

Project Title: Performance Monitoring of CDC’s Comprehensive Suicide Prevention Program

(OMB no. 0920-1368 exp. date 9/30/2025)

Proposed Changes: Justification and Overview

February 15, 2024

Justification

This document requests approval of non-substantive changes to the currently approved information and data collection “Performance Monitoring of CDC’s Comprehensive Suicide Prevention Program” (OMB no. 0920-1368 exp. date 9/30/2025). The request is to reflect the addition of seven (7) new recipients. In September 2023, additional recipients were added to the Comprehensive Suicide Prevention Program. The change to the total burden hours will increase from 204 to 288 total burden hours.

Project Description

In January 2020, CDC received an appropriation for its Comprehensive Suicide Prevention (CSP) program. This program seeks to reduce suicide morbidity and mortality by 10% in populations disproportionately impacted by suicide in participating jurisdictions. Recipients are required to develop a strategic action plan that outlines their comprehensive approach to suicide prevention and then to implement and evaluate this approach. This ICR collects performance monitoring data via a web-based Partners’ Portal. This data is needed to monitor the cooperative agreement program funded under the Comprehensive Suicide Prevention Program. Data collected will be used to monitor progress toward program goals, identify technical assistance needs of recipients, and to provide accountability for funding to the Department of Health and Human Services (HHS), the White House, Congress, and other sources, upon request. Recipients will report progress and activity information to CDC on an annual schedule using a web-based Partners’ Portal. No research design or human subjects involved.

Proposed Changes

In 2023 CDC received OMB approval for a total burden of 204 hours. In this request we are adding seven (7) new recipients which changes the total burden hours from 204 to 288 (Table 1), and changes the total respondent cost from \$6,324 to \$10,981.44 (Table 2).

Change to Burden and/or Cost

The proposed changes described in this request do not impact how CDC collects data from recipients, however, CDC was able to fund 7 additional recipients through the Comprehensive Suicide Prevention Program, so we have total of 24 recipients. The total burden hours increase 204 to 288 (Table 1) and changes the total respondent cost from \$6,324 to \$10,981.44 (Table 2).

Table 1. Estimated Annualized Burden Hours

Type of Respondents	Form Name	Number of Respondents	Number of Responses per Respondent	Average Burden per Response (in hours)	Total Burden (in hours)
CSP Program Recipients	Annual Progress Report (Attachment D)	24	1	12	288
Total					288

Table 2. Estimated Annualized Burden Costs

Type of Respondent	Form Name	Number of Respondents	Number of Responses per Respondent	Average Burden per Response	Average Hourly Wage Rate (in dollars)	Total Respondent Cost
CSP Program Recipients	Annual Progress Report (Attachment D)	24	1	12	\$38.13	\$10,981.44
Total						\$10,981.44

Thank you for your time and consideration.