

Exhibit A

Kansas City Commodity Office Letterhead

Commodity Vendor
Address

Dear Commodity Vendor -

Your signature below serves to confirm that invoicing for the commodity provided by Commodity Vendor Name under WBSCM commodity purchase order number(s) #####, for [[country name]] and PVO is complete.

Sincerely,

KCCO
Contracting Officer

Commodity Vendor _____

cc: USDA/FAS/TLB
PVO

The public reporting burden for this information collection is estimated to be 5 minutes. This burden estimate includes time for reviewing instructions, researching existing data sources, gathering and maintaining the needed data, and completing and submitting the information. Send comments regarding the accuracy of this burden estimate and any suggestions for reducing the burden to: U.S. Department of Agriculture, Foreign Agricultural Service, Office of Capacity Building and Development, Food Assistance Division, Attn: OMB Number (0551-0035), 1400 Independence Avenue, S.W., Washington, DC 20250-1034. You are not required to respond to this collection of information unless a valid OMB control number is displayed.