

Attachment A

September 2024 Work Schedules and Work at Home Questionnaire

Sections

1. [Work schedules – main job](#)
2. [Work at home – main job](#)
3. [Second job items](#)

NOTE: “Don’t know” (D) and “Refusal” (R) responses follow the same path as a “No” response unless indicated otherwise.

In this document, MJ refers to multiple jobholder. Also, IO1COW and IO2COW values indicate:

- 1 Government - Federal
- 2 Government - State
- 3 Government - Local
- 4 Private, for profit
- 5 Private, nonprofit
- 6 Self-employed, incorporated
- 7 Self-employed, unincorporated
- 8 Without pay (unpaid family worker)
- 9 Unknown
- 10 Government, level unknown
- 11 Self-employed, incorporation status unknown

SCHKSUP **If MLR = 1 or 2 GO TO PRESUP. Else GO TO Next Person or End Questions.**

PRESUP

Universe:

All employed people
MLR = 1 or 2

Question:

This month we want to learn about work schedules and work at home. By work schedule, we mean the days and hours people work.

ENTER <P> TO PROCEED

<I> IMPORTANCE OF RESPONDING

The information you provide about the days and hours you work and whether you work at home helps us learn how work patterns are changing and gives policy makers valuable insight into work flexibility.

GO TO [SLead](#)

Section 1. Work schedules — main job

SLead

Universe:

All employed people
MLR = 1 or 2

Fills:

If MJ = 1 fill “main job” otherwise fill “job”.

Question:

I have a few additional questions about (your/NAME's) [main job/job].

READ IF NECESSARY: By main job I mean the one at which you work the most hours.

Response options & paths:

ENTER <P> TO PROCEED

GO TO [S1](#)

S1 (DaysNum, old SMJ10)

Universe:

All employed people
MLR = 1 or 2

Fills:

For wage and salary ((IO1INT = 1, 2, or 3) OR (IO1COW = 1-5, or 10)): If MJ = 1 fill “on (your/his/her) main job”, else fill “on this job”.

For self-employed ((IO1INT = 4) OR (IO1COW = 6, 7, or 11)): If MJ = 1 fill “in (your/his/her) main business”, else fill “in (your/his/her) business”.

For unpaid family ((IO1INT = 5) or (IO1COW = 8)): fill “in the family business”.

Question:

How many days of the week (do you/does NAME) USUALLY work [on (your/his/her) main job/on this job/in (your/his/her) main business/in (your/his/her) business/in the family business]?

Response options & paths:

Days: ==> _____

V. It Varies

[Blind] (D) Don't Know

[Blind] (R) Refused

GO TO [S2](#)

S2 (Days, old SMJ11)

Universe:

All employed people
MLR = 1 or 2

Question:

Which days of the week (do you/does NAME) USUALLY work? **(Choose all that apply.)**

Response options & paths:

- N. No More
- 1. Sunday
- 2. Monday
- 3. Tuesday
- 4. Wednesday
- 5. Thursday
- 6. Friday
- 7. Saturday
- 8. Monday through Friday
- V. It Varies
- [Blind] (D) Don't Know
- [Blind] (R) Refused

==> _____

GO TO [S2CHK](#)

S2CHK (CheckDays)

Universe:

All employed people
MLR = 1 or 2

Path:

If work 5 days a week AND Monday through Friday ([S1](#) = 5) AND (([S2](#) = 8) OR ([S2](#) = 2 and 3 and 4 and 5 and 6)), then go to [S4](#).
Else go to [S3](#).

S3 (FlexDay)

Universe:

Employed people who work OTHER THAN (5 days a week AND Monday through Friday)
MLR = 1 or 2 and NOT [([S1](#) = 5) AND (([S2](#) = 8) OR ([S2](#) = 2 and 3 and 4 and 5 and 6))]

Fills:

If MJ = 1 fill "On (your/his/her) main job, does" otherwise fill "Does".
If self-employed ((IO1INT = 4) or (IO1COW = 6 or 7 or 11)) fill "job", otherwise fill "employer".

Question:

[On (your/his/her) main job, does/Does] (your/Name’s) [employer/job] allow (you/him/her) to change the DAYS of the week (you/he/she) (work/works)?

