

Paperwork Reduction Act Change Worksheet

Agency/Subagency: U.S. Department of Housing and Urban Development	OMB Control Number: 2506-0197
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Enter only items that change	Current Record	New Record**
Agency form number(s):		
Annual reporting and keeping hour burden		
Number of respondents		
Total annual responses		
Percent of these responses collected electronically	%	%
Total annual hours		
Difference		
Explanation of difference Program change Adjustment		
Annual reporting and recordkeeping cost burden (in thousands of dollars)		
Total annualized Capital/Startup costs		
Total annual costs (O&M)		
Total annualized cost requested		
Difference		
Explanation of difference Program change Adjustment		

Other change: **

HUD’s Grant Management Oversight Division non-concurred on the FY24/25 Community Compass NOFO in clearance in January, on the basis that the current PRA (recently updated and OMB approved in October 2023), specifically item #12, does not explicitly state that the *Application* burden of 100 hours—first row in table—is for the **narrative** response to the application. With GMO’s suggestion and PRA Office guidance, we have updated our current PRA to add a sentence that explicitly states, “The application burden includes narrative responses to rating factors which assess applicant’s experience, capacity, soundness of approach, performance results, as well as responses to administrative and departmental priorities.” Apparently, this is implied by the 100-hour estimated burden but needs to be explicitly stated.

Signature of Senior Official or Designee: X	Date:	For OIRA Use
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** This form cannot be used to extend an expiration date.