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Month Day, Year

{SALUTE} {FIRST NAME} {LAST NAME}
{ADDRESS 1}
{ADDRESS 2}
{CITY}, {STATE} {ZIP CODE}
{COUNTRY}

Subject: Special Invitation to Participate in the **DoD Women’s Reproductive Health Care Provider Survey (WRHCPS)**

Dear {SALUTE} {FIRST NAME} {LAST NAME}:

We are inviting you to participate in the DoD Women’s Reproductive Health Care Provider Survey (WRHCPS). The WRHCPS is the first time that the DoD has sponsored a department-wide survey specific to health care professionals who provide reproductive health care to active duty service women (ADSW). Though it will not cover every area that is relevant to the health care you provide to ADSW, it will focus on a few key areas of interest to the study’s sponsor, the Defense Health Agency (DHA). We would like you to fill out this **confidential** online survey. Sharing your experiences as a health care provider will help ensure that ADSW have access to the care they need to be part of a fit, ready fighting force. **Your participation in this exciting study will make a difference!**

- Participation is voluntary.
- The survey is being conducted by RAND, an independent research organization, and [survey firm], a survey research firm.
- We will not tell DoD, the Services, or your command whether you completed the survey.
- This is a legitimate, **DoD-approved research study**. More information can be found at: [DoD website]
- You can complete the **web survey** on a non-CAC enabled computer at home or at work. It takes about 20 minutes to complete. If you need to stop before completing the survey, you can log in again later to finish it. You will need to enter the survey website address provided below into your web browser.

As a thank you for your participation, **we would like to offer you a \$40 Visa e-gift card**. Please note that, due to DoD regulations, we can only offer the gift card if you compete the survey outside of duty hours. If the survey has met the completion target for providers of your same type, you will not be eligible for participation or compensation. This information will be available to you after logging into the survey.

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Please don't miss this opportunity to help improve force health and readiness by helping DoD identify, understand, and address some key issues that health care providers may face. The survey results will have a direct impact on policies of interest to you, ADSW, the Services, DoD, and Congress.

You can complete the survey now by going to the following secure website. You will need to use the unique ID code provided below to access the survey.

Survey website: [survey website]
Unique ID Code: [INSERT CODE]
Computer or technical questions about the website? Contact [survey vendor] toll free at 1-XXX-XXX-XXXX or email support@XXX.com

We greatly appreciate your time and support in this important effort.

Sincerely,

Sarah O. Meadows, PhD, RAND Project Co-Leader Rebecca L. Collins, PhD, RAND Project Co-Leader