledgement File

The following outlines the basics of the fixed-width or comma separated values (CSV) FVT/GE Error/Acknowledgement File.

- **Header, Detail, and Trailer Records** – Each FVT/GE Error/Acknowledgement File contains a single Header record, multiple Detail records with the first five error codes at the end of each applicable records, and a single Trailer record. If there are no errors found in the FVT/GE Submittal File, then there will only be a single Header record and a single Trailer record returned to acknowledge NSLDS received the Submittal File. The Header record identifies the source of the file and the date the record-level errors were generated, as well as other identifying information. The Detail record identifies the record(s) that have received an error. The Error/Acknowledgement file will highlight up to five errors. Records without errors that were accepted by NSLDS will not be included in the file. Detail records are

grouped by record type. The Trailer record shows the number of Detail records contained in the file.

Descriptions of all record level edits are provided in Appendix A.

3.3 Timing

Each file type has a mandatory timing component associated with its processing. See Table 6 below for the timing of each file.

Table 6: FVT/GE Source, Target, and Timing

File Type	Source/From	Target/To	Frequency/Timing
FVT/GE Submittal File	Institutions	NSLDS	Schools are required to submit student data on an annual basis, with the option to report more frequently if desired. All reporting must be completed by Oct. 1 st , after the most recently completed award year.
FVT/GE File-Level Error File	NSLDS	Institutions	Within 36 hours of NSLDS successfully processing the FVT/GE Submittal File
FVT/GE Error/Acknowledgement File	NSLDS	Institutions	Within 36 hours of NSLDS successfully processing the FVT/GE Submittal File with no file-level errors.

If a school submits a FVT/GE Submittal file and does not receive a FVT/GE File-Level Error File or a FVT/GE Error/Acknowledgement file within 36-48 hours of submitting, please call the NSLDS Customer Support Center for assistance.

Batch files are submitted using the school's SAIG TG Mailbox associated with the FVT/GE Reporting Batch services as designated by the school. Schools will submit the FVT/GE Submittal File to the NSLDS TG Mailbox TG50012 and NSLDS will return the File-Level Error File or the Error/Acknowledgement File from the same TG Mailbox, TG50012.

Table 7 and 8 displays the messages classes for the FVT/GE Batch Submittal File, FVT/GE File-Level Error File and the FVT/GE Error/Acknowledgement File for both the fixed-width format and the CSV format:

Table 7: NSLDS FVT/GE files - Submitting to NSLDS

Message Class	Description
GESFLEIN	FVT/GE Submittal File - fixed-width
GESCDEIN	FVT/GE Submittal File - CSV

Table 8: NSLDS FVT/GE files - Receiving from NSLDS

Message Class	Description
GERFLEOP	• FVT/GE File-Level Error File - fixed-width • FVT/GE Error/Acknowledgement File - fixed-width
GERCDEOP	• FVT/GE File-Level Error File - CSV • FVT/GE Error/Acknowledgement File - CSV

Chapter 4: Student Submittal via NSLDSFAP

Schools may choose to submit FVT/GE student data to NSLDS via the NSLDS Professional Access website. In order to report student data via the web, a user associated with your school must have an active NSLDS User ID with Enrollment Update access. Through online reporting, schools can submit student information, including Annual Amount and Total Amount data, along with their program information. Additionally, schools can update or deactivate any previously submitted FVT/GE student data.

4.1 FVT/GE Maintenance Page

The FVT/GE Maintenance Page can be found under the FVT/GE tab on the NSLDS Professional Access website. This page will display FVT/GE student data and allows users to add, edit, and/or deactivate records one at a time.

Figure 14: FVT/GE Maintenance Page - Search

FVT/GE Maintenance

Complete the fields below to search through the FVT/GE Submittal List and retrieve FVT/GE information for students attending a school within the selected Institution Code. All school locations with the same administrator may view and update students from all locations in the group. Sorting is available after retrieving the FVT/GE Submittal List.

FVT/GE Submittal Reporting Flag

Reporting Flag: Transitional

Update Reporting Flag

Search

Advanced Search

Retrieve FVT/GE Submittal List

To retrieve the entire FVT/GE Submittal List, click the "Search" button without indicating the optional fields below. If the "Only Return Exact Matches" checkbox is checked, only the options(s) chosen and information entered into its input field will be taken into consideration.

Retrieve:

☒ SSN (Default) ☐ Award Year ☐ Last Name

☐ Only Return Exact Matches

Figure 15: FVT/GE Maintenance Page - Advanced Search

Search

Advanced Search

Retrieve FVT/GE Submittal List

To retrieve the entire FVT/GE Submittal List, click the "Search" button without indicating the optional fields below. If the "Only Return Exact Matches" checkbox is checked, only the option(s) chosen and information entered into its input field will be taken into consideration.

Retrieve:

☒ SSN (Default)
 ☐ Award Year
 ☐ Last Name

☐ Only Return Exact Matches

Student Information

Student Search Criteria

Use the following input field ranges to retrieve records for students whose last name, Social Security Number, or award year falls between certain alphabetical or numerical ranges. Use caution when entering values, as some searches will return fewer results than expected.

Last Name(s) Range

to

SSN(s) Range

to

Award Year(s) Range

to

Program Information

CIP Code (4-digits or 6-digits, no decimal point)
Credentialed Levels (Check all that apply)

Program Attendance Status During Award Year (Check all that apply)
Program Enrollment Begin Date Range

to

Reset

Search

The Maintenance Page allows schools to search for specific student records by the following fields:

- **SSN** - The Social Security Number reported for the student
- **Award Year** - The Award Year (July 1-June 30th) for which the student was enrolled, withdrew, or graduated from the program
- **Last Name** - The last name reported for the student
- **CIP Code** - Classification for Instructional Programs code reported for the student.

- **Credential Level** - Credential Level of the program the student was enrolled in during the award year.
 - o 01 - Undergraduate Certificate or Diploma Program
 - o 02 - Associate degree
 - o 03 - Bachelor's Degree
 - o 04 - Post Baccalaureate Certificate
 - o 05 - Master's Degree
 - o 06 - Doctoral Degree
 - o 07 - First Professional Degree
 - o 08 - Graduate/Professional Certificate
- **Program Attendance Status** - The enrollment status of the student in the educational program
 - o Enrolled
 - o Graduated
 - o Withdrawn
- **Program Enrollment Begin Date Range** - The date of the student's attendance for the Award Year being reported.

Once the user clicks the “Search” button, the FVT/GE Maintenance page either displays the entire list of records or a list of records based on the selected criteria. This page will displays students that were submitted by the school via the web, the FVT/GE Student Spreadsheet Submittal process, or from the FVT/GE Student Submittal File. Additionally, the count of records returned will be displayed.

4.1.1 FVT/GE Submittal Reporting Flag

Schools may also view the reporting type option selected by the school on the Maintenance page. The FVT/GE Submittal Reporting Flag will display with one of the following values:

- Transitional
- Standard
- N/R

If the school has not selected either Transitional or Standard for their reporting type, the FVT/GE Submittal Reporting Flag will display “N/R” for not reported.

Figure 16: FVT/GE Maintenance Page - Submittal Reporting Flag**FVT/GE Maintenance**

Complete the fields below to search through the FVT/GE Submittal List and retrieve FVT/GE information for students attending a school within the selected Institution Code. All school locations with the same administrator may view and update students from all locations in the group. Sorting is available after retrieving the FVT/GE Submittal List.



FVT/GE Submittal Reporting Flag

Reporting Flag: Standard

[Update Reporting Flag](#)

For the most recently completed award year schools will report on all students (enrolled, graduated, withdrawn) that have received *Title IV* funds for the program being reported. Data for the most recently completed award year is required to be reported regardless of the reporting type (standard or transitional) selected by the school. Schools must also report on all students that have received *Title IV* funds for the program being reported and who have withdrawn or graduated during the award years that correspond to the standard or transitional reporting type selected. See Table 1: Initial Reporting for Students – 2024 Reporting Year for more information on reporting periods.

Schools have the option to update their selected reporting type via the web until Jan. 1, 2025. To update your reporting type, click the 'Update Reporting Flag' button provided on the FVT/GE Maintenance page.

Figure 17: FVT/GE Maintenance Page - Update Reporting Flag**FVT/GE Maintenance**

Complete the fields below to search through the FVT/GE Submittal List and retrieve FVT/GE information for students attending a school within the selected Institution Code. All school locations with the same administrator may view and update students from all locations in the group. Sorting is available after retrieving the FVT/GE Submittal List.

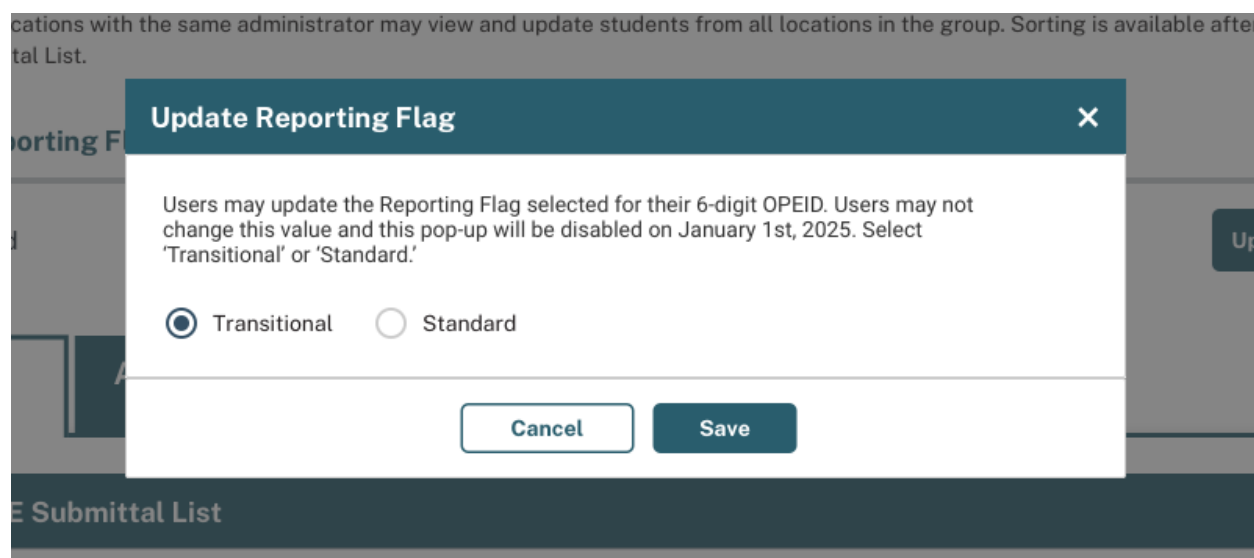


FVT/GE Submittal Reporting Flag

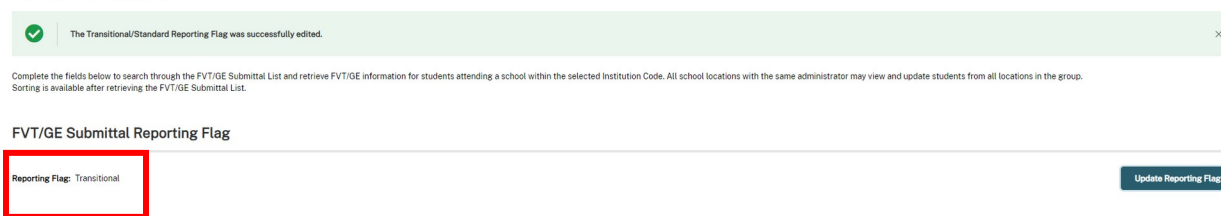
Reporting Flag: Standard

[Update Reporting Flag](#)

Once the user clicks the 'Update Reporting Flag' button, the Update Reporting Flag pop up displays and allows the user to choose between the Transitional or Standard reporting type option.

Figure 18: Update Reporting Flag Popup

Once the user clicks 'Save', they will be directed back to the FVT/GE Maintenance Page where a message will confirm that the reporting flag was successfully edited, and the updated reporting type will now display.

Figure 19: FVT/GE Maintenance Page - Updated Reporting Flag**FVT/GE Maintenance**

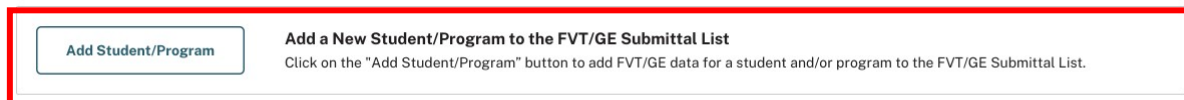
4.2 Add FVT/GE Student Data

Schools may submit FVT/GE student and their program information through the FVT/GE Maintenance Page. To add data for a student, users must click the 'Add Student/Program' button located below the search section.

Figure 20: Add Student/Program

FVT/GE Maintenance

[Advanced Search](#) > [FVT/GE Maintenance](#)



Once the user clicks the 'Add Student/Program' button, they will be directed to the Add Student/Program page. Schools may only add one student and their program details at a time via the web.

The following fields are required in order to add a student to your school's FVT/GE submittal list:

- **SSN** - The student's current Social Security Number
- **Last Name** - The student's current last name
- **First Name** - The student's current first name
- **Date of Birth** - The student's date of birth
- **CIP Code** - Classification for Instructional Programs code reported for the student.
- **Credential Level** - Credential Level of the program the student was enrolled in during the award year.
 - o 01 - Undergraduate Certificate or Diploma Program
 - o 02 - Associate degree
 - o 03 - Bachelor's Degree
 - o 04 - Post Baccalaureate Certificate
 - o 05 - Master's Degree
 - o 06 - Doctoral Degree
 - o 07 - First Professional Degree
 - o 08 - Graduate/Professional Certificate
- **Length of Program** - The length of the instructional program in weeks, months, or years as published by the school.
- **Length of Program Measurement** - The unit of measure for the length of the instructional program as published by the school.
 - o Weeks
 - o Months
 - o Years
- **Weeks in Title IV Academic Year** - The total number of weeks of instruction in the program's academic year.
- **Annual Amount or Total Amount data** - The costs, sources of financial aid, and outcomes of students depending on if they are enrolled, graduated, or withdrawn in Title IV-eligible programs.

Figure 21: Add Student/Program Page

Add Student/Program

[Advanced Search](#) > [FVT/GE Maintenance](#) > [Add Student/Program](#)

Add a new Student/Program to the FVT/GE Submittal List. Fields with an asterisk are required.

Student Information

SSN *	Last Name *	First Name *
***-**-5555	Stevey	Michael
Middle Name	Date of Birth *	
Enter Middle Name	05/26/1977	

Program Information

CIP Code *	Credential Level *	
240102	03 - Bachelor's Degree	
Length of Program *	Length of Program Measurement *	Weeks in Title IV Academic Year *
123 - 456	Years	123 - 456

FVT/GE Information

Select 'Annual Amount' or 'Total Amount' to add award information.

