

Vendor Profile Fields

(Mandatory fields in Bold with *)

- ☐ **Company Legal Name ***
- ☐ **Company Point of Contact ***
- ☐ **Email Address ***
- ☐ **Is your Company registered in the System for Award Management (SAM)? *** (Yes/No)
- ☐ **DUNS# ***
- ☐ Physical Address
 - Street
 - City
 - **State *** (Drop-down list of States)
 - Zip Code
- ☐ Phone
- ☐ Fax
- ☐ Company Website URL
- ☐ **Primary NAICS Code *** (User may select one from drop-down list only)
- ☐ Secondary NAICS Codes (User may select multiple from drop-down list)
- ☐ **Business Classification *** (User may select multiple from drop-down list)(If “8a Certified” selected, user will fill in certification expiration date)
- ☐ **MWOB Status *** (User may select multiple from drop-down list)
- ☐ **Woman-Owned?*** (Yes/No)
- ☐ Legal Entity Type (User may select one from drop-down list only)
- ☐ Year Established
- ☐ Number of Employees
- ☐ How did you become aware of the SEC OMWI? (User may select one from drop-down list)
- ☐ **Capabilities Statement *** (User must upload document)

o SEC Contracts

- Yes/No response. If the Vendor selects Yes, the following fields should be filled in:
 - Contract #
 - Contracting Office Representative

o Previous Federal Contracts

- Yes/No response. If the Vendor selects Yes, the following field should be filled in:
 - Contract #
 - Agency
 - Date of Award
 - Award Amount
 - Contracting Officer Representative

o Contract Vehicles (User may select multiple from drop-down list)