

OASH Performance Project Report (PPR) for Grants and Cooperative Agreements

Report Header Information (to be prepopulated based on user login credentials)

Project Title

Period of Performance

Budget Period

Reporting Period

Organization Name, PD/PI Name, Phone, Email

Person submitting PPR if not PD/PI on the NOA

- 1. Project Progress – Goals and Objectives** Progress is measured against the approved project and the associated workplan. According to your approved workplan enter in the project Goal(s), any sub-goals or grantor goals, underlying objectives, and activities. Once you do this for the first report, fields will carry forward but will be editable to accommodate any approved changes over time.

For each level, click the box to indicate the appropriate status for the current reporting period (Not started, Ongoing/In Progress, Completed). Where prompted, provide a % completed estimate and indicate whether a prior approved change to the item is being reported.

Project Goal 1 (at least 1 required)

Project Subgoal 1 or Grantor Goal [optional]

Objective 1 (at least 1 required)

Brief Narrative

Activity 1 – [Title]

Brief Description

- Not started
- Ongoing/In Progress ____% Complete
- Completed

Activity 2 (If needed)

Brief Description

- Not started
- Ongoing/In Progress ____% Complete
- Completed

Add work plan activities, as needed

Objective 2 (if needed)

Brief Narrative

Activity 1 – [Title]

- Not started
- Ongoing/In Progress ____% Complete
- Completed

Activity 2 (If needed)

- Not started
- Ongoing/In Progress ____% Complete
- Completed

Add work plan activities as needed

Add Project Goals, Objectives and Activities as needed to cover reportable items during the reporting period.

2. Significant Project Accomplishments

Add your project related accomplishments during the reporting period and associate them with the progress on the relevant work plan component(s) above. Please use the space provided. You made add an attachment(s) when you finalize your report to provide additional details or information.

- **No Significant Accomplishments this Period**

Accomplishment 1

Associated Goal, Objective from above

Significant Results/Outcome/Impact

Barrier/Challenges Overcome

Add additional reportable accomplishments as needed to cover reportable items during the reporting Period.

3. Broader Program Impacts

Refer to programmatic PPR guidance provided by the project officer for the relevant information to provide in this section.

- **No Broader Program Impacts this Period**
- **Not Applicable per Program Guidance**

Has the project supported the broader programmatic performance goals not already described under accomplishments? Y,N

If Y, describe

Has the project had an impact on health equity? Y, N or N/A

If Y, describe

Has the project contributed to training and development of your staff or others in the broader field as a whole? Y, N

If Y, provide below a description of the event including date, duration, location, brief description of the content and audience, number of trainees or interactions, copy of a syllabus.

Has the project contributed to the development of new resources, communities of practice, partnerships, or infrastructure that are expected to have a lasting impact on the field? Y, N or N/A

If Y, describe

Have you identified any lessons learned that would benefit other similar projects or the broader field of study? Y, N

If Y, describe

4. Products and Dissemination

List below any of the items below produced during the reporting period. Do not include manuscripts in preparation. Only include those items published or submitted for publication.

If any published materials are not freely available to the public, you are strongly encouraged to provide a copy as an attachment to your report. If that is not feasible, please notify your project officer and grant management specialist.

- **No Products or Dissemination Activities this Period**
- **Publications. Select the type of publication and provide the requested information.**

+ Peer-reviewed journal article

- Published
- Submitted and under review.

Provide as complete a citation as possible using any standard citation format such as APA that includes authors, title, journal, vol, issue, year, page numbers and also DOI or PubMed ID (PMID) or link. Keywords.

+ Article (not peer reviewed)

Provide as complete a citation as possible using any standard citation format that includes authors, title, journal, vol, issue, page numbers, year and also DOI or PubMed ID (PMID) or link. Keywords.

+ Book or Book Chapter

Provide as complete a citation as possible using any standard citation format that includes authors, book title, chapter title (if applicable), publisher, page numbers, year and if available DOI, PMID or link. Keywords.

+ Thesis or Dissertation

Provide as complete a citation as possible using any standard format including Author, A. A. (Year). Title of doctoral dissertation or master's thesis (Publication number, if available) [Doctoral dissertation or master's thesis, Institution] and also DOI or PubMed ID (PMID) or link. Keywords.

+ Conference Proceedings

Provide as complete a citation as possible using any standard format including Author(s), Title, Proceedings Collection Title, volume, issue, year, pages, DOI or PMID if available. Keywords.

- **Significant presentations, conferences, or other outreach (national, state, and/or local)**

Provide a description of the event including Title of Presentation, Even name, date, location, brief description of the audience and/or interaction. Provide a link to a copy of any presentation or posted recording. Keywords.

- **Digital presence (e.g., social media, websites, etc.) created under this award**

Provide a link to any digital presence activities. Keywords.

- **Other work products (e.g., policies,)**

Provide a short description and/or link to any other work products produced as a part of your award. Keywords.

5. Significant Collaborating and Partnering Activities

Report information about your significant collaborating and partnering activities in the context of their contribution to the overall project. The programmatic guidance for your award will define significant. Identify partners with specificity.

- **No Collaborating or Partnering Activities this Period**

Collaborator/Partner Name

+ Status • Forming • Active • Inactive/Withdrawn

+ Relationship type • Formal • Informal

+ Collaborator/Partner's Location

+ Collaborator/Partner's Project Role

+ Contribution to the Project (e.g., activity, resources, access)

Add additional reportable collaborations.

6. Project Evaluation Activities

- **Does your approved project contain a project evaluation?** Y / N If No, this section is complete.

Provide any update on the tools and techniques, both quantitative and qualitative, that you are using for your evaluation.

- **There are No updates to the evaluation tools or techniques.**
- **Have you started implementing the evaluation plan?** Y or N
- **Have you completed your baseline data collection?** Y, N, N/A
- **Have you encountered any challenges with your evaluation (e.g., data collection, evaluator independence)?** Y,N
If Yes, describe the difficulties and your plan for moving forward, if not described in a previous section.
- **Do you have any preliminary lessons learned or preliminary outcomes from your evaluation activities to report related to the project goals not reported above?** Y,N
If Yes, Describe the feedback and resulting improvements.
- **Has your analysis resulted in any quality improvement feedback incorporated into the management of the project?** Y, N, NA
If Yes, Describe the feedback and resulting improvements.