☒ Annual Amount ☐ Total Amount

Award Year *

20222023

Program Enrollment Begin Date *	Student's Enrollment Status as of the 1st Day of Enrollment in Program *	Program Attendance Status Date During Award Year *
08/14/2023	Full-Time	08/14/2023
Annual Cost of Attendance (COA) *	Tuition and Fees Amount for Award Year being Reported *	Residency Tuition Status by State or District *
\$ 100000	\$ 100000	In-State Tuition (IS)
Allowance for Books, Supplies, and Equipment *	Allowance for Housing and Food *	Institutional Grants and Scholarships *
\$ 100000	\$ 100000	\$ 100000
Other State, Tribal, or Private Grants *	Private Loans Amount *	
\$ 100000	\$ 100000	

Cancel

Add Student/Program

Schools are required to report FVT/GE data based on the student's enrollment status and the selected reporting type to NSLDS.

- **Annual Amount (AA) data** - This is used to report all students who are enrolled through the end of the most recently completed award

year and have, at any time, received *Title IV* funds for the program being reported.

- **Total Amount (TA) data** - This is used to report students that have received *Title IV* funds for enrollment in the program being reported and have graduated or withdrawn during the most recently completed award year and prior award years. Prior award years are based on the selection of standard or transitional reporting type.

For the AA record, students will be considered enrolled if the student has one of the following enrollment statuses as of June 30th of the most recently completed award year:

- F - (full-time)
- Q - (three-quarter time)
- H - (half-time)
- L - (less than half-time)
- A - (approved leave of absence)

Figure 22: Add Student/Program Page - Annual Amount

FVT/GE Information

Select 'Annual Amount' or 'Total Amount' to add award information.

☒ Annual Amount
 ☐ Total Amount

Award Year *

20222023

Program Enrollment Begin Date *

08/14/2023

Student's Enrollment Status as of the 1st Day of Enrollment in Program *

Full-Time

Program Attendance Status Date During Award Year *

08/14/2023

Annual Cost of Attendance (COA) *

\$ 100000

Tuition and Fees Amount for Award Year being Reported *

\$ 100000

Residency Tuition Status by State or District *

In-State Tuition (IS)

Allowance for Books, Supplies, and Equipment *

\$ 100000

Allowance for Housing and Food *

\$ 100000

Institutional Grants and Scholarships *

\$ 100000

Other State, Tribal, or Private Grants *

\$ 100000

Private Loans Amount *

\$ 100000

An AA record must be reported for the most recently completed award year and exclusively for enrolled students that have received Title IV funds for the program being reported.

If a student is enrolled in multiple eligible programs schools will report the student separately for each program at the six-digit OPEID level.

If a student is enrolled in the same program across multiple locations, the school will report the student only once at the six-digit OPEID level. Schools are required to combine all costs and debt from each location into a single record when a student is enrolled in the same program across multiple locations.

Upon completion of all required fields without any errors, the user will click the Add Student/Program button located at the bottom of the page to add the student, their program information, and the AA record to the school's FVT/GE Submittal List.

Figure 23: Add Student/Program Page - Total Amount

FVT/GE Information

Select 'Annual Amount' or 'Total Amount' to add award information.

☐ Annual Amount ☒ Total Amount

Award Year *

20222023

Comprehensive Transition and
Postsecondary (CTP) Program Indicator

Select Value

Approved Prison Education Program
Indicator

Select Value

Date Student Completed or Withdrew
From Program *

08/14/2023

Program Attendance Status During
Award Year *

Graduated

Total Amount Student Received in
Private Education Loans During
Student's Entire Enrollment in the
Program *

\$ 100000

Total Amount of Institutional Debt
During Student's Entire Enrollment in
the Program *

\$ 100000

Total Amount of Tuition & Fees
Assessed During Student's Entire
Enrollment in the Program *

\$ 100000

Total Amount of Allowance for books,
supplies, and equipment included in the
student's title IV, HEA COA During
Student's Entire Enrollment in the
Program *

\$ 100000

Total Amount of Grants and Scholarships
the student received During Student's
Entire Enrollment in the Program *

\$ 100000

Cancel

Add Student/Program

The TA information is available for schools to report students that have received *Title IV* funds for the program being reported and that have graduated or withdrawn during the standard or transitional reporting periods selected, as well as for the most recently completed award year.

A TA record should be reported for students that have received *Title IV* funds for the program being reported and has one of the following Program Enrollment statuses that falls within the applicable award year:

- G - (Graduated)
- W - (Withdrawn)

For GE Programs only:

- If a student has graduated or withdrawn in multiple eligible programs schools will report the student separately for each program at the six-digit OPEID level. If a student has graduated or withdrawn in the same program across multiple locations, the school reports the student only once at the six-digit OPEID level. Schools are required to combine all costs and debt from each location into a single record when a student is enrolled in the same program across multiple locations.

For Eligible Non-GE Programs only:

- If a student has completed or withdrawn in multiple eligible programs, with the same credential level, schools report only for the program(s) at the six-digit OPEID level that the student completed. Schools will NOT report a separate TA record on the program from which the student withdrew. For the program the student completed, the school will report totals for the student's entire enrollment at the same credential level at the institution.
- If a student has completed or withdrawn in multiple eligible programs, with different credential levels, schools report a TA record for each program at the six-digit OPEID level from which the student completed or withdrew from.

Upon completion of all required fields without any errors, the user will click the Add Student/Program button located at the bottom of the page to add the student, their program information, and the TA record to the school's FVT/GE Submittal List.

Once a student has been successfully added, the user will be navigated back to the FVT/GE Maintenance page and a message will display stating the student/program was successfully added to the FVT/GE Submittal List.

The Search Criteria will also automatically populate with the newly added student's SSN, allowing the user to access the data of that student.

Figure 24: FVT/GE Maintenance Page - Student/Program Successfully Added

FVT/GE Maintenance

Advanced Search > FVT/GE Maintenance

 Student/Program successfully added to the FVT/GE Submittal List. 

Add Student/Program

Add a New Student/Program to the FVT/GE Submittal List
Click on the "Add Student/Program" button to add FVT/GE data for a student and/or program to the FVT/GE Submittal List.

Search Criteria:

SSN: ***-**-5555 

Search Returned 1 Unique Student/Program Records

Sort By: SSN 

**Michael Stevey**
SSN: ***-**-5555  DOB: 05/26/1977 New Deactivate

Program Information

CIP Code:	Credential Level:	Length of Program:	Length of Program Measurement:	Weeks in Title IV Academic Year:
123456	03 - Bachelor's Degree	123.456	Years	123.456

Annual Amount Information

Add Annual Amount

Award Year

▼ 20222023 Edit

Program Enrollment Begin Date:	Student's Enrollment Status as of the 1st Day of Enrollment in Program:	Program Attendance Status Date During Award Year:
08/14/2023	Full-Time	08/14/2023
Annual Cost of Attendance (COA):	Tuition and Fees Amount for Award Year being Reported:	Residency Tuition Status by State or District:
\$100,000	\$100,000	In-State Tuition (IS)
Allowance for Books, Supplies, and Equipment:	Allowance for Housing and Food:	Institutional Grants and Scholarships:
\$100,000	\$100,000	\$100,000
Other State, Tribal, or Private Grants:	Private Loans Amount:	
\$100,000	\$100,000	

Total Amount Information Add Total Amount

1-1 of 1 << < Previous Next > >>

4.2.1 Add Annual Amount and/or Total Amount Information

Users may also add Annual Amount or Total Amount data to an already existing record. If a student is already listed on the school's FVT/GE Submittal List, the school must search for the student record they wish to update and then click either the 'Add Annual Amount' or the 'Add Total Amount' button on the student's individual card.

Annual Amount information is used to report all students who are enrolled through the end of the most recently completed award year and have, at any time, received *Title IV* funds for the program being reported.

Figure 25: FVT/GE Maintenance Page - Add Annual Amount



Lisa Yang
SSN: ***-**-5555  DOB: 05/26/1977

Deactivate

Program Information

CIP Code:	Credential Level:	Length of Program:	Length of Program Measurement:	Weeks in Title IV Academic Year:
123456	03 - Bachelor's Degree	123.456	Years	123.456

Annual Amount Information

Add Annual Amount

Award Year

20232024

Edit

Program Enrollment Begin Date:	Student's Enrollment Status as of the 1st Day of Enrollment in Program:	Program Attendance Status Date During Award Year:
08/14/2023	Full-Time	08/14/2023
Annual Cost of Attendance (COA):	Tuition and Fees Amount for Award Year being Reported:	Residency Tuition Status by State or District:
\$100,000	\$100,000	In-State Tuition (IS)
Allowance for Books, Supplies, and Equipment:	Allowance for Housing and Food:	Institutional Grants and Scholarships:
\$100,000	\$100,000	\$100,000
Other State, Tribal, or Private Grants:	Private Loans Amount:	
\$100,000	\$100,000	

If the user chooses to add Annual Amount data and clicks the 'Add Annual Amount' button on the student's card, the Add Annual Amount popup will display allowing you to add Annual Amount data for that student. After successfully entering all applicable information, click the "Add Annual Amount" button at the bottom of the popup.

Figure 26: Add Annual Amount Popup

Add Annual Amount

Annual Amount Information

Award Year *

20232024

Program Enrollment Begin Date *

08/14/2023

Student's Enrollment Status as of the 1st Day of Enrollment in Program *

Full-Time

Program Attendance Status Date During Award Year *

08/14/2023

Annual Cost of Attendance (COA) *

\$ 100000

Tuition and Fees Amount for Award Year being Reported *

\$ 100000

Residency Tuition Status by State or District *

In-State Tuition (IS)

Allowance for Books, Supplies, and Equipment *

\$ 100000

Allowance for Housing and Food *

\$ 100000

Institutional Grants and Scholarships *

\$ 100000

Other State, Tribal, or Private Grants *

\$ 100000

Private Loans Amount *

\$ 100000

Cancel

Add Annual Amount

Once an Annual Amount record has been successfully added, a message will appear at the top of the page stating: "The Annual Amount record was successfully added."

Figure 27: FVT/GE Maintenance Page - Add Total Amount

Total Amount Information

Add Total Amount

Award Year	Edit
▼ 20222023	Edit
Comprehensive Transition and Postsecondary (CTP) Program Indicator: N/R	Approved Prison Education Program Indicator: Yes
Program Attendance Status During Award Year: Graduated	Date Student Completed or Withdrew From Program: 08/14/2023
Total Amount of Tuition & Fees Assessed During Student's Entire Enrollment in the Program: \$100,000	Total Amount Student Received in Private Education Loans During Student's Entire Enrollment in the Program: \$100,000
Total Amount of Institutional Debt During Student's Entire Enrollment in the Program: \$100,000	Total Amount of Allowance for books, supplies, and equipment included in the student's title IV, HEA COA During Student's Entire Enrollment in the Program: \$100,000
Total Amount of Grants and Scholarships the student received During Student's Entire Enrollment in the Program: \$100,000	

Total Amount information is used to report students that have received *Title IV* funds for enrollment in the program being reported and have graduated or withdrawn during the most recently completed award year and prior award years. Prior award years are based on the selection of standard or transitional reporting type.

If the user chooses to add Total Amount data and clicks the 'Add Total Amount' button on the student's card, the Add Total Amount popup will display allowing you to add Total Amount data for that student. After successfully entering all applicable information, click the "Add Total Amount" button at the bottom of the popup.

Figure 28: Add Total Amount Popup

The screenshot shows a modal window titled "Add Total Amount" with a close button (X) in the top right corner. The form is organized into a grid of input fields:

- Total Amount Information**
 - Award Year ***: Text input field containing "20232024".
 - Comprehensive Transition and Postsecondary (CTP) Program**: Dropdown menu with "Select Value".
 - Approved Prison Education Program Indicator**: Dropdown menu with "Select Value".
 - Date Student Completed or Withdrew From Program ***: Date input field containing "08/14/2023" with a calendar icon.
 - Program Attendance Status During Award Year ***: Dropdown menu with "Graduated".
 - Total Amount Student Received in Private Education Loans During Student's Entire Enrollment in the Program ***: Text input field with a dollar sign and "100000".
 - Total Amount of Institutional Debt During Student's Entire Enrollment in the Program ***: Text input field with a dollar sign and "100000".
 - Total Amount of Tuition & Fees Assessed During Student's Entire Enrollment in the Program ***: Text input field with a dollar sign and "100000".
 - Total Amount of Allowance for books, supplies, and equipment included in the student's title IV, HEA COA During Student's Entire Enrollment in the Program ***: Text input field with a dollar sign and "100000".
 - Total Amount of Grants and Scholarships the student received During Student's Entire Enrollment in the Program ***: Text input field with a dollar sign and "100000".

At the bottom right, there are two buttons: "Cancel" and "Add Total Amount". The "Add Total Amount" button is highlighted with a red rectangular border.

Once a Total Amount record has been successfully added, a message will appear at the top of the page stating: "The Total Amount record was successfully added."

4.3 Edit FVT/GE Student Data

Users have the ability to edit FVT/GE student data via the web, regardless of whether the student data was initially submitted by batch, web, or spreadsheet submittal. However, users are only able to edit Annual Amount and Total Amount information and may not edit student or program identifiers, nor the award year. In order to update student or program

identifiers, as well as the award year, you must invalidate the entire student record through batch or deactivate the student record via the web.

To edit Annual Amount or Total Amount information, click the 'Edit' link within the respective Annual Amount or Total Amount record you wish to update.

Figure 29: FVT/GE Maintenance Page - Edit



Lisa Yang
 SSN: ***-**-5555  DOB: 05/26/1977

Deactivate

Program Information

CIP Code:	Credential Level:	Length of Program:	Length of Program Measurement:	Weeks in Title IV Academic Year:
123456	03 - Bachelor's Degree	123.456	Years	123.456

Annual Amount Information

Add Annual Amount

Award Year		
20232024	Program Enrollment Begin Date: 08/14/2023 Annual Cost of Attendance (COA): \$100,000 Allowance for Books, Supplies, and Equipment: \$100,000 Other State, Tribal, or Private Grants: \$100,000	Student's Enrollment Status as of the 1st Day of Enrollment in Program: Full-Time Tuition and Fees Amount for Award Year being Reported: \$100,000 Allowance for Housing and Food: \$100,000 Private Loans Amount: \$100,000
	Program Attendance Status Date During Award Year: 08/14/2023 Residency Tuition Status by State or District: In-State Tuition (IS) Institutional Grants and Scholarships: \$100,000	Edit
20222023	Program Enrollment Begin Date: 08/14/2023 Annual Cost of Attendance (COA): \$100,000 Allowance for Books, Supplies, and Equipment: \$100,000 Other State, Tribal, or Private Grants: \$100,000	Student's Enrollment Status as of the 1st Day of Enrollment in Program: Full-Time Tuition and Fees Amount for Award Year being Reported: \$100,000 Allowance for Housing and Food: \$100,000 Private Loans Amount: \$100,000
	Program Attendance Status Date During Award Year: 08/14/2023 Residency Tuition Status by State or District: In-State Tuition (IS) Institutional Grants and Scholarships: \$100,000	Edit

Total Amount Information

Add Total Amount

Award Year		
20222023	Comprehensive Transition and Postsecondary (CTP) Program: ... Approved Prison Education Program Indicator: ...	Date Student Completed or Withdrew From Program: ...
		Edit

If the user decides to edit a student's Annual Amount information and clicks the 'Edit' link on the Annual Amount record within the student's card, the Edit Annual Amount popup will display, allowing the user to make changes to the Annual Amount data for that student. Once all applicable information has been successfully updated, the user will click 'Save'.

