



A Message from the Director, U.S. Census Bureau:

Your business has been selected to participate in the **Quarterly Survey of Plant Capacity Utilization (QPC)**. The QPC collects data on your plant's quarterly production under various conditions.

Information from the QPC is used to produce industry and national-level measures of capacity and capacity utilization. The Department of Defense uses statistics from the QPC to assess the ability of U.S. industries to meet demand for goods under national emergency scenarios. The Federal Reserve Board uses information from the QPC to estimate industrial production and capacity and to identify potential industry-level bottlenecks and sources of inflationary pressure. **Your response will be kept strictly confidential and is not publicly released.** Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

Authentication Code:

Due Date:

Account Manager:

1. **Register OR sign in** at <https://portal.census.gov>
2. **Add** your authentication code.
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-800-201-4647, Monday through Friday, 7:00 a.m. to 4:30 p.m. Eastern time.

We greatly appreciate your time in filling out this survey. Your participation is critical to ensure the accuracy of our country's statistics, to support the public's understanding of economic developments, and to have an accurate picture of the nation's emergency capabilities.

Sincerely,

A handwritten signature in black ink that reads "Robert L. Santos".

Robert L. Santos
Director

OMB Number

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0175 and appears in the top right corner of each reporting screen. Without this approval, we could not conduct this survey.

Authority and Confidentiality

Title 13, United States Code, Section 8(b); Title 50, United States Code, Section 98, et seq; and Title 12, United States Code, Section 244, authorize the U.S. Census Bureau to conduct this collection and request your voluntary assistance. The Census Bureau is required by Title 13, United States Code, Section 9, to keep your information confidential and use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

Burden Estimate Statement

We estimate the Quarterly Survey of Plant Capacity Utilization will take 20 to 40 minutes, with an average of 30 minutes, to complete. Factors such as company size, complexity, and activity will affect your actual time to complete the survey. This estimate includes the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.



The Office of Management and Budget
(OMB) approval number for the
Quarterly Survey of Plant Capacity
Utilization is 0607-0175.

PAST DUE NOTICE

Our records indicate that we have not received your **Quarterly Survey of Plant Capacity Utilization**. Please complete the survey online using the following information:

Authentication Code:

Due Date:

Account Manager:

1. **Register** OR **sign in** at <https://portal.census.gov>
2. **Add** your authentication code OR **locate** this report under "My Surveys."
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

If you recently reported, you can verify your filing status by clicking on "Options" and then "Filing Status." Look for an entry under the "Date Received" column.

YOUR RESPONSE WILL BE KEPT STRICTLY CONFIDENTIAL. The U.S. Census Bureau is required by Title 13, United States Code, Section 9, to keep your information confidential and can use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-800-201-4647, Monday through Friday, 7:00 a.m. to 4:30 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin E. Deardorff".

Kevin E. Deardorff
Chief, Economic Reimbursable Surveys Division
U.S. Census Bureau

**UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau Official Correspondence**

**QUARTERLY SURVEY OF PLANT CAPACITY
UTILIZATION**

Due Date Reminder

Check our email address – it's official if it ends in @census.gov

pipe 7

pipe 3

The U.S. Census Bureau recently requested your response to the **Quarterly Survey of Plant Capacity Utilization**.

Due Date: pipe 9

1. Register or sign in at <https://portal.census.gov>
2. Add your authentication code: **pipe 6**

Case sensitive; if you copy and paste, ensure no blank spaces are captured.

3. Report by clicking on REPORT NOW
-

Please do not reply directly to this automated email. For assistance with completing your survey, please sign into your Census Bureau account and send us a secure [message](#). You may also call our customer help line at 1-800-201-4647, Monday through Friday, 7:00 a.m. to 4:30 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Kevin E. Deardorff
Chief, Economic Reimbursable Surveys Division
U.S. Census Bureau

Office of Management and Budget (OMB) Number: 0607-0175
Expires: 07/31/2024

ID: 99900000004

This email is sent by a computer. Please do not reply.