Read if necessary: Please respond yes if (your/NAME’s) employer allows (you/him/her) to change (your/his/her) work days, even if (you/he/she) (haven’t/hasn’t) changed them. Exclude taking time off for vacation, sick days, or other time off.

Response options & paths:

- 1. Yes
- 2. No
- [Blind] (D) Don’t Know
- [Blind] (R) Refused

All **GO TO S4**

S4 (Daytime, old SMJ7)

Universe:

All employed people
MLR = 1 or 2

Fills:

For wage and salary ((IO1INT = 1, 2, or 3) OR (IO1COW = 1-5, or 10)): If MJ = 1 fill “On (your/his/her) main job”, else fill “On this job”.

For self-employed ((IO1INT = 4) OR (IO1COW = 6, 7, or 11)): If MJ = 1 fill “In (your/his/her) main business”, else fill “In (your/his/her) business”.

For unpaid family ((IO1INT = 5) or (IO1COW = 8)): fill “In the family business”.

Question:

[On (your/his/her) main job/On this job/In (your/his/her) main business/In (your/his/her) business/In the family business], (do/does) (you/NAME) USUALLY work a daytime schedule or some other schedule?

READ IF NECESSARY: By daytime schedule I mean most work occurs between 6 am and 6 pm.

Response options & paths:

- 1. A daytime schedule – most work occurs between 6 am and 6 pm **GO TO S5**
- 2. Some other schedule **GO TO S6**
- [Blind] (D) Don’t Know **GO TO S9**
- [Blind] (R) Refused **GO TO S9**

S5 (DayShift)

Universe:

Workers with daytime schedules on their main job
S4 = 1

Question:

Even though (you/he/she) usually (work/works) a daytime schedule, (are you/is Name) a shift worker?

Response options & paths:

- 1. Yes **GO TO [S8](#)**
- 2. No **GO TO [S9](#)**
- [Blind] (D) Don't Know **GO TO [S9](#)**
- [Blind] (R) Refused **GO TO [S9](#)**

S6 (NondayShift, old SMJ8)

Universe:

People who work a non-daytime schedule on their main job
[S4](#) = 2

Fills:

If MJ = 1 fill "main job" otherwise fill "job".

Question:

Which of the following best describes the hours (you/NAME) USUALLY (work/works) at this [main job/job]: an evening shift, a night shift, a rotating shift, a split shift, an irregular schedule, or some other schedule? **(Choose one.)**

Response options & paths:

- 1. An EVENING shift - most work occurs between 2 pm and midnight
 - 2. A NIGHT shift - most work occurs between 9 pm and 8 am
 - 3. A ROTATING shift - hours change periodically from days to evenings or night
 - 4. A SPLIT shift - with two distinct periods each day
 - 5. An irregular schedule
 - 6. Some other shift (**FR instruction:** If person says flextime, etc., probe to determine if shift actually falls in a day, evening, night, rotating, or split shift category.) **GO TO [S6S](#)**
- [Blind] (D) Don't Know
[Blind] (R) Refused

All other than 6 **GO TO [S7](#)**

S6S (NondayShiftSpecify, old SMJ8S)

Universe:

People who work "some other shift" on their main job
[S6](#) = 6

Question:

How would you describe that shift?

ENTER VERBATIM RESPONSE

GO TO [S7](#)

S7 (ReasonShift, old SMJ9)

Universe:

People who work a non-daytime schedule on their main job
[S4](#) = 2

Question:

What is the MAIN reason (you work/NAME works) this type of schedule? (**Choose one.**)

Response options & paths:

1. Better arrangements for family or child care
2. Better pay
3. Allows time for school
4. Could not get any other job or shift
5. Nature of the job
6. Personal preference
7. Some other reason **GO TO [S7S](#)**

[Blind] (D) Don't Know

[Blind] (R) Refused

All other than 7 **GO TO [S8](#)**

S7S (ReasonShiftSpecify, old SMJ9S)

Universe:

People who report "some other reason" for working type of shift
[S7](#) = 7

Question:

What is the other reason?

ENTER VERBATIM RESPONSE

GO TO [S8](#)

S8 (ShiftChange)

Universe:

Shift workers (daytime or non-daytime) on their main job
([S4](#) = 2 OR [S5](#) = 1)

Fills:

If self-employed or unpaid family worker ((IO1INT = 4 or 5) OR (IO1COW = 6, 7, 8, or 11)) fill "job"
otherwise fill "employer".