Figure 30: Edit Annual Amount Popup

Edit Annual Amount

Annual Amount Information

Award Year
20222023

Program Enrollment Begin Date *
MM/DD/YYYY

Student's Enrollment Status as of the 1st Day of Enrollment in Program *
Full-Time

Program Attendance Status Date During Award Year *
08/14/2023

This field is required

Annual Cost of Attendance (COA) *
\$ 100000

Tuition and Fees Amount for Award Year being Reported *
\$ 100000

Residency Tuition Status by State or District *
In-State Tuition (IS)

Allowance for Books, Supplies, and Equipment *
\$ 100000

Allowance for Housing and Food *
\$ 100000

Institutional Grants and Scholarships *
\$ 100000

Other State, Tribal, or Private Grants *
\$ 100000

Private Loans Amount *
\$ 100000

Cancel Save

Once the record has been successfully updated, a message will appear at the top of the page stating, 'The Annual Amount record was successfully edited.'

Figure 31: Annual Amount Record Successfully Edited

The Annual Amount record was successfully edited.

Add Student/Program

Add a New Add Student/Program to the FVT/GE Submittal List
Click on the "Add Student/Program" button to add FVT/GE data for a student and/or program to the FVT/GE Submittal List.

Figure 32: Edit Total Amount Popup

Edit Total Amount

Total Amount Information

Award Year
20232024

Comprehensive Transition and Postsecondary (CTP) Program Indicator
No

Approved Prison Education Program Indicator
No

Date Student Completed or Withdrew From Program *
05/16/2019

Program Attendance Status During Award Year *
Graduated

Total Amount Student Received in Private Education Loans During Student's Entire Enrollment in the Program *
\$ 400,000

Total Amount of Institutional Debt During Student's Entire Enrollment in the Program *
\$ 100,000

Total Amount of Tuition & Fees Assessed During Student's Entire Enrollment in the Program *
\$ 200,000

Total Amount of Allowance for books, supplies, and equipment included in the student's title IV, HEA COA During Student's Entire Enrollment in the Program *
\$ 100,000

Total Amount of Grants and Scholarships the student received During Student's Entire Enrollment in the Program *
\$ 200,000

Cancel Edit Total Amount

If the user decides to edit a student's Total Amount information and clicks the 'Edit' link on the Total Amount record within the student's card, the Edit Total Amount popup will display, allowing the user to make changes to the Total Amount data for that student. Once all applicable information has been updated successfully, the user will click 'Edit Total Amount' at the bottom of the popup to save their updates.

Once the record has been successfully updated, a message will appear at the top of the page stating, 'The Total Amount record was successfully edited.'

4.4 Deactivate FVT/GE Student Data

If a user needs to remove Annual Amount and/or Total Amount data from a student's record, click the 'Deactivate' button located within the student's card. Once the user clicks the 'Deactivate' button, the 'Deactivate?' popup will display, enabling the user to remove Annual Amount and/or Total Amount data from the student's record.

Figure 33: FVT/GE Maintenance Page - Deactivate



Excalibur N Thorenton
SSN: ***-**-8511 DOB: 01/18/1985

Deactivate

Program Information

CIP Code:

120503

Credential Level:

02 - Associate's Degree

Length of Program:

4

Length of Program Measurement:

Year

Weeks in Title IV Academic Year:

0

Annual Amount Information

Add Annual Amount

Award Year

20222023

Edit

Program Enrollment Begin Date:
06/04/2022

Annual Cost of Attendance (COA):
\$2,145

Allowance for Books, Supplies, and Equipment:
\$654

Other State, Tribal, or Private Grants:
\$651

Student's Enrollment Status as of the 1st Day of Enrollment in Program:
Half-Time

Tuition and Fees Amount for Award Year being Reported:
\$546

Allowance for Housing and Food (from COA):
\$1,587

Private Loans Amount:
\$65

Program Attendance Status Date During Award Year:
06/07/2022

Residency Tuition Status by State or District:
Out-of-State Tuition (OS)

Institutional Grants and Scholarships:
\$651.651

Total Amount Information

Add Total Amount

Award Year

20232024

Edit

Figure 34: Deactivate? Popup

Deactivate?



This action will remove the Annual Award and/or Total Award record(s) for a student at a given program. By deactivating an Annual Award and/or Total Award record, the data will be removed. Check each record to deactivate it.

Please confirm this action.

Annual Award Information

☒ 20222023

Total Award Information

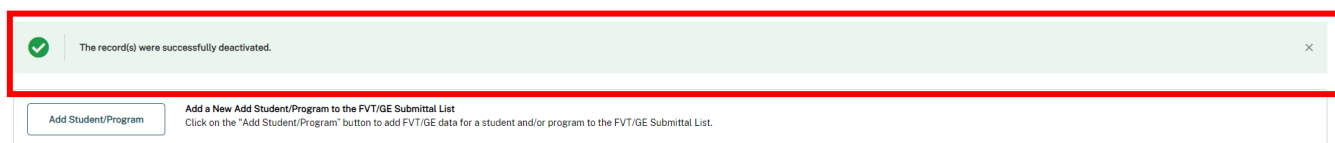
☐ 20232024

Cancel

Confirm

Upon clicking the 'Confirm' button, a message will display on the FVT/GE Maintenance page stating, 'The record(s) were successfully deactivated'. As a result, the applicable Annual Amount and/or Total Amount data will be removed from the student's record for both web and batch processing. To completely remove a student/program combination from the school's FVT/GE Submittal List via the web, the user must check every relevant record type associated with the student/program combination.

Figure 35: FVT/GE Maintenance Page - Record Successfully Deactivated



Chapter 5: FVT/GE Spreadsheet Submittal Process

The FVT/GE Spreadsheet Submittal process allows schools to report FVT/GE data to NSLDS via spreadsheet upload on the NSLDS Professional Access website. The FVT/GE Spreadsheet Submittal is located on the Spreadsheet Submittal page under the School tab on NSLDSFAP.

This spreadsheet contains the same fields as detailed in Appendix A; however, each record type will be reported in a separate row. The FVT/GE Spreadsheet Submittal will be processed in real-time and any errors will be presented to the school. Upon successful upload of a file and processing of the data, the information will be used to update the NSLDS database.

Figure 36: Spreadsheet Submittal Page

Teacher Loan Forgiveness

To add students individually, select the Teacher Loan Forgiveness button.

Retrieve up to 30 Aid Recipient records at a time via the Teacher Loan Forgiveness Add page.

Upload Submittal Files

Upload a file below then click the "Submit". The latest submittal template is available via the download link at the bottom of the page.

Select Submittal Type *

FVT/GE Spreadsheet Submittal

Select File *

No file Selected [Upload File](#)

Validate

Validate and Submit

Recently Uploaded Files [View Upload History >](#)

If the submittal file has records in error, the error file is available for download.

Submittal Type	File Name	Processed Date	Uploaded By	Organization Uploaded By	Total No. of Records	No. of Records Processed	No. of Records with Errors	Download Errors
----------------	-----------	----------------	-------------	--------------------------	----------------------	--------------------------	----------------------------	-----------------

5.1 Creating a Spreadsheet

The FVT/GE Spreadsheet Submittal is another tool that can be used by schools to submit student-specific FVT/GE data for students that have received *Title IV* aid for the program being reported. Users can create their own spreadsheets or use the template provided. The spreadsheet can be created with the first row containing the field names, found in Appendix A, or by utilizing the template that is available for download on the Spreadsheet Submittal page. In order for NSLDS to accept the spreadsheet template, the first row must contain the field names. If the school chooses to create their own spreadsheet template, the fields found in Appendix A must be used as a reference.

Figure 37: FVT/GE Spreadsheet Submittal Template

AutoSave Off fvt_ge_submittal_template (2) • Saved to this PC

File Home Insert Page Layout Formulas Data Review View Help Acrobat

Clipboard Font Alignment Number Styles

Record Type (AA, TA)

A	B	C	D	E	F	G	H	I
Record Type (AA, TA)	Institution Code (6-digit OPEID) (AA, TA)	Award Year (AA, TA)	Student Social Security Number (AA, TA)	Student First Name (AA, TA)	Student Middle Name (AA, TA)	Student Last Name (AA, TA)	Student Date of Birth (AA, TA)	CIP Code (AA, TA)
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								

It is crucial that the user created spreadsheet is saved securely. It is also recommended that the spreadsheet have a unique name so that it can be easily identified during the upload process. Please ensure that when saving the file, it is saved as a spreadsheet file in a format with an extension of .xls or .xlsx (Excel™ format). Any other extensions will cause the entire file to be rejected.

The spreadsheet has a file size limit of 5,000 KB (5 MB). Any file size over this limit will cause the spreadsheet to be rejected. File size varies depending on amount of data in the spreadsheet.

5.1.1 Rename Worksheet

If the user is not using the available template for download, the first step in creating the spreadsheet is to rename the worksheet that will be utilized for data entry, and subsequent data upload. To rename the worksheet:

1. Right click on the worksheet tab name.
2. Select Rename.
3. When the current name of the tab is highlighted, type “upload file”.
4. Click out of the tab and the name will be stored.

Figure 38: Rename Worksheet

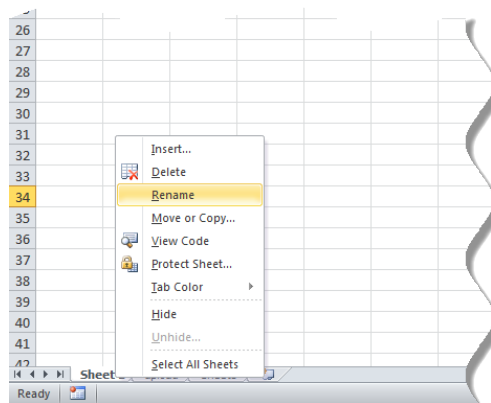
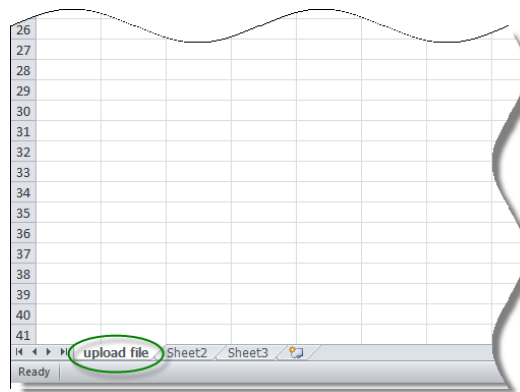


Figure 39: Rename Worksheet

NSLDS will look for a worksheet with the name **“upload file”**. If the worksheet has any other name, NSLDS will attempt to load the data found in the first tab, or Sheet 1, of the spreadsheet. If Sheet 1 is empty, the user will receive the message “Spreadsheet has no data”. It is suggested that the worksheet be correctly labeled for upload.

Also, NSLDS will only process one worksheet per spreadsheet, per upload. Any other worksheets will be ignored if they are present in the file, as will any records they may contain. If there are additional sheets that need to be submitted, after the first worksheet is uploaded, the school can rename the initial uploaded file to a different name and name the next sheet to “upload file”. Submit the file to NSLDS again, and the new page will be uploaded.

5.1.2 Spreadsheet with Field Names

When creating the spreadsheet, the field names are to be created by the user. The names of the fields must match those presented in Appendix A and each name must be contained within an individual column. The names of the fields will appear in Row One, beginning in column A with “Record Type (AA, TA)” and ending in column AH with “Total Amount of Grants and Scholarships the student received During Student's Entire Enrollment in the Program (TA)”. Schools are permitted to enter applicable data within columns A through AH. The user created spreadsheet submittal does not require Header and Trailer Records as the batch file does. Fields identified as optional do not require data to be provided. However, the column for the field names must still appear in the spreadsheet, even if the data is not required.

Figure 40: FVT/GE Spreadsheet Submittal Template - AA and TA Record

	A	B	C	D	E	F	G	H	I	J
1	Record Type (AA, TA)	Institution Code (6-digit OPEID) (AA, TA)	Award Year (AA, TA)	Student Social Security Number (AA, TA)	Student First Name (AA, TA)	Student Middle Name (AA, TA)	Student Last Name (AA, TA)	Student Date of Birth (AA, TA)	CIP Code (AA, TA)	Credential Level (AA, TA)
2	AA	001008	20232024	000010000	Max	C	Student	01000100	120500	03
3	TA	001008	20232024	000000100	Student		Max	00011000	120501	03
4										
5										
6										
7										
8										
9										

5.2 Data Entry

When entering data for records it is important that only one record type is entered per row. The first 13 columns (columns A-M) will be the same for all record types for a single student; these columns will contain the following fields:

- Record Type
- Institution Code (6-digit OPEID)
- Award Year
- Student Social Security Number
- Student First Name
- Student Middle Name
- Student Last Name
- Student Date of Birth
- CIP Code
- Credential Level
- Length of Program
- Length of Program Measurement
- Weeks in Title IV Academic Year

After column M, the different record types will offset as not to overlap with each other, so every column heading will be unique. Some columns may be used in multiple record types to allow for the addition of new fields without changing where the existing fields are located:

- Annual Amount (AA) Record
 - Will be required to provide data for columns A-Z on the spreadsheet
 - Columns AA-AH of the spreadsheet will be filler
- Total Amount (TA) Record
 - Will be required to provide data for columns A-M, P, and Z-AH on the spreadsheet
 - Columns N-O and Q-Y of the spreadsheet are filler

Figure 41: FVT/GE Spreadsheet Submittal Template - AA Record

	N	O	P	Q	R	S	T	
1	Program Enrollment Begin Date (AA)	Student's Enrollment Status as of the 1st Day of Enrollment in Program (AA)	Program Attendance Status During Award Year (AA, TA)	Program Attendance Status Date During Award Year (AA)	Annual Cost of Attendance (COA) (AA)	Tuition and Fees Amount for Award Year being Reported (AA)	Residency Tuition Status by State or District (AA)	Allow Equip (AA)
2	01010001	F	E	E	10000 5000	2000	500	
3								
4								
5								
6								
7								
8								
9								

Figure 42: FVT/GE Spreadsheet Submittal Template - TA Record

	Z	AA	AB	AC	AD	AE	AF
1	Invalid Flag (AA, TA)	Comprehensive Transition and Postsecondary (CTP) Program Indicator (TA)	Approved Prison Education Program Indicator (TA)	Date Student Completed or Withdrew From Program (TA)	Total Amount Student Received in Private Education Loans During Student's Entire Enrollment in the Program (TA)	Total Amount of Institutional Debt During Student's Entire Enrollment in the Program (TA)	Total Amount of Tuition & Fees During Student's Entire Enrollment in the Program (TA)
2	N						
3	N	N	N	1010001		1000000	1000000
4							
5							
6							
7							
8							
9							

5.3 Uploading a FVT/GE Spreadsheet Submittal File

The Spreadsheet Submittal page is found under the School tab on the NSLDS Professional Access website and allows users the ability to report FVT/GE data via spreadsheet submittal.

The page allows the user to search for the spreadsheet submittal file they would like to submit and upload it from the location where it is securely stored. Because of the sensitivity of the information included in the file, it must be saved in a secure manner on the local hard drive of the user's computer or stored in a secure manner on an external medium such as a flash drive or network. Once the file is located, the user will then need to select the manner for which errors, if any, will be returned.

