

OMB Control #0584-0026
7 CFR Part 245, Determining Eligibility for Free Reduced Price Meals

Reporting																	
				A		C = (A*B)		D		E= (C*D)		F		G		H	
Program Rule	CFR Citation	Title	Form Number	Estimated # Respondents	Responses per Respondents	Total Annual Responses	Estimated Avg. # of Hours Per Response	Estimated Total Annual Burden Hours for OMB# 0584-00xx Due to Proposed Rulemaking	Hours Currently Approved Under OMB# 0584-0026	Estimated Future Burden Hours for OMB# 0584-0026 After the Merge with OMB# 0584-00xx	Estimated Future Change in Burden Hours for OMB# 0584-0026 Due to Rulemaking						
State Agency (SA) Level																	
Community Eligibility	245.9(f)(6)	State agency to notify LEAs of their community eligibility status as applicable		55	84.15	4,628	0.050	232	437	669	232						
State Agency Level Total				55	84.15	4,628	0.050	232	437	669	232						
Local Educational Agency (LEA) / School Food Authority Level (SFA)																	
Community Eligibility	245.9(f)(4)(i)	LEAs submit to State agency documentation of acceptable identified student percentage of LEA/school electing the provision		337	1.00	337	0.250	84	125	209	84						
F/R Eligibility	245.6(c)(6)(i)	LEAs notify households of approval of meal benefit applications.		15,003	219.00	3,285,657	0.017	54,870	56,290	54,870	-1,420						
Direct Certification	245.6(c)(6)(ii)	LEAs must notify households in writing that children are eligible for free meals based on direct certification and that no application is required.		15,003	332.00	4,980,996	0.017	83,183	85,099	83,183	-1,917						
F/R Eligibility	245.6 (c)(7)	LEAs provide written notice to each household of denied free or reduced price benefits.		15,003	11.56	173,435	0.017	2,896	2,963	2,896	-66						
F/R Eligibility	245.6a (f)	LEAs notify households of selection for verification.		15,003	6.50	97,520	0.250	24,380	25,092	24,380	-712						
F/R Eligibility	245.6a (j)	LEAs must provide households that failed to confirm eligibility with 10 days notice for receiving a reduction or termination of free or reduced price meal benefits.		15,003	2.65	39,758	0.100	3,984	4,079	3,984	-95						
Community Eligibility	245.9(f)(5)	LEA to submit to the State agency for publication a list of eligible and potentially eligible schools and their eligibility status; unless otherwise exempted by State agency		4,628	1.00	4,628	0.084	386	729	1,115	386						
Community Eligibility	245.9(g)	LEAs to amend free and reduced policy statement and certify that schools meet eligibility criteria		337	1.00	337	0.100	34	50	84	34						
Local Educational Agency / School Food Authority Level Total				15,003	572.06	8,582,667	0.020	169,818	174,427	170,722	-3,706						
State and Local Agency Level Total				15,058	656.21	8,587,295	0.070	170,049	174,864	171,390	-3,474						
Household Level																	
F/R Eligibility	245.6 (a)(1)	Households complete application form for free or reduced price meal benefits.		3,470,131	1.00	3,470,131	0.117	405,658	414,770	405,658	-9,112						
F/R Eligibility	245.6a (a)(7)(i)	Households assemble written evidence for verification of eligibility for free and reduced price meals and send to LEA.		98,164	1.00	98,164	0.500	49,082	50,185	49,082	-1,103						

7 CFR Part 245, Determining Eligibility for Free Reduced Price Meals

		Household Level Total									
			3,470,131	1.03	3,568,295	0.127	454,740	464,955	454,740		-10,215
		Total Reporting Burden	3,485,189	3.49	12,155,590	0.051	624,790	639,820	626,131		-13,689

OMB Control #0584-0026
7 CFR Part 245 - Food and Nutrition Service Determination of Free and Reduced Price Eligibility

Recordkeeping											
				A	B	C = (A*B)	D	E= (C*D)	F	G	H
Program Rule	CFR Citation	Title	Form Number	Estimated # Respondents	Frequency of Responses	Total Annual Responses	Estimated Avg. # of Hours Per Response	Estimated Total Annual Burden Hours for OMB# 0584-00xx Due to Proposed Rulemaking	Hours Currently Approved Under OMB# 0584-0026	Estimated Future Burden Hours for OMB# 0584-0026 After the Merge with OMB# 0584-00xx	Estimated Future Change in Burden Hours for OMB# 0584-0026 Due to Rulemaking
State Agency Level											
Community eligibility	245.9(f)(4)(ii)	State Agency to review and confirm LEAs eligibility to participate in Provisions 1, 2, or 3 or the Community Eligibility Provision		55	6.13	337	0.084	28	42	70	28
		State Agency Level Total		55	6.13	337	0.084	28	42	70	28
Local Educational Agency / School Food Authority Level											
F/R Eligibility	245.6(e)	LEAs must maintain documentation substantiating eligibility determinations for 3 years after the end of the fiscal year.		15,003	1	15,003	0.084	1,253	1,281	1,253	-28
Community eligibility	245.9(h)(3)	LEA to maintain documentation related to methodology used to calculate the identified student percentage and determine eligibility		337	1	337	0.902	304	451	755	304
		Local Educational Agency / School Food Authority Level Total		15,003	1.02	15,340	0.101	1,557	1,732	2,008	276
		Total Recordkeeping Burden		15,058	1.04	15,677	0.101	1,585	1,774	2,078	304

ICR #0584-0026, 7 CFR Part 245, Free and Reduced Price Eligibility - Summary

	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. DxE)
Recordkeeping					
State Agency Level	55	6.13	337	0.084	28
Local Educational Agency Level	15,003	1.02	15,340	0.101	1,557
Recordkeeping Total	15,058	1.04	15,677	0.101	1,585
Reporting					
State Agency Level	55	84.15	4,628	0.05	232
Local Educational Agency Level	15,003	572.063	8,582,667	0.020	169,818
Household Level	3,470,131	1.028	3,568,295	0.127	454,740
Reporting Total	3,485,189	3.49	12,155,590	0.05	624,790
TOTAL STATE AND LOCAL BURDEN	15,058	571.32	8,602,972	0.020	171,634
TOTAL BURDEN	3,485,189	3.492	12,171,267	0.051	626,375

SUMMARY OF BURDEN RECORDKEEPING & REPORTING

TOTAL NO. RESPONDENTS

AVERAGE NO. RESPONSES PER RESPONDENT

TOTAL ANNUAL RESPONSES

AVERAGE HOURS PER RESPONSE

TOTAL BURDEN HOURS

CURRENT OMB INVENTORY

TENTATIVE DIFFERENCE DUE TO RULEMAKING
--

3,485,189
3.492
12,171,267
0.051463377465613
626,375
0
-13,385