Question:

Does your [employer/job] allow (you/Name) to change the shift (you/he/she) (work/works)?

Response options & paths:

1. Yes
 2. No
- [Blind] (D) Don't Know
[Blind] (R) Refused

GO TO [S9](#)

S9 (FlexHours, old SMJ5)

Universe:

All employed people
MLR = 1 or 2

Fills:

If self-employed or unpaid family worker ((IO1INT = 4 or 5) OR (IO1COW = 6, 7, 8, or 11)) fill "job"
otherwise fill "employer".

Question:

Does (your/Name's) [employer/job] allow (you/him/her) to change the TIME (you/he/she) (start/starts) and (end/ends) work?

Response options & paths:

1. Yes **GO TO [S10](#)**
 2. No **GO TO [S10CHK](#)**
- [Blind] (D) Don't Know **GO TO [S10CHK](#)**
[Blind] (R) Refused **GO TO [S10CHK](#)**

S10 (DifficultChange)

Universe:

Workers with flexible hours on their main job
[S9](#) = 1

Question:

Can (you/NAME) change the times (you/he/she) (start/starts) and (end/ends) work on a frequent basis, occasionally, or only rarely?

Response options & paths:

1. Frequent basis
 2. Occasionally
 3. Rarely
- [Blind] (D) Don't Know
[Blind] (R) Refused

All **GO TO [S10CHK](#)**

S10CHK (CheckScheduleClass)

Universe:

All employed people
MLR = 1 or 2

Path:

If wage and salary worker ((IO1INT = 1, 2, or 3) OR (IO1COW = 1-5, or 10)), then go to [S11](#).
Else if self-employed or unpaid family worker ((IO1INT = 4 or 5) OR (IO1COW = 6, 7, 8, or 11)), then go to [S13CHK](#).

S11 (ScheduleNotice)

Universe:

Employed wage and salary workers on their main job
(MLR = 1 or 2) AND ((IO1INT = 1, 2, or 3) OR (IO1COW = 1-5, or 10))

Question:

How far in advance (do you/does NAME) usually know (your/his/her) work schedule; that is, the days and hours (you work/he works/she works)?

Response options & paths:

1. One day or less
 2. 2 to 3 days
 3. 4 to 6 days
 4. 1 week
 5. 2 to 3 weeks
 6. 4 weeks or more
 7. ALWAYS WORKS THE SAME SCHEDULE
- [Blind] (D) Don't Know
[Blind] (R) Refused

All **GO TO** [S12](#)

S12 (TakeOff)

Universe:

Employed wage and salary workers on their main job
(MLR = 1 or 2) AND ((IO1INT = 1, 2, or 3) OR (IO1COW = 1-5, or 10))

Question:

How difficult would it be for (you/NAME) to take an hour or two off during work hours to take care of personal or family matters? (**Read options. Choose one.**)

Response options & paths:

READ OPTIONS

1. Not difficult
2. Somewhat difficult
3. Very difficult

[Blind] (D) Don't Know
[Blind] (R) Refused

All **GO TO [S13CHK](#)**

Section 2. Work at home — main job

S13CHK (CheckTelework)

Universe:

All employed people
MLR = 1 or 2

Path:

If reported telework in the basic (value = 1), then set [S13](#) = 1 and go to [S15CHK](#).
Else if telework in the basic is any value other than 1, then go to [S13](#).

S13 (Home, old SMJ12)

Universe:

All employed people who did not report telework in the basic CPS
MLR = 1 or 2 AND telework in the basic not equal to 1

Fill:

For wage and salary ((IO1INT = 1, 2, or 3) OR (IO1COW = 1-5, or 10)): If MJ = 1 fill “this main job”, else fill “this job”.

For self-employed ((IO1INT = 4) OR (IO1COW = 6, 7, or 11)): If MJ = 1 fill “(your/his/her) main business”, else fill “(your/his/her) business”.

For unpaid family ((IO1INT = 5) or (IO1COW = 8)): fill “the work in the family business”.

Question:

As part of [this main job/this job/(your/his/her) main business/(your/his/her) business/the work in the family business], (do/does) (you/NAME) do any of (your/his/her) work at home?

