

	<h2 style="margin: 0;">Application For SALMON FEDERAL PROCESSOR PERMIT (SFPP)</h2>	United States Department of Commerce National Oceanic and Atmospheric Administration National Marine Fisheries Service (NMFS) Restricted Access Management (RAM) P.O. Box 21668 Juneau, Alaska 99802-1668 Telephone: (800) 304-4846 toll free or (907) 586-7202 Juneau Fax: (907) 586-7354
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This application is used to obtain, renew, amend, or surrender an SFPP.  
**An SFPP is in effect for one year, running from March 1 through the last day of February.**  
**NOTICE: Only persons who are U.S. Citizens are authorized to receive or hold a Federal Processor Permit.**

***TYPE OF SFPP REGISTRATION***

Indicate the category of processor below.

Shoreside Processor       Stationary Floating Processor (SFP)

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Indicate type of permit request.

New  
 Renew  
 Amend  
 Surrender

If requesting to renew, amend, or surrender an existing SFPP, please provide current SFPP number \_\_\_\_\_

You must complete all blocks relevant to your processor and activities. Failure to complete all relevant blocks can result in improper permitting.

***BLOCK A – SHORESIDE PROCESSOR INFORMATION***

1. Name of Shoreside Processor	2. NMFS Person ID	3. ADF&G Processor Code
4. Permanent Business Mailing Address	5. Temporary Mailing Address (if applicable)	
6. Physical Location of Plant (street address, city, and state)		
7. Business Telephone	8. Business Fax No.	9. Business Email Address

**BLOCK C – OWNER INFORMATION**

*List all owners of the Shoreside Processor or Vessel Identified in Block A or Block B*

1. Name of Primary Owner		2. NMFS Person ID	
3. Permanent Business Mailing Address (Contact Owner)			
4. Business Telephone Number	5. Business Fax Number	6. Business Email Address	

**BLOCK D – SIGNATURE**

*The owner of the Shoreside Processor in Block B or the Vessel in Block C, or their authorized representative must sign this application.*

**Pursuant to 28 U.S.C. § 1746, I declare under penalty of perjury that the foregoing is true and correct.** If authorized representative, attach authorization.

Applicant Name (please print)	Signature	Date
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### ***PUBLIC REPORTING BURDEN STATEMENT***

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0648-0818. Without this approval, we could not conduct this information collection. Public reporting burden for this information collection is estimated to average 25 minutes per response, including the time for reviewing the instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are mandatory and required to manage commercial salmon fishing in the Cook Inlet EEZ Area under 50 CFR 679 and under 402(a) of the Magnuson-Stevens Act (16 U.S.C. 1801, *et seq.*). Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to NOAA, National Marine Fisheries Service, Alaska Region, Attn: Assistant Regional Administrator, Sustainable Fisheries Division, P.O. Box 21668, Juneau, AK 99802-1668.

### ***PRIVACY ACT STATEMENT***

***AUTHORITY:*** The collection of this information is authorized under the Magnuson-Stevens Fishery Conservation and Management Act, 16 U.S.C. 1801 *et seq.*

***PURPOSE:*** The Salmon Federal Processor Permit (SFPP) is required for stationary floating processors (processing vessels that operate solely within Alaska State waters) that receive and/or process salmon harvested from the Cook Inlet EEZ Area. The permit also is required for shoreside processors that receive and/or process salmon harvested from Cook Inlet EEZ Area (or from any Federally permitted vessels). SFPPs are non-transferable, 1-year permits, issued to owners on request and without charge. The Magnuson-Stevens Act specifically recognizes the need for permit issuance. The requirement of a permit for marine resource users is one of the regulatory steps taken to carry out conservation and management objectives. The issuance of a permit is an essential ingredient in the management of fishery resources needed for identification of the participants and expected activity levels and for regulatory compliance. This information is used to verify the identity of the applicant(s) and to accurately retrieve confidential records related to Federal permits. The primary purpose for requesting the SSN/TIN is for the collection and reporting on any delinquent amounts arising out of such person's relationship with the government pursuant to the Debt Collection Improvement Act of 1996 (Public Law 104-134).

***ROUTINE USES:*** The Department will use this information to determine permit eligibility and to identify fishery participants. All information collections by NMFS Alaska Region are protected under confidentiality provisions of section 402(b) of the Magnuson-Stevens Act as amended in 2006 (16 U.S.C. 1801, *et seq.*) and under NOAA Administrative Order 216-100, which sets forth procedures to protect confidentiality of fishery statistics. Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a), to be shared within NMFS offices, in order to coordinate monitoring and management of sustainability of fisheries and protected resources, as well as with the applicable State or Regional Marine Fisheries Commissions and International Organizations. Personal information is confidential and protected under the Privacy Act (5 U.S.C. 552a). Business information may be disclosed to the public. Disclosure of this information is also subject to all of the published routine uses as identified in the [Privacy Act System of Records Notice COMMERCE/NOAA-19](#), Permits and Registrations for the United States Federally Regulated Fisheries.

***DISCLOSURE:*** Furnishing this information is mandatory; failure to provide complete and accurate information will prevent the determination of eligibility for a permit.

## INSTRUCTIONS:

### Application for Salmon Federal Processor Permit

No salmon shoreside processor of the United States, defined at § 679.2 may receive, process, purchase, or arrange to purchase unprocessed salmon harvested in the Cook Inlet EEZ Area, unless the owner or authorized representative first obtains a **Salmon Federal Processor Permit (SFPP)** issued under 50 CFR 679.114(c). A processor may not be operated in a category other than as specified on the SFPP. An SFPP is issued without charge.