Figure 43: Spreadsheet Submittal Page - Upload Submittal Files

Teacher Loan Forgiveness

To add students individually, select the Teacher Loan Forgiveness button.
Retrieve up to 30 Aid Recipient records at a time via the Teacher Loan Forgiveness Add page.

Upload Submittal Files

Upload a file below then click the "Submit". The latest submittal template is available via the download link at the bottom of the page.

Select Submittal Type *

FVT/GE Spreadsheet Submittal

Select File *

No file Selected [Upload File](#)

Validate

Validate and Submit

Recently Uploaded Files

[View Upload History >](#)

If the submittal file has records in error, the error file is available for download.

Submittal Type	File Name	Processed Date	Uploaded By	Organization Uploaded By	Total No. of Records	No. of Records Processed	No. of Records with Errors	Download Errors
----------------	-----------	----------------	-------------	--------------------------	----------------------	--------------------------	----------------------------	-----------------

5.3.1 FVT/GE Spreadsheet Submittal Page Results

After the FVT/GE spreadsheet has been uploaded, validation is done to identify if there are any errors in the file. Users must ensure they click the ‘Validate and Submit’ button to confirm the spreadsheet was submitted. When the user selects ‘Validate and Submit’ the system will review and validate all data in the spreadsheet. Any records that were submitted and successfully pass validation with no errors will be processed.

If any record that was submitted triggers an error, a message will display along with the number of records with errors. Additionally, a link will be provided under the ‘Download Errors’ section on the Spreadsheet Submittal page, enabling the user to identify records that need corrected

Figure 44: Spreadsheet Submittal Page - Download Errors

Total No. of Records	No. of Records Processed	No. of Records with Errors	Download Errors
3	0	3	Download Errors

Once the user clicks the [Download Errors link](#), the submitted FVT/GE Spreadsheet Submittal File displays all submitted records and highlights all cells in error for each applicable record. These errors will be highlighted for the user to easily access once they download the Error File. NSLDS will display the errors and their descriptions in the ‘AI’ Column.

Figure 45: FVT/GE Spreadsheet Submittal - Errors

AH	AI
Total Amount of Grants and Scholarships the student received During Student's entire Enrollment in the program (TA)	Error
	Student Social Security Number (AA, TA): 26 - Verifies that it must match value in the NSLDS database Student First Name (AA, TA): 26 - Verifies that it must match value in the NSLDS database Student Date of Birth (AA, TA): 26 - Verifies that it must match value in the NSLDS database Student Last Name (AA, TA): 26 - Verifies that it must match value in the NSLDS database
250	

5.4 Working Errors

All records are validated against the edits described in Appendix A, and any errors will be identified in Column AI of the Errors File. Users have the option to correct data in the Errors File directly or make corrections in the original file that was submitted. If opting to correct errors in the Error File, users should rename the file before resubmitting to maintain a record of prior submittals. Regardless of the chosen method, any records in error must be corrected and resubmitted to NSLDS for processing. If there is a need to remove rows from the spreadsheet, the 'Delete Row' function in Excel should be utilized to ensure complete removal of the applicable data.

Appendix A: FVT/GE File Record Layouts

This appendix defines the layouts for each record within the FVT/GE Submittal File, FVT/GE File-Level Error File, FVT/GE Error/Acknowledgment File, and each field within the records. It is essential to ensure accuracy

regarding the reporting data, correct placement, and coding of the data within the files.

Institutions will send an FVT/GE Submittal file to NSLDS in accordance with ED guidelines. Institutions will receive an FVT/GE File-Level Error File or FVT/GE Error/Acknowledgement File after NSLDS processes their submittal.

If an institution received an FVT/GE File-Level Error File, NSLDS was not able to process the file due to file level errors. File level errors are generally caused by header or trailer problems, such as invalid values in the header and/or trailer, or OPEIDs not associated with the TG mailbox. They may also be due to incorrect counts in the footer record. Check your file for these types of issues, correct them, and send in a new FVT/GE Submittal File. If an institution received an FVT/GE Error/Acknowledgement File, NSLDS has acknowledged their FVT/GE Submittal File. If the FVT/GE Error/Acknowledgement File contains only one header and one trailer record, the FVT/GE Submittal file contained no errors and was successfully submitted to NSLDS. If the FVT/GE Error/Acknowledgement File contains one header, one or more detail records, and one trailer record, NSLDS found record level errors in the Submittal File. Institutions may correct the errors received in the FVT/GE File-Level Error File or FVT/GE Error/Acknowledgement File and re-submit the FVT/GE Submittal file to NSLDS.

Appendix A includes information on the following layouts:

- Fixed-Width
- Comma Separated Values (CSV)

The Fixed-Width (FW) layout includes the following information for each field:

- **Pos FR-** (Position From) – starting position of the field (Please note that Pos FR (Position From) only applies to Fixed-Width)
- **Pos TO-** (Position To) – ending position of the field (Please note that Pos TO (Position To) only applies to Fixed-Width)
- **Attribute/Name-** Brief, descriptive title of the field
- **Description-** Short narrative definition of the field
- **Field Format-** Indicator of the kind of value that must be in the field, as follows:
 - o Char. (Character) denotes a field that may contain spaces, letters, or numbers in any combination—for example, 17 Magnolia Street. Character fields not specifically reported must be filled with spaces. If a field is said to require a value ‘greater than spaces’, the field must contain at least one letter or number.
 - o Num. (Numeric) denotes a field that must contain only numbers—for example, 12345 as a Detail Record Count in a trailer record.

Letters, special characters, or spaces in a numeric field are invalid. An entry of T491_24, for example, would not be accepted. Unless otherwise specified in the record layout, numeric fields not specifically reported must be filled with zeroes.

- o Date fields must contain only numeric data, 8 digits, and appear in the format CCYYMMDD, where:
 - CC = 2-digit century
 - YY = 2-digit year
 - MM = 2-digit month designation (01-12)
 - DD = 2-digit day designation (01-31, depending on month and year)
 - Under this convention, an entry of **20140430** would be accepted, but **043014** would not. Unless otherwise specified in the record layout, date fields not specifically reported must be filled with zeroes.
- **Lth (Length)/Size-** Number of bytes the field occupies (Please note that Lth (Length) only applies to Fixed-Width

The field composition of the layout description includes all of the information listed above in addition to the following:

- **Comments-** Additional information about the field
- **Edit(s)-** Description of the error checking that NSLDS applies to the file that is returned
- **Reporting-** Instructions indicating whether the field must contain data other
- than spaces or zeros are described below:
 - o *Mandatory-* Fill in this field for every Detail record.
 - o *Optional-* Fill in this field if the information is applicable

FVT/GE Submittal and Error/Acknowledgement File Layout

Fixed Width

Header Record
585

Length =

Pos. Start	Pos. End	Attribute	Description	Field Format	Lth
1	2	Record Type	'00' indicates header record	Num.	2
3	8	Institution Code (OPEID)	The institution's 6-digit Office of Postsecondary Education Identifier (OPEID).	Num.	6
9	33	Filler	Spaces	Char.	25
34	60	Header Text	File Name - Submittal File: 'FVT/GE STUDENT SUBMITTAL' - Error/Acknowledgement File 'FVT/GE ERROR/ACKNOWLEDGMENT'	Char.	27
61	68	Submittal Date	Date the File content was created. Format CCYYMMDD	Date	8
69	69	File Type	Indicates the specific type of FVT/GE file. Valid values are: 'S' (Submittal File) 'E' (Error/Acknowledgement File)	Char.	1
70	95	Filler	Spaces	Char.	26
96	96	Transitional/Standard Reporting Flag	Indicates the institution's FVT/GE reporting type selection. Valid values are: 'T' (Transitional) 'S' (Standard)	Char.	1
97	585	Filler	Spaces	Char.	489

Annual Amount (AA) Detail Record
Length = 585

Pos. Start	Pos. End	Attribute	Description	Field Format	Lth
1	2	Record Type	'AA' indicates Annual Amount record.	Num.	2
3	8	Institution Code (OPEID)	The institution's 6-digit Office of Postsecondary Education Identifier (OPEID).	Num.	6

Pos. Start	Pos. End	Attribute	Description	Field Format	Lth
9	16	Award Year	Award Year the student is enrolled in the program. Must be consecutive years. Format CCYYCCYY	Char.	8
17	25	Student Social Security Number	Student's current Social Security Number.	Num.	9
26	60	Student First Name	Student's current first name. 'NFN' for students with no first name.	Char.	35
61	95	Student Middle Name	Student's current middle name. If no middle name, populate with spaces.	Char.	35
96	130	Student Last Name	Student's current last name. 'NLN' for students with no last name.	Char.	35
131	138	Student Date of Birth	Student's Date of Birth (CCYYMMDD).	Date	8
139	144	CIP Code	Six-digit Classification of Instructional Programs code (without period) identifying a program's academic content.	Char.	6
145	146	Credential Level	Credential Level of the program the student was enrolled in during this award year. Valid values are: '01' (Undergraduate certificate or Diploma program) '02' (Associate's degree) '03' (Bachelor's degree) '04' (Post baccalaureate certificate) '05' (Master's degree) '06' (Doctoral degree) '07' (First professional degree) '08' (Graduate / Professional certificate)	Char.	2
147	152	Length of Program	The length of the instructional program in weeks, months, or years as published by the school.	Num.	6
153	153	Length of Program Measurement	The unit of measure for the length of the instructional program as published by the school. Valid values are: 'W' (Weeks) 'M' (Months) 'Y' (Years)	Char.	1

Pos. Start	Pos. End	Attribute	Description	Field Format	Lth
154	159	Weeks in Title IV Academic Year	The total number of weeks of instruction in the program's academic year. Only report when Published Program Length Measurement is W or M.	Num.	6
160	167	Program Enrollment Begin Date	Date student began enrollment in the program. Format CCYYMMDD	Date	8
168	168	Student's Enrollment Status as of the 1st Day of Enrollment in the Program	The student's program enrollment status code as of the 1st day in the program. Valid values are: • 'F': Full-Time • 'Q': Three-Quarter Time • 'H': Half-Time • 'L': Less Than Half-Time	Char.	1
169	169	Program Attendance Status During Award Year	The attendance status of the student still enrolled in the program as of the end of the award year being reported. Valid value: 'E'= Enrolled	Char.	1
170	177	Program Attendance Status Date During Award Year	The last day of the award year being reported which corresponds to the student's Program Attendance Status During Award Year of 'E'. Report June 30th of the award year being reported. Format CCYYMMDD.	Date	8
178	183	Annual Cost of Attendance (COA)	The student's total annual cost of attendance for the Award Year being reported.	Char.	6
184	189	Tuition and Fees Amount for Award Year being Reported	The total tuition and fees assessed to the student for the award year being reported.	Char.	6
190	191	Residency Tuition Status by State or District	The student's residency tuition status by State or district for the award year being reported. Valid values are: • In-State Tuition (IS) • In-District Tuition (ID) • Out-of-State Tuition (OS)	Char.	2
192	197	Allowance for Books, Supplies, and Equipment	The student's total annual allowance for books, supplies, and equipment from their COA for the award year being reported.	Char.	6
198	203	Allowance for Housing and Food	The student's total annual allowance for housing and food from their COA for the award year being reported.	Char.	6

Pos. Start	Pos. End	Attribute	Description	Field Format	Lth
204	209	Institutional Grants and Scholarships	The amount of institutional grants and scholarships received by the student for the award year being reported.	Char.	6
210	215	Other State, Tribal, or Private Grants	The amount of other State, Tribal or Private Grants the student received for the award year being reported.	Char.	6
216	221	Private Loans Amount	The amount of private educational loans received by the student for the award year being reported.	Char.	6
222	222	Invalid Flag	Flag that indicates if the school is submitting the record to invalidate an existing FVT/GE Annual Amounts (AA) Record in NSLDS. Valid values are: • 'Y' (Yes) • 'N' (No) • Space (No)	Char.	1
223	224	Error Code 1	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.	2
225	225	Filler	Spaces	Char.	1
226	227	Error Code 2	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.	2
228	228	Filler	Spaces	Char.	1
229	230	Error Code 3	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.	2
231	231	Filler	Spaces	Char.	1
232	233	Error Code 4	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.	2
234	234	Filler	Spaces	Char.	1
235	236	Error Code 5	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.	2
237	585	Filler	Spaces	Char.	349

Total Amount (TA) Detail Record
585

Length =

Pos. Start	Pos. End	Attribute	Description	Field Format	Lth
1	2	Record Type	'TA' indicates detail record	Num.	2
3	8	Institution Code (OPEID)	The institution's 6-digit Office of Postsecondary Education Identifier (OPEID).	Num.	6
9	16	Award Year	Award Year the student was enrolled in the program. Must be consecutive years. Format CCYYCCYY.	Char.	8
17	25	Student Social Security Number	Student's current Social Security Number.	Num.	9
26	60	Student First Name	Student's current first name. 'NFN' for students with no first name.	Char.	35
61	95	Student Middle Name	Student's current middle name. If no middle name, populate with spaces.	Char.	35
96	130	Student Last Name	Student's current last name. 'NLN' for students with no last name.	Char.	35
131	138	Student Date of Birth	Student's Date of Birth. Format CCYYMMDD.	Date	8
139	144	CIP Code	Six-digit Classification of Instructional Programs code (without period) identifying a program's academic content.	Char.	6
145	146	Credential Level	Credential Level of the program the student graduated or withdrew from. Valid values are: '01' (Undergraduate certificate or Diploma program) '02' (Associate's degree) '03' (Bachelor's degree) '04' (Post baccalaureate certificate) '05' (Master's degree) '06' (Doctoral degree) '07' (First professional degree) '08' (Graduate / Professional certificate)	Char.	2
147	152	Length of Program	The length of the instructional program in weeks, months, or years as published by the school.	Num.	6

Pos. Start	Pos. End	Attribute	Description	Field Format	Lth
153	153	Length of Program Measurement	The unit of measure for the length of the instructional program as published by the school. Valid values are: • 'W' (Weeks) • 'M' (Months) • 'Y' (Years)	Char.	1
154	159	Weeks in Title IV Academic Year	The total number of weeks of instruction in the program's academic year.	Num.	6
160	160	Comprehensive Transition and Postsecondary (CTP) Program	Indicates if the program the student graduated or withdrew from is a Comprehensive Transition and Postsecondary (CTP) program. • 'Y' (Yes) • 'N' (No) • Space (No)	Char.	1
161	161	Approved Prison Education Program Indicator	Indicates if the program, the student graduated or withdrew from, is an approved Prison Education Program or part of the Second Chance Pell Experiment. Valid values are: • 'Y' (Yes) • 'N' (No) • Space (No)	Char.	1
162	169	Date Student Completed or Withdrew From Program	The date the student graduated or withdrew from the program. Format CCYYMMDD.	Date	8
170	175	Total Private Education Loans for Student's Entire Enrollment in the Program	For GE Programs, the total amount the student received from private education loans for enrollment in the program. For Eligible Non-GE Programs, the total amount the student receive from private education loans for the student's enrollment in all programs at the same credential level at the institution.	Char.	6