Read if necessary: Earlier you told me about telework or work at home LAST WEEK, but this question is asking more generally about work at home, not just last week.

Response options & paths:

- | | |
|------------------------|-------------------------------------|
| 1. Yes | GO TO S15CHK |
| 2. No | GO TO S14 |
| [Blind] (D) Don't Know | GO TO S14 |
| [Blind] (R) Refused | GO TO S14 |

S14 (CanHome)

Universe:

Employed people who do not work at home
[S13](#) = 2, D, or R

Fills:

If MJ = 1 fill “(your/his/her) main job”, otherwise fill “this job”.

Question:

Could (you/NAME) work at home as part of [(your/his/her) main job/this job]?

Response options & paths:

- 1. Yes
- 2. No
- [Blind] (D) Don't Know
- [Blind] (R) Refused

All GO TO [S15](#)

S15 (ReasonNotHome)

Universe:

Employed people who do not work at home
[S13](#) = 2, D, or R

Question:

What is the MAIN reason (you/NAME) (do/does) not work at home? **(Choose one.)**

Response options & paths:

- 1. Job can't be done from home
- 2. Not interested/personal preference
- 3. Child care or family conflicts
- 4. No equipment to work remotely/no space at home
- 5. More productive at work, better connection with coworkers
- 6. Loss of opportunity, income, or promotion; manager doesn't support
- 7. Some other reason **GO TO [S15S](#)**
- [Blind] (D) Don't Know
- [Blind] (R) Refused

All other than 7 **GO TO [S15CHK](#)**

S15S (RNotHomeSpecify)

Universe:

People who report “some other reason” for not working at home
[S15](#) = 7

Question:

What is the other reason?

ENTER VERBATIM RESPONSE

GO TO [S15CHK](#)

S15CHK (CheckHomeClass)

Universe:

Employed people who work at home

[S13](#) = 1

Path:

If self-employed or unpaid family worker ((IO1INT = 4 or 5) OR (IO1COW = 6, 7, or 8, or 11)), then go to [S16](#).

Else if wage and salary worker ((IO1INT = 1, 2, or 3) OR (IO1COW = 1-5, or 10)), then go to [S17](#).

S16 (HomeBus, old SMJ14)

Universe:

Self-employed people and unpaid family workers who work at home on their main job

[S13](#) = 1 AND ((IO1INT = 4 or 5) OR (IO1COW = 6, 7, or 8, or 11))

Fill:

If ((IO1INT = 4) OR (IO1COW = 6 or 7 or 11)) fill “(Do/Does) (you/NAME) run (your/his/her) business”, or if ((IO1INT = 5) OR (IO1COW = 8)) fill “Is the family business for which (you/NAME) (work/works) run]”.

Question:

[(Do/Does) (you/NAME) run (your/his/her) business/Is the family business for which (you/NAME) (work/works) run] from home or some other location?

Response options & paths:

1. Home
 2. Some other location
 3. Both
- [Blind] (D) Don't Know
[Blind] (R) Refused

All GO TO [S17](#)

S17 (HFreq, like old SMJ16)

Universe:

Employed people who work at home

[S13](#) = 1

Question:

How frequently (do/does) (you/NAME) work at home? **(Read list. Choose one.)**

Response options & paths:

1. Job is entirely at home **GO TO [S18](#)**

- 2. At least once a week **GO TO [S20](#)**
- 3. At least once every two weeks **GO TO [S20](#)**
- 4. At least once a month **GO TO [S20](#)**
- 5. Less than once a month **GO TO [S20](#)**
- [Blind] (D) Don't Know **GO TO [S24](#)**
- [Blind] (R) Refused **GO TO [S24](#)**

S18 (Distance)

Universe:

Employed people who work entirely at home
[S17](#) = 1

Question:

Is there a worksite (you/Name) could go to?