An SFPP is in effect for one year, running from March 1 through the last day of February.

**Processing or to process** means the preparation of, or to prepare, fish or crab to render it suitable for human consumption, industrial uses, or long-term storage, including but not limited to cooking, canning, smoking, salting, drying, freezing, or rendering into meal or oil, but does not mean icing, bleeding, heading, or gutting (see 50 CFR 679.2).

### GENERAL INFORMATION

**NOTE: It is important that all blocks are completed and all necessary documents are attached. Failure to answer any of the questions, provide attachments, or to sign the application could result in delays in the processing of your application.**

- Complete a separate application for each processor. Application forms and instructions are also available on the NMFS, Alaska Region web site at [www.alaskafisheries.noaa.gov/ram](http://www.alaskafisheries.noaa.gov/ram).
- If ownership has changed or if an FPP has never been issued for this processor, **ATTACH** a copy of the United States Coast Guard (USCG) Abstract of Title or Certificate of Documentation with this application
- Type or print legibly in ink.
- Retain a copy of the completed application for your records.

**SFPP applications** may be submitted by:

Mail to: NMFS, Alaska Region  
Restricted Access Management (RAM) Program  
P.O. Box 21668  
Juneau, AK 99802

Deliver to: Federal Building  
709 W. 9th Street, Suite 713  
Juneau, AK 99801

Or fax to: 907-586-7354

**Applications may be faxed to RAM; however, permits cannot and will not be faxed back.**

**If you have questions about this permit**, please call RAM toll free at 800-304-4846 (select option 2) or 907-586-7202 (select option 2) or e-mail your questions to [RAM.Alaska@noaa.gov](mailto:RAM.Alaska@noaa.gov). View our website at [www.alaskafisheries.noaa.gov](http://www.alaskafisheries.noaa.gov).

### eLandings

A shoreside processor that is issued an SFPP under 50 CFR part 679.114(c) must use eLandings or other NMFS-approved software to daily record and report salmon. For more information on eLandings, see <http://www.alaskafisheries.noaa.gov/elandings/faq.htm#ecr>.

### SPECIAL HANDLING OF PERMITS

**Please allow at least ten working days for your application to be processed. Do not wait until right before an opening to apply for your permit**, as you may not receive it on time. Items will be sent to you by first class mail, unless you provide alternate instructions and include a prepaid mailer with appropriate postage or a corporate account number for express delivery.

## **COMPLETING THE APPLICATION**

**NOTE: The SFPP must be renewed annually.**

### **TYPE OF SFPP REGISTRATION**

1. Indicate the category of processor: Shoreside Processor
2. Indicate the type of permit request: New SFPP, Renew SFPP, Amend SFPP, or Surrender SFPP.
3. If this application is to renew, amend, or surrender an existing SFPP, please provide your current SFPP number.

**NOTE:** If you are surrendering your permit, complete **Block A** or **Block B, and C**, sign the application in **Block D**, and submit to NMFS.

### **BLOCK A -- SHORESIDE PROCESSOR INFORMATION**

Complete this block if you are requesting an SFPP for a shoreside processor.

1. Enter name of Shoreside Processor for which this permit is to be issued.
2. Enter NMFS Person ID
3. Enter ADF&G Processor Code
4. Enter the **permanent business mailing address** including street or P.O. box number, city, state, and zip code. Your permit will be sent to this address unless you provide a temporary mailing address.
  - If you want the permit sent to somewhere other than to the permanent address, list this address in the box titled "Temporary Mailing Address" and include street or P.O. Box number, city, state, and zip code.

**NOTE: IT IS YOUR RESPONSIBILITY TO ENSURE THAT NMFS HAS YOUR CURRENT PERMANENT BUSINESS MAILING ADDRESS ON FILE.**

5. Enter the physical location where this Shoreside Processor is operating. Enter street address, city and state.

**DO NOT USE POST OFFICE BOX NUMBERS.**

- 7-9. Enter the business telephone number and business fax number, including area code, and business e-mail address. It is very important that you provide a number where we can contact you, or where we can leave messages for you. If questions arise concerning your application, and we are unable to contact you, issuance of your permit will be delayed.

**NOTE: A business e-mail address is required in order for you to access NMFS, Alaska Region on-line services, including making payments of required fees.**

For more information on the inshore/offshore regulations, contact **NMFS Sustainable Fisheries Division** toll free at 800-304-4846 (select option #3) or 907-586-7228.

### **BLOCK C -- OWNER INFORMATION**

1. Enter the full name of the primary contact owner of the shoreside processor in **Block A** or the vessel in **Block B**.
2. Enter the NMFS person ID of this primary contact owner.

**NOTE: If there is more than one owner, list additional owner(s) information in box 7.**

3. Enter the complete **permanent** business mailing address of the primary contact owner, including street or P.O. Box number, state, and zip code.
- 4-6. Enter the business telephone number, business fax number, including area code, and business e-mail address. It is very important that you provide a number where we can contact you, or where we can leave messages for you. If questions arise concerning your application, and we are unable to contact you, issuance of your permit will be delayed.

**NOTE: A business e-mail address is required in order for you to access any of the NMFS, Alaska Region on-line services.**

7. Name(s) and NMFS person ID of all additional owners.

#### **BLOCK E -- SIGNATURE**

The owner or authorized representative of the owner of the shoreside processor must sign and date the application certifying that all information is true and correct. If the owner is a company, the authorized representative must sign and date the application and **attach** authorization.