Pos. Start	Pos. End	Attribute	Description	Field Format	Lth
176	181	Total Institutional Debt for Student's Entire Enrollment in the Program	For GE Programs, the total amount of institutional debt the student owes to the institution or to a party that extended an amount on behalf of the institution after completing or withdrawing from the program. For Eligible Non-GE Programs, the total amount of institutional debt the student owes to the institution or to a party that extended an amount on behalf of the institution for the student's enrollment in all programs at the same credential level at the institution.	Char.	6
182	187	Total Tuition & Fees Assessed for Student's Entire Enrollment in the Program	For GE Programs, the total amount of tuition and fees assessed the student for the student's entire enrollment in the program. For Eligible Non-GE Programs, the total amount of tuition and fees assessed the student for the student's enrollment in all programs at the same credential level at the institution.	Char.	6
188	193	Total Allowance for books, supplies, and equipment for Student's Entire Enrollment in the Program	For GE Programs, the total amount of the allowances for books, supplies, and equipment included in the student's COA for each award year in which the student was enrolled in the program, or a higher amount if assessed the student by the institution for such expenses. For Eligible Non-GE Programs total amount of the allowances for books, supplies, and equipment included in the student's COA for each award year in which the student was enrolled at the institution in programs at the same credential level.	Char.	6

Pos. Start	Pos. End	Attribute	Description	Field Format	Lth
194	199	Total Amount of Institutional Grants and Scholarships for Student's Entire Enrollment in the Program	For GE Programs, the total amount of institutional grants and scholarships received by the student for the entire enrollment in the program. For Eligible Non-GE Programs, the total amount of institutional grants and scholarships received by the student for the student's enrollment in all programs at the same credential level at the institution.	Char.	6
200	200	Invalid Flag	Flag that indicates if the school is submitting the file to invalidate an existing FVT/GE TA Record. Valid values are: • 'Y' (Yes) • 'N' (No) • Space (No)	Char.	1
201	201	Program Attendance Status During Award Year	The enrollment status of the student in the program for the Award Year being reported. Valid values are: • 'G' (Graduated) • 'W' (Withdrawn)	Char.	1
202	348	Filler	Spaces	Char.	147
349	350	Error Code 1	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.	2
351	351	Filler	Spaces	Char.	1
352	353	Error Code 2	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.	2
354	354	Filler	Spaces	Char.	1
355	356	Error Code 3	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.	2
357	357	Filler	Spaces	Char.	1
358	359	Error Code 4	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.	2
360	360	Filler	Spaces	Char.	1
361	362	Error Code 5	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.	2

Pos. Start	Pos. End	Attribute	Description	Field Format	Lth
363	585	Filler	Spaces	Char.	223

Trailer Record

Length= 585

Pos. Start	Pos. End	Attribute	Description	Field Format	Lth
1	2	Record Type	'99 indicates trailer record	Num.	2
3	8	Institution Code (OPEID)	The institution's 6-digit Office of Postsecondary Education Identifier (OPEID).	Num.	6
9	33	Filler	Spaces	Char.	25
34	41	Detail Record Count	Number of detail records (AA and TA) in the file.	Num.	8
42	585	Filler	Spaces	Char.	544

Comma Separated Values

Header Record

CSV

Attribute	Description	Field Format
Record Type	'00' indicates header record	Num.
Comma	Comma	Char.
Institution Code (OPEID)	The institution's 6-digit Office of Postsecondary Education Identifier (OPEID).	Num.
Comma	Comma	Char.
Header Text	File Name - Submittal File: 'FVT/GE STUDENT SUBMITTAL' - Error/Acknowledgement File 'FVT/GE ERROR/ACKNOWLEDGMENT'	Char.
Comma	Comma	Char.
Submittal Date	Date the File content was created. Format CCYYMMDD	Date
Comma	Comma	Char.
File Type	Indicates the specific type of FVT/GE file. Valid values are: 'S' (Submittal File) 'E' (Error/Acknowledgement File)	Char.
Comma	Comma	Char.
Transitional/Standard Reporting Flag	Indicates the institution's FVT/GE reporting type selection. Valid values are: 'T' (Transitional) 'S' (Standard)	Char.

Annual Amount (AA) Detail Record

CSV

Attribute	Description	Field Format
Record Type	'AA' indicates Annual Amount record.	Char.
Comma	Comma	Char.
Institution Code (OPEID)	The institution's 6-digit Office of Postsecondary Education Identifier (OPEID).	Num.
Comma	Comma	Char.
Award Year	Award Year the student is enrolled in the program. Must be consecutive years. Format CCYYCCYY	Char.
Comma	Comma	Char.
Student Social Security Number	Student's current Social Security Number.	Num.
Comma	Comma	Char.
Student First Name	Student's current first name. 'NFN' for students with no first name.	Char.
Comma	Comma	Char.
Student Middle Name	Student's current middle name. If no middle name, populate with spaces.	Char.
Comma	Comma	Char.

Attribute	Description	Field Format
Student Last Name	Student's current last name. 'NLN' for students with no last name.	Char.
Comma	Comma	Char.
Student Date of Birth	Student's Date of Birth Format CCYYMMDD	Date
Comma	Comma	Char.
CIP Code	Six-digit Classification of Instructional Programs code (without period) identifying a program's academic content.	Char.
Comma	Comma	Char.
Credential Level	Credential Level of the program the student was enrolled in during this award year. Valid values are: '01' (Undergraduate certificate or Diploma program) '02' (Associate's degree) '03' (Bachelor's degree) '04' (Post baccalaureate certificate) '05' (Master's degree) '06' (Doctoral degree) '07' (First professional degree) '08' (Graduate / Professional certificate)	Char.
Comma	Comma	Char.
Length of Program	The length of the instructional program in weeks, months, or years as published by the school.	Num.
Comma	Comma	Char.
Length of Program Measurement	The unit of measure for the length of the instructional program as published by the school. Valid values are: 'W' (Weeks) 'M' (Months) 'Y' (Years)	Char.
Comma	Comma	Char.
Weeks in Title IV Academic Year	The total number of weeks of instruction in the program's academic year. Only report when Published Program Length Measurement is W or M.	Num.
Comma	Comma	Char.
Program Enrollment Begin Date	Date student began enrollment in the educational program (CCYYMMDD)	Date
Comma	Comma	Char.
Student's Enrollment Status as of the 1st Day of Enrollment in the Program	The student's program enrollment status code as of the 1st day in the program. Valid values are: 'F': Full-Time 'Q': Three-Quarter Time 'H': Half-Time 'L': Less Than Half-Time	Char.
Comma	Comma	Char.

Attribute	Description	Field Format
Program Attendance Status During Award Year	The attendance status of the student still enrolled in the program as of the end of the award year being reported. Valid value: 'E'= Enrolled	Char.
Comma	Comma	Char.
Program Attendance Status Date During Award Year	The last day of the award year being reported which corresponds to the student's Program Attendance Status During Award Year of 'E'. Report June 30th of the award year being reported. Format CCYYMMDD.	Date
Comma	Comma	Char.
Annual Cost of Attendance (COA)	The student's total annual cost of attendance for the Award Year being reported.	Char.
Comma	Comma	Char.
Tuition and Fees Amount for Award Year being Reported	The total tuition and fees assessed to the student for the award year being reported.	Char.
Comma	Comma	Char.
Residency Tuition Status by State or District	The student's residency tuition status by State or district for the award year being reported. Valid values are: • In-State Tuition (IS) • In-District Tuition (ID) • Out-of-State Tuition (OS)	Char.
Comma	Comma	Char.
Allowance for Books, Supplies, and Equipment	The student's total annual allowance for books, supplies, and equipment from their COA for the award year being reported.	Char.
Comma	Comma	Char.
Allowance for Housing and Food	The student's total annual allowance for housing and food from their COA for the award year being reported.	Char.
Comma	Comma	Char.
Institutional Grants and Scholarships	The amount of institutional grants and scholarships received by the student for the award year being reported.	Char.
Comma	Comma	Char.
Other State, Tribal, or Private Grants	The amount of other State, Tribal or Private Grants the student received for the award year being reported	Char.
Comma	Comma	Char.
Private Loans Amount	The amount of private educational loans received by the student for the award year being reported.	Char.
Comma	Comma	Char.

Attribute	Description	Field Format
Invalid Flag	Flag that indicates if the school is submitting the record to invalidate an existing FVT/GE Annual Amounts (AA) Record in NSLDS. Valid values are: • 'Y' (Yes) • 'N' (No) • Space (No)	Char.
Comma	Comma	Char.
Error Code 1	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.
Comma	Comma	Char.
Error Code 2	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.
Comma	Comma	Char.
Error Code 3	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.
Comma	Comma	Char.
Error Code 4	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.
Comma	Comma	Char.
Error Code 5	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.

Total Amounts (TA) Detail Record
CSV

Attribute	Description	Field Format
Record Type	'TA' indicates detail record	Num.
Comma	Comma	Char.
Institution Code (OPEID)	The institution's 6-digit Office of Postsecondary Education Identifier (OPEID).	Num.
Comma	Comma	Char.
Award Year	Award Year the student was enrolled in the program. Must be consecutive years. Format CCYYCCYY	Char.
Comma	Comma	Char.
Student Social Security Number	Student's current Social Security Number.	Num.
Comma	Comma	Char.
Student First Name	Student's current first name. 'NFN' for students with no first name.	Char.
Comma	Comma	Char.
Student Middle Name	Student's current middle name. If no middle name, populate with spaces.	Char.
Comma	Comma	Char.

Attribute	Description	Field Format
Student Last Name	Student's current last name. 'NLN' for students with no last name.	Char.
Comma	Comma	Char.
Student Date of Birth	Student's Date of Birth. Format CCYYMMDD	Date
Comma	Comma	Char.
CIP Code	Six-digit Classification of Instructional Programs code (without period) identifying a program's academic content.	Char.
Comma	Comma	Char.
Credential Level	Credential Level of the program the student was enrolled in during this award year. Valid values are: '01' (Undergraduate certificate or Diploma program) '02' (Associate's degree) '03' (Bachelor's degree) '04' (Post baccalaureate certificate) '05' (Master's degree) '06' (Doctoral degree) '07' (First professional degree) '08' (Graduate / Professional certificate)	Char.
Comma	Comma	Char.
Length of Program	The length of the instructional program in weeks, months, or years as published by the school.	Num.
Comma	Comma	Char.
Length of Program Measurement	The unit of measure for the length of the instructional program as published by the school. Valid values are: 'W' (Weeks) 'M' (Months) 'Y' (Years)	Char.
Comma	Comma	Char.
Weeks in Title IV Academic Year	The total number of weeks of instruction in the program's academic year.	Num.
Comma	Comma	Char.
Comprehensive Transition and Postsecondary (CTP) Program	Indicates if the program, the student graduated or withdrew from, is a Comprehensive Transition and Postsecondary (CTP) program. 'Y' (Yes) 'N' (No) - Space (No)	Char.
Comma	Comma	Char.

Attribute	Description	Field Format
Approved Prison Education Program Indicator	Indicates if the program, the student graduated or withdrew from, is an approved Prison Education Program or part of the Second Chance Pell Experiment. Valid values are: • 'Y' (Yes) • 'N' (No) • Space (No)	Char.
Comma	Comma	Char.
Date Student Completed or Withdrew From Program	The date the student graduated or withdrew from the program. Format CCYYMMDD	Date
Comma	Comma	Char.
Total Private Education Loans for Student's Entire Enrollment in the Program	For GE Programs, the total amount the student received from private education loans for enrollment in the program. For Eligible Non-GE Programs, the total amount the student received from private education loans for enrollment at all programs at the same credential level at the institution.	Char.
Comma	Comma	Char.
Total Institutional Debt for Student's Entire Enrollment in the Program	For GE Programs, the total amount of institutional debt the student owes to the institution or to a party that extended an amount on behalf of the institution after completing or withdrawing from the program. For Eligible Non-GE Programs, the total amount of institutional debt the student owes to the institution or to a party that extended an amount on behalf of the institution for enrollment in all programs at the same credential level at the institution.	Char.
Comma	Comma	Char.
Total Tuition & Fees Assessed for Student's Entire Enrollment in the Program	For GE Programs, the total amount of tuition and fees assessed the student for the student's entire enrollment in the program. For Eligible Non-GE Programs, the total amount of tuition and fees assessed the student for the student's enrollment in all programs at the same credential level at the institution.	Char.
Comma	Comma	Char.

Attribute	Description	Field Format
Total Allowance for books, supplies, and equipment for Student's Entire Enrollment in the Program	For GE Programs, the total amount of the allowances for books, supplies, and equipment included in the student's COA for each award year in which the student was enrolled in the program, or a higher amount if assessed the student by the institution for such expenses. For Eligible Non-GE Programs, the total amount of the allowances for books, supplies, and equipment included in the student's COA for each award year in which the student was enrolled in all programs at the same credential level at the institution.	Char.
Comma	Comma	Char.
Total Amount of Institutional Grants and Scholarships for Student's Entire Enrollment in the Program	For GE Programs, the total amount of institutional grants and scholarships received by the student for the entire enrollment in the program. For Eligible Non-GE Programs, the total amount of institutional grants and scholarships received by the student for the entire enrollment in all programs at the same credential level at the institution.	Char.
Comma	Comma	Char.
Invalid Flag	Flag that indicates if the school is submitting the file to invalidate an existing FVT/GE TA Record. Valid values are: • 'Y' (Yes) • 'N' (No) • Space (No)	Char.
Comma	Comma	Char.
Error Code 1	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.
Comma	Comma	Char.
Error Code 2	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.
Comma	Comma	Char.
Error Code 3	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.
Comma	Comma	Char.
Error Code 4	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.
Comma	Comma	Char.
Error Code 5	Code of error returned to school by NSLDS. • Submit spaces in FVT/GE Submittal File	Char.

Trailer Record CSV

Attribute	Description	Field Format
Record Type	'99' indicates trailer record	Num.
Comma	Comma	Char.
Institution Code (OPEID)	The institution's 6-digit Office of Postsecondary Education Identifier (OPEID).	Num.
Comma	Comma	Char.
Detail Record Count	Number of detail records (AA and TA) in the file.	Num.

