

## **Instrument 2: Web-Based Survey**

### **Introduction and Informed Consent**

Hello, and welcome to our group concept mapping project! As a reminder, the Supporting and Strengthening the Home Visiting Workforce (SAS-HV) project is developing a measure of reflective supervision. As part of this work, we are gathering opinions from practitioners and researchers about important elements of reflective supervision and which elements are relevant for home visiting.

The project will collect data by asking you to sort and rate elements of reflective supervision. You will be asked to sort a list of elements of reflective supervision into groupings that make sense to you and then rate their importance and their relevance within the home visiting context. Your answers, along with those of other participants, will be collected and analyzed for discussion in the next phase of the study.

You have been asked to participate in this research project because you are a home visiting practitioner or researcher. Your participation in the project and this survey is voluntary. In this survey we will ask you to provide non-identifying information (role, race/ethnicity, etc.) about yourself. There are no risks to participating in the survey outside of the time required for completion. We will do our best to keep any personal information private. Your individual responses will not be attributed to you in any discussion of results or official reporting; they will only be presented as a group.

Completing this survey and submitting it to us means that you consent to participate in the survey and to have your answers used as data in the project.

The survey will take about 1 hour to complete.

**If you need any assistance or experience any technical problems with the survey, please contact Mariel Sparr at [sparr@jbassoc.com](mailto:sparr@jbassoc.com)**

### **Participant Information**

We would like to ask you just a few questions to help us organize the content. These questions will be used as part of the project analysis only. Your input won't be used to personally identify you.

- (1) What is your role? Select the most relevant response.
  - a) Home visitor/parent educator/family support specialist
  - b) Supervisor
  - c) Program manager or coordinator
  - d) Researcher or evaluator
  
- (2) Are you of Hispanic, Latino, or Spanish origin?
  - a. Yes
  - b. No
  - c. Prefer not to answer
  
- (3) What do you consider your race? Select all that apply.
  - a. American Indian or Alaska Native
  - b. Asian
  - c. Black or African American
  - d. Native Hawaiian or Other Pacific Islander

- e. White
- f. Other, please describe

(4) Which home visiting program model(s) do you work with/implement? Select all that apply.

- a. Attachment and Biobehavioral Catch-Up (ABC)
- b. Child First
- c. Early Head Start Home-Based Option (EHS)
- d. Family Check-Up
- e. Family Connects
- f. Family Spirit
- g. Health Access Nurturing Development Services (HANDS)
- h. Healthy Families America (HFA)
- i. Home Instruction for Parents of Preschool Youngsters (HIPPI)
- j. Maternal Early Childhood Sustained Home-Visiting (MECSH)
- k. Maternal Infant Health Program (MIHP)
- l. Minding the Baby
- m. Nurse-Family Partnership (NFP)
- n. Parents as Teachers (PAT)
- o. Play and Learning Strategies (PALS)
- p. SafeCare Augmented
- q. Other, please list:

## Sorting

*[Note to OMB: There are visuals and a step-by-step process that walks participants through the sorting task. We will also modify the language as necessary after testing the instructions for clarity].*

In this activity you will categorize elements of reflective supervision into piles according to **your view of their meaning**. To do this, you will sort each element into piles in a way that **makes sense to you**.

First, read through all the elements below. *[Note to OMB: All elements will be listed as cards with a visual for participants indicating where to find the elements].*

Next, sort each card into a pile as you create your own version of how these ideas are related. You'll give each pile a name that describes its theme or contents. You can start naming the piles or groups right away, or name them as you go. You'll have the chance to check all your piles when you are finished.

*[Note to OMB: There is a visual that shows participants how to sort the cards, move them into a pile, and name the piles].*

Switch to the Piles view to create, edit and organize the piles you created. People vary on how many piles they create. Some participants use as few as 5, and others may make up to 20. Use the arrangement that fits the ideas, from your point of view. *[Note to OMB: There is a visual to illustrate how to switch views].*

Pile names are an essential part of analysis. Please name piles by the topic that the ideas have in common. Don't create piles according to priority or value, such as "Hard to Do" or piles that group

together dissimilar statements such as “Other.” Put an element alone in its own pile if it is unrelated to the other statements. *[Note to OMB: There is a visual to illustrate this].*

You do not need to complete the sorting activity all at once. The piles you create will be auto-saved. You can leave the activity and log in again later. To do this you will need to create a username and password. *[Note to OMB: There is an option to click and learn more about how to create a username and password].*

*[Note to OMB: Below we provide examples of the types of elements we will be asking participants to sort and rate. The list is being finalized by incorporating feedback from our technical and practitioner workgroup members. The list will be finalized prior to participant recruitment. The final list will contain no more than 65 elements.]*

**Example Elements to Sort:**

Element	Definition
1. Trust	Belief in the reliability, predictability, consistency of the relationship
2. Collaboration	Belief that RS is a space where supervisor and supervisee are interested in the perspectives of one another in a way that supports exploration of topics and developing solutions together rather than supervisor providing answers
3. Respect	Belief that RS is a space where people, ideas, traditions, and values are recognized without judgement.
4. Safety	Belief that RS is a space where each partner feels protected and not exposed to any danger or risk
5. Compassionate / Supportive	Belief that RS is a space where sympathy, empathy, and concern are the norm
6. Culturally responsive	Belief that culture and diversity are recognized, reflected upon, and attended to
7. Non-hierarchical	Belief that the supervisor and supervisee share power equality; one does not have the ability to direct or influence the behavior of the other
8. Frequency and regularity of sessions	Expectations around the timing and duration of scheduled RS sessions
9. Availability of supervisor between scheduled sessions	Expectations regarding availability between scheduled sessions to provide additional reflective support
10. Structure of individual sessions	Expectations or routines for the opening, middle, closing of individual supervision session; specific outline/agenda for an individual session; pace of session

**Rating**

*[Note to OMB: We will modify the rating statements as necessary after testing for clarity].*

Now rate each element according to the statements below. The ratings you enter will be auto-saved. You can log-in later, with a username and password, to complete ratings if necessary.

1. How **important** is this element for reflective supervision?

(Response options on a five-point scale where “1” means “not at all important”, “3” means “somewhat important”, and “5” means “extremely important”)

2. How **relevant** is this element for reflective supervision within home visiting contexts?  
(Response options on a five-point scale where “1” means “not at all relevant”, “3” means “somewhat relevant”, and “5” means “extremely relevant”)

Thank you for your time and effort spent providing your answers. We appreciate your participation in this concept mapping survey.