**Appendix I – Questions for Grantees (Developers) Survey and Interviews to be conducted by FHC**

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**Draft Questions v2: for Grantees (Developer) Survey and Interviews to be Conducted by FHC**

**Content from HUD NOFO from Lauren and revised by Lauren/CJ on 10/20/2023**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Questions for Electronic Survey:**

1. How long has your company/organization been developing affordable housing?
	1. TEXT BOX ANSWER
2. What is the typical size of assisted multi-family properties your company builds?
	1. Low-Rise Apartment Buildings
	2. Mid-Rise Apartment Buildings
	3. High-Rise Apartment Buildings
	4. Mixed Use with Apartments
	5. Other\_\_\_\_\_\_\_\_\_\_\_\_open
3. Thinking about CDBG-DR, has your company been involved in an application in Florida in the past 5 years?
	1. Yes, lead on an application
	2. Yes, part of a team/subcontractor
	3. no -- branch
4. Which of the following hurricanes did your company submit CDGB-DR grantee solicited developer application? Check all that apply.
	1. Hurricane Matthew (2016)
	2. Hurricane Irma (2017)
	3. Hurricane Michael (2018)
5. What was the outcome of your application for your project?
	1. We were awarded funding
	2. Awarded funding but still in process
	3. Applied but did not receive funding
	4. Don’t know yet
6. Have you personally worked on the development of a property selected for CDBG-DR funding related to Hurricanes Irma, Matthew, and/or Michael?
	1. YES, NO, UNSURE
7. If you answered “yes” to #6, how would you rate your level of understanding of the CDBG-DR funding mechanism and process on a scale of 1 to 5, with 1 having very little knowledge and 5 being an expert?
	1. 1-5 LIKERT SCALE
8. Thinking about the application/proposal process, do you have any suggestions for technical assistance in any phase of the process? (Text box)
9. Would you be willing to participate in a one-on-one interview to discuss the CDGB-DR grantee solicited developer application process and technical assistance?
	1. YES, NO
	2. name and title TEXT BOX ANSWER
	3. Email -- TEXT BOX ANSWER
10. name of your company/organization, TEXT BOX ANSWER
11. Briefly describe your role in your organization.
	1. TEXT BOX ANSWER

**Questions for One-on-One Interview:**

Brief introduction (this is general copy direction, not actual wording)

Thank you for agreeing to talk with us. As we mentioned in the email, the Florida Housing Coalition is working with researchers at UCF and UF to collect information from affordable housing developers who submitted applications for the HUD Community Development Block Grant – Disaster Recovery for Hurricanes

Your perspectives and comments will be recorded but your statements will be confidential meaning they shared in aggregate. The report will help us and HUD to identify improvements that can better support future applications. So, first, we have to cover some of the privacy statements for our research board. (INSERT IRB required verbiage here)

So, we’d like to start with introductions to meet each of you and a few questions to learn about you and your business, and then we will ask a few questions about CDGB-DR grantee solicited developer application. We respect your time and will try to wrap this up in 60 minutes.

**For the interview record, would each of you please state your name, title, company name, and briefly describe your role in your organization.**

**Questions for Most Senior person (title)**

(INSERT definition of Technical Assistance)

1. Business model: please select the option which best describes your business model
	1. General contractor
	2. Builder/owner
	3. Build to sell
2. Do you build all over Florida, in a region, or only in specific counties?

**Questions for all Team Members**

1. Can you tell us about how your organization generally prepares for a CDGB-DR grantee solicited developer application?
	1. Listen and then ask probing questions to determine skills and processes
		1. Is there grants lead and who is involved?
		2. Do you refer to/use any HUD programs or technical resources?
2. Were you involved in the CDGB-DR grantee solicited developer application for Hurricane X on X (date)?
	1. This is technically a repeat of a question in the electronic survey, but serves primarily to remind interviewee of the specific process of interest.
3. If yes to 4, can you recall any details about that process and what it took to prepare that specific application?

*Interview will branch with different questions based on award status*

***Awardee questions:***

1. What do you think made your project application successful?
2. Can you comment on the funding timeframe -- from CDGB-DR grantee solicited developer application and to when you received the award?
3. What is the status of your development?
4. Do you have any recommendations for us to share with HUD about the application Process?
	1. Forms
	2. requirements

***Non-awardees***

1. Since your application was not selected for funding, were you given a satisfactory explanation? Do you recall any details?
2. What information or resources do you wish had been available to help? Or, if you can’t recall, think about future applications, would guidance or information enhance your team’s ability to submit a winning application?
3. What do you wish you had known before applying for CDBG-DR funds?
4. Are you planning to apply again?