FVT/GE File-Level Error File

Fixed Width

Header Record
585

Length =

Pos. Start	Pos. End	Attribute	Description	Field Format	Lth
1	2	Record Type	'00' indicates header record	Char.	2
3	8	Institution Code (OPEID)	The institution's 6-digit Office of Postsecondary Education Identifier (OPEID)) as reported in the FVT/GE Submittal file's first, or only, Header Record.	Num.	6
9	33	Filler	Spaces	Char.	25
34	60	Header Text	File-level Error File: 'FVT/GE FILE-LEVEL ERROR'	Char.	27
61	68	Submittal Date	Date the File content was created. Format CCYYMMDD	Date	8
69	69	File Type	Indicates the specific type of FVT/GE file: 'F' (File-Level Error File)	Char.	1
70	95	Filler	Spaces	Char.	26
96	96	Transitional/Standard Reporting Flag	Indicates the institution's FVT/GE reporting type selection from the Submittal File. Valid values are: 'T' (Transitional) 'S' (Standard)	Char.	1
97	585	Filler	Spaces	Char.	489

Annual Amount (AA) Detail Record
Length = 585

Pos. Start	Pos. End	Attribute	Description	Field Format	Lth
1	2	Record Type	'AA' indicates Annual Amount record.	Num.	2
3	8	Institution Code	Populated with zeros when	Num.	6

		(OPEID)	returned in the File-level Error File.		
9	16	Award Year	Populated with zeros when returned in the File-level Error File.	Char.	8
17	25	Student Social Security Number	Populated with zeros when returned in the File-level Error File.	Num.	9
26	60	Student First Name	Populated with spaces when returned in the File-level Error File.	Char.	35
61	95	Student Middle Name	Populated with spaces when returned in the File-level Error File.	Char.	35
96	130	Student Last Name	Populated with spaces when returned in the File-level Error File.	Char.	35
131	138	Student Date of Birth	Populated with zeros when returned in the File-level Error File.	Date	8
139	144	CIP Code	Populated with zeros when returned in the File-level Error File.	Char.	6
145	146	Credential Level	Populated with spaces when returned in the File-level Error File.	Char.	2
147	152	Length of Program	Populated with zeros when returned in the File-level Error File.	Num.	6
153	153	Length of Program Measurement	Populated with spaces when returned in the File-level Error File.	Char.	1
154	159	Weeks in Title IV Academic Year	Populated with zeros when returned in the File-level Error File.	Num.	6
160	167	Program Enrollment Begin Date	Populated with zeros when returned in the File-level Error File.	Date	8
168	168	Student's Enrollment Status as of the 1st Day of Enrollment in the Program	Populated with spaces when returned in the File-level Error File.	Char.	1
169	169	Program Attendance Status During Award Year	Populated with spaces when returned in the File-level Error File.	Char.	1
170	177	Program Attendance Status Date During Award Year	Populated with zeros when returned in the File-level Error File.	Date	8
178	183	Annual Cost of Attendance (COA)	Populated with zeros when returned in the File-level Error File.	Char.	6
184	189	Tuition and Fees Amount for Award Year being Reported	Populated with zeros when returned in the File-level Error File.	Char.	6

190	191	Residency Tuition Status by State or District	Populated with zeros when returned in the File-level Error File.	Char.	2
192	197	Allowance for Books, Supplies, and Equipment	Populated with zeros when returned in the File-level Error File.	Char.	6
198	203	Allowance for Housing and Food	Populated with zeros when returned in the File-level Error File.	Char.	6
204	209	Institutional Grants and Scholarships	Populated with zeros when returned in the File-level Error File.	Char.	6
210	215	Other State, Tribal, or Private Grants	Populated with zeros when returned in the File-level Error File.	Char.	6
216	221	Private Loans Amount	Populated with zeros when returned in the File-level Error File.	Char.	6
222	222	Invalid Flag	Populated with spaces when returned in the File-level Error File.	Char.	1
223	224	Error Code 1	Code of file-level error returned to the school by NSLDS. (See the File Level Error section below.)	Char.	2
225	225	Filler	Spaces	Char.	1
226	227	Error Code 2	Error Code 2 is not utilized in the File-level Error File. (Spaces)	Char.	2
228	228	Filler	Spaces	Char.	1
229	230	Error Code 3	Error Code 3 is not utilized in the File-level Error File. (Spaces)	Char.	2
231	231	Filler	Spaces	Char.	1
232	233	Error Code 4	Error Code 4 is not utilized in the File-level Error File. (Spaces)	Char.	2
234	234	Filler	Spaces	Char.	1
235	236	Error Code 5	Error Code 5 is not utilized in the File-level Error File. (Spaces)	Char.	2
237	585	Filler	Spaces	Char.	349

Trailer Record

Length= 585

Pos. Start	Pos. End	Attribute	Description	Field Format	Lth
1	2	Record Type	'99' indicates trailer record.	Num.	2
3	8	Institution Code (OPEID)	The institution's 6-digit Office of Postsecondary Education Identifier (OPEID) as reported in the FVT/GE Submittal File.	Num.	6
9	33	Filler	Spaces	Char.	25
34	41	Detail Record Count	Number of the Annual Amounts Detail in the file. Value will be one.	Num.	8
42	585	Filler	Spaces	Char.	544

Comma Separated Values

Header Record

CSV

Attribute	Description	Field Format
Record Type	Record type value will be "00"	Num.
Comma	Comma	Char.
Institution Code (OPEID)	Institution Code value will be the value reported in the FVT/GE Submittal file's first, or only, Header Record.	Num.
Comma	Comma	Char.
Header Text	File-level Error File: 'FVT/GE FILE-LEVEL ERROR'	Char.
Comma	Comma	Char.
Submittal Date	Date the File content was created. Format CCYYMMDD	Date
Comma	Comma	Char.
File Type	Indicates the specific type of FVT/GE file: 'F' (File-Level Error File)	Char.
Comma	Comma	Char.
Transitional/Standard Reporting Flag	Indicates the institution's FVT/GE reporting type selection from the Submittal File. Valid values are: 'T' (Transitional) 'S' (Standard)	Char.

Annual Amount (AA) Detail Record

CSV

Attribute	Description	Field Format
Record Type	'AA' indicates Annual Amount record.	Char.
Comma	Comma	Char.
Institution Code (OPEID)	Populated with zeros when returned in the File-level Error File.	Num.
Comma	Comma	Char.
Award Year	Populated with zeros when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Student Social Security Number	Populated with zeros when returned in the File-level Error File.	Num.
Comma	Comma	Char.
Student First Name	Populated with spaces when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Student Middle Name	Populated with spaces when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Student Last Name	Populated with spaces when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Student Date of Birth	Populated with zeros when returned in the File-level Error File.	Date
Comma	Comma	Char.

CIP Code	Populated with zeros when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Credential Level	Populated with spaces when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Length of Program	Populated with zeros when returned in the File-level Error File.	Num.
Comma	Comma	Char.
Length of Program Measurement	Populated with spaces when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Weeks in Title IV Academic Year	Populated with zeros when returned in the File-level Error File.	Num.
Comma	Comma	Char.
Program Enrollment Begin Date	Populated with zeros when returned in the File-level Error File.	Date
Comma	Comma	Char.
Student's Enrollment Status as of the 1st Day of Enrollment in the Program	Populated with spaces when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Program Attendance Status During Award Year	Populated with spaces when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Program Attendance Status Date During Award Year	Populated with zeros when returned in the File-level Error File.	Date
Comma	Comma	Char.
Annual Cost of Attendance (COA)	Populated with zeros when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Tuition and Fees Amount for Award Year being Reported	Populated with zeros when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Residency Tuition Status by State or District	Populated with zeros when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Allowance for Books, Supplies, and Equipment	Populated with zeros when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Allowance for Housing and Food	Populated with zeros when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Institutional Grants and Scholarships	Populated with zeros when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Other State, Tribal, or Private Grants	Populated with zeros when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Private Loans Amount	Populated with zeros when returned in the File-level Error File.	Char.
Comma	Comma	Char.

Invalid Flag	Populated with spaces when returned in the File-level Error File.	Char.
Comma	Comma	Char.
Error Code 1	Code of file-level error returned to the school by NSLDS. (See the File Level Error section below.)	Char.
Comma	Comma	Char.
Error Code 2	Error Code 2 is not utilized in the File-level Error File. (Spaces)	Char.
Comma	Comma	Char.
Error Code 3	Error Code 3 is not utilized in the File-level Error File. (Spaces)	Char.
Comma	Comma	Char.
Error Code 4	Error Code 4 is not utilized in the File-level Error File. (Spaces)	Char.
Comma	Comma	Char.
Error Code 5	Error Code 5 is not utilized in the File-level Error File. (Spaces)	Char.

Trailer Record CSV

Attribute	Description	Field Format
Record Type	'99' indicates trailer record.	Num.
Comma	Comma	Num.
Institution Code (OPEID)	The institution's 6-digit Office of Postsecondary Education Identifier (OPEID) as reported in the FVT/GE Submittal File.	Char.
Comma	Comma	Num.
Detail Record Count	Number of the Annual Amounts Detail in the file. Value will be one.	Char.

File Level Errors

Users may experience file level errors not listed in the FVT/GE Submittal File Header Record, FVT/GE Submittal File Detail Record AA, FVT/GE Submittal File Detail Record TA, and FVT/GE Submittal File Trailer Record sections below. There are also file level errors not caused by a particular field but caused by the format of the file or issues regarding the TG Mailbox. Table 9 details File level errors below:

Table 9: File-Level Errors

Edit Level	Error Code	Error
File Level	01	First record is not a Header Record
File Level	02	Header Record count in the file is less than one.
File Level	03	Header Record count does not equal Trailer Record count.
File Level	04	Header Record, Detail Record(s), and Trailer Record are not in correct sequence.

File Level	05	TG Mailbox is not authorized to report on school group
File Level	06	Record Type not equal to '00'
File Level	07	Institution Code not valid.
File Level	08	Header Text not valid.
File Level	09	Submittal Date not valid.
File Level	10	File Type not valid.
File Level	11	Transitional/Standard Reporting Flag not valid.
File Level	12	Transitional/Standard Reporting Flag not equal to existing value.
File Level	13	There is at least one Detail Record in the FVT/GE Submittal File
File Level	14	Record Type not equal to '99'
File Level	15	Value does not equal Institution Code in Header Record
File Level	16	Detail Record Count not valid.
File Level	18	Record Type not equal to 'AA' or 'TA'
File Level	60	Invalid File Format

Reporting Instructions/Edits

Header Record - Edits

The following section provides the reporting specifications of the Header Record at the beginning of the FVT/GE Submittal File.

FVT/GE Submittal File Header Record		Record Type	
Mandatory/Optional	Type	Size	Position
M	Char.	2	1-2
Description	A 2-digit number that indicates header record.		
Comments	Must be populated with '00'.		
Edit Level	Error Code	Error	
File Level	06	Record Type not equal to '00'	

FVT/GE Submittal File Header Record		Institution Code (OPEID)	
Mandatory/Optional	Type	Size	Position
M	Num.	6	3-8
Description	The institution's 6-digit Office of Postsecondary Education Identifier (OPEID).		

Comments	Must be all numbers and a valid 6-digit OPE institution group code from the NSLDS.	
Edit Level	Error Code	Error
File Level	07	Institution Code not valid.

FVT/GE Submittal File Header Record		Header Text	
Mandatory/Optional	Type	Size	Position
M	Char.	27	34-60
Description	Indicates the type of file.		
Comments	Depending on the file type, the header will contain a unique file name. - FVT/GE Student Submittal File - schools must report 'FVT/GE STUDENT SUBMITTAL' in the Header Text. - For the FVT/GE Error/Acknowledgment File, NSLDS will populate this field with 'FVT/GE ERROR/ACKNOWLEDGMENT'.		
Edit Level	Error Code	Error	
File Level	08	Header Text not valid.	

FVT/GE Submittal File Header Record		Submittal Date	
Mandatory/Optional	Type	Size	Position
M	Date	8	61-68
Description	The date the file was created.		
Comments	- The date the FVT/GE Submittal File was created. - The date the FVT/GE Error/Acknowledgment File was generated. - Format CCYYMMDD.		
Edit Level	Error Code	Error	
File Level	09	Submittal Date not valid.	

FVT/GE Submittal File Header Record		File Type	
Mandatory/Optional	Type	Size	Position
M	Char.	1	69
Description	Value to indicate the specific type of FVT/GE file.		

Comments	'S'= FVT/GE Submittal File 'E'= FVT/GE Error/Acknowledgment File	
Edit Level	Error Code	Error
File Level	10	File Type not valid.

FVT/GE Submittal File Header Record		Transitional/Standard Reporting Flag	
Mandatory/Optional	Type	Size	Position
M	Char.	1	96
Description	Flag to indicate institution's FVT/GE reporting type selection.		
Comments	Valid values to report: 'T' (Transitional) 'S' (Standard)		
Edit Level	Error Code	Error	
File Level	11	Transitional/Standard Reporting Flag not valid.	
File Level	12	Transitional/Standard Reporting Flag not equal to existing value.	

Annual Amounts (AA) Detail Record - Edits

The following section provides the reporting specifications of the Detail Record AA in the FVT/GE Submittal File.

FVT/GE Submittal File Detail Record		Record Type	
Mandatory/Optional	Type	Size	Position
M	Char.	2	1-2
Description	Two characters that indicates detail record.		
Comments	Must be populated with 'AA'.		
Edit Level	Error Code	Error	
File Level	18	Record Type not equal to 'AA'	

FVT/GE Submittal File Detail Record		Institution Code (OPEID)	
Mandatory/Optional	Type	Size	Position
	Num.	6	3-8

M		
Description	The institution's 6-digit Office of Postsecondary Education Identifier (OPEID).	
Comments	Must be all numbers and a valid 6-digit OPE institution group code from the NSLDS.	
Edit Level	Error Code	Error
Record Level	19	Invalid Institution Code
Record Level	20	Institution Code does not match Institution Code in Header Record
Record Level	21	Reported program matches to a program with an 'X' or 'Z' Status
Record Level	22	Reported program does not match to a current existing school certified program at the school for the student

FVT/GE Submittal File Detail Record		Award Year	
Mandatory/Optional	Type	Size	Position
M	Char.	8	9-16
Description	Award Year the student was enrolled in the program.		
Comments	• Award year is identified as the four digits of the first calendar year and the four digits of the second calendar year of the award year range. (Example: the award year of July 1, 2024 – June 30, 2025 would be identified as 20242025. • Format: CCYYCCYY • If the information provided in this field is found to be incorrect, the entire record must be deactivated online and re-added.		
Edit Level	Error Code	Error	
Record Level	23	Required Field	
Record Level	24	Permitted Value Violation	
Record Level	25	Award Years not consecutive.	

FVT/GE Submittal File Detail Record		Student Social Security Number	
Mandatory/Optional	Type	Size	Position
M	Num.	9	17-25
Description	Social Security Number (SSN) of student enrolled in		

	the program.	
Comments	• Must provide SSN along with the identifiers First Name, Last Name, and DOB. • SSN must be a valid SSN as provided by the Social Security Administration. • The first node of the SSN must not contain any of the following: 9xx-xx-xxxx, 000-xx-xxxx or 666-xx-xxxx. • The second node of the SSN must not contain xxx-00-xxxx. • The third node of the SSN must not contain xxx-xx-0000. • If an institution believes the NSLDS data are incorrect, contact the data provider and provide them with verifying documents. • If SSN is not available, do not report this student.	
Edit Level	Error Code	Error
Record Level	26	No Detail record matches the student identifiers (Student First Name, Student Last Name, Student DOB, and Student's SSN) in the NSLDS database.
Record Level	61	Required Field

FVT/GE Submittal File Detail Record		Student First Name	
Mandatory/Optional	Type	Size	Position
M	Char.	35	26-60
Description	Student's current first name.		
Comments	• Must provide First Name along with the identifiers SSN, Last Name, and DOB. If the student has no first name, report 'NFN' (no first name) in this field. • Must provide First Name if NLN (no last name) is used.		
Edit Level	Error Code	Error	
Record Level	26	No Detail record matches the student identifiers (Student First, Student Last Name, Student DOB, and Student's SSN) in the NSLDS database.	

