



Economic Development Administration
Revolving Loan Fund Financial Report
ED-209 for Semiannual or Annual Reporting

Part I: Grantee Data

Grantee Name:	Contact Person:
Address Line 1:	Contact Phone:
Address Line 2:	Contact Email:
City:	EIN:
State:	DUNS:
Zip Code:	EDA Award Number(s):
Reporting Period End Date (MM/DD/YYYY):	
Report Type: Semiannual Annual Other	Reporting Unit Number:

Part II: Portfolio Financial Status

A. RLF Funding SourcesFederal Grant Rate

1. EDA Funding:
2. Local Match:
3. Total RLF Funding:

B. Cumulative RLF Income Earned

1. Interest Earned on Loans:
2. Interest Earned on Deposit Accounts:
3. Fees Earned on Closed Loans:
4. RLF Income from Application Fees:
5. Other RLF Income:
6. Total RLF Income:
7. Portion of RLF Income Used for Administrative Expenses:
8. RLF Income Added to Capital Base for Lending:
9. Explanation of Other Income:

C. Status of RLF Capital

1. Total RLF Funding:
2. RLF Income Added to Capital Base for Lending:
3. Voluntarily Contributed Capital:
4. Loan Losses:
5. Disallowance:
6. RLF Capital Base:

D. Current Balance Available for New Loans

1. RLF Principal Outstanding on Loans:
2. RLF Cash Available for Lending:
3. RLF \$ Committed but Not Disbursed:
4. RLF Cash Available for Lending, Net of Committed RLF \$:
5. RLF Cash Available for Lending, % of Capital Base:



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Part III: Loan Portfolio Summary

- | A. Portfolio Status | <u>Number</u> | <u>RLF \$ Loaned</u> | <u>RLF Principal Outstanding</u> | <u>Loan Losses</u> |
|---|---------------|----------------------|----------------------------------|--------------------|
| 1. Current Loans: | | | | |
| 2. Delinquent Loans: | | | | |
| 3. Loans in Default: | | | | |
| 4. Total Active Loans: | | | | |
| 5. Written Off Loans: | | | | |
| 6. Fully Repaid Loans: | | | | |
| 7. Total Loans: | | | | |
| 8. Number of Applications Received during reporting period: | | | | |
| 9. Number of Loans Closed during reporting period: | | | | |

B. Portfolio Loan List

Report the following information for each RLF Loan made, whether Active, Written Off, or Fully Repaid.

Recipient ID:	Name:	Location:		
Loan Purpose and Description	Purpose:	Description:		NAICS:
Source of Financing	Borrower:	Private:	Other Public:	RLF:
Loan Terms	Date Closed:	Term: months	Interest Rate:	Payment Schedule:
Loan Status	Modified Loan	Date:	Payment:	Schedule:
Repayment	Principal Repaid:	Interest Paid:	Fees Paid:	Balance:
Job Impact	Pre-Loan jobs:	Jobs Created:	Jobs Saved:	

Part IV: Risk Scoring Measures

A. Capital

- Capital Base Index:

B. Assets

- Default Rate:
- Default Rate over Time: months
- Loan Y tkg-Qh'Tevio:
- Dollars Y tktgn-Qhr

C. Earnings

- Net RLF Income:
- Administrative Expenses % of Income, Fiscal Year:
- RLF Income used for Admin. Expenses, Fiscal Year:
- RLF Income earned during Fiscal Year:

D. Liquidity

- Allowable Cash Percentage:
- Cash Percentage:
- Cash Percentage over Time: months

E. Strategic Results

- Total \$ Leveraged:
- Loan Leverage Ratio:
- Jobs Created:
- Jobs Saved:
- Total Jobs:
- Cost per Job:

<u>RLF Plan Target</u>	<u>*****Active Loans*****</u>	<u>Total Loans</u>
: 1	: 1	: 1



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Part V: RLF Management Summary

A. RLF Plan

1. Date of EDA Approved RLF Plan (MM/DD/YYYY):
2. Date of Annual RLF Plan Certification (MM/DD/YYYY):

B. Audit

1. Fiscal Year End Date (MM/DD/YYYY):
2. Date of Most Recent Audit (MM/DD/YYYY): Single Program Specific
3. Was the audit submitted to the Federal Audit Clearinghouse on Time?
4. If not, why not?
5. Does the Audit Contain any Findings?

C. Management

1. Has there been any key staff turnover during this reporting period?
2. If yes, please explain:

D. Retention of Key Personnel

Name

Title

Tenure

1. Executive Director:
2. Lending Director:
3. Finance Director:
4. Reporting Official:

E. Signature of Authorized Representative:

I, _____, certify that the information provided in my organization's electronic submission of the RLF report form is complete and accurate.

 Signature of Authorized Official

 Date

 Name of Authorized Official

 Title of Authorized Official

Agency Disclosure Notice: *This information collection is authorized by OMB control # 0610-0095. Public reporting burden for this collection of information is estimated to average three hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Commerce at RLF@eda.gov. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.*