Response options & paths:

- 1. Yes **GO TO [S19](#)**
- 2. No **GO TO [S24CHK](#)**
- [Blind] (D) Don't Know **GO TO [S24CHK](#)**
- [Blind] (R) Refused **GO TO [S24CHK](#)**

S19 (DistanceReason)

Universe:

Employed people who work entirely at home and have a worksite they could go to
[S18](#) = 1

Question:

What's the MAIN reason you do not work there? (**Choose one.**)

Response options & paths:

- 1. Live too far away
- 2. Prefer not to commute or lack transportation
- 3. No space/resources available at worksite
- 4. Health reasons
- 5. Flexibility, work-life balance, personal or family needs
- 6. Like or prefer working at home, get more done at home
- 7. Some other reason **GO TO [S19S](#)**
- [Blind] (D) Don't Know
- [Blind] (R) Refused

All other than 7 **GO TO [S24CHK](#)**

S19S (DistanceReasonSpecify)

Universe:

People who report "some other reason" for not working at worksite

[S19](#) = 7

Question:

What is the other reason?

ENTER VERBATIM RESPONSE

GO TO [S24CHK](#)

S20 (CatchUp)

Universe:

People who work at home on their main job and reported a frequency other than entirely at home

[S17](#) = 2, 3, 4, or 5

Question:

On the days (you/he/she) (work/works) at home, (do/does) (you/NAME) work at home INSTEAD of going to a worksite, or (do/does) (you/he/she) work at home JUST to catch up on or finish work, or (do/does) (you/he/she) do both?

READ IF NECESSARY: Worksites may include offices, factories, stores, warehouses, client locations, or even vehicles for truck or other delivery drivers.

Response options & paths:

1. Home instead of worksite
2. Just to catch up or finish work
3. Both

[Blind] (D) Don't Know

[Blind] (R) Refused

All GO TO [S21](#)

S21 (HomeHours, old SMJ17)

Universe:

People who work at home on their main job and reported a frequency other than entirely at home

[S17](#) = 2, 3, 4, or 5

Fills:

If ([S17](#) = 2, 3, or 4) fill "When (you/he/she) (work/works) at home, how", otherwise fill "How".

If (IO1INT = 4) or (IO1COW = 6 or 7 or 11) fill "(your/his/her) business", or if (IO1INT = 5) or (IO1COW = 8) fill "the family business", otherwise fill "this job".

If reported telework hours in basic (value => 0), then display "Read if necessary" text shown below, otherwise don't display.

Question:

[When (you/he/she) (work/works) at home, how/How] many HOURS per week (do you/does NAME) USUALLY work at home for [this job/(your/his/her) business/the family business]?

READ IF NECESSARY ONLY DISPLAYED IF TELEWORK HOURS REPORTED IN BASIC:

Read if necessary: Earlier you told me the hours (you/Name) teleworked or worked at home LAST WEEK, but this question is asking about USUAL hours worked at home. How many hours per week (do you/does NAME) USUALLY work at home?

Response options & paths:

Hours: ==> _____

V. It Varies

[Blind] (D) Don't Know

[Blind] (R) Refused

GO TO [S21CHK](#)

S21CHK (CheckHomeDays)

Universe:

Employed people who work at home on their main job and reported a frequency other than entirely at home
[S17](#) = 2, 3, 4, or 5

Path:

If [S17](#) = 2 or 3, then go to [S22](#).

Else go to [S24](#).

S22 (HomeDays, old SMJ18)

Universe:

Employed people who work at home on their main job at least every week or every two weeks
[S17](#) = 2 or 3

Fills:

If ([S17](#) = 2) fill "a week", otherwise fill "every two weeks".

If (IO1INT = 4) or (IO1COW = 6 or 7 or 11) fill "(your/his/her) business", or if (IO1INT = 5) or (IO1COW = 8) fill "the family business", otherwise fill "this job".

Question:

How many DAYS [a week/every two weeks] (do you/does Name) USUALLY work at home for [this job/(your/his/her) business/the family business]?

Response options & paths:

The valid range is 1-7 if [S17](#) = 2, else valid range is 1-14. Display an error message for any other value.

Days: ==> _____

GO TO [S23](#)

V. It Varies

GO TO [S24](#)

[Blind] (D) Don't Know

GO TO [S24](#)

[Blind] (R) Refused

GO TO [S24](#)

S23 (HomeOnlyDays, old SMJ19)

Universe:

Employed people who work at home on their main job at least every week or every two weeks and who specified number of days at home

[S22](#) = 1-14

Question:

How many of these days (do you/does NAME) work ONLY at home?

Read if necessary: That is, days when (you don't/NAME doesn't) travel to the office or other work site?