Record Level	62	Required Field
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FVT/GE Submittal File Detail Record		Student Middle Name	
Mandatory/ Optional	Type	Size	Position
O	Char.	35	61-95
Description	Student's current middle name.		
Comments	If student has no middle name, populate with spaces.		
Edit Level	Error Code	Error	
N/A	N/A	N/A	

FVT/GE Submittal File Detail Record		Student Last Name	
Mandatory/ Optional	Type	Size	Position
M	Char.	35	96-130
Description	Student's current last name.		
Comments	• Must provide last name along with the identifiers SSN, First Name, and DOB. • If student has no last name, report NLN (no last name) in this field. • Must provide the students last name (exactly as it appears on the Social Security Card). • Must Provide Last Name if NFN (no first name) is used. • If an institution believes the NSLDS data are incorrect, contact the data provider and provide them with verifying documents.		
Edit Level	Error Code	Error	
Record Level	26	No Detail record matches the student identifiers (Student First, Student Last Name, Student DOB, and Student's SSN) in the NSLDS database.	
Record Level	63	Required Field	

FVT/GE Submittal File Detail Record		Student Date of Birth	
Mandatory/	Type	Size	Position

Optional M	Date	8	131-138
Description	Student's Date of Birth.		
Comments	• Must provide DOB along with the identifiers SSN, First Name, and Last Name • Format: CCYYMMDD • Report '19000101' if student's DOB is unknown. • If an institution believes the NSLDS data is incorrect, contact the data provider and provide them with verifying documents		
Edit Level	Error Code	Error	
Record Level	27	Invalid Format	
Record Level	26	No Detail record matches the student identifiers (Student Current First, Student Current Last Name, Student DOB, and Student's SSN) in the NSLDS database.	
Record Level	64	Required Field	

FVT/GE Submittal File Detail Record		CIP Code	
Mandatory/Optional M	Type Char.	Size 6	Position 139-144
Description	Six-digit Classification of Instructional Programs code (without period) identifying a program's academic content.		
Comments	• Do not include the '-' or '.' between the first 2 characters and the last 4 characters of the code. • Must be a valid CIP Code from the CIP Year 2010 and 2020 list of available codes. • If the information provided in this field is found to be incorrect, the entire record must be deactivated online and re-added.		
Edit Level	Error Code	Error	
Record Level	28	CIP Code must be a valid code	
Record Level	21	Reported program matches to a program with an 'X' or 'Z' Status	
Record Level	22	Reported program does not match to a current existing school certified program at the school for the student.	

FVT/GE Submittal File Detail Record		Credential Level	
Mandatory/ Optional	Type	Size	Position
M	Char.	2	145-146
Description	Credential Level of the program the student was enrolled in during this award year.		
Comments	Valid values are: '01' Undergraduate certificate or Diploma program '02' Associate's degree '03' Bachelor's degree '04' Post baccalaureate certificate '05' Master's degree '06' Doctoral degree '07' First professional degree '08' Graduate / Professional certificate		
Edit Level	Error Code	Error	
Record Level	29	Invalid Credential Level	
Record Level	21	Reported program matches to a program with an 'X' or 'Z' Status	
Record Level	22	Reported program does not match to a current existing school certified program at the school for the student.	

FVT/GE Submittal File Detail Record		Length of Program	
Mandatory/ Optional	Type	Size	Position
M	Num.	6	147-152
Description	The length of the instructional program in weeks, months, or years as published by the school.		
Comments	- Format "nnnnnnn", with an implied decimal point between the third and fourth digit. For example, schools would report: 4 years as 004000 1.5 years as 001500 6 months as 006000 26 weeks as 026000 - Value must be numeric and greater than zero.		
Edit Level	Error Code	Error	

Record Level	30	Invalid Length of Program value
Record Level	21	Reported program matches to a program with an 'X' or 'Z' Status
Record Level	22	Reported program does not match to a current existing school certified program at the school for the student.

FVT/GE Submittal File Detail Record		Length of Program Measurement	
Mandatory/ Optional	Type	Size	Position
M	Char.	1	153
Description	The unit of measure for the length of the instructional program as published by the school.		
Comments	• 'W': Weeks • 'M': Months • 'Y': Years		
Edit Level	Error Code	Error	
Record Level	31	Invalid Length of Program Measurement value	
Record Level	21	Reported program matches to a program with an 'X' or 'Z' Status	
Record Level	22	Reported program does not match to a current existing school certified program at the school for the student.	

FVT/GE Submittal File Detail Record		Weeks in Title IV Academic Year	
Mandatory/ Optional	Type	Size	Position
M	Num.	6	154-159
Description	The total number of weeks of instruction in the program's academic year.		
Comments	• Only report when Published Program Length Measurement is W or M. If not reported, enter '000000'. Format "nnnnnn", with an implied decimal point between the third and fourth digits. For example, schools would report: - o 26 weeks: 026000 - o 30 weeks: 030000		
Edit Level	Error Code	Error	
Record Level	32	Weeks in Title IV Academic Year is not	

		numeric
Record Level	21	Reported program matches to a program with an 'X' or 'Z' Status
Record Level	22	Reported program does not match to a current existing school certified program at the school for the student.

FVT/GE Submittal File Detail Record		Program Enrollment Begin Date	
Mandatory/ Optional	Type	Size	Position
M	Date	8	160-167
Description	Date student began enrollment in the educational program.		
Comments	• Format: CCYYMMDD • Report this date even if it precedes the beginning of the award year being reported on. • If the date is unknown, populate this field with zeros.		
Edit Level	Error Code	Error	
Record Level	33	Program Enrollment Begin Date is invalid	
Record Level	34	Begin Date must be less than or equal to Program Attendance Status Date During Award Year	
Record Level	35	Future Date Not Allowed	

FVT/GE Submittal File Detail Record		Student's Enrollment Status as of the 1st Day of Enrollment in the Program	
Mandatory/ Optional	Type	Size	Position
M	Char.	1	168
Description	Program Enrollment Code for the student's enrollment status as of the 1st day in the program.		
Comments	• 'F': Full-Time • 'Q': Three-Quarter Time • 'H': Half-Time • 'L': Less Than Half-Time		
Edit Level	Error Code	Error	

Record Level	36	Value is not F, Q, H, or L
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FVT/GE Submittal File Detail Record		Program Attendance Status During Award Year	
Mandatory/Optional	Type	Size	Position
M	Char.	1	169
Description	The enrollment status of the student in the educational program.		
Comments	Report 'E' (Enrolled) if the student was enrolled in the educational program on the last day of the award year, June 30.		
Edit Level	Error Code	Error	
Record Level	37	Value is not E	

FVT/GE Submittal File Detail Record		Program Attendance Status Date During Award Year	
Mandatory/Optional	Type	Size	Position
M	Date	8	170-177
Description	The date of student's graduation or withdrawal from the FVT/GE Program.		
Comments	- Format: CCYYMMDD - Report June 30 of the award year being reported.		
Edit Level	Error Code	Error	
Record Level	38	Invalid Date	

FVT/GE Submittal File Detail Record		Annual Cost of Attendance (COA)	
Mandatory/Optional	Type	Size	Position
M	Char.	6	178-183
Description	The annual cost of attendance for the reported Award Year.		
Comments	Report whole dollars only, no dollar signs, commas, or decimal points.		
Edit Level	Error Code	Error	
Record Level	40	Invalid Value	

FVT/GE Submittal File Detail Record		Tuition and Fees Amount for Award Year being Reported	
Mandatory/Optional M	Type Char.	Size 6	Position 184-189
Description	Report total amount of tuition and fees charged the student for the reported Award Year.		
Comments	Report whole dollars only, no dollar signs, commas, or decimal points.		
Edit Level	Error Code	Error	
Record Level	41	Permitted Value Violation	

FVT/GE Submittal File Detail Record		Residency Tuition Status by State or District	
Mandatory/Optional M	Type Char.	Size 2	Position 190-191
Description	The student's residency tuition status by State or district for the award year being reported.		
Comments	• In-State Tuition (IS) • In-District Tuition (ID) • Out-of-State Tuition (OS)		
Edit Level	Error Code	Error	
Record Level	42	Invalid Value	

FVT/GE Submittal File Detail Record		Allowance for Books, Supplies, and Equipment	
Mandatory/Optional M	Type Char.	Size 6	Position 192-197
Description	Allowance amount in Cost of Attendance (COA) for books, supplies, and equipment for the Award Year being reported.		
Comments	• Report whole dollars only, no dollar signs, commas, or decimal points.		
Edit Level	Error Code	Error	
Record Level	43	Permitted Value Violation	

FVT/GE Submittal File Detail	Allowance for Housing and Food
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Record			
Mandatory/ Optional	Type	Size	Position
M	Char.	6	198-203
Description	Allowance amount in Cost of Attendance (COA) for Housing and Food for this Award Year.		
Comments	Report whole dollars only, no dollar signs, commas, or decimal points.		
Edit Level	Error Code	Error	
Record Level	44	Permitted Value Violation	

FVT/GE Submittal File Detail Record		Institutional Grants and Scholarships	
Mandatory/ Optional	Type	Size	Position
M	Char.	6	204-209
Description	Amount of institutional grants and scholarships received by the student for Award Year being reported.		
Comments	- Report whole dollars only, no dollar signs, commas, or decimal points. Round to the nearest whole dollar. - If the student did not receive any private educational loans, enter all zeros.		
Edit Level	Error Code	Error	
Record Level	45	Permitted Value Violation	

FVT/GE Submittal File Detail Record		Other State, Tribal, or Private Grants	
Mandatory/ Optional	Type	Size	Position
M	Char.	6	210-215
Description	Amount of other State, Tribal or Private Grants the student received for the reported Award Year.		
Comments	- Report whole dollars only, no dollar signs, commas, or decimal points. Round to the nearest whole dollar. - If the student did not receive any private educational loans, enter all zeros.		
Edit Level	Error Code	Error	
Record Level	46	Permitted Value Violation	

FVT/GE Submittal File Detail Record		Private Loans Amount	
Mandatory/ Optional	Type	Size	Position
M	Char.	6	216-221
Description	Amount of private educational loans received by the student for the reported Award Year.		
Comments	- Report whole dollars only, no dollar signs, commas, or decimal points. Round to the nearest whole dollar. - If the student did not receive any private educational loans, enter all zeros.		
Edit Level	Error Code	Error	
Record Level	47	Permitted Value Violation	

FVT/GE Submittal File Detail Record		Invalid Flag	
Mandatory/ Optional	Type	Size	Position
O	Char.	1	222
Description	Flag that indicates if the school is submitting the file to invalidate an existing FVT/GE Record.		
Comments	"Y" (Yes) "N" (No) - Space (No)		
Edit Level	Error Code	Error	
Record Level	48	Invalid Value	
Record Level	49	No existing FVT/GE Record exists in NSLDS for program reported when Invalid Flag is set to 'Y'	

FVT/GE Submittal File Detail Record		Error Code 1	
Mandatory/ Optional	Type	Size	Position
N/A	Char.	2	223-224
Description	Code of error returned to school by NSLDS.		
Comments	- Leave spaces for FVT/GE Submittal File. - Error Code 1 will be returned for each record with error(s) in the FVT/GE		

Error/Acknowledgment File.		
Edit Level	Error Code	Error
N/A	N/A	N/A

FVT/GE Submittal File Detail Record		Error Code 2	
Mandatory/Optional	Type	Size	Position
N/A	Char.	2	226-227
Description	Code of error returned to school by NSLDS.		
Comments	• Leave spaces for FVT/GE Submittal File. • Error Code 2 may be returned for a record with errors in the FVT/GE Error/Acknowledgment File, depending on the number of errors present in the record.		
Edit Level	Error Code	Error	
N/A	N/A	N/A	

FVT/GE Submittal File Detail Record		Error Code 3	
Mandatory/Optional	Type	Size	Position
N/A	Char.	2	229-230
Description	Code of error returned to school by NSLDS.		
Comments	• Leave spaces for FVT/GE Submittal File. • Error Code 3 may be returned for a record with errors in the FVT/GE Error/Acknowledgment File, depending on the number of errors present in the record.		
Edit Level	Error Code	Error	
N/A	N/A	N/A	

FVT/GE Submittal File Detail Record		Error Code 4	
Mandatory/Optional	Type	Size	Position
N/A	Char.	2	232-233
Description	Code of error returned to school by NSLDS.		
Comments	• Leave spaces for FVT/GE Submittal File. • Error Code 4 may be returned for a record with errors in the FVT/GE Error/Acknowledgment File,		

	depending on the number of errors present in the record.	
Edit Level	Error Code	Error
N/A	N/A	N/A

FVT/GE Submittal File Detail Record		Error Code 5	
Mandatory/Optional	Type	Size	Position
N/A	Char.	2	235-236
Description	Code of error returned to school by NSLDS.		
Comments	- Leave spaces for FVT/GE Submittal File. - Error Code 5 may be returned for a record with errors in the FVT/GE Error/Acknowledgment File, depending on the number of errors present in the record.		
Edit Level	Error Code	Error	
N/A	N/A	N/A	

Total Amounts (TA) Detail Record - Edits

The following section provides the reporting specifications of the Detail Record TA in the FVT/GE Submittal File.

FVT/GE Submittal File Detail Record		Record Type	
Mandatory/Optional	Type	Size	Position
M	Char.	2	1-2
Description	Two characters that indicates detail record.		
Comments	Must be populated with 'TA'.		
Edit Level	Error Code	Error	
File Level	18	Record Type not equal to 'TA'	

FVT/GE Submittal File Detail Record		Institution Code (OPEID)	
Mandatory/Optional	Type	Size	Position
M	Num.	6	3-8
Description	The institution's 6-digit Office of Postsecondary Education Identifier (OPEID).		
Comments	Must be all numbers and a valid 6-digit OPE		

	institution group code from the NSLDS.	
Edit Level	Error Code	Error
Record Level	19	Invalid Institution Code.
Record Level	20	Institution Code does not match Institution Code in Header Record.
Record Level	21	Reported program matches to a program with an 'X' or 'Z' Status
Record Level	22	Reported program does not match to a current existing school certified program at the school for the student.

FVT/GE Submittal File Detail Record		Award Year	
Mandatory/Optional	Type	Size	Position
M	Char.	8	9-16
Description Comments	Award Year the student was enrolled in the program.		
	- Award year is identified as the four digits of the first calendar year and the four digits of the second calendar year of the award year range. (Example: the award year of July 1, 2024 – June 30, 2025 would be identified as 20242025. - Format: CCYYCCYY - If the information provided in this field is found to be incorrect, the entire record must be deactivated online and re-added. - When the Transitional/Standard Reporting Flag on the Header Record is equal to 'T', this field would be populated with Award Year 20222023 or greater.		
Edit Level	Error Code	Error	
Record Level	23	Required Field	
Record Level	24	Permitted Value Violation	
Record Level	25	Invalid Format	
Record Level	50	Award Year value not valid for Transitional Reporting	

FVT/GE Submittal File Detail Record		Student Social Security Number	
Mandatory/Optional	Type	Size	Position
M	Num.	9	17-25

Description	Social Security Number (SSN) of student that withdrew or graduated from the Program.	
Comments	• Must provide SSN along with the identifiers First Name, Last Name, and DOB. • SSN must be a valid SSN as provided by the Social Security Administration. • The first node of the SSN must not contain any of the following: 9xx-xx-xxxx, 000-xx-xxxx or 666-xx-xxxx. • The second node of the SSN must not contain xxx-00-xxxx. • The third node of the SSN must not contain xxx-xx-0000. • If an institution believes the NSLDS data are incorrect, contact the data provider and provide them with verifying documents. • If SSN is not available, do not report this student.	
Edit Level	Error Code	Error
Record Level	26	No Detail record matches the student identifiers (Student First, Student Last Name, Student DOB, and Student's SSN) in the NSLDS database.
Record Level	61	Required Field

FVT/GE Submittal File Detail Record		Student First Name	
Mandatory/Optional	Type	Size	Position
M	Char.	35	26-60
Description	Student's current first name.		
Comments	• Must provide First Name along with the identifiers SSN, Last Name, and DOB. • If the student has no first name, report 'NFN' (no first name) in this field. • Must provide First Name if NLN (no last name) is used.		
Edit Level	Error Code	Error	
Record Level	26	No Detail record matches the student identifiers (Student First, Student Last Name, Student DOB, and Student's SSN) in the NSLDS database.	