QUARTERLY SURVEY OF PLANT CAPACITY UTILIZATION

Online Reporting Open

Check our email address – it's official if it ends in @census.gov

pipe 7

pipe 3

Your business has been selected to participate in the **Quarterly Survey of Plant Capacity Utilization (QPC)**. The QPC collects data on your plant's quarterly production under various conditions.

Information from the QPC is used to produce industry and national-level measures of capacity and capacity utilization. The Department of Defense uses statistics from the QPC to assess the ability of U.S. industries to meet demand for goods under national emergency scenarios. The Federal Reserve Board uses information from the QPC to estimate industrial production and capacity and to identify potential industry-level bottlenecks and sources of inflationary pressure. **Your response will be kept strictly confidential and is not publicly released.** Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

Online reporting is now open. Please use the following information to access your survey:

Due Date: pipe 9

1. Register or sign in at <https://portal.census.gov>
2. Add your authentication code: **pipe 6**

Case-sensitive; if you copy and paste, ensure no blank spaces are captured.

3. Report by clicking on REPORT NOW

Please do not reply directly to this automated email. For assistance with completing your survey, please sign into your Census Bureau account and send us a secure [message](#). You may also call our customer help line at 1-800-201-4647, Monday through Friday, 7:00 a.m. to 4:30 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Nick Orsini
Associate Director for Economic Programs
U.S. Census Bureau

OMB Number

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0175 and appears in the top right corner of each reporting screen. Without this approval, we could not conduct this survey.

Authority and Confidentiality

Title 13, United States Code, Section 8(b); Title 50, United States Code, Section 98, et seq; and Title 12, United States Code, Section 244, authorize the U.S. Census Bureau to conduct this collection and request your voluntary assistance. The Census Bureau is required by Title 13, United States Code, Section 9, to keep your information confidential and use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

Burden Estimate Statement

We estimate the Quarterly Survey of Plant Capacity Utilization will take 20 to 40 minutes, with an average of 30 minutes, to complete. Factors such as company size, complexity and activity will affect your actual time to complete the survey. This estimate includes the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.

ID: 99900000004

This email is sent by a computer. Please do not reply.

QUARTERLY SURVEY OF PLANT CAPACITY UTILIZATION

Past Due Notice

Check our email address – it's official if it ends in @census.gov

pipe 7

pipe 3

The U.S. Census Bureau recently requested your response to the **Quarterly Survey of Plant Capacity Utilization**. Our records indicate your response is now past due. Please log in with the following information and submit your responses **within 5 days**.

1. Register or sign in at <https://portal.census.gov>
2. Add your authentication code: **pipe 6**

Case sensitive; if you copy and paste, ensure no blank spaces are captured.

3. Report by clicking on REPORT NOW
-

Title 13 United States Code (U.S.C.), Section 8(b); Title 50 U.S.C. Section 98, et.seq; and Title 12 U.S.C. Section 244 authorizes the Census Bureau to conduct this collection. The U.S. Census Bureau is required by Section 9 of the same law to keep your information confidential and can use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

Please do not reply directly to this automated email. For assistance with completing your survey, please sign into your Census Bureau account and send us a

secure [message](#). You may also call our customer help line at 1-800-201-4647, Monday through Friday, 7:00 a.m. to 4:30 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Kevin E. Deardorff
Chief, Economic Reimbursable Surveys Division
U.S. Census Bureau

Office of Management and Budget (OMB) Number: 0607-0175
Expires: 07/31/2024

ID: 99900000003

This email is sent by a computer. Please do not reply.

Message Content:

This is an important message from the United States Census Bureau regarding the Quarterly Survey of Plant Capacity Utilization.

Your response to this survey is now past due.

You should have recently received a follow up letter with instructions on how to report online. The website for the survey is portal-dot-census-dot-gov

For further assistance, please call 1-800-201-4647.

Thank you