Response options & paths:

The valid ranges are 0 to entry in [S22](#). Display an error message for any other value.

Days: ==> _____

V. It Varies

[Blind] (D) Don't Know

[Blind] (R) Refused

GO TO [S24](#)

S24 (HomeReason, like old SMJ23)

Universe:

Employed people who work at home on their main job and reported a frequency other than entirely at home

[S17](#) = 2, 3, 4, 5, D, or R

Question:

What is the MAIN reason (you/NAME) (work/works) at home? **(Choose one.)**

Response options & paths:

1. Finish or catch up on work
2. Job is remote, no worksite, no space/resources at worksite
3. Job requires working from home
4. Reduce commuting time/expense or lack transportation
5. Health reasons
6. Flexibility, work-life balance, personal or family needs
7. Personal preference, get more done at home
8. Some other reason **GO TO [S24S](#)**

[Blind] (D) Don't Know

[Blind] (R) Refused

All other than 8 **GO TO [S24CHK](#)**

S24S (HReasonSpecify, like old SMJ23S)

Universe:

People who report “some other reason” for working at home
[S24](#) = 8

Question:

What is that reason?

ENTER VERBATIM RESPONSE

GO TO [S24CHK](#)

S24CHK (CheckStopClass)

Universe:

All employed people
MLR = 1 or 2

Path:

If wage and salary worker ((IO1INT = 1, 2, or 3) OR (IO1COW = 1-5, or 10)), then go to [S25](#).
Else go to [S27CHK](#).

S25 (StopWork)

Universe:

Employed wage and salary shift workers (daytime or nondaytime) on their main job
(MLR = 1 or 2) AND ((IO1INT = 1, 2, or 3) OR (IO1COW = 1-5, or 10)) AND ([S4](#) = 2 OR [S5](#) = 1)

Fills:

If MJ = 1 fill “(your/his/her) main job” otherwise leave blank.

Question:

At any time IN THE LAST 3 MONTHS [on (your/his/her) main job], were (you/NAME) told by (your/his/her) employer to stop working after (you/he/she) had already started (your/his/her) shift because there was no need for (you/him/her) to work?

READ IF NECESSARY: For example, being sent home because there were not enough customers in the store or due to a shortage of supplies.

Response options & paths:

1. Yes **GO TO [S26](#)**
2. No
[Blind] (D) Don't Know
[Blind] (R) Refused

All other than 1 **GO TO [S27CHK](#)**

S26 (StopNum)

Universe:

Wage and salary workers on their main job who stopped work
[S25](#) =1

Question:

How many times IN THE LAST 3 MONTHS did this happen?

Response options & paths:

==> _____
[Blind] (D) Don't Know
[Blind] (R) Refused

All GO TO [S27](#)

S27 (StopWhy)

Universe:

Wage and salary workers on their main job who stopped work
[S25](#) =1

Question:

What was the MAIN reason there was not enough work for you to do?

Response options & paths:

1. Lack of customers
2. Lack of supplies or input material
3. Weather-related
4. Performance not adequate
5. Something else

[Blind] (D) Don't Know
[Blind] (R) Refused

All GO TO [S27CHK](#)

S27SCHK (CheckMJ)

Universe:

All employed people
MLR = 1 or 2

Path:

If MJ = 1, then go to [SSLead](#).
Else go to Next Person or End Questions.

Section 3. Second job items

SSLead

Universe:

All multiple jobholders
MJ = 1

Question:

Now I have a few questions about (your/NAME's) second job.

READ IF NECESSARY: By second job I mean the one that you work the second most hours.

Response options & paths:

ENTER <P> TO PROCEED

GO TO [SSOICK](#)

SSOICK

Universe:

MJ=1
All multiple jobholders

Path:

If MIS = 4 or 8 (already have second job OI from basic), then go to [SS1](#)

Else if (MIS = 1-3 or 5-7) AND IO1COW = 7 (already have second job class of worker from basic), then go to [SSNAME](#)

Else if (MIS = 1-3 or 5-7) AND IO1COW ne 7 (do not have second job class of worker from basic), then go to [SSCOW](#)

SSCOW

Universe:

MJ=1 AND (MIS = 1-3 or 5-7) AND (IO1COW ne 7)

Multiple jobholders who are not in outgoing rotations and who are not unincorporated self-employed on main job (that is, people who would not get asked class of worker on second job in the basic CPS)

Question:

LAST WEEK at (your/NAME's) SECOND job, (were/was) (you/NAME) employed by government, by a private company, a non-profit organization, or (were/was) (you/NAME) self-employed?