Record Level	62	Required Field
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FVT/GE Submittal File Detail Record		Student Middle Name	
Mandatory/Optional	Type	Size	Position
O	Char.	35	61-95
Description	Student's current middle name.		
Comments	If no middle name, populate with spaces.		
Edit Level	Error Code	Error	
N/A	N/A	N/A	

FVT/GE Submittal File Detail Record		Student Last Name	
Mandatory/Optional	Type	Size	Position
M	Char.	35	96-130
Description	Student's current last name.		
Comments	• Must provide last name along with the identifiers SSN, First Name, and DOB. • If student has no last name, report NLN (no last name) in this field. • Must provide the students last name (exactly as it appears on the Social Security Card). • Must provide Last Name if NFN (no first name) is used. • If an institution believes the NSLDS data are incorrect, contact the data provider and provide them with verifying documents.		
Edit Level	Error Code	Error	
Record Level	26	No Detail record matches the record identifiers (Student First, Student Last Name, Student DOB, and Student's SSN) in the NSLDS database.	
Record Level	63	Required Field	

FVT/GE Submittal File Detail Record		Student Date of Birth	
Mandatory/Optional	Type	Size	Position
	Date	8	131-138

M		
Description	Student's Date of Birth.	
Comments	• Must provide DOB along with the identifiers SSN, First Name, and Last Name • Format: CCYYMMDD • Report '19000101' if student's DOB is unknown. • If an institution believes the NSLDS data is incorrect, contact the data provider and provide them with verifying documents	
Edit Level	Error Code	Error
Record Level	27	Invalid Format
Record Level	26	No Detail record matches the student identifiers (Student First, Student Last Name, Student DOB, and Student's SSN) in the NSLDS database.
Record Level	64	Required Field

FVT/GE Submittal File Detail Record		CIP Code	
Mandatory/Optional	Type	Size	Position
M	Char.	6	139-144
Description	Six-digit Classification of Instructional Programs code (without period) identifying a program's academic content.		
Comments	• Do not include the '-' or '.' between the first 2 characters and the last 4 characters of the code. • Must be a valid CIP Code from the CIP Year 2010 and 2020 list of available codes. • If the information provided in this field is found to be incorrect, the entire record must be deactivated online and re-added.		
Edit Level	Error Code	Error	
Record Level	28	CIP Code must be a valid code	
Record Level	21	Reported program matches to a program with an 'X' or 'Z' Status	
Record Level	22	Reported program does not match to a current existing school certified program at the school for the student.	

FVT/GE Submittal File Detail Record	Credential Level
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Mandatory/ Optional	Type	Size	Position
M	Char.	2	145-146
Description	Credential Level of the program the student was enrolled in during this award year.		
Comments	Valid values are: '01' Undergraduate certificate or Diploma program '02' Associate's degree '03' Bachelor's degree '04' Post baccalaureate certificate '05' Master's degree '06' Doctoral degree '07' First professional degree '08' Graduate / Professional certificate		
Edit Level	Error Code	Error	
Record Level	29	Invalid Credential Level	
Record Level	21	Reported program matches to a program with an 'X' or 'Z' Status	
Record Level	22	Reported program does not match to a current existing school certified program at the school for the student.	

FVT/GE Submittal File Detail Record		Length of Program	
Mandatory/ Optional	Type	Size	Position
M	Num.	6	147-152
Description	The length of the instructional program in weeks, months, or years as published by the school.		
Comments	- Format "nnnnnnn", with an implied decimal point between the third and fourth digit. For example, schools would report: 4 years as 004000 1.5 years as 001500 6 months as 006000 26 weeks as 026000 - Value must be numeric and greater than zero.		
Edit Level	Error Code	Error	
Record Level	30	Invalid Length of FVT/GE Program value	
Record Level	21	Reported program matches to a	

		program with an 'X' or 'Z' Status
Record Level	22	Reported program does not match to a current existing school certified program at the school for the student.

FVT/GE Submittal File Detail Record		Length of Program Measurement	
Mandatory/ Optional	Type	Size	Position
M	Char.	1	153
Description	The unit of measure for the length of the instructional program as published by the school.		
Comments	• 'W': Weeks • 'M': Months • 'Y': Years		
Edit Level	Error Code	Error	
Record Level	31	Invalid Length of Program Measurement value	
Record Level	21	Reported program matches to a program with an 'X' or 'Z' Status	
Record Level	22	Reported program does not match to a current existing school certified program at the school for the student.	

FVT/GE Submittal File Detail Record		Weeks in Title IV Academic Year	
Mandatory/ Optional	Type	Size	Position
M	Num.	6	154-159
Description	The total number of weeks of instruction in the program's academic year.		
Comments	• Only report when Published Program Length Measurement is W or M. If not reported, enter '000000'. Format "nnnnnn", with an implied decimal point between the third and fourth digits. For example, schools would report: - o 26 weeks: 026000 - o 30 weeks: 030000		
Edit Level	Error Code	Error	
Record Level	32	Weeks in Title IV Academic Year is not numeric	
Record Level	21	Reported program matches to a	

Record Level	22	program with an 'X' or 'Z' Status Reported program does not match to a current existing school certified program at the school for the student.
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FVT/GE Submittal File Detail Record		Comprehensive Transition and Postsecondary (CTP) Program Indicator	
Mandatory/Optional	Type	Size	Position
O	Char.	1	160
Description	Flag to indicate if the program is a Comprehensive Transition and Postsecondary (CTP) Program.		
Comments	• 'Y' (Yes) • 'N' (No) • Space (No)		
Edit Level	Error Code	Error	
Record Level	51	CTP value is invalid	

FVT/GE Submittal File Detail Record		Approved Prison Education Program Indicator	
Mandatory/Optional	Type	Size	Position
O	Char.	1	161
Description	Flag to indicate if the program is an Approved Prison Program.		
Comments	• 'Y' (Yes) • 'N' (No) • Space (No)		
Edit Level	Error Code	Error	
Record Level	52	Approved Prison Program Indicator is Invalid	

FVT/GE Submittal File Detail Record		Date Student Completed or Withdrew From Program	
Mandatory/Optional	Type	Size	Position
M	Date	8	162-169
Description	The effective date of student's graduation or withdrawal from the program.		
Comments	• Format: CCYYMMDD		

Edit Level	Error Code	Error
Record Level	53	Permitted Value Violation

FVT/GE Submittal File Detail Record		Total Private Education Loans for Student's Entire Enrollment in the Program	
Mandatory/ Optional	Type	Size	Position
M	Char.	6	170-175
Description	For GE Programs, the total amount of private educational loans received by the student at any time for enrollment in the program. For Eligible Non-GE Programs, the total amount the student receive from private education loans for the student's enrollment in all programs at the same credential level at the institution.		
Comments	- Report whole dollars only, no dollar signs, commas, or decimal points. Round to the nearest whole dollar. - If the student did not receive any private educational loans, enter all zeros.		
Edit Level	Error Code	Error	
Record Level	54	Permitted Value Violation	

FVT/GE Submittal File Detail Record		Total Institutional Debt for Student's Entire Enrollment in the Program	
Mandatory/ Optional	Type	Size	Position
M	Char.	6	176-181
Description	For GE Programs, total amount of institutional debt owed by the student for enrollment in the program at the institution as of the day the student graduated or withdrew from the program, not just for this award year. For Eligible Non-GE Programs, the total amount of institutional debt the student owes to the institution or to a party that extended an amount on behalf of the institution for the student's enrollment in all		

	programs at the same credential level at the institution.	
Comments	- Report whole dollars only, no dollar signs, commas, or decimal points. - If student did not have any institutional debt, enter all zeros.	
Edit Level	Error Code	Error
Record Level	55	Permitted Value Violation

FVT/GE Submittal File Detail Record		Total Tuition & Fees Assessed for Student's Entire Enrollment in the Program	
Mandatory/Optional	Type	Size	Position
M	Char.	6	182-187
Description	For GE Programs, total amount of tuition and fees student incurred during their enrollment in the reported program. For Eligible Non-GE Programs, the total amount of tuition and fees assessed the student for the student's enrollment in all programs at the same credential level at the institution.		
Comments	- Report whole dollars only, no dollar signs, commas, or decimal points. - If student did not have any institutional debt, enter all zeros.		
Edit Level	Error Code	Error	
Record Level	56	Permitted Value Violation	

FVT/GE Submittal File Detail Record		Total Allowance for books, supplies, and equipment for Student's Entire Enrollment in the Program	
Mandatory/Optional	Type	Size	Position
M	Char.	6	188-193
Description	For GE Programs, the total amount of the allowances for books, supplies, and equipment included in the student's COA for each award year in which the student was enrolled in the program, or a higher		

	amount if assessed the student by the institution for such expenses. For Eligible Non-GE Programs, the total amount of the allowances for books, supplies, and equipment included in the student's COA for each award year in which the student was enrolled in all programs at the same credential level at the institution.	
Comments	- Report whole dollars only, no dollar signs, commas, or decimal points. - If student did not have any institutional debt, enter all zeros.	
Edit Level	Error Code	Error
Record Level	57	Permitted Value Violation

FVT/GE Submittal File Detail Record		Total Amount of Institutional Grants and Scholarships for Student's Entire Enrollment in the Program	
Mandatory/Optional	Type	Size	Position
M	Char.	6	194-199
Description	For GE Programs, total amount of institutional grants and scholarships received by the student at any time for enrollment in the program. For Eligible Non-GE Programs, the total amount of institutional grants and scholarships received by the student for the entire enrollment in all programs at the same credential level at the institution.		
Comments	- Report whole dollars only, no dollar signs, commas, or decimal points. Round to the nearest whole dollar. - If the student did not receive any grants and scholarships, enter all zeros.		
Edit Level	Error Code	Error	
Record Level	58	Permitted Value Violation	

FVT/GE Submittal File Detail Record		Invalid Flag	
Mandatory/Optional	Type	Size	Position
	Char.	1	200

M		
Description	Flag that indicates if the school is submitting the file to invalidate an existing FVT/GE Record.	
Comments	• 'Y' (Yes) • 'N' (No) • Space (No)	
Edit Level	Error Code	Error
Record Level	48	Invalid Value
Record Level	49	No existing FVT/GE Record exists in NSLDS for program reported when Invalid Flag is set to 'Y'

FVT/GE Submittal File Detail Record		Program Attendance Status During Award Year	
Mandatory/Optional	Type	Size	Position
M	Char.	1	201
Description	The enrollment status of the student in the program for the Award Year being reported.		
Comments	Valid values are: • 'G' (Graduated) • 'W' (Withdrawn)		
Edit Level	Error Code	Error	
Record Level	65	Value is not G or W	

FVT/GE Submittal File Detail Record		Error Code 1	
Mandatory/Optional	Type	Size	Position
N/A	Char.	2	349-350
Description	Code of error returned to school by NSLDS.		
Comments	• Leave spaces for FVT/GE Submittal File. • Error Code 1 will be returned for each record with error(s) in the FVT/GE Error/Acknowledgment File.		
Edit Level	Error Code	Error	
N/A	N/A	N/A	

FVT/GE Submittal File Detail Record		Error Code 2	
Mandatory/	Type	Size	Position

Optional	Char.	2	352-353
N/A			
Description	Code of error returned to school by NSLDS.		
Comments	• Leave spaces for FVT/GE Submittal File. • Error Code 2 may be returned for a record with errors in the FVT/GE Error/Acknowledgment File, depending on the number of errors present in the record.		
Edit Level	Error Code	Error	
N/A	N/A	N/A	

FVT/GE Submittal File Detail Record		Error Code 3	
Mandatory/Optional	Type	Size	Position
N/A	Char.	2	355-356
Description	Code of error returned to school by NSLDS.		
Comments	• Leave spaces for FVT/GE Submittal File. • Error Code 3 may be returned for a record with errors in the FVT/GE Error/Acknowledgment File, depending on the number of errors present in the record.		
Edit Level	Error Code	Error	
N/A	N/A	N/A	

FVT/GE Submittal File Detail Record		Error Code 4	
Mandatory/Optional	Type	Size	Position
N/A	Char.	2	358-359
Description	Code of error returned to school by NSLDS.		
Comments	• Leave spaces for FVT/GE Submittal File. • Error Code 4 may be returned for a record with errors in the FVT/GE Error/Acknowledgment File, depending on the number of errors present in the record.		
Edit Level	Error Code	Error	
N/A	N/A	N/A	

FVT/GE Submittal File Detail Record		Error Code 5	
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Mandatory/ Optional	Type	Size	Position
N/A	Char.	2	361-362
Description	Code of error returned to school by NSLDS.		
Comments	• Leave spaces for FVT/GE Submittal File. • Error Code 5 may be returned for a record with errors in the FVT/GE Error/Acknowledgment File, depending on the number of errors present in the record.		
Edit Level	Error Code	Error	
N/A	N/A	N/A	

Trailer Record - Edits

The following section provides the reporting specifications of the Trailer Record at the end of the FVT/GE Submittal File.

FVT/GE Submittal File Trailer Record		Record Type	
Mandatory/ Optional	Type	Size	Position
M	Num.	2	1-2
Description	A 2-digit number that indicates trailer record.		
Comments	Must be populated with '99'.		
Edit Level	Error Code	Error	
File Level	14	Record Type not equal to '99'	

FVT/GE Submittal File Trailer Record		Institution Code (OPEID)	
Mandatory/ Optional	Type	Size	Position
M	Num.	6	3-8
Description	The institution's 6-digit Office of Postsecondary Education Identifier (OPEID).		
Comments	Must be all numbers and a valid 6-digit OPE institution group code from the NSLDS.		
Edit Level	Error Code	Error	
File Level	15	Value does not equal Institution Code in Header Record	

FVT/GE Submittal File Trailer Record		Detail Record Count	
Mandatory/ Optional M	Type Num.	Size 8	Position 34-41
Description	Number of detail records in the submittal file.		
Comments	• Populate count of all AA and TA detail records present in the FVT/GE Submittal File. • Will be a count of all the records returned that have errors in the FVT/GE Error/Acknowledgment File.		
Edit Level	Error Code	Error	
File Level	16	Detail Record Count not valid.	

Contact Information

If you have questions about the information in this user guide, please contact the NSLDS Customer Support Center at 1-800-999-8219. You can also contact Customer Support by email at nslds@ed.gov.

If you have policy questions about the FVT/GE regulations, please direct them to GE24@ed.gov.