Response options & skips:

- | | |
|--|---------------------------------|
| (1) Government | [Go to SSNAME] |
| (2) Private for-profit company | [Go to SSNAME] |
| (3) Non-profit organization incl. tax exempt
and charitable organizations | [Go to SSNAME] |
| (4) Self-employed | [Go to SSINC] |

[Blind] (D) Don't Know
[Blind] (R) Refused

[Go to [SSNAME](#)]
[Go to [SSNAME](#)]

SSINC

Universe:

SSCOW = 4

Multiple jobholders who are self-employed on second job and who would not have been asked about the occupation and industry of their second jobs in the basic CPS

Question:

Is this business incorporated?

Response options & skips:

(1) Yes

(2) No

[Blind] (D) Don't Know

[Blind] (R) Refused

GO TO [SSBUS](#)

SSBUS

Universe:

SSCOW = 4

Multiple jobholders who are self-employed on second job and who would not have been asked about the occupation and industry of their second jobs in the basic CPS

Question:

What is the name of (your/NAME's) business?

Response options & skips:

[Blind] (D) Don't Know

[Blind] (R) Refused

GO TO [SSIND](#)

SSNAME

Universe:

MJ=1 AND (MIS = 1-3 or 5-7) AND SSCOW ne 4

Multiple jobholders who would not have been asked about the name of employer/business on their second jobs

Fill:

If SSCOW = 1 OR IO2COW = 1-3 or 10, then fill "the government agency"

Else if SSCOW = 2 OR IO2COW = 4, then fill "the company"

Else if SSCOW = 3 OR IO2COW = 5, then fill “the non-profit organization”
Else if IO2COW = 6 or 7, then fill “your/NAME’s business”
Else fill “organization”

Question:

What is the name of the (government agency/company/non-profit organization/organization) for which (you/NAME) (work/works) at (your/his/her) SECOND job?

Response options & skips:

[Blind] (D) Don’t Know
[Blind] (R) Refused

GO TO [SSIND](#)

SSIND

Universe:

MJ=1 AND (MIS = 1-3 or 5-7)
Multiple jobholders who would not have been asked about the occupation and industry of their second jobs

Question:

What kind of business or industry is this?

Response options & skips:

[Blind] (D) Don’t Know
[Blind] (R) Refused

GO TO [SSMFG](#)

SSMFG

Universe:

MJ=1 AND (MIS = 1-3 or 5-7)
Multiple jobholders who would not have been asked about the occupation and industry of their second jobs

Question:

Is this business or organization mainly manufacturing, retail trade, wholesale trade, or something else?

Response options & skips:

(1) Manufacturing
(2) Retail trade
(3) Wholesale trade
(4) Something else
[Blind] (D) Don’t Know

[Blind] (R) Refused

GO TO [SSOCC](#)

SSOCC

Universe:

MJ=1 AND (MIS = 1-3 or 5-7)

Multiple jobholders who would not have been asked about the occupation and industry of their second jobs

Question:

What kind of work (do/does) (you/NAME) do at (your/his/her) SECOND job, that is, what is (your/his/her) occupation? (For example: plumber, typist, farmer.)

Response options & skips:

[Blind] (D) Don't Know

[Blind] (R) Refused

GO TO [SSACT](#)

SSACT

Universe:

MJ=1 AND (MIS = 1-3 or 5-7)

Multiple jobholders who would not have been asked about the occupation and industry of their second jobs

Question:

What are (your/NAME's) usual activities or duties at this job? (For example: typing, keeping account books, filing, selling cars, operating printing press, laying brick.)

Response options & skips:

[Blind] (D) Don't Know

[Blind] (R) Refused

GO TO [SS1](#)

SS1 (ScondDaysNum, old SSJ1)

Universe:

All multiple jobholders

MJ = 1

Fills:

If (IO2INT = 4) or (IO2COW = 6 or 7) fill “for (your/his/her) business”, otherwise fill “on (your/his/her) second job”.

Question:

How many days of the week [do you/does NAME] USUALLY work [on (your/his/her) second job/for (your/his/her) business]?

Response options & paths:

Days: ==> _____

V. It Varies

[Blind] (D) Don't Know

[Blind] (R) Refused

GO TO [SS2](#)

SS2 (SecondDays, old SSJ1A)

Universe:

All multiple jobholders

MJ = 1

Fills:

If (IO2INT = 4) or (IO2COW = 6 or 7 or 11) fill “for (your/his/her) business”, otherwise fill “on this job”.

Question:

Which days of the week (do you/does NAME) USUALLY work [on this job/for (your/his/her) business]?
(Choose all that apply.)

Response options & paths:

N. No More

1. Sunday

2. Monday

3. Tuesday

4. Wednesday

5. Thursday

6. Friday

7. Saturday

8. Monday through Friday

V. It Varies

[Blind] (D) Don't Know

[Blind] (R) Refused

==> _____

GO TO [SS3](#)

SS3 (SecondHome, old SSJ2)

Universe:

All multiple jobholders
MJ = 1

Question:

As part of this second job, (do/does) (you/NAME) do any of (your/his/her) work at home?

Response options & paths:

- | | |
|------------------------|----------------------------------|
| 1. Yes | GO TO SS4 |
| 2. No | GO TO SS8 |
| [Blind] (D) Don't Know | GO TO SS8 |
| [Blind] (R) Refused | GO TO SS8 |

SS4 (SecondHomeBus, old SSJ3)

Universe:

People who work at home on their second job
[SS3](#) = 1

Question:

Is the work (you/Name) (do/does) at home as part of this job for a home-based business?

Response options & paths:

- | | |
|------------------------|--|
| 1. Yes | |
| 2. No | |
| [Blind] (D) Don't Know | |
| [Blind] (R) Refused | |

All GO TO [SS5](#)

SS5 (SecondHFreq, old SSJ4)

Universe:

Employed people who work at home on their second job
[SS3](#) = 1

Question:

How frequently (do/does) (you/NAME) work at home as part of this second job? **(Read list. Choose one.)**

Response options & paths:

- | | |
|----------------------------------|----------------------------------|
| 1. Job is entirely at home | GO TO SS6 |
| 2. At least once a week | |
| 3. At least once every two weeks | |
| 4. At least once a month | |
| 5. Less than once a month | |
| [Blind] (D) Don't Know | |
| [Blind] (R) Refused | |

All other than 1 **GO TO [SS7](#)**

SS6 (SecondDistance)

Universe:

Employed people who work entirely at home on their second job
[SS5](#) = 1

Question:

Is there a worksite (you/Name) could go to?

Response options & paths:

1. Yes
 2. No
- [Blind] (D) Don't Know
[Blind] (R) Refused

All GO TO [SS8](#)

SS7 (SecondHomeHours, old SSJ5)

Universe:

People who work at home on their second job and reported a frequency other than entirely at home
[SS5](#) = 2, 3, 4, 5, D, or R

Fills:

If ([SS5](#) = 3, 4, 5, D, or R) fill "When (you/he/she) (work/works) at home, how", otherwise fill "How".

Question:

[When (you/he/she) (work/works) at home, how/How] many hours per week (do you/does NAME)
USUALLY work at home as part of this second job?

Response options & paths:

Hours: ==> _____
V. It Varies
[Blind] (D) Don't Know
[Blind] (R) Refused

GO TO [SS8](#)

SS8 (ReasonMJ, old SSJ6)

Universe:

All multiple jobholders
MJ = 1

Question:

What is the MAIN reason that (you/NAME) work more than one job? **(Read list. Choose one.)**

Response options & paths:

1. Meet expenses or pay off debt
 2. Earn extra money
 3. Build a business or get experience in a different job
 4. Enjoy the second job
 5. Some other reason **GO TO [SS8S](#)**
- [Blind] (D) Don't Know
[Blind] (R) Refused

All other than 5 **GO TO Next Person or End Questions**

SS8S (ReasonMJSpecify, old SSJ6S)

Universe:

People who report "some other reason" for working more than one job
[SS8](#) = 5

Question:

What is that reason?

Response options & paths:

ENTER VERBATIM RESPONSE

GO TO Next